



Antietam School District
Minutes of the Hybrid Board Meeting
Monday, November 18, 2024, 7:00 p.m.

The Antietam School District Board met in person and virtually in a Teams meeting for their voting meeting on Monday, November 18, 2024. Mr. Roberts, Board President, called the meeting to order at 7:00 pm. Mr. Roberts asked if there were any corrections to the agenda, none were noted.

Present:

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| Rebecca DiSarro | Kyla Ramsey |
| Christopher Faro | Michael Roberts |
| Jennifer Miller | Amanda Stief |
| Wayne Modeste | |
| David Okonski | |

Also Present:

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| Dr. Timothy Matlack | Superintendent |
| Stacy Stair | Director of Finance & Business |
| Anthony DiSarro | Supervisor of Technology and Security Coordinator |
| Ken Bonkoski | Facilities Manager |
| Brian F. Boland | Kozloff and Stoudt |
| Jennifer Reeves | Board Secretary |

Mr. Roberts noted the minutes of the October 21, 202, Committee of the Whole and the October 28, 2024 Voting meeting had been distributed and asked if there were any corrections. None were noted. A poll by a voice vote resulted in the minutes being approved.

STUDENT REPRESENTATIVE – Faith Constein

Faith reported that they had a Halloween Contest in October which was fun, and in November they held their annual food drive which raised 350 pounds of non-perishable foods to be donated to local veterans. They also held their Annual Veterans Dinner and it was a great success and very rewarding. There will be a Winter Pep Rally and she is glad that those have been brought back to the student body.

Mr. Roberts, Board President, asked Faith if the food in the cafeteria was any better and she stated that it had been reported to her that the food was much improved. Another student stated that there was a homemade soup that the cafeteria staff made that was delicious. Faith thanked both the board and the cafeteria staff for all their hard work.

Frau Ligas Advisor to the GAPP program gave an enlightening presentation about their 3 week trip to Germany. It started in Berlin, then headed to Heidelberg, and ended their trip in Munich.

The following students gave a brief description of their trips: Katie McLain, AJ Herrera, Faith Constein, Jason Kline, Olivia H, and Lex Glendening. There were many words to describe their trips, but the ones that were repeated time and time were.... Never forget the best experience, new experiences, lasting friendships, magical, ignited passion to travel. The students shared their scrapbooks of the trip with the Board who were very impressed with their work.

Frau Ligas explained how small the world is by telling a story about the group’s German tour guide in Berlin. Unbeknownst to the group or even the tour guide before the tour, the tour guide had been an exchange student with Antietam and had been at our district when Mrs. Kathy Fegely was heading the GAPP program.

SUPERINTENDENT'S REPORT

Dr. Timothy Matlack explained that Skyward was introducing a new system which we are investigating because the current system will not be updated. There is a one-time fee for Skyward Student and Finance Suites migration to Skyward Qmlativ. A decision will need to be made before 2028 so they are investigating all avenues.

Dr. Matlack stated there was a Virtual Wellness Committee Meeting held on November 13, 2024, at 2:15 pm - For anyone interested in attending the next meeting to be held on December 11, 2024, @ 2:15 pm, there is a teams link on the Website District calendar.

TREASURER'S REPORT

Ms. Ramsey in Mrs. Storms’ absence reported and moved, Mr. Faro seconded, to approve the treasurer's report Revenue Year to Date \$18,541,245.19, Expenditures Year to Date (\$8,589,376.44), Fund Balance (Unaudited) 10/31/2024 \$24,408,440.53.

Cash and Investments as of October 31, 2024, \$25,284,090.48
Approval of Bills as listed for October 29, 2024, through November 18, 2024.

A poll of the Board resulted in the following vote:

Yes: 8 Mmes. DiSarro, Miller, Ramsey, Stief,; Messrs. Faro, Modeste, Okonski and Roberts.

Motion approved.

FINANCE COMMITTEE

Ms. Ramsey motioned, and Mr. Faro seconded, to approve the Letter of Intent to participate in the Berks County Cybersecurity Services Consortium from January 1, 2025 through June 30, 2025. Participation in the consortium provides the following benefits, as outlined in the Valander Group, LL licensing agreements:

- Two (2) v-penetration tests using industry-standard tools.
 - o The customer is responsible for providing the virtual machine (VM) required to conduct the penetration tests and a computer to mount the VM.
 - o Comprehensive reports following the completion of the penetration tests.
 - Eight (8) hours of professional IT cybersecurity training, provided in a central location for

all participating schools.

Cost Structure

- Six-month prorated participation fee: \$5,750 (for the period January 1, 2025 -June 30, 2025).
- Annual agreement renewal: \$11,500.00, July 1, 2025 - June 30, 2025

Approve the Accelerated Budget Opt-Out Resolution Certifying the Tax Rate Within the Inflation Index, not to raise taxes above the adjusted index of 5.9% for 2025-2026, as presented.

Approve the BCIU Services Agreement for DocuSign services for one year, effective November 30, 2024, through November 30, 2025, in the amount of \$1824.00.

Approve the Lincoln Intermediate Unit E-Rate Consulting agreement for the funding year 2025 (July 1, 2025 through June 30, 2026) at a cost of \$1400.00 for first application and \$1100.00 for each additional application.

A poll of the Board resulted in the following vote:

Yes: 8 Mmes. DiSarro, Miller, Ramsey, Stief,; Messrs. Faro, Modeste, Okonski and Roberts.

