



**ANTIETAM SCHOOL DISTRICT  
SCHOOL BOARD MEETING AGENDA  
Monday, October 28, 2024 7:00 p.m.**

**1. AGENDA/CALL TO ORDER-Mr. Roberts**

The Board met in an Executive session directly following the CoW meeting on Monday, October 21, 2024, regarding Negotiations and did not reconvene.

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF AGENDA - Mr. Roberts**

**4. PUBLIC COMMENT - Mr. Roberts**

Procedures for Public Comment:

The ASD School Board welcomes the public to comment on agenda items and other issues that pertain to the ASD. We would like to remind everyone who would like to offer public comment that each speaker will be given a 3-minute time limit for their comments, and that the public comment time is not intended to be a question and answer session with the school board. If you have a question that you would like addressed, please reach out to Dr. Matlack via email, and he will communicate with ASD Board Members. Thank you for your cooperation and continued partnership with the ASD. If you would like to take this opportunity to speak please state your name and address for the record.

**5. STUDENT REPRESENTATIVE - Student Council**

**6. SUPERINTENDENT'S REPORT - Dr. Timothy Matlack**

Job Descriptions

**VOICE VOTE**

**7. APPROVAL OF MINUTES – Cow Meeting Minutes September 16, 2024, Voting Meeting Minutes September 23, 2024.**

**8. FINANCE COMMITTEE – Mrs. Storms**

**MOTION # - ROLL CALL**

**TREASURER'S REPORT – Mrs. Storms**

Fund Balance (unaudited) July 1, 2024	\$14,344,503.89
Revenue Year to Date	\$12,617,971.46
Expenditures Year to Date	(\$ 4,975,250.58)
Fund Balance (Unaudited) 9/30/2024	\$21,987,224.77

- Cash and Investments as of September 30, 2024, \$20,861,281.07
- Approval of Bills as listed for September 24, 2024, through October 28, 2024.

√ On Monday, October 21, 2024, during the Workshop meeting, there was a discussion regarding fraudulent check protection, a Ready to Learn Grant explanation and a presentation on Forecast 5.

### **MOTION # - ROLL CALL**

- \* Accept with gratitude the following grants from the Berks County Community Foundation:
  - 9/13/2024 Distribution Amount: \$1,000.00  
for the "Rockstar Roll Call" program at Kerry Hoffman Intermediate School  
BISA Attendance Improvement Fund of Berks County Community Foundation
  - 9/13/2024 Distribution Amount: \$1,000.00  
for the "H.E.R.O. (Here Everyday, Ready On Time)" program at Stony Creek  
Elementary School  
BISA Attendance Improvement Fund of Berks County Community Foundation
  - 9/20/2024 Distribution Amount: \$1,472.00  
Grant Description: for new playground equipment at Kerry C. Hoffman  
Intermediate School Fund Name:  
Gilmore/Henne Community Fund of Berks County Community Foundation
- Ratify the 24-month agreement with Constellation New Energy for the 2025-2026 and 2026-2027 years at a rate of \$0.05925/kWh effective 10/10/2024. (the new rate is lower than the current rate of \$0.06270 by \$0.00345/kWh.)
- Approve the Kistler O'Brien Fire Protection for The Kerry C. Hoffman Intermediate School (Semiannual) Kitchen, Double 2, Ansul R 102 3G/3G Inspection, Recurring w/ (4) Link(s), (1) Gas Valve(s), (1) Mico-switch(s)r two appointments included at a cost to the district of \$746.00.
- Approve the Devopar Consulting Addendum A.2 As a consultant to the Antietam School District, Devopar, LLC and its consultants shall perform the following duties to support the school district during its ongoing recovery efforts from the flood.
  - Continue to assist the school district with ongoing project management support, financial planning, and insurance matters.
  - Oversee the details and implementation of ACT 33 and 34 grants related to current and future building projects.
  - Review opportunities and advocate for additional grant opportunities.
  - Support the Superintendent in the development of a proposed administrative organizational chart for the school board to review and approve.
  - Be a strategic thought partner for the Superintendent and Director of Finance and Business Services.

- Conduct an ACT 93 salary study and compensation plan once the school district completes the updating of job descriptions.
  - Collaborate on reviewing the current food service offerings for students.
  - Complete the 3-5-year financial forecasting in collaboration with the Director of Finance and Business Services.
  - Other projects and supports as requested by the Superintendent or Board of Directors.
  - HOURS/BILLABLE RATE The parties agree to a not to exceed of 195 billable hours to support the expanded scope of the agreement. The billable rate for these hours is \$140 per hour.
- Approve the 5-year Affiliation Agreement between Albright College and Antietam School District to expire October of 2029.
  - Approve the Reading Elevator Service Addendum to All Elevator Maintenance Contracts, regarding Entrapments, and Reading Elevator Service not being liable if an employee of the district uses the emergency key to extricate passengers. Reading Elevator Service or the fire department should be called in entrapment situations.

