

**MINUTES OF THE REGULAR MEETING
BOARD OF EDUCATION
UNION SCHOOL DISTRICT
Tulsa, Oklahoma
February 10, 2025**

The Union Board of Education met in regular session on Monday, February 10, 2025, at 7:00 p.m. in the Board Room of the Union Education Service Center pursuant to written notice given to the County Clerk of Tulsa County by the fifteenth day of December 2024 as required by Title 25, Oklahoma Statutes, 301-314. The time, place and agenda of this meeting were posted in prominent public view at the location of this meeting at least 24 hours in advance excluding Saturdays, Sundays, and holidays.

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Stacey Roerman, president.

FLAG SALUTE

The flag salute was led by Stacey Roerman, president.

MEMBERS PRESENT

Ms. Stacey Roerman, Mr. Joey Reyes, Ms. Heather McAdams, Dr. Chris McNeil, and Mr. Steve Nguyen

MEMBERS ABSENT

None

OTHERS PRESENT

Superintendent Dr. John Federline, Chief Financial Officer Dr. Trish Williams, Associate Superintendent Charlie Bushyhead, Associate Superintendent Sandi Calvin, Chief Communications Officer Chris Payne, Senior Executive Director of Research-Design-Assessment Todd Nelson, Executive Director of Human Resources Jay Loegering, Executive Director of Elementary Education Theresa Kiger, Executive Director of Instructional Technology Gert Morris, Executive Director of Special Services Dr. Lindsay Smith, Director of Child Nutrition Bradyn Powell, and others

ADOPTION OF THE AGENDA

Dr. McNeil moved the Board approve the agenda as posted. Ms. McAdams seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Heather McAdams – aye, Chris McNeil - aye, Stacey Roerman – aye.

All voted aye – motion carried.

The agenda was adopted as posted.

CONSENT AGENDA

Mr. Reyes moved for approval of items on the consent agenda as follows:

- Minutes of the January 21, 2025 regular board meeting;
- Out of State travel requests for the following:
 - Union Indoor Drumline to Percy, AR – Feb. 28-Mar. 2, 2025;
 - Union Guard to Coppell, TX – March 21-23, 2025;

- Union Indoor Drumline to Dayton, OH – Apr. 8-13, 2025;
- 8th Grade Academic Team to Shell Knob, MO – Feb. 28-March 1, 2025;
- Facilities use license agreements and authorize Senior Facilities Manager Art Churchill to execute the agreements;
- Agreement with BOKF, NA, Tulsa, Oklahoma, to serve as registrar and paying agent on the district's \$37,500,000 Combined Purpose General Obligation Bonds of 2025 with funding from the General Fund and authorize the Superintendent or designee to execute the agreement;
- Play Agreement with Concord Theatricals for the 2025 TOP Spring Show and authorize Dr. Matthew McCready, Director of Fine Arts, to execute the agreement;
- Play Agreement with Concord Theatricals for the 2025 REP Theatre Spring Show and authorize Dr. Matthew McCready, Director of Fine Arts, to execute the agreement;
- Update to previously approved Master Memorandum of Understanding with Church 3434 to include certain fees for services rendered for Community School programs and authorize the Board President, Superintendent, or designee to execute the agreement;
- Agreement with Read-A-Thon Fundraising Company (RAT) for an online reading fundraiser at Grove Elementary and authorize the Board President, Superintendent, or designee to execute the agreement.
- Letter of Agreement with Food Bank of Eastern Oklahoma (FBEO) and authorize the Board President, Superintendent, or designee to execute the agreement;
- Master Memoranda of Understanding with Ridge Christian, Andolini's Worldwide, Community Health Connection and Espino Insurance Agency, Inc. to provide student internships in the Career Connect Job Shadow program and authorize the Board President, Superintendent, or designee to execute the agreements;
- Memorandum of Understanding with Northeast Workforce Development Board for workforce development services and authorize the Board President, Superintendent, or designee to execute the agreement;
- Letter of Agreement to assign Strong Tomorrows LLC to Amplify, Inc. and authorize the Sr. Executive Director of Research, Design, and Assessment to execute the agreement;
- Subaward Funding Agreements with the State Board of Career and Technology Education for Adult Education and authorize the Superintendent or designee to execute the agreements;

- Agreement with Amazon Business to provide access to a wide range of products at competitive prices and authorize the Director of Purchasing and Supply Management to accept the Amazon Business, Amazon Business Prime Terms and Conditions and Amazon Business Acceptable Use Policy;
- Right-Of-Way/Easement Closure or Encroachment Agreement with the City of Tulsa to install a new sign at Union Alternative Education and authorize the Board President, Superintendent or designee to execute the agreement;
- Personnel resignations and terminations for the 2020-2021, 2023-2024 and 2024-2025 school years;
- Employment of certified and/or support staff, employment changes, and other payments for the 2024-2025 school year;
- Monetary donations;
- Declaration of equipment as surplus and authorize disposal of same through donation, Natural Evolution, Inc., or surplus auction;
- Change Order No. 4 with Construction Enterprise, Inc. for the Pavement Improvement at Alternative Education project, in the amount of \$42,592.22 from bond funds;
- Application for School Activity Fund Sanctioning as follows:
 - 6th/7th Grade Center PTA - Girls Basketball
 - Freshman Academy - AFJROTC
 - Girls Wrestling
- Crowdfunding donations;
- School Activity Fund subaccount request;
- Approval of district financial statements and approval to issue, revise, pay, and close encumbrances and claims, PO list #22503743 through #22504098 in the amount of \$3,417,103.51 and the release of payroll encumbrances.

