



Mathematics and Computer Science Teacher

Notre Dame High School, Belmont (NDB) is an independent Catholic college preparatory school for young women dedicated to the educational mission of St. Julie Billiart and the Sisters of Notre Dame de Namur. NDB seeks a qualified and motivated individual with experience teaching mathematics and computer science for the 2025-2026 academic year. The teacher will share the responsibility for students' academic development and guidance in spiritual, social, and co-curricular activities. This full-time position (1.0 FTE) reports directly to the Associate Head of School for Curriculum and Instruction.

Major areas of responsibilities

- Conducts communications internally and externally with the highest level of professional ethics
- Displays a high degree of instructional competence through evidence of:
 - High-level knowledge of the subject matter
 - Innovative and diverse lesson plans
 - Appropriate range of formal and informal student assessments
 - Effective classroom management
- Maintains a high standard for professional growth, must contain a technology component
- Demonstrates the ability to work collaboratively with colleagues
- Encourages academic honesty and integrity

Qualifications

- Bachelor of Science Degree, Mathematics preferred
- California Single Subject Teaching Credential in Mathematics
- Master's Degree in Mathematics or Mathematics Education preferred
- Proficient in all areas: Algebra I - Precalculus and Computer Science (Introductory - AP)
- Must possess a love of teaching and a passion for the subject matter being taught
- Must enjoy working with adolescents and be able to lead and inspire in the classroom
- Should have strong interpersonal skills and the ability to work well with students and colleagues
- Three years of teaching experience with adolescents minimum, High School experience preferred
- Passion for Catholic secondary women's education
- Experience teaching in block schedule preferred

Salary and Benefits

The salary scale reflects the guidelines set forth by the Notre Dame High School Board. Salary is based on education and years of experience. This position is eligible for medical benefits. Interested candidates should submit a letter of intent, resume, and three letters of recommendation through the EdJoin.org website.

<http://www.edjoin.org/Home/Jobs?countyID=0&districtID=3494>

1540 Ralston Avenue, Belmont, CA 94002
www.ndhsb.org