



Antietam School District
Minutes of the Hybrid
Committee of the Whole Meeting
Monday, October 21, 2024, 7:00 pm

The Antietam School District Board met in person and virtually in a Teams meeting for their Workshop meeting formerly known as the Committee of the Whole meeting on Monday, October 21, 2024. Ms. Ramsey, Board Vice President, called the meeting to order at 7:00 pm. Mrs. Ramsey noted that the Board would meet in an Executive session directly following the CoW meeting on Monday, October 21, 2024, regarding Negotiations and will not reconvene

Present:

Rebecca DiSarro	Kyla Ramsey
Christopher Faro	Amanda Stief
Jennifer Miller	Lorraine Storms
Wayne Modeste	
David Okonski	

Also Present:

Dr. Timothy Matlack	Superintendent
Stacy Stair	Director of Finance & Business
Ken Bonkoski	Facilities Manager
Anthony DiSarro	Supervisor of Technology and Security Coordinator
Becky Kohr	Director of Pupil Services
Staci Fink	Supervisor of Special Ed
Dr. Felice Stern	Principal, Antietam High School
April Olsen	Asst Principal, Antietam High School
Zachary Williams	Principal, Kerry C. Hoffman Intermediate School grades 6 -8
Kelly Landherr	Principal, Kerry C. Hoffman Intermediate School grades 4 -5
Nicole Schieck	Principal, Stony Creek Elementary School
Amanda Munson	Asst. Principal, Stony Creek Elementary School/ MTSS Coordinator

AGENDA/CALL TO ORDER – Ms. Ramsey

The Board will meet in an Executive session directly following the CoW meeting on Monday, October 21, 2024, regarding Negotiations and will not reconvene.

PUBLIC COMMENT

Procedures for Public Comment:

The ASD School Board welcomes the public to comment on agenda items and other issues that pertain to the ASD. We would like to remind everyone who would like to offer public comment that each speaker will be given a 3-minute time limit for their comments, and that the public comment time is not intended to be a question and answer session with the school board. If you have a question that you would like addressed, please reach out to Dr. Rochlin via email, and she will communicate with ASD Board Members. Thank you for your cooperation and continued partnership with the ASD.

STUDENT REPRESENTATIVE - Student Council – none
SUPERINTENDENT'S REPORT - Dr. Timothy Matlack

Dr. Matlack discussed the value of a Pre-K option

Safety and Security Grant update – Looking into metal detectors and Card Swipes, Grant is for two years.

Zoning variance costs to date for the District – cost for legal fees through July 2024 is \$65,000.00

Snow removal discussion – Trinity lot, 23rd & Perkiomen lot, and St. Catherine’s lot - are we ok to plow, and if so, do we look into anyone that wants to help pay for the service? Will we need to shovel sidewalks as well and Ken stated that Trinity wanted the district to plow on Sunday. Dr. Matlack will reach out to Trinity.

APPROVAL OF MINUTES – Ms. Ramsey

Cow Meeting Minutes September 16, 2024, Voting Meeting Minutes September 23, 2024.

TREASURER'S REPORT - Mrs. Storms

FINANCE COMMITTEE - Mrs. Storms

Mrs. Storms started a discussion about Fraudulent check protection, The Ready to Learn Grant explanation, it was stated that we will need to pass a resolution for the tax equity regarding this grant.

