



**Regular Board of Education Meeting
February 10, 2025 at 6:00 p.m.
Piedmont Learning Center and Administration Office
Board Room/Conference Room
615 Edmond Road NW, Piedmont, Oklahoma 73078
Minutes**

- I. PROCEDURAL ITEMS** A. Layne Jones called the meeting to order at 6.00 p.m.
B. Derek Jones called roll:

Name:	Present	Absent
Neal Cast	X	
Jerrod Moser		X
Derek Jones	X	
Katie Cornman	X	
Layne Jones	X	

C. Derek Jones led the flag salute and prayer.

Additional Admin/others present:

Patricia Balenseifen, Jennifer Fuller, Lisa Campbell, Brenda Davis, Mark Melton, Amy Bixler, Tommy Buckner, Scott Ballard, Sean Willis, Tyler Bodell, Brandi Skokowski, Jennifer Carver, Jennifer Warner, Riley Thomas, Scott McCall, Erin Pruitt, Matt Bilyeu, Joshua Critchfield, Steve Spears, Kara King, Darnell Zook, Jacob Lingo, Matt Shellenberger, Cheyenne Ogletree, Bette Lindley, Sean Willis

II. PUBLIC PARTICIPATION

Pursuant to Board Policy BED-R, members of the public shall be allowed to attend all meetings of the board of education. In addition, the board of education will have an item on every regular board meeting agenda that affords citizens the right to speak. Any individual wishing to address the board shall sign in with the board minutes clerk prior to the start of the meeting. The president of the board will then acknowledge only those individuals whose names are listed to address the board. The board will set a maximum time of twenty-one minutes at each regular meeting for public comment. Those wishing to speak will be limited to three minutes. Speakers will be allowed to address the board in the order they signed in with the board minutes clerk. The president of the board may extend the time limits if necessary.

There was none.

III. PRESENTATIONS

A. Stacy Group presentation and Lingo Construction update

Representatives of the Stacy Group and Lingo Construction provided a design presentation for the new Intermediate School. Construction will begin in early March. Bidding should be completed before the end of February. The same contractors are submitting bids for the Stone Ridge storm shelter for cost efficiencies. Structural construction will not occur on the storm shelter until after the school year ends. The new Elementary School schedule is about 1 month behind the Intermediate School. The lighting for the Middle School is scheduled to begin this week.

IV. BUSINESS ITEMS

A. Discuss and take possible action regarding revised Rates of Pay for FY25

Layne Jones made a motion to approve the revised Rates of Pay for FY25. Katie Cornman seconded the motion. The votes were recorded as follows:

Neal Cast	Yes
Derek Jones	Yes
Katie Cornman	Yes
Layne Jones	Yes

Motion passed.

Dr. Eichelberger said that a category was added to the daily rates for an Ice Safety Technician for each site.

B. Discuss and take possible action regarding renewal of E-Rate agreement with Cox Communications for FY26

Katie Cornman made a motion to approve the renewal of the E-Rate agreement with Cox Communications for FY26. Neal Cast seconded the motion. The votes were recorded as follows:

Neal Cast	Yes
Derek Jones	Yes
Katie Cornman	Yes
Layne Jones	Yes

Derek Jones made a motion not to convene into executive session for the purpose of:

1. Discussing employment as listed on Attachment C. 25 O.S. § 307(B)(1)
2. Discussing the employment of the superintendent's executive team as listed on Attachment B. 25 O.S. § 307(B)(1)

Jerrold Moser seconded the motion. The votes were recorded as follows:

Neal Cast	Yes
Derek Jones	Yes
Katie Cornman	Yes
Layne Jones	Yes

Motion passed.

VIII. ACTION ITEM

- A. Discuss and take possible action on employment as listed on Attachment C.

Layne Jones made a motion to approve employment as listed on Attachment C. Katie Cornman seconded the motion. The votes were recorded as follows:

Neal Cast	Yes
Derek Jones	Yes
Katie Cornman	Yes
Layne Jones	Yes

Motion passed.

- B. Discuss and take possible action on the employment of the superintendent's executive team as listed on Attachment B.

Katie Cornman made a motion to approve employment of the superintendent's executive team as listed on Attachment B. Derek Jones seconded the motion. The votes were recorded as follows:

Neal Cast	Yes
Derek Jones	Yes
Katie Cornman	Yes
Layne Jones	Yes

Motion passed.