## **9. PROPERTY COMMITTEE - Mr. Okonski**

√The Property Committee meeting was Canceled for Monday, October 28, 2024

### **MOTION # - ROLL CALL**

- \* Approve Change order #GC-5 in the amount of \$16,574.30 for additional costs for the installation of temporary partitions to isolate the collapse area and to provide regular fire watch as required by local fire company and code officials.
- \* Approve Change order #GC-6 in the amount of \$23,712.55 for the following items:
  - GC 6A additional costs in the amount of \$3,203.36 for installation of a bulkhead enclosure above walk in cooler and freezer in the cafeteria kitchen and the provision of FRP as finished wall surface.
  - GC 6B reduction in costs in the amount of -\$23,161.00 for the elimination of the polished concrete floor system in the cafeteria as requested by District.
  - GC 6C additional costs in the amount of \$30,747.13 for the installation of LVT Flooring in the cafeteria as requested by the District in lieu of the polished concrete floor
  - GC 6D additional costs in the amount of \$2,444.02 for the infill strip of lawn proposed between alley curb and existing building with concrete
  - GC 6E additional costs in the amount of \$4,078.74 to accommodate the replacement of existing mop sink in Custodian B003 and to correct a

below slab leak (dem and floor patch provided) and to provide FRP wall panels on the adjacent walls.

- GC 6F additional costs in the amount of \$6,400.30 to replace the sidewalk leading from stair tower B-2 exit to the sidewalk along Endlich Avenue.
- Approve the following Property Committee meeting dates for the 2024-2025 School year at 6:30 pm in the District Office Boardroom located at 100 Antietam Road, Reading PA 19606: October 28, 2024, November 18, 2024, January 27, 2025, February 24, 2025, March 24, 2025, April 28, 2025, and May 27, 2025 and June 23, 2025.
- Accept the donation of materials from Donor's Choose for the projects "Ink for Our Artists" and "Classroom Essentials".
- Ratify the Kelley Bros, LLC Order number 76-2415910-1 dated September 25, 2024, for material and labor for 46 Sargent Locksets for the Stony Creek Elementary School in the amount of 14,605.00 covered by School Safety and Security Grant.
- Ratify the Kelly Bros proposal for Project # 76-2414965-1 in the amount of \$14,024.00 for the Kerry C. Hoffman Intermediate School covered by the School Safety and Security Grant.
- Approve the following HB Frazier Company Change Order Requests for the Antietam High School (formerly MPCC): EC#1 Additional costs incurred due to the floor collapse in the amount of \$382.60. EC#2 Additional electrical costs to convert existing library into a computer classroom in the amount of \$37,320.79.
- Approve the following Uhrig Construction Inc. Change Order Request for the Antietam High School (formerly MPPC): GC#4 Revise amount previously authorized in Change order GC#1 to account for the actual cost incurred resulting in a reduction in cost in the amount of (\$2,093.80).
- Approve the SFA (STOWE Fire Alarm) proposal quote # P24-46 for the Administrative building fire alarm at the cost of 4,975.00.

#### **10. BEIT/TCC - Stacy Stair**

√ BEIT/TCC Met on September 26, 2024, at 6 pm via Zoom. Discussed current collection trends which are coming in higher than 23-24. It was mentioned that this trend could change depending on the outcome of the upcoming elections. Also held a discussion on reassessments (the lack thereof) and the potential for the state legislature to step in and pass something mandating more frequent reassessments.

#### **11. POLICY COMMITTEE - Mrs. Stief**

√The Policy Committee met on Monday, October 21, 2024, at 6:30 pm in the Administrative Building Boardroom.

**MOTION # - ROLL CALL**

- Approve the following Policy Committee meeting dates for the 2024-2025 School year at 6:30 pm in the District Office Boardroom located at 100 Antietam Road, Reading PA 19606: October 21, 2024, November 11, 2024, January 21, 2025, February 18, 2025, March 17, 2025, April 22, 2025, and May 19, 2025, June 16, 2024.
- Appoint Dr. Timothy Matlack as the Right To Know officer for the Antietam School District effective Monday, July 29, 2024.
- Ratify the new residency affidavits for the following students for the remainder of the 2024-2025 school year; one Kindergarten, one 1st grade, two 2nd grade, two 3rd grade, three 4th grade, one 5th grade, one 7th grade, and one 10th grade student.
- Ratify the new homeschool students for the remainder of the 2024-2025 School year: one 2nd grade, three 3rd grade, one 8th grade, and one 11th grade student to the
- Approve the Third reading of Policy 217.

**12. BERKS CAREER & TECHNOLOGY CENTER - Mr. Roberts**

**13. BERKS COUNTY INTERMEDIATE UNIT - Mrs. DiSarro**

**14. ATHLETIC/ACTIVITIES COMMITTEE - Mr. Modeste**

√The next meeting of the sports boosters will be on November 12, 2024, at 6 pm Antietam High School Gym Lobby and will hold the meeting in a classroom TBD.