Forecast 5 presentation

- Ratify the 24-month agreement with Constellation New Energy for the 2025-2026 and 2026-2027 years at a rate of \$0.05925/kWh effective 10/10/2024. (the new rate is lower than the current rate of \$0.06270 by \$0.00345/kWh.)
- Approve the Kistler O'Brien Fire Protection for The Kerry C. Hoffman Intermediate School (Semiannual) Kitchen, Double 2, Ansul R 102 3G/3G Inspection, Recurring w/ (4) Link(s), (1) Gas Valve(s), (1) Mico-switch(s)r two appointments included at a cost to the district of \$746.00.
- Approve the Devopar Consulting Addendum A.2 As a consultant to the Antietam School District, Devopar, LLC and its consultants shall perform the following duties to support the school district during its ongoing recovery efforts from the flood.
 - Continue to assist the school district with ongoing project management support, financial planning, and insurance matters.
 - Oversee the details and implementation of ACT 33 and 34 grants related to current and future building projects.
 - Review opportunities and advocate for additional grant opportunities.
 - Support the Superintendent in the development of a proposed administrative organizational chart for the school board to review and approve.
 - Be a strategic thought partner for the Superintendent and Director of Finance and Business Services.
 - Conduct an ACT 93 salary study and compensation plan once the school district completes the updating of job descriptions.
 - Collaborate on reviewing the current food service offerings for students.
 - Complete the 3-5-year financial forecasting in collaboration with the Director of Finance and Business Services.
 - Other projects and supports as requested by the Superintendent or Board of Directors.
 - HOURS/BILLABLE RATE The parties agree to a not to exceed of 195 billable hours to support the expanded scope of the agreement. The billable rate for these hours is \$140 per hour.

- Approve the 5-year Affiliation Agreement between Albright College and Antietam School District to expire the Oct of 2029.
- Approve the Reading Elevator Service Addendum to All Elevator Maintenance Contracts, regarding Entrapments, and Reading Elevator Service not being liable if an employee of the district uses the emergency key to extricate passengers. Reading Elevator Service or the fire department should be called in entrapment situations.

PROPERTY COMMITTEE - Mr. Okonski

The Property Committee will meet on Monday, October 28, 2024 @ 6:30 pm in the Administrative Building Boardroom.

- Approve the following Property Committee meeting dates for the 2024-2025 School year at 6:30 pm in the District Office Boardroom located at 100 Antietam Road, Reading PA 19606: October 28, 2024, November 18, 2024, January 27, 2025, February 24, 2025, March 24, 2025, April 28, 2025, and May 27, 2025 and June 23, 2025.
- Accept the donation of materials from Donor's Choose for the projects "Ink for Our Artists" and "Classroom Essentials".
- Ratify the Kelley Bros, LLC Order number 76-2415910-1 dated September 25, 2024, for material and labor for 46 Sargent Locksets for the Stony Creek Elementary School in the amount of 14,605.00 covered by School Safety and Security Grant.
- Ratify the Kelly Bros proposal for Project # 76-2414965-1 in the amount of \$14,024.00 for the Kerry C. Hoffman Intermediate School covered by the School Safety and Security Grant.
- Approve the following HB Frazier Company Change Order Requests for the Antietam High School (formerly MPCC): EC#1 Additional costs incurred due to the floor collapse in the amount of \$382.60. EC#2 Additional electrical costs to convert existing library into a computer classroom in the amount of \$37,320.79.
- Approve the following Uhrig Construction Inc. Change Order Request for the Antietam High School (formerly MPPC): GC#4 Revise amount previously authorized in Change order GC#1 to account for the actual cost incurred resulting in a reduction in cost in the amount of (\$2,093.80).
- Approve the SFA (STOWE Fire Alarm) proposal quote # P24-46 for the Administrative building fire alarm at the cost of 4,975.00.

BEIT/TCC - Stacy Stair

- BEIT/TCC met on September 26, 2024, at 6 pm via Zoom. Discussed current collection trends which are coming in higher than 23-24. It was mentioned that this trend could change depending on the outcome of the upcoming elections. Also held a discussion on reassessments (the lack

thereof) and the potential for the state legislature to step in and pass something mandating more frequent reassessments.

POLICY COMMITTEE - Mrs. Stief

The Policy Committee will meet on Monday, October 21, 2024, at 6:30 pm in the Administrative Building Boardroom.