Mr. Nguyen seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Heather McAdams – aye, Chris McNeil - aye, Stacey Roemerman – aye.

All voted aye – motion carried.

USPA REPORT

None.

UCTA REPORT

UCTA President Kerri Gunter reported that on January 30, 2025, members of UCTA attended a Civication Dinner with Senator Gillespie. They are also gearing up for lobbying at the Capitol soon, as several members have expressed their interest in speaking with Legislators. Several members will also attend

the OEA Organizing Conference later this month. Ms. Gunter stated that they appreciated the guidance from Dr. Federline regarding the current immigration concerns.

REDHAWKS RISE TRANSITION PROGRAM

Dr. Lindsay Smith introduced Emily O'Shaughnessy, Transition Coordinator for the District, to share information regarding the Redhawks Rise Program. Emily thanked the board for giving her the opportunity to speak about this program, informing them that the Transition Program was developed as a result of Oklahoma passing a law allowing individuals that graduate with an alternate diploma to remain in school through the age of 22. Her goal with these individuals is to help them and their families make a seamless transition from school to adult life.

She then introduced a student that is in the program to share what a day in the program looks like for her. She stated that she needed help from individuals to make sure she was doing things correctly. She first eats breakfast, then she goes to work in the cafeteria. She filled out paperwork and the necessary things to do to be hired for her job. She clocks in and out every day and receives a paycheck. She has learned a lot. Everyone is nice and she is learning how to do her job. When she is done, she eats lunch with her friends and visits with them. They do different activities every day i.e. laundry, cooking, learning how to stay safe, etc. On Fridays, they go grocery shopping and out to eat. They will visit the University of Tulsa. They also work preparing a coffee cart on Fridays to sell coffee to the staff at the Freshman Academy. They learn how to make coffee and espresso. When she has completed the Rise Program, she wants to go to college and live in a house with friends. She likes the Rise Program. It makes her happy.

Dr. Smith expressed her thanks to Ms. Powell for all of the Child Nutrition support. She also thanked Dr. Williams and Jay Loegering for letting them hire students and get reimbursement through DRS. She expressed her excitement and stated that with the help of Charlie Bushyhead and his team, they will hopefully have a new space for the Rise Program next school year.

HEARINGS AND CORRESPONDENCE

None.

COMMUNICATIONS

None.

COMMENTS FROM THE AUDIENCE REGARDING THE AGENDA

None

BUSINESS AGENDA

2025-2026 SCHOOL CALENDAR

Dr. Federline presented the proposed 2025-2026 school calendar for first reading. Dr. Federline stated that the proposed calendar will be posted for patrons and staff to consider, and he will bring the final proposal to next month's Board meeting for consideration and approval by the Board.

EARLY RETIREMENT INCENTIVE PROGRAM

Mr. Loegering recommended the Board approve the updated changes to the 2024-2025 Early Retirement Incentive (ERI) program participation list.

Dr. McNeil moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen– aye, Heather McAdams – aye, Chris McNeil - aye, Stacey Roerman – aye.

All voted aye – motion carried.

AWARD OF COMMODITY PROCESSING BIDS

Ms. Powell recommended the Board approve award of the commodity processing bids for FY 2025-2026 as follows:

ConAgra	\$ 39,146.24
JTM	\$ 18,539.36
Hormel	\$ 62,568.60
MCI	\$ 13,016.47
McCain's	\$161,983.31
Michael Foods	\$ 38,752.99
Land O Lakes	\$ 63,645.23
Nardones	\$ 50,600.92
Peterson Farms	\$ 58,178.14
Pilgrim Pride	\$117,536.32
Tyson	\$251,006.63
Rich	\$142,460.72

for an estimated aggregate annual amount of \$1,017,434.93 and an additional estimated \$25,500.00 to the Department of Human Services for payment of the commodity assessment fees for 2025-2026 from the Child Nutrition fund. Ms. Powell also recommended the Board approve award of commodity processing bids that will go to distributors for shipping and handling (since they do not meet minimum ship levels) for:

High Liner	\$ 9,682.40
Tasty Brands	\$ 4,885.29

Schwan's Food Service, Inc. (approx.) \$ 15,842.74

Ms. McAdams moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Heather McAdams – aye, Chris McNeil - aye, Stacey Roemerman – aye.

