



**ANTIETAM SCHOOL DISTRICT  
SCHOOL BOARD COMMITTEE OF THE WHOLE MINUTES  
Monday, June 24, 2024, 6:30 p.m.**

Mr. Roberts started the meeting at 6:30 pm and announced that The Board would meet in executive session regarding personnel at 6:00 pm on June 24, 2024, before the rescheduled COW meeting on June 24, 2024. There will be an executive session regarding Safety and Security immediately following the voting meeting on June 24, 2024, they will not reconvene.

**Present:**

Rebecca DiSarro	Kyla Ramsey
Jennifer Miller	Michael Roberts
Wayne Modeste	Amanda Stief
David Okonski	

**Also Present:**

Dr. Heidi Rochlin	Superintendent
Tracy Detwiler	Director of Finance & Business
Ken Bonkoski	Supervisor of Maintenance and Facilities
Anthony DiSarro	Supervisor of Technology and Security Coordinator
Staci Fink	Supervisor of Special Education
Dr. Felice Stern	Principal, Antietam Middle-Senior High School
Kelly Landherr	Principal, Mt. Penn Elementary Center
Nicole Schieck	Principal, Mt. Penn Primary Center
Brian Boland	Solicitor, Kozloff and Stoudt.
Jennifer Reeves	Board Secretary

**PUBLIC COMMENT**

Corrine Hauk stated that she had seen the sign in front of the primary center and asked about it stating financially assisted by Governor Shapiro. Dr Rochlin stated that because a portion of the funds are coming from ESSER funds we have rules that need to be followed regarding funding. It does look like we got a bunch of money, but that is not the case.

**SUPERINTENDENT'S REPORT - Dr. Heidi Rochlin**

Nothing to Report

**APPROVAL OF MINUTES - Mr. Roberts** -CoW meeting minutes Monday, May 13, 2024, rescheduled Voting Meeting minutes May 23, 2024, and Special Meeting minutes June 3, 2024.

**TREASURER'S REPORT** – In Mrs. Storm's absence from the Committee Of The Whole Meeting Ms. Ramsey read the motions

Fund Balance (audited) July 1, 2023	\$ 9,011,402.85
Revenue Year to Date	\$27,898,203.35
Expenditures Year to Date	(\$22,887,279.74)
Fund Balance (Unaudited) May 31, 2024	\$14,022,326.46

- Cash and Investments as of May 31, 2024: \$15,181,036.85
- Approval of Bills as listed for May/June.

**1. FINANCE COMMITTEE - Mrs. Storms**

Separate Motion

- Approve Resolution Resolved, that the Board School Directors of Antietam School District approve the Addendum A.1 to the Agreement for Consulting Services with Devopar, LLC extending the scope and hours of services, as presented.

Separate Motion

- Adopt the 2024-2025 Antietam School District General Fund Final budget in the amount of \$28,635,079.

Mr. Roberts asked if there were any questions. None were asked.

Separate Motion

- Approve the following tax resolutions to support the 2024-2025 General Operating Budget:

One-half Percent (.5%) Realty Transfer Tax enacted by the Antietam School District for the fiscal year 2023-2024 be re-enacted by the Board of Directors for the Antietam School District effective July 1, 2024, for the fiscal year 2024-2025 without any substantial change. It is estimated that the amount of revenue from this tax will amount to approximately \$125,000. This resolution is passed in accordance with Act 511, which amended Act 481 of 1947.

A tax shall be levied upon all real estate situated in the Antietam School District at the rate of 48.76 mills on the assessed valuation of all property taxable for school purposes; said taxes shall be for the purpose of providing for the payment of salaries for the teaching and supervisory staff, the payment of rentals due any municipal authority, the payment of sinking fund charges, the payment of amortization of a bond issue, and any and all other proper and necessary expenses for the operation of said school district. Said rate of millage shall be equivalent to \$48.76 on each \$1,000 of assessed value of taxable

property. The amount of anticipated revenue from this tax will be approximately \$11,960,995.