- Approve the following Policy Committee meeting dates for the 2024-2025 School year at 6:30 pm in the District Office Boardroom located at 100 Antietam Road, Reading PA 19606: October 21, 2024, November 11, 2024, January 21, 2025, February 18, 2025, March 17, 2025, April 22, 2025, and May 19, 2025, June 16, 2024.
- Appoint Dr. Timothy Matlack as the Right To Know officer for the Antietam School District retroactive to Monday, July 29, 2024.
- Ratify the new residency affidavits for the following students for the remainder of the 2024-2025 school year; one Kindergarten, one 1st grade, two 2nd grade, two 3rd grade, three 4th grade, one 5th grade, one 7th grade, and one 10th grade student.
- Ratify the new homeschool students for the remainder of the 2024-2025 School year: one 2nd grade, three 3rd grade, one 8th grade, and one 11th grade student to the
- Approve the Third reading of Policy 217.

BERKS CAREER & TECHNOLOGY CENTER - Mr. Roberts - absent

BERKS COUNTY INTERMEDIATE UNIT - Mrs. DiSarro – stated that there was a Meeting held on October 17th and Dr. Patricia Brenner was honored.

ATHLETIC/ACTIVITIES COMMITTEE - Mr. Modeste stated that The next meeting of the sports boosters will be on November 12, 2024, at 6 pm Antietam High School Gym Lobby and will hold the meeting in a classroom TBD. It was also discussed that they will have Athletic/Activities committee meetings at 6 pm on the same night as the workshop meetings.

- Approve the requests for New Co-Curricular Clubs, effective the 2024-2025 school year, at no cost for the first year in their trial phase:
O Books and Biscotti

CURRICULUM COMMITTEE - Mr. Faro

The Curriculum Committee met on October 9, 2024, at 6:00 pm in the Administrative Building boardroom.

- Approve the following Curriculum Committee meeting dates for the 2024-2025 School year at 6:00 pm in the District Office Boardroom located at 100 Antietam Road, Reading PA 19606: October 9, 2024, November 13, 2024, January 8, 2025, February 12, 2025, March 12, 2025, April 9, 2025, and May 14, 2025.

LEGISLATIVE/COMMUNICATIONS COMMITTEE – Mrs. DiSarro

NEGOTIATIONS COMMITTEE Mrs. Miller

PERSONNEL COMMITTEE Ms. Ramsey

- Request to authorize the Superintendent to make employment commitments to qualified applicants for the purpose of filling vacancies that occur after the October 2024 Board meeting with action to be ratified by the School Board at the next official meeting for the remainder of the 2024-2025 school year.
- Ratify the following staff as classroom monitors for the 2024-2025 school year, Robin Derr, Kristin Heller, and Lauren Yelk.
- Ratify the update and additions to the 2024-2025 Climb Enrichment Program Staff List and hourly rates.
- Ratify the following additions to the 2024-2025 BCIU Guest Teacher/Sub List: Nicole Rossella, Dominique Statuti, and Victoria Zimmerman.
- Amend the motion for Karen Valdovinos for \$15.45 per hour to \$17.45 as 10-month secretary for the Kerry C. Hoffman Intermediate School, retroactive to August 12, 2024.
- Approve Rafael Garcia, custodian for Stony Creek Elementary School, \$16.88/hr with benefits effective October 29, 2024.
- Approve the following unpaid dates for the following staff:
 - Amy Oestreich January 7, and January 8, 2025
 - Isaac Powers - October 18, October 24, and October 25, 2024.
- Approve the transfer of 14.5 sick days from Eastern Lancaster County School District for Nicole Levan-Miller.
- Approve the 2024 -2025 Winter Coaches List.
- Approve the Co-Curricular and Club Positions for the 2024-2025 School year.
- Approve the FMLA request for Lee Yochum effective September 16, 2024, through December 9, 2024.

OLD BUSINESS – none

NEW BUSINESS – Ms. Ramsey, Mrs. Stief, and Mr. Modeste went to the October meeting about Carsonia Park waiting to hear what they need as far as money.

PUBLIC COMMENT - none

With no further business to discuss, Ms. Ramsey adjourned the meeting at 8:28 pm and announced that the Board would now go into executive session regarding negotiations and would not reconvene.

Submitted by:

Staci Fink
Supervisor of Special Ed