All voted aye – motion carried.

HIGH SCHOOL MAMMOTH UNIT RTU REPLACEMENT

Dr. Robinson recommended the board approve the bid for the High School Mammoth Unit Roof Top Unit Replacement and award the contract to Vision Air Services LLC, in the amount of \$578,341.00 from bond funds.

Mr. Nguyen moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Heather McAdams – aye, Chris McNeil - aye, Stacey Roemerman – aye.

All voted aye – motion carried.

DISTRICT WIDE KITCHEN FIRE SUPPRESSION SYSTEM RETROFIT

Dr. Robinson recommended the Board approve the bid for the District Wide Kitchen Fire Suppression System Retrofit and award the contract to Shoemaker Mechanical, in the amount of \$235,405.00 from child nutrition funds.

Dr. McNeil moved for approval. Mr. Nguyen seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Heather McAdams – aye, Chris McNeil - aye, Stacey Roemerman – aye.

All voted aye – motion carried.

RESOLUTION FOR SALE OF BONDS

Dr. Williams noted that this is a standard resolution as we prepare for our bond sale. The electronic bid sale is scheduled for March 10, 2025, at 11:00 a.m. and the recommendation will be brought to the board that evening on March 10, 2025.

Ms. McAdams moved the Board approve a resolution pertaining to the district's \$37,500,000 Combined Purpose General Obligation Bonds of 2025; including fixing the amount of bonds to mature each year, fixing the time and place the bonds are to be sold; approving the preliminary official statement and authorizing distribution of same; authorizing the clerk to give notice of said sale as required by law; and approving other matters related to the issuance of bonds. Dr. McNeil seconded the motion.

Vote: Stacey Roerman – aye; Heather McAdams – aye; Chris McNeil – aye; Joey Reyes – aye; Steve Nguyen – aye.
All voted aye – motion carried.

NEW BUSINESS

None

COMMENTS FROM THE AUDIENCE AND BOARD MEMBERS

Dr. McNeil recognized Bradyn Powell and her team for talking to the students about what goes on behind the scenes in the kitchens and what it takes to feed 16,000 kids in a day. He stated he is always amazed by our team and what they can do. They are the Best!

President Roerman congratulated the Fine Arts Department, staff and students, on an amazing job on the all-school musical, Footloose.

EXECUTIVE SESSION

Ms. McAdams moved the Board adjourn to Executive Session to discuss the evaluations of the Superintendent and the Chief Financial Officer. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Chris McNeil – aye, Steve Nguyen – aye.

All voted aye – motion carried.

The board entered into executive session at 7:20 p.m. to discuss the evaluations of the Superintendent and the Chief Financial Officer as authorized by Okla. Stat. tit. 25, Section 307 (B)(1). Those present in executive session were Steve Nguyen, Heather McAdams, Stacey Roerman, Dr. Chris McNeil, and Joey Reyes, all Board members; Dr. John Federline, Superintendent and Dr. Trish Williams, Chief Financial Officer.

RETURN TO OPEN SESSION

Ms. Roerman acknowledged that the Board had returned to Open Session at 8:34 p.m.

STATEMENT OF EXECUTIVE SESSION MINUTES

Ms. Roerman stated that, during Executive Session, the Board discussed only the Superintendent's evaluation and the Chief Financial Officer's evaluation. Those present in executive session were Stacey Roerman, Steve Nguyen, Heather McAdams, Dr. Chris McNeil and Joey Reyes, all Board members; Dr. John Federline, Superintendent and Dr. Trish Williams, Chief Financial Officer.

No decisions were made and no action was taken.

CFO MERIT STIPEND

Mr. Reyes moved that the Board approve a merit stipend of 7% of base salary to Chief Financial Officer Dr. Trish Williams. Ms. McAdams seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Chris McNeil – aye, Steve Nguyen – aye.

All voted aye – motion carried.

SUPERINTENDENT MERIT STIPEND

Mr. Reyes moved that the Board approve a merit stipend of 7% of base salary to Superintendent Dr. John Federline. Mr. Nguyen seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Chris McNeil – aye, Steve Nguyen – aye.

All voted aye – motion carried.

ADJOURNMENT

Ms. McAdams moved to adjourn the meeting. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Heather McAdams – aye, Chris McNeil – aye, Stacey Roerman – aye.

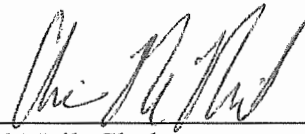
All voted aye – motion carried.

The meeting adjourned at 8:36 p.m.

Michelle Hinkle, Board Secretary

Regular Meeting
Board of Education
Union Public Schools

Minutes of the **February 10, 2025**, regular meeting were approved by a majority vote of the Union Board of Education on **March 10, 2025**.

A handwritten signature in black ink, appearing to read "Chris McNeil", written over a horizontal line.

Chris McNeil, Clerk
Union Board of Education