One-half percent (.5%) Earned Income Tax enacted by the Antietam School District for the fiscal year 2023-2024, be re-enacted by the Board of Directors of the Antietam School District effective July 1, 2024, for the fiscal year 2024-2025 without any substantial change. It is estimated that the amount of revenue from this tax will amount to approximately \$1,050,000. This resolution is passed in accordance with Act 511, which amended Act 481 of 1947.

Mr. Roberts asked if there were any questions from the Board regarding the above motion.

#### Separate Motion

- Approve the 2024-2025 Homestead and Farmstead Exclusion Resolution, as presented.
- Approve the resolution regarding the modification of real estate tax payment deadlines and penalty percentage for the 2024 tax year, as presented.
- Approve participating in the Community Eligibility Provision (CEP) Program at the Stony Creek Elementary School, Kerry C. Hoffman Intermediate School, and the Antietam High School for the 2024-2025 school year.
- Approve the 2024-2025 Food Service budget in the amount of \$882,440.
- Approve lunch prices for the 2024-2025 school year as follows:
  - o Type A Mt Penn Primary and Elementary Centers - \$2.80
  - o Type A Antietam Middle-Senior High School - \$3.25
  - o Salad Bar Antietam Middle-Senior High School - \$3.50
  - o Adult - \$4.75
- Approve breakfast prices for the 2024-2025 school year as follows:
  - o Type A primary and elementary - \$1.55
  - o Type A secondary - \$1.75
  - o Adults - \$2.50
- Award the contracts for the purchase of Classroom & Office Supplies, Art Supplies, and Copy Paper through Berks County Joint Purchasing for the 2024-2025 school year.
- Authorize the Business Office Staff to perform all necessary budget transfers and required transactions to close the 2023-2024 fiscal year in preparation for the local audit.
- Approve the Employee Assistance Program (EAP) Service Agreement with Family Guidance Center for the 2024-2025 school year, at the following costs:
  - o Administrative Fee – \$10.50/employee x 158 covered employees = \$1,659

- o Additional Fee – 5 covered sessions at a cost of \$70/session
- Authorize the administration to solicit, receive, and open bids, when necessary, for the 2024-2025 school year.
- Authorize the administration and officers to pay bills, and salaries, and conduct year-end transactions during the month of July.
- Exonerate Fulton Bank from collecting real estate taxes from participants in the SMILES program during the 2023-2024 school year.
- Approve the Special Education Contract between the Antietam School District and the Berks County Intermediate Unit for the 2024-2025 school year.
- Accept the proposal from Douglas A. Haring, MAI, SRA, AI-GRS for professional real estate appraisal services for properties located at 237 Endlich and 251 Endlich in Mount Penn Borough, at a cost of \$1,200 per property for a total cost of \$2,400.
- Accept the proposal from Imagine Learning for the grade 6-12 learning platform for the Antietam Virtual Academy, at the following rates:
  - o IS Teaching/Semester Course (18 week) - \$260/enrollment
  - o Edgenuity Per Enrollment - \$40/enrollment
  - o Integration Genius Usage per Enrollment per Semester - \$10/enrollment
  - o IS Teaching Summer School per Semester Course - \$175/enrollment
  - o IS Teaching per Quarter Course - \$130/enrollment
- Accept the proposal from Imagine Learning for the grade K - 5 learning platform for the Antietam Virtual Academy, at the following rates:
  - o IS Elem Teaching for FT Student - \$1,400/enrollment
  - o IS Elementary Course All Workbooks- \$100/enrollment
- Approve the agreement between the Antietam School District and School Operation Services Group Inc (SOS) effective July 1, 2024, through June 30, 2027, for Support Personnel and the Human Resources Consultant, at the rates as listed on Schedule A
- Approve the district's insurance programs for the 2024-2025 school year per the proposal submitted by the Loomis Company:
  - o Property - \$66,945
  - o Equipment Breakdown - \$6,636
  - o General Liability - \$6,348
  - o Crime - \$623
  - o Automobile - \$9,670
  - o School Leader

