

# Springfield Local Schools Board of Education Regular Meeting

Springfield Local Schools Board of Education  
Springfield Administration Building & Preschool Center  
Tuesday, August 20, 2024  
6:00pm

## 1 CALL TO ORDER

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**Attachments:**

## 2 ROLL CALL

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**Attachments:**

## 3 PLEDGE OF ALLEGIANCE

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**Attachments:**

## 4 BOARD MEMBERS -- INFORMAL

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**Attachments:**

## 5 APPROVAL OF MINUTES

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It is recommended that the Board approve the minutes of the regular meeting of July 16, 2024. (Exhibit 1)

**Attachments:**

[Exhibit 1 -- 08-20-24.pdf](#)

## 6 CITIZENS' COMMENTS ON AGENDA ITEMS

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Citizens' comments on agenda items are welcome at this time. Participants shall be limited to five (5) minute durations.

**Attachments:**

## 7 PAYMENT OF BILLS (Monthly)

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It is recommended that the Board approve payment of bills for the month July of pending audit. (Exhibit 2)

**Attachments:**

## 8 PAYMENT OF BILLS (Then & Now)

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It is recommended that the Board approve a resolution for payment of bills per ORC Section 5705.41(D). (Exhibit 3)

**Attachments:**

[Exhibit 3 -- 08-20-24.pdf](#)

## 9 ACCEPTANCE OF FINANCIAL REPORTS

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It is recommended that the Board accept the financial reports from the Treasurer for July 2024. (Exhibit 4, 5 & 6)

**Attachments:**

[Exhibit 4 -- 08-20-24.pdf](#)

[Exhibit 5 -- 08-20-24.pdf](#)

[Exhibit 6 -- 08-20-24.pdf](#)

## 10 PERSONNEL

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It is recommended that the Board accept/approve the following personnel items.

**Attachments:**

### 10.1 Reduction in Force -- Classified

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Approve a reduction of a Building Secretary position at Springfield HS & JH in accordance with the restructuring of the office support staff.

**Attachments:**

### 10.2 Resignation

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Accept the resignation of classified employee Melissa Kitchen effective August 26, 2024.

**Attachments:**

### 10.3 Resignation

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Accept the resignation of classified employee Milena Negovanovic effective August 21, 2024.

**Attachments:**

### 10.4 Unpaid Leave of Absence

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Approve an unpaid leave of absence for classified employee Patricia Mayo to begin once sick leave is exhausted through November 15, 2024.

**Attachments:**

## 10.5 Unpaid Leave of Absence

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Approve an unpaid leave of absence for classified employee Julie Davis to begin once sick leave is exhausted through the end of the 2024-25 school year.

**Attachments:**

## 10.6 Unpaid Leave of Absence

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Approve an unpaid leave of absence for classified employee Laura Pace for the 2024-25 school year.

**Attachments:**

## 10.7 Employment

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Employ Denise Taylor as an 8 hour custodian at Springfield HS & JH per the negotiated agreement pending proper licensure and pre-employment screenings effective April 22, 2024.

**Attachments:**

## 10.8 Employment

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Reassign Patricia Alejandro as a 4 hour custodian at the Springfield HS & JH field house per the negotiated agreement pending proper licensure effective August 5, 2024. (This is in addition to her current position.)

**Attachments:**

## 10.9 Employment

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Employ Eva Hutchins as a 100% teacher per the negotiated agreement pending proper licensure and pre-employment screenings effective the 2024-25 school year.

**Attachments:**

## 10.10 Employment

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Employ the following as classified substitutes per the negotiated agreement pending proper licensure and pre-employment screenings effective first day assigned:

- Rebecca Stewart
- Terrie Redman
- Chuck Poulsen
- Arlena Grier
- Vera Rodgers
- Betty Beatty-Salzwimmer
- Ashley Purdie
- YaShonta Beckett

- Jacob Shaffer
- Robert Ketler

**Attachments:**

## 10.11 Employment

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Employ the following per the negotiated agreement pending proper licensure and pre-employment screenings effective first day assigned:

- 4.25 hour bus driver Route 24 -- Rachael Frame
- 5 hour bus driver Route 21 -- Melissa Adkins
- 4.75 hour bus driver Route 25 -- Kathryn Clark
- 4.25 hour bus driver Route 13 -- Ashley Purdie
- 4 hour standby bus monitor - Betty Beatty-Salzwimmer
- 4 hour standby bus monitor - Katie Ganz

**Attachments:**

## 10.12 Employment

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Reassign the following classified employees per the negotiated agreement pending proper licensure effective the 2024-25 school year:

- Joanna Hanshaw -- 4 day, 6.75 hour teaching assistant at the Springfield Preschool Center
- Meredith Williams -- 4 day, 6.75 hour teaching assistant at the Springfield Preschool Center
- Rebecca Bittinger -- 6.75 hour teaching assistant at the Springfield Preschool Center
- Lisa Allgood -- 6.75 hour teaching assistant at Spring Hill Elementary
- Nancy Arends -- 6.75 hour teaching assistant at Spring Hill Elementary
- Jenifer Herron -- 6.75 hour teaching assistant at Spring Hill Elementary
- Jennifer Fenton -- 6.75 hour teaching assistant at Schrop Intermediate
- Rodney Bowen -- Teaching assistant District wide -- times vary
- Jeff Allen -- 5 hour standby bus driver
- Robin Mitchell -- 4 hour van driver Route 26
- Joe Epner -- 4 hour bus monitor Route 7
- Regina Goldinger -- 4 hour routed bus driver Route 20. This is in addition to her midday route.

