



Antietam School District
Minutes of the Hybrid Board Meeting
Monday, June 24, 2024, 7:00 p.m.

The Antietam School District Board met in person and virtually in a Teams meeting for their voting meeting on Monday, June 24, 2024. Mr. Roberts, Board President, called the meeting to order at 7:24 pm Monday, June 24, 2024. Mr. Roberts noted that the Board met in executive session regarding personnel at 6:00 pm on June 24, 2024, before the rescheduled COW meeting on June 24, 2024. There will be an executive session regarding Safety and Security immediately following the voting meeting on June 24, 2024, they will not reconvene. Mr. Roberts asked if there were any corrections to the agenda, none were noted.

Present:

Rebecca DiSarro	Kyla Ramsey
Jennifer Miller	Michael Roberts
Wayne Modeste	Amanda Stief
David Okonski	Lorriane Storms Via Teams

Also Present:

Dr. Heidi Rochlin	Superintendent
Tracy Detwiler	Director of Finance & Business
Ken Bonkoski	Supervisor of Maintenance and Facilities
Anthony DiSarro	Supervisor of Technology and Security Coordinator
Staci Fink	Supervisor of Special Education
Dr. Felice Stern	Principal, Antietam Middle-Senior High School
Kelly Landherr	Principal, Mt. Penn Elementary Center
Nicole Schieck	Principal, Mt. Penn Primary Center
Brian Boland	Solicitor, Kozloff, and Stoudt.
Jennifer Reeves	Board Secretary

Mr. Roberts noted the CoW meeting minutes for Monday, May 13, 2024, rescheduled Voting Meeting minutes for May 23, 2024, and Special Meeting minutes for the June 3, 2024 meeting had been distributed and asked if there were any corrections. None were noted. A poll by a voice vote resulted in the minutes being approved.

TREASURER'S REPORT

Ms. Ramsey reported a Revenue Year to Date \$27,898,203.35 Expenditures Year to Date (\$22,887,279.74) Fund Balance (Unaudited) May 31, 2024 \$14,022,326. Mr. Roberts moved, seconded by Mrs. Stief, to approve the Treasurer's Report, cash and investments as of May 31, 2024, and approval of bills for May/June as listed.

A poll of the Board resulted in the following vote:

Yes: 8 Mmes. DiSarro, Miller, Ramsey Storms, and Stief; Messrs. Modeste, Okonski, and Roberts.

Motion carried.

FINANCE COMMITTEE

Ms. Ramsey moved seconded by Mrs. Stief to Approve Resolution Resolved, that the Board School Directors of Antietam School District approve the Addendum A.1 to the Agreement for Consulting Services with Devopar, LLC extending the scope and hours of services, as presented.

A poll of the Board resulted in the following vote:

Yes: 8 Mmes. DiSarro, Miller, Ramsey Storms, and Stief; Messrs. Modeste, Okonski, and Roberts.

Motion carried.

Ms. Ramsey moved seconded by Mrs. Storms to Adopt the 2024-2025 Antietam School District General Fund Final budget in the amount of \$28,635,079.

A poll of the Board resulted in the following vote:

Yes: 8 Mmes. DiSarro, Miller, Ramsey Storms, and Stief; Messrs. Modeste, Okonski, and Roberts.

Motion carried.

Ms. Ramsey moved seconded by Mrs. Stief to Approve the following tax resolutions to support the 2024-2025 General Operating Budget: One-half Percent (.5%) Realty Transfer Tax enacted by the Antietam School District for the fiscal year 2023-2024 be re-enacted by the Board of Directors for the Antietam School District effective July 1, 2024 for the fiscal year 2024-2025 without any substantial change. It is estimated that the amount of revenue from this tax will amount to approximately \$125,000. This resolution is passed in accordance with Act 511, which amended Act 481 of 1947.

A tax shall be levied upon all real estate situated in the Antietam School District at the rate of 48.76 mills on the assessed valuation of all property taxable for school purposes; said taxes shall be for the purpose of providing for the payment of salaries for the teaching and supervisory staff, the payment of rentals due any municipal authority, the payment of sinking fund charges, the payment of amortization of a bond issue, and any and all other proper and necessary expenses for the operation of said school district. Said rate of millage shall be equivalent to \$48.76 on each \$1,000 of assessed value of taxable property. The amount of anticipated revenue from this tax will be approximately \$11,960,995.

One-half percent (.5%) Earned Income Tax enacted by the Antietam School District for the fiscal year 2023-2024, be re-enacted by the board of Directors of the Antietam School District effective July 1, 2024, for the fiscal year 2024-2025 without any substantial change. It is estimated that the amount of revenue from this tax will amount to approximately \$1,050,000. This resolution is passed in accordance with Act 511, which amended Act 481 of 1947.

A poll of the Board resulted in the following vote:

**Yes: 7 Mmes. DiSarro, Miller, Ramsey Storms, and Stief; Messrs. Modeste, and Roberts.
No: 1 Messrs. Okonski**

Motion carried.

Mrs. Ramsey moved seconded by Mrs. Stief to approve the 2024-2025 Homestead and Farmstead Exclusion Resolution, as presented.

Approve the resolution regarding the modification of real estate tax payment deadlines and penalty percentage for the 2024 tax year, as presented.

Approve participating in the Community Eligibility Provision (CEP) Program at the Stony Creek Elementary School, Kerry C. Hoffman Intermediate School, and the Antietam High School for the 2024-2025 school year.

Approve the 2024-2025 Food Service budget in the amount of \$882,440.

Approve lunch prices for the 2024-2025 school year as follows:

- o Type A Mt Penn Primary and Elementary Centers - \$2.80
- o Type A Antietam Middle-Senior High School - \$3.25
- o Salad Bar Antietam Middle-Senior High School - \$3.50
- o Adult - \$4.75

Approve breakfast prices for the 2024-2025 school year as follows:

- o Type A primary and elementary - \$1.55
- o Type A secondary - \$1.75
- o Adults - \$2.50

Award the contracts for the purchase of Classroom & Office Supplies, Art Supplies, and Copy Paper through Berks County Joint Purchasing for the 2024-2025 school year.

Authorize the Business Office Staff to perform all necessary budget transfers and required transactions to close the 2023-2024 fiscal year in preparation for the local audit.

Approve the Employee Assistance Program (EAP) Service Agreement with Family Guidance Center for the 2024-2025 school year, at the following costs:

- o Administrative Fee – \$10.50/employee x 158 covered employees = \$1,659
- o Additional Fee – 5 covered sessions at a cost of \$70/session

Authorize the administration to solicit, receive, and open bids, when necessary, for the 2024-2025 school year.

Authorize the administration and officers to pay bills, salaries, and conduct year-end transactions during the month of July.

Exonerate Fulton Bank from collecting real estate taxes from participants in the SMILES program during the 2023-2024 school year.

Approve the Special Education Contract between the Antietam School District and the Berks County Intermediate Unit for the 2024-2025 school year.

Accept the proposal from Douglas A. Haring, MAI, SRA, AI-GRS for professional real estate appraisal services for properties located at 237 Endlich and 251 Endlich in Mount Penn Borough, at a cost of \$1,200 per property for a total cost of \$2,400.

Accept the proposal from Imagine Learning for the grade 6-12 learning platform for the Antietam Virtual Academy, at the following rates:

- o IS Teaching/Semester Course (18 week) - \$260/enrollment
- o Edgenuity Per Enrollment - \$40/enrollment
- o Integration Genius Usage per Enrollment per Semester - \$10/enrollment
- o IS Teaching Summer School per Semester Course - \$175/enrollment
- o IS Teaching per Quarter Course - \$130/enrollment

Accept the proposal from Imagine Learning for the grade K - 5 learning platform for the Antietam Virtual Academy, at the following rates:

- o IS Elem Teaching for FT Student - \$1,400/enrollment
- o IS Elementary Course All Workbooks- \$100/enrollment
- o IS Elem Enrollment/Sem (Content only) - \$60/enrollment
- o IS Elementary Course Single Workbook - \$25/enrollment

Approve the agreement between the Antietam School District and School Operation Services Group Inc (SOS) effective July 1, 2024 through June 30, 2027 for Support Personnel and the Human Resources Consultant, at the rates as listed on Schedule A attached to the agreement.

Approve the district's insurance programs for the 2024-2025 school year per the proposal submitted by the Loomis Company:

- o Property - \$66,945
- o Equipment Breakdown - \$6,636
- o General Liability - \$6,348
- o Crime - \$623
- o Automobile - \$9,670
- o School Leaders' Legal Liability - \$17,224
- o Workers' Compensation - \$63,833
- o Umbrella - \$4,523
- o Cyber - \$5,555

Ratify the Science Explorers contract for Event on June 20, 2024 STEMventure and DIY Lesson for 90 students, \$16,200.00 to be paid by the 21st Century Learning Grant.

Ratify the letter of intent to Accept Proposal from Sweet, Stevens, Katz and Williams LLP For Membership in the Education Technology Pool Counsel Consortium at a cost to the district of \$577.00

Approve the Stepping Stones Group Agreement effective August 1, 2024, Specialty Hourly Rate

Paraprofessional	\$41.00
Personal Care Assistant	\$41.00
Behavior Interventionist	\$44.00
Behavior Technician	\$53.75
Registered Behavior Technician	\$62.50
Board Certified Behavior Analyst	\$108.00

Approve the Settlement Agreement for one 10th- grade student #2024-2.

Approve the engagement of BCIU for the superintendent search pursuant to the services outlined in the BCIU Consultant Engagement Letter.

Approve participation in the LevelUPBerks" program being run by the BCIU to help with teacher retention and recruitment across Berks County at a one time cost of \$2,500.00`

Approve the MOU Between Antietam School District and Math Shelf from August 1, 2024 through December 13, 2024, at no cost to the district.

Accept the donation of \$300.00 to the Antietam Attic from the Class of 1963

Approve the Settlement Agreement for one 12th- grade student #2024-3.

A poll of the Board resulted in the following vote:

Yes: 8 Mmes. DiSarro, Miller, Ramsey Storms, and Stief; Messrs. Modeste, Okonski, and Roberts.

Motion carried.

BEIT/TCC

Mr. Roberts moved Ms. Ramsey seconded to Appoint Mrs. Stief as the District’s alternate delegate to the Berks EIT – TCC Committee, effective June 24, 2024.

A poll of the Board resulted in the following vote:

Yes: 8 Mmes. DiSarro, Miller, Ramsey Storms, and Stief; Messrs. Modeste, Okonski, and Roberts.

Motion carried.

POLICY COMMITTEE

Mrs. Stief moved seconded by Ms. Ramsey to Approve the Parking Policy as presented in Administration Regulation #APG 11 Parking.

A poll of the Board resulted in the following vote:

Yes: 8 Mmes. DiSarro, Miller, Ramsey Storms, and Stief; Messrs. Modeste, Okonski, and Roberts.

Motion carried.

ATHLETIC/ACTIVITIES COMMITTEE

Mr. Modeste moved, seconded by Mrs. Stief to approve the requests for New Co-Curricular Clubs, effective the 2024-2025 school year, at no cost for the first year in their trial phase:

- o Antietam Chess Club – Grades 7-12
- o Antietam Esports – Grades 9-12

A poll of the Board resulted in the following vote:

Yes: 8 Mmes. DiSