



**ANTIETAM SCHOOL DISTRICT  
SPECIAL SCHOOL BOARD MEETING AGENDA  
Thursday, July 25, 2024, 6:00 p.m.**

- 1. AGENDA/CALL TO ORDER-Mr. Roberts**
- 2. PLEDGE OF ALLEGIANCE**

**VOICE VOTE**

- 3. APPROVAL OF AGENDA - Mr. Roberts**
- 4. PUBLIC COMMENT - Mr. Roberts**

Procedures for Public Comment:

The ASD School Board welcomes the public to comment on agenda items and other issues that pertain to the ASD. We would like to remind everyone who would like to offer public comment that each speaker will be given a 3-minute time limit for their comments and that the public comment time is not intended to be a question and answer session with the school board. If you have a question that you would like addressed, please reach out to Dr. Cooper via email, and he will communicate with ASD Board Members. Thank you for your cooperation and continued partnership with the ASD. If you would like to take this opportunity to speak please state your name and address for the record.

- 5. PERSONNEL COMMITTEE - Ms. Ramsey**

**MOTION # - ROLL CALL**

- Approve Resolution # 2024-7.1 WHEREAS, there is presently a vacancy in the position of the Office of Superintendent of Schools of the Antietam School District; and

WHEREAS, Dr. Timothy Matlack (“Dr. Matlack”), has fully demonstrated that he possesses all of the qualifications necessary and appropriate for the office of Superintendent of Schools; and

WHEREAS, the Board of School Directors of the Antietam School District desires to fill the vacancy in the office of Superintendent of Schools by electing and approving Dr. Matlack to serve a term of four (4) years, commencing on July 29, 2024 through July 28, 2028.

NOW, THEREFORE, BE IT RESOLVED that the Board of School Directors, pursuant to 24 P.S. §10-1073, hereby elects and approves Dr. Matlack to serve as Superintendent

of Schools for a term commencing on July 29, 2024 through July 28, 2028 pursuant to the terms of the Employment Agreement attached hereto as Exhibit “A”, which Exhibit “A” is made a part of the minutes of the proceedings of the Board of School Directors at its meeting of July 25, 2024.

DULY RESOLVED this 25th day of July, 2024 by the Board of School Directors of the Antietam School District, Berks County, Pennsylvania, in lawful session duly assembled.

### **MOTION # - ROLL CALL**

- Motion to approve the agreement with Dr. Timothy Matlack for the position of District Superintendent of Schools commencing on July 29, 2024, and terminating July 28, 2028, with a starting salary of \$165,00.00 per full school year as presented by the District Solicitor.

### **MOTION # - ROLL CALL**

- Approve the employment of Dr. Brett Cooper as consultant to the School District for a period of two weeks beginning on July 29, 2024, and continuing for two weeks ending the end of business on August 9, 2024, to assist in the transition of the role of Superintendent to the newly appointed Superintendent, Dr. Matlack. Dr. Cooper shall be paid a per diem rate of \$900.00 for each day of consulting. Be it also approved and confirmed that the Employment Agreement with Dr. Cooper to serve as Acting Superintendent of the School District dated June 24, 2024, is hereby terminated at the end of business July 28, 2024.

### **MOTION # - ROLL CALL**

- Resolved by the Board of School Directors to approve Job Description of Facilities Manager, as presented and attached. The Facilities Manager job description shall replace the prior job description of Supervisor of Facilities & Maintenance which shall be hereby repealed.
- Resolved by the Board of School Directors to approve an addendum to the Act 93 Agreement to remove the position of Supervisor of Maintenance and Facilities and replace it with the new position of Facilities Manager, as presented.
- Resolved by the Board of School Directors to appoint and approve Ken Bonkoski as Antietam School District Facilities Manager at an annual salary of \$101,219.50, retroactive to 7-1-2024, in accordance with the Act 93 Agreement.

- Resolved by the Board of School Directors to approve a one-time Project Manager Stipend of \$7,500.00 for Antietam School District Facilities Manager Ken Bonkoski for the oversight of the construction project at the school building located at 25th and Filbert Streets.

**6. OLD BUSINESS**

**7. NEW BUSINESS**

**8. ADJOURN**