- Ratify the Science Explorers contract for Event on June 20, 2024, STEMventure and DIY Lesson for 90 students, \$16,200.00 to be paid by the 21st Century Learning Grant.
- Ratify the letter of intent to Accept the Proposal from Sweet, Stevens, Katz, and Williams LLP For Membership in the Education Technology Pool Counsel Consortium at a cost to the district of \$577.00
- Approve the Stepping Stones Group Agreement effective August 1, 2024, Specialty Hourly Rate as follows:
  - Paraprofessional \$41.00
  - Personal Care Assistant \$41.00
  - Behavior Interventionist \$44.00
  - Behavior Technician \$53.75
  - Registered Behavior Technician \$62.50
  - Board Certified Behavior Analyst \$108.00
- Approve the Settlement Agreement for one 10th-grade student #2024-2.
- Approve the engagement of BCIU for the superintendent search pursuant to the services outlined in the BCIU Consultant Engagement Letter.
- Approve participation in the LevelUPBerks" program being run by the BCIU to help with teacher retention and recruitment across Berks County at a one-time cost of \$2,500.00
- Approve the MOU Between Antietam School District and Math Shelf from August 1, 2024, through December 13, 2024, at no cost to the district.
- Accept the donation of \$300.00 to the Antietam Attic from the Class of 1963.
- Approve the Settlement Agreement for one 12th-grade student #2024-3.

Mr. Roberts asked if there were any questions there were none.

#### **PROPERTY COMMITTEE - Mr. Okonski**

Mr. Okonski gave Mr. Bonkoski, from Buildings and Grounds, the floor to discuss how things were going at the Primary Center. He stated that we are in a holding pattern for the collapsed area, the rooms adjacent to and below the floor collapse. The site work is running into problems with the contractor, everything is subcontracted. Necessary trades are not on the job and can adversely affect the timeline. Mrs. Ramsey asked if that was a district problem or a Phil problem. District Solicitor, Mr. Brian Boland stated Mr. Bonkoski needs to get with him so that letters can be sent.

Modulars – one complete 5 pc building( B), (A) will be here tomorrow. By the first of July all buildings will be on site. Mr. Bonkoski noted that he is digging trenches the piers and there was a discussion on change orders and liability.

Mrs. Stief asked how many classrooms were lost in the AHS building from the floor collapse. Mr. Bonkoski stated In the end, worst case scenario would be having to figure out something with the office. Mr. Bonkoski has had discussions with Dr. Stern. We will need to get admin in the administration building.

**BEIT/TCC - Mrs. Detwiler**

- Appoint Mrs. Stief as the District’s alternate delegate to the Berks EIT – TCC Committee, effective June 24, 2024.

**POLICY COMMITTEE - Mrs. Stief**

- Approve the Parking Policy as presented in Administration Regulation APG #11 Parking.

**BERKS CAREER & TECHNOLOGY CENTER - Mr. Roberts – next meeting on Wednesday.**

**BERKS COUNTY INTERMEDIATE UNIT - Mrs. DiSarro**

**ATHLETIC/ACTIVITIES COMMITTEE - Mr. Modeste**

- Approve the requests for New Co-Curricular Clubs, effective the 2024-2025 school year, at no cost for the first year in their trial phase:
  - o Antietam Chess Club – Grades 7-12
  - o Antietam Esports – Grades 9-12

**CURRICULUM COMMITTEE - Mrs. DiSarro**

- ✓ Discussion item: reduced PE graduation credit requirement

Dr. Stern stated that students are currently required to take two (2) credits of PE through grades 9-12 we would like not to require the seniors to take again their senior many seniors are doing college classes and to add another PE class makes scheduling difficult. If this change is made it will require to change the board policy from 23 credits to graduate, reduced to 22.5 credits to graduate.

**LEGISLATIVE/COMMUNICATIONS COMMITTEE - Mrs. Storms**

**NEGOTIATIONS COMMITTEE - Mrs. Miller**

- Approve the AEA Co-Curricular Agreement, effective July 1, 2024, through June 30, 2028, as presented.

**PERSONNEL COMMITTEE Ms. Ramsey**

Separate Motion

- Approve Resolution: Resolved, by the Board of School Directors of Antietam School District that Brett A. Cooper, Ed.D. be appointed as the Acting Superintendent of Schools effective July 1, 2024 for a period not to exceed one (1) year until a Superintendent is appointed by the Board and that his employment shall be governed in accordance with the employment agreement dated June 24, 2024 as attached, presented, and executed by him. Be it further resolved that the appropriate officers of the Board are hereby authorized to execute this agreement as presented.

#### Separate Motion

- Approve Resolution: Resolved, that the Board of School Directors of Antietam School District approve and execute two (2) Memorandums of Understanding for Teacher Hiring with the Antietam Education Association regarding teacher vacancies, as presented.

#### Separate Motion

- Request to authorize the Superintendent and or interim Superintendent to make employment commitments to qualified applicants for the purpose of filling vacancies that occur after the June 24, 2024, Board meeting with action to be ratified by the School Board at the next official meeting for the 2024-25 school year.
- Ratify the following Climb Enrichment staff to be paid at their regular summer rate for a 1 hr training on May 28, 2024, at the Primary Center: Tatyana Hahn, Gabby Hahn, Aralyn Hoffa, Gianna Reeves, and Braylon Williams.
- Accept the resignation letter from Jennifer McCready, 6th grade teacher effective June 14, 2024.
- Accept the letter of resignation from Alanna Lebo MPPC 2nd grade teacher, effective June 4, 2024.
- Approve Nina Shelburne, Stony Creek Elementary Kindergarten Teacher, Temporary professional, Bachelor's Step 1, \$51,250.00 with benefits, effective August 19, 2024.
- Approve Alyssa Marino, Stony Creek Elementary, 2nd-grade teacher Temporary Professional, Bachelor's Step 1 51,250.00 with benefits effective August 19, 2024.
- Approve the transfer of 4.5 sick days for Alyssa Marino from the Boyertown School District.
- Approve John Kaszmetskie, to fill the position of Elementary English Language Learner (ELL) teacher, (K-3), Professional Employee, Bachelor's step 18, \$80,250.00 with benefits, effective August 19, 2024.

- Approve Mr. Zachary Williams for the position of Middle School (grades 6th through 8th) Principal effective July 1, 2024.
- Ratify the following summer custodial assistants from M-Th, 32 max hours/week, June 17, 2024 through August 30, 2024: Isabella Hahn \$12.00/hour.
- Approve Ashlie Eveland as Teacher for the Mini Mounts Adventure Program, Monday-Thursday, from July 1, 2024 -to August 1, 2024, 4 hours/day at \$30.00/hour as needed.
- Approve the Administrative, Act 93, and confidential employees' salaries for the 2024-2025 school year, as presented.
- Approve the support staff hourly rates for the 2024-2025 school year, as presented.
- Approve the revised Confidential Plan, effective July 1, 2024, as presented.
- Approve the revised Support Staff Handbook, effective July 1, 2024, as presented.
- Approve a stipend in the amount of \$3,500 for the additional duty of substitute calling and management for each of the following secretaries for the 2024-2025 school year: Colby Pollock, Vikki Kauffman, and Lori Kreisher.
- Approve a Board Secretary overtime rate of \$40.29/hour for Jennifer Reeves for additional work/meetings outside the annually approved board meeting schedule.
- Approve the FMLA request from Erin Johnson to begin approximately October 26, 2024, through January 18, 2025. Approximate return date January 21, 2025.

Mr. Stief had questions regarding the support staff handbook and the changes made and confidential staff contract.

Ms. Ramsey questioned if exit interviews are being completed. Dr. Rochlin stated that those were being completed by Mr. Chris Fisher through SOS. He was compiling it nicely and would get it to us.

Mrs. Stief stated that the district needed to do something about the audio on the teams meeting.

Mr. Frankhouser had a discussion regarding for the floor collapse and the per diem rate for the interim Superintendent with Mr. Roberts

A resident asked why the district was looking at the Endlich properties.

Mr. Brian Boland explained why they were looking at the properties.

There was a discussion regarding merger with Reading School District.

With nothing further to discuss, Mr. Roberts adjourned the meeting at 7:23 pm.

Submitted by:

A handwritten signature in blue ink that reads "Jennifer Reeves". The signature is written in a cursive style with a large initial 'J' and 'R'.

Jennifer Reeves  
Board Secretary