APPROVED: 2.7.25

FACILITIES SUBCOMMITTEE MINUTES

Gilroy Unified School District
7810 Arroyo Circle, Gilroy and via Zoom teleconference
9 a.m. Friday, Jan. 17, 2025

PRESENT

Maribel Guizar
Alvaro Meza
Kenny Moreno
Anisha Munshi
Paul Nadeau
Anna O'Connor
Linda Piceno
Marissa Van Patten

SECTION 1: APPROVAL OF MINUTES & TIME CERTAINS

ITEM #	ITEM
1a	Approval of minutes: Dec. 13, 2024

MINUTES

- Linda moved to approve. Dr. Munshi seconded.
- All in favor to approve.

SECTION 2: FACILITIES (PAUL NADEAU)

ITEM #	ITEM	SITE	VENDOR	COST	FUNDING SOURCE
2a	Fence to separate GPS field from MOTs yard **INFORMATION ONLY**	MOTS	TBD	TBD	Measure E

MINUTES

- This is part of the modernization project at Gilroy Prep.
- The Division of the State Architect (DSA) is requiring separation from the GPS playing field and the Maintenance/Transportation yard.
- GPS is looking to install 680 feet of fence. Facilities will start to collect quotes for this project.
- Alvaro and Dr. Munshi request that GPS split the cost of this fence.

2b	Measure E bond balance update **INFORMATION ONLY**	Various	N/A	N/A	N/A

MINUTES

- Anna presented the update.
- The projects in bold are approved by board and in process. The others are earmarked by the FSC but not finalized by the board.
- The remaining balance is $4M.

2c	Facilities project history **INFORMATION ONLY**	Various	N/A	N/A	N/A

MINUTES
- Anna presented this list of past Facilities projects from about the last 25 years.

2d	Facilities Master Plan architectural proposal evaluation **INFORMATION ONLY**	Various	N/A	N/A	N/A

MINUTES
- The committee has been asked for input on the agencies that have submitted proposals for the district's updated Facilities Master Plan. Committee members will submit feedback through an online form by Jan. 31.
- FSC and cabinet members will be submitting input.

2e	Contract to finish DSA-required electrical work	Rod Kelley ES Power School	GLS Inc.	$110,794	ELOP

MINUTES
- This electrical work is needed before DSA can sign off on this project.
- These portables are being converted for use by Power School.
- Next steps: This will go to the board for approval.

2f	2025 FSC meeting dates	N/A	N/A	N/A	N/A

MINUTES
- These are the proposed dates for FSC meeting dates.
- Next steps: The committee approves the 2025 dates.

2g	Dismantling warehouse shelving	District Office	Hollister Moving	N/A	Measure E

MINUTES
- This is a part of the D.O. warehouse project.
- Shelving needs to be removed in the area to prepare take measurements for next phase in the project. The shelving will move to the Maintenance yard to house equipment. The vendor will dismantle the large shelves in the warehouse and rebuild some in Maintenance.

SECTION 3: INFORMATION TECHNOLOGY (MARIBEL GUIZAR)

ITEM #	ITEM	SITE	VENDOR	COST	FUNDING SOURCE
3a	Update on marquee **INFORMATION ONLY**	Luigi Aprea ES	Daktronics	$40,000 (estimated)	Def. Maint

SECTION 4: ALVARO MEZA'S ITEMS

ITEM #	ITEM	SITE	VENDOR	COST	FUNDING SOURCE
4a	Request to paint site	Mt. Madonna HS	TBD	TBD	Def. Maint.
MINUTES • The school has requested that the exterior be painted. If approved, the work would occur until at least the summer. • Next steps: Facilities will collect a quote to get a rough estimate to present to the committee at a future meeting.					
4b	Potential Gavilan portables **INFORMATION ONLY**	GECA	N/A	N/A	N/A
MINUTES • GECA has requested more space for staff development and meeting space as well as additional storage. • Gavilan has offered two portables for sale that are near GECA. Alvaro's rough estimate would be about $20K each. The cost would not have to include moving expenses because the buildings would stay in the same location. • Next steps: The committee approves that Alvaro move forward with negotiating this purchase. Once it's ready, it will go to board for approval.					

SECTION 5: FACILITY MODIFICATION REQUESTS (MARISSA VAN PATTEN)

ITEM #	ITEM	SITE	VENDOR	COST	FUNDING SOURCE
5a	Example project requests and form review **INFORMATION ONLY**	Various	N/A	N/A	N/A
MINUTES • Marissa updated the committee about the use of the facilities modification request form.					

SECTION 6: OTHER PROJECTS/FACILITY ISSUES AT SITES

EL ROBLE HS & ROD KELLEY ES • Fencing updates: Projects are in process. City sign has been removed from El Roble ES field; the city has said it will install a dog walking station somewhere in the park. Fence posts have been installed at Rod Kelley ES; panels are being re-sent and will be installed soon.
GILROY HS • Update on baseball field: Sod is on order and estimated to be delivered next week.

MT. MADONNA HS

- Update on concrete work: The vendor will fix the flooding issue caused by new concrete. This is not at the expense to the district. But the work has to occur in the summer, when school is not session.

NEXT MEETING: Friday, Feb. 7, 2025.