**MOTION # - ROLL CALL**

- \* Approve The Antietam School District Athletic/Activities Committee will hold meetings on the following dates for the 2024-2025 school year at 6:00 pm in the District Office Boardroom located at 100 Antietam Road, Reading PA 19606: November 11, 2024, January 21, 2025, February 18, 2025, March 17, 2025, April 22, 2025, and May 19, 2025, June 16, 2024.
- Approve the requests for New Co-Curricular Clubs, effective the 2024-2025 school year, at no cost for the first year in their trial phase:  
O Books and Biscotti

**15. CURRICULUM COMMITTEE - Mr. Faro**

√The next meeting of the Curriculum Committee will be on November 6, 2024, at 6:00 pm in the Administrative Building boardroom.

**MOTION # - ROLL CALL**

- Approve the following Curriculum Committee meeting dates for the 2024-2025 School year at 6:00 pm in the District Office Boardroom located at 100 Antietam Road, Reading PA 19606: October 9, 2024, November 6, 2024, January 8, 2025, February 12, 2025, March 12, 2025, April 9, 2025, and May 14, 2025.

**16. LEGISLATIVE/COMMUNICATIONS COMMITTEE - Mrs. Storms**

**17. NEGOTIATIONS COMMITTEE - Mrs. Miller**

**18. PERSONNEL COMMITTEE- Ms. Ramsey**

**MOTION # - ROLL CALL**

- \* Approve Megan Stevanus, LTS for Danielle Bastain, Bachelor's step 1, \$51,250 prorated to actual days worked, no benefits contingent on receiving approved paperwork effective November 11, 2024, through approximately January 29, 2025.
- \* Approve Steph Hartman mentor to Megan Stevanus, November 11, 2024, through approximately January 29, 2025, \$166.00.
- \* Approve Anne Ryan, ESL grades 9-12 at the Antietam High School, Master's step 13, \$71,000 prorated to actual days worked, Temp professional, with benefits contingent on receiving all required paperwork effective November 11, 2024.
- \* Approve Taryn Moyer Mentor to Anne Ryan for the remainder of the 2024-2025 school year \$336.00.
- \* Adopt the McKinney Vento Liaison Job Description.
- Request to authorize the Superintendent to make employment commitments to qualified applicants for the purpose of filling vacancies that occur after the October 2024 Board meeting with action to be ratified by the School Board at the next official meeting for the remainder of the 2024-2025 school year.
- Ratify the following staff as classroom monitors for the 2024-2025 school year: Robin Derr, Kristin Heller, and Lauren Yelk at the current Antietam Sub rate or regular rate of pay, whichever is greater.
- Ratify the update and additions to the 2024-2025 Climb Enrichment Program Staff List and hourly rates.
- Ratify the following additions to the 2024-2025 BCIU Guest Teacher/Sub List: Nicole Rossella, Dominique Statuti, and Victoria Zimmerman.

- Amend the motion for Karen Valdovinos for \$15.45 per hour to \$17.45 as 10-month secretary for the Kerry C. Hoffman Intermediate School, retroactive to August 12, 2024.
- Approve Rafael Garcia, custodian for Stony Creek Elementary School, \$16.88/hr with benefits effective October 29, 2024.
- Approve the following unpaid dates for the following staff:
  - \* Chelsea Boudreau – October 21, 2024
  - Amy Oestreich - January 7, and January 8, 2025
  - Isaac Powers - October 18, October 24, and October 25, 2024.
- Approve the transfer of 14.5 sick days from Eastern Lancaster County School District for Nicole Levan-Miller.
- Approve the 2024 -2025 Winter Coaches List

Coach	Sport	24-25 Rate
Mike Green	Varsity Boys Basketball Head Coach	\$5,959.00
Joe Dynda	JV Boys Basketball Coach	\$3,873.00
Jaden Green	Volunteer Assistant Boys Basketball Coach	
Jamie Harle	Varsity Girls Basketball Head Coach	\$5,259.00 (new)
Carl Rinkevich	JV Girls Basketball Coach	\$3,453.00 (new)
Matt Ahern	Bowling Head Coach	\$3,988.00
Chad Shalaway	Assistant Bowling Coach	\$3,347.00
Kristin Heller	Head Cheerleading Coach	\$3,218.00
Lauren Yelk	Assistant Cheerleading Coach	\$2,857.00
Hector Tiburcio	Head Middle School Boys Basketball Coach	\$2,787.00
Derek Evans	Assistant Middle School Boys Basketball Coach	\$2,540.00 (new)
Alex Stunz	Head Middle School Girls Basketball Coach	\$2,857.00
Samantha Stunz	Assistant Middle School Girls Basketball Coach	\$2,610.00

- Approve the FMLA request for Lee Yochum effective September 16, 2024, through December 9, 2024.

**19. ADJOURN**