Motion approved.

PROPERTY COMMITTEE

Mr. Okonski reported The Property Committee met in the Administrative Building Boardroom on Monday, November 18, 2024, at 6:30 pm. and noted there was a discussion regarding snow removal equipment for sidewalks during the Workshop meeting on Monday, November 11, 2024. Mr. Okonski then moved seconded by Mr. Faro to accept the donation of materials for the project "STEM Materials to Explore, Create and Challenge Thinking" from Donor's Choose

Approve three-year service maintenance agreement for the HVAC system for AHS, KCHIS and Admin office at cost for year 1 (024-2025) \$39767.94; year 2 (2025-2026) \$43992.97 and year 3 (2026-2027)\$47,424.42 retroactive to July 1, 2024.

Accept the donation of materials for the project "Building Bridges and Structures with Hands-On STEM Materials".

A poll of the Board resulted in the following vote:

Yes: 8 Mmes. DiSarro, Miller, Ramsey, Stief,; Messrs. Faro, Modeste, Okonski and Roberts.

Motion approved.

POLICY COMMITTEE

Mrs. Stief reported that the Policy Committee met on Monday, November 11, 2024, at 6:30 pm in the Administrative Building Boardroom.

Mrs. Stief moved seconded by Mr. Faro to ratify the Admission of Fact, Waiver of Hearing, Acknowledgment of Compliance with Procedural Safeguards, and Consent to Expulsion agreement 2025-1.

Ratify the new Residency Affidavits for the following students for the remainder of the 2024-2025 school year: one 3rd grade, one 10th Grade, and one 11th-grade student.

Approve the first reading of the Advertising and Sponsorship Policy 913.1

Approve the first reading of the Use of Generative Artificial Intelligence in Education Policy 815.1

Approve the first reading of the Student Wellness Policy 246

Approve the 2024-2025 Antietam School District Professional Handbook

A poll of the Board resulted in the following vote:

Yes: 8 Mmes. DiSarro, Miller, Ramsey, Stief,; Messrs. Faro, Modeste, Okonski and Roberts.

Motion approved.

ATHLETIC/ACTIVITIES COMMITTEE

Mr. Modeste reported the Athletics/Activities Committee met at 6:00 pm Monday, November 11, 2024, in the Administrative Building Boardroom. Mrs. Miller stated that Angel Buieno Cruz had been chosen for this year's County Chorus and it was mentioned that they are looking for volunteers for the concession stand for the winter season of basketball.

Mr. Modeste moved seconded by Mrs. Miller to approve the following as volunteer coach for the Winter 2024-2025 sports season. Taryn Yelk as a Volunteer Coach for Antietam High School Cheer.

A poll of the Board resulted in the following vote:

Yes: 8 Mmes. DiSarro, Miller, Ramsey, Stief,; Messrs. Faro, Modeste, Okonski and Roberts.

Motion approved

CURRICULUM COMMITTEE

Mr. Faro reported the Curriculum Committee met in the Administrative Building boardroom on November 6, 2024, at 6:00 pm. He also mentioned a discussion about seeking approval of two new HS electives: The History of Pop Culture And Law & Society and theses would be added to the agenda for approval in January of 2025.

PERSONNEL COMMITTEE

Ms. Ramsey moved, seconded by Mr. Faro to approve the addition of Avery Haas to the 2024-2025 Climb Program staff and wage list as Activity Leader, \$15.00 per hour, effective November 19, 2024.

Approve the following unpaid dates: Kristin Heller - October 28, 2024, Richard Derr December 6, 2024, through December 23, 2024

Approve Danielle Hoffa and Tara Perry as substitute custodial staff as needed at \$15.00 per hour, effective November 29, 2024.

Request to authorize the Superintendent to make employment commitments to qualified applicants for the purpose of filling vacancies that occur after the November 2024 Board meeting with action to be ratified by the School Board at the next official meeting for the remainder of the 2024-2025 school year

Approve the removal of Michele Parmalee from the 2024-2025 Climb Enrichment Staff and Wage List.

Amend the May 2024 FMLA motion for Morgan Collins from Sept 4, 2024, through approximately December 2, 2024, to August 20, 2024, through November 11, 2024.

Amend the August Motion for Katherine Hetrich's mentor from Stephanie Hartman to Kelli Myers for \$166.00 in accordance with the co-curricular contract.

Ratify Madison Reinert, Autistic Teacher at the Stony Creek Elementary School, Temp professional, Bachelor's Step 1, \$51,250 prorated to days worked with benefits effective October 7, 2024.

Amend the August motion for Madison Reinert's Mentor from Amy Rossetti to Jason Trullinger \$ 166.00 to \$500.00 in accordance with the co-curricular contract.

Approve the addition of Victoria Barryman, Activity Leader to the Climb Enrichment staff list at the hourly rate of \$30.00.

Approve the Co-Curricular and Club Positions for the 2024-2025 school year, as presented.

Approve the unpaid dates for the following staff: Morgan Collins November 12 through December 2, 2024. Noreen Cosgrove May 12, 2025. Rafael Garcia November 4, 2024.

A poll of the Board resulted in the following vote:

Yes: 8 Mmes. DiSarro, Miller, Ramsey, Stief,; Messrs. Faro, Modeste, Okonski and Roberts.

Motion approved

With nothing further to discuss Mr. Roberts adjourned the meeting at 7:29 pm.

Submitted by:



Jennifer Reeves
Board Secretary