**Attachments:**

## 10.13 Adjustment of Hours

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It is recommended that the Board approve adjusting the shift hours for the following positions at Spring Hill Elementary due to staffing needs effective the 2024-25 school year:

- Educational Aides (Davis, Clark, Simmons) from 3.0 hours to 2.25 hours
- Cafeteria Employees (McIntyre, Wheatley, Mitchell) from 2.5 hours to 2.0 hours

**Attachments:**

## 10.14 Athletic Supplemental Contract

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Approve an athletic supplemental contract for Brandon Barnes as an 8th grade Football Assistant Coach at 4% for the 2024-25 school year per the negotiated agreement pending proper licensure and pre-employment screenings.

**Attachments:**

## 10.15 Building Leadership Team

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Approve Kerri (Hoert) Franks for the 2023-24 Schrop Building Leadership Team per the negotiated agreement.

**Attachments:**

## 11 RESOLUTION PROVIDING COMPLIMENTARY PASSES

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It is recommended that the Board approve a resolution regarding complimentary passes and waiving payment of any entry fee to events for the 2024-25 school year. (Exhibit 7)

**Attachments:**

[Exhibit 7 -- 08-20-24.pdf](#)

## 12 STUDENT HANDBOOKS

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It is recommended that the Board approve the student handbooks for Springfield HS & JH, Schrop Intermediate, and Spring Hill Elementary for the 2024-25 school year.

**Attachments:**

[Springfield HSJH Student Handbook 2024-25.pdf](#)  
[Schrop Intermediate Student Handbook 2024-25.pdf](#)  
[Spring Hill Elementary Student Handbook 2024-2025.pdf](#)

## 13 2024-25 BUS ROUTES

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It is recommended that the Board approve the bus routes for the 2024-25 school year and authorize the Superintendent or designee to make changes as necessary during the 2024-25 school year to address enrollment changes and safety issues. (Exhibit 8)

**Attachments:**

[Exhibit 8A HSJH -- 08-20-24.pdf.pdf](#)  
[Exhibit 8B SCHROP-- 08-20-24.pdf](#)  
[Exhibit 8C SPRINGHILL -- 08-20-24.pdf](#)  
[Exhibit 8D PRESCHOOL -- 08-20-24.pdf](#)  
[Exhibit 8E EXTRAS -- 08-20-24.pdf](#)

## 14 DETERMINATION OF IMPRACTICALITY

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It is recommended that the Board approve a resolution declaring transportation to other schools impractical in accordance with Ohio Revised Code Sections 3327.01 and 3327.02; and, therefore, will offer payment in lieu of transportation. (Exhibit 9)

**Attachments:**

[Exhibit 9 -- 08-20-24.pdf](#)

## 15 OSBA DELEGATE & ALTERNATE DELEGATE

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It is necessary to appoint a delegate and alternate to the OSBA Annual Business Meeting in November 2024. \_\_\_\_\_ is nominated as the delegate, and \_\_\_\_\_ is nominated as the alternate.

**Attachments:**

## 16 FIVE YEAR FORECAST UPDATE

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It is recommended that the Board approve a five year forecast update. (Exhibit 10)

**Attachments:**

[Exhibit 10 -- 08-20-24.pdf](#)

## 17 POLICY APPROVAL

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(Board Members have received copies.)

**Policies:**

- 2623 - Student Assessment and Academic Intervention Services -- revised
- 2623.02 - Third Grade Reading Guarantee -- revised
- 3120.04 - Employment of Substitutes -- revised
- 3140 - Termination and Resignation -- revised
- 4124 - Employment Contract -- revised
- 4140 - Termination and Resignation -- revised
- 4170.01 - Employee Assistance Program (EAP) -- new
- 5310 - Health Services -- revised
- 8600 - Transportation -- revised
- 8600.04 - Bus Driver Certification -- revised
- 8640 - Transportation for Non-Routine Trips -- revised
- 8650 - Transportation by Vehicles Other Than School Buses -- revised
- 8660 - Incidental Transportation of Students by Private Vehicle -- revised

**Attachments:**

## 18 TREASURER'S REPORT

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**Attachments:**

## 19 CENTRAL OFFICE REPORT

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**Attachments:**

## 20 SUPERINTENDENT'S REPORT

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**Attachments:**

## 21 ITEMS WORTHY OF YOUR NOTE

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- August 19 -- Staff First Day -- Convocation 8:00 a.m.
- August 19 -- Spring Hill (grades 1-3) Open House from 4:30-5:30 p.m.
- August 19 -- Schrop Intermediate (grades 4-6) Open House 5:00-6:00 p.m.
- August 21 -- Grades 1-6, 7 & 9 Student First Day
- August 22 -- All Grades 1-12
- August 26 -- Preschool Open House 10:00-11:00 a.m.
- August 26 -- Spring Hill Kindergarten Open House at 1:30 p.m.
- August 27 -- Preschool First Day
- August 27 -- Kindergarten Last Names beginning A-L First Day
- August 28 -- Kindergarten Last Names beginning M-Z First Day
- August 29 -- ALL Kindergarten A-Z Attend Together
- September 2 -- Labor Day - No School
- September 17 -- Next Regular Board of Education Meeting 6 p.m. Springfield Administration & Preschool Center

**Attachments:**

## 22 CITIZENS' COMMENTS

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Participants shall be limited to five (5) minute durations.

**Attachments:**

## 23 ADJOURNMENT

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It is recommended that the meeting be adjourned at this time.

**Attachments:**