Motion passed.

Dr. Eichelberger explained that there is a 60 percent/40 percent split the OUSF Oklahoma Universal Fund paying the remaining 40 percent. Basically the service is no cost to the District but have to follow the required process.

V. CONSENT AGENDA

Discuss then vote to approve all consent items. These items may be approved by one board motion unless any board member desires to have a separate vote on any or all of these items.

- A. January 13, 2025 regular board meeting minutes
- B. Treasurer's report
- C. Encumbrance report
- D. Encumbrances – Attachment A
- E. Activity fund report
- F. Activity fund accounts - new - Attachment D
- G. Fundraiser purposes & expenditures - Attachment E
- H. Overnight trip requests - Attachment F

Katie Cornman made a motion to approve Consent Agenda Items A through H. Layne Jones seconded the motion. The votes were recorded as follows:

Neal Cast	Yes
Derek Jones	Yes
Katie Cornman	Yes
Layne Jones	Yes

Motion passed.

VI. FINANCIAL REPORT

Chief Financial Officer, Jennifer Fuller reviewed the financial reports. She indicated that January had been a big month for collections with \$9.5 million in taxes and \$1 mil in county millage, resulting in the General Fund being more than \$600,000 to the good in year-to-date collections. Tax collections for the Building Fund totaled \$1.3 million. In the Child Nutrition Fund, we received \$74,000 in federal claims. The Bond Fund remained the same and the Sinking Fund tax collections were \$9 million. Board members expressed their continued appreciation of the financial graphs and charts provided.

VII. EXECUTIVE SESSION

- A. Vote to convene or not to convene into executive session for the purpose of:
 - 1. Discussing employment as listed on Attachment C. 25 O.S. § 307(B)(1)
 - 2. Discussing the employment of the superintendent's executive team as listed on Attachment B. 25 O.S. § 307(B)(1)

IX. NEW BUSINESS

Discussion and possible action regarding new business. This business, in accordance with 25 O.S. Section 311 (A)(9), is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.

There was none.

X. SUPERINTENDENT'S REPORT

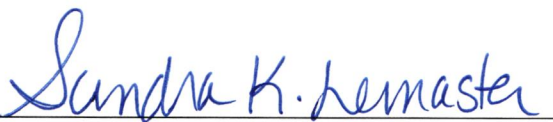
Dr. Eichelberger reviewed the District's enrollment which was down 13 students from January. Enrollment has remained consistent with last year with the expectation that enrollment will increase as more housing developments are completed. He shared information regarding the Piedmont Intermediate reading challenge and photos of the new playground turf at Stone Ridge Elementary. He thanked patrons for their support on behalf of the students. Dr. Eichelberger also highlighted a thank you card that Mike Monroe, received from one of the students on his bus route. And finally he announced that the High School Academic Team placed 3rd during recent state competition.

XI. ADJOURNMENT

At 6:20 p.m., Derek Jones made a motion to adjourn. Neal Cast seconded the motion. The votes were recorded as follows:

Neal Cast	Yes
Derek Jones	Yes
Katie Cornman	Yes
Layne Jones	Yes

Motion passed.



Board Minutes Clerk



Board President

I, the undersigned, Minutes Clerk of the Board of Education of Piedmont Independent School District No. Twenty-Two of Canadian County, Oklahoma, do certify that prior to December 15, of the last calendar year, the date, time, and place of this regular meeting was filed in the office of the County Clerk of Canadian County.

I also certify that at least 24 hours prior to the meeting, excluding Saturday, Sunday and holidays, notice of the time, place and agenda of this meeting was posted on the Piedmont Public Schools website and also in prominent public view at the location of the meeting.



Witness my hand and seal of this school district on this 10th day of February 2025.

Sandra K. Demaster

Board Minutes Clerk

Attachment A
Encumbrances

Accounts Payable				Payroll			
Fund		PO #s	Amount	Fund		PO #s	Amount
11	General Fund	559-586	\$46,898.50	11	General Fund	70001-71366	\$39,441,362.93
21	Building Fund	114-117	\$4,385.73	21	Building Fund	70001-70010	\$540,590.25
22	Child Nutrition		\$	22	Child Nutrition		\$
32	Bond 32		\$				
33	Bond 33		\$				
34	Bond 34	1	\$540,000.00				
Accounts Payable Change Orders				Payroll Change Orders			
11	General Fund	35	\$450.00	11	General Fund		\$
21	Building Fund	81	\$526.66				
22	Child Nutrition		\$	22	Child Nutrition		\$
TOTAL			\$ 592,260.89	PAYROLL TOTAL			\$39,981,953.18
GRAND TOTAL \$ 40,574,214.07							

Attachment D
Activity Account Requests - New
FY25

Site	Name of New Account	Purpose	Sponsor
High School	Scholarship	Student Scholarships	Steve Spears/Principal
High School	PHS Transition	Support Employment Independence & Transition to Adulthood	Amanda Gifford & Katie Baker

Attachment E
Fundraisers
FY25

Site	Activity Account Name	Activity Account #	Fundraiser
High School	Scholarship	TBD	Donations for Student Scholarships
High School	PHS Transition	TBD	Concession Sales
High School	PHS Transition	TBD	Donations
High School	Special Olympics	860-001	Blanket Sales
High School	Special Olympics	860-001	Snap! Raise
High School	Special Olympics	860-001	Parents Night Out
High School	Special Olympics	860-001	Car Wash
High School	Special Olympics	860-001	Donations
High School	Special Olympics	860-001	School Store Items/Novelties
Piedmont Elementary	Library	961	Concession Sales
Piedmont Elementary	Library	961	Novelty Item Sales
Piedmont Elementary	Library	961	Author Book Sales

Attachment F
Overnight Trip Requests
FY25

Site	Group/Club	Destination	Event	Dates of Travel	Staff/Chaperones Traveling
HS	Wrestling	Bixby, OK	Regional Wrestling Tournament	02-20 thru 02-22-25	Erik Ford, Joe Mitchell, Dayton Garrett, Dirick Hatfield, Jeff Kline
HS	Track	Topeka, KS	Washburn Indoor Meet	02-21 thru 02-22-25	Kelly Beck, Bailey Briscoe, Jordan Mills
HS	Business Professionals of America Students	Tulsa, OK	OKBPA State Leadership Conference	03-02 thru 03-05-25	Mitch Brinlee
HS	Baseball	Rogers, AR	Baseball Festival	03-27 thru 03-29-25	Adam Skokowski, Todd Brown, Zach Stephens, Cole Migl
District	Staff Member	Manhattan, KS	PowerSchool Conference	04-13 thru 04-16-25	Joy Ruiz
HS	Tennis Boys & Girls	Claremore, OK	Claremore Tennis Tournament	05-01 thru 05-02-25	Mitch Brinlee, Eric Wright, Kourtney Aller
HS	Cheer	Tulsa, OK	United Cheer Assoc. Camp	06-16 thru 06-19-25	Madison Reaves, Cassidy Baker

**Attachment C
Employment**

Employment FY25/FY26					
Last Name	First Name	Certified Professional Support Adjunct Hourly/Daily	Site/Assignment	New/Existing	Effective Date
Dawkins	Briana	Support	ECC/ Paraprofessional	Existing	TBD
Jensik	Erica	Adjunct	HS/Volleyball Coach	Existing	08/01/25
Lewis	Gerald	Hourly	D/IT Intern	Existing	TBD
Manning	Kaitlynn	Hourly	ChildCare Center	Existing	01/13/25
Pope	Marlee	Hourly	ChildCare Center	Existing	01/28/25
Smithson	Lillian	Hourly	D/Club House	Existing	01/26/25
Stark	Kenzie	Hourly	D/Club House	Existing	01/26/25
Resignations//Retirements/Terminations/Leave of Absence					
Last Name	First Name	Certified Professional Support Adjunct	Site/Assignment	Effective Date	
Perales-Baron	Maria	Hourly	SR/Cafeteria Monitor	02/07/25	
Randolph	Cynthia	Certified	PE/4th Grade	05/23/25	

Attachment B
Renewal of Employment

Employment FY26 - Superintendent's Executive Team		
Last Name	First Name	Position/Title
Balenseifen	Patricia	Chief Human Resources Officer
Bilyeu	Matt	Executive Director - Operations
Buckner	Tommy	Chief Technology Officer
Campbell	Lisa	Assistant Superintendent
Davis	Brenda	Executive Director - Academic Services
Fuller	Jennifer	Chief Financial Officer
McCall	Scott	Executive Director - Special Services
Melton	Mark	Executive Director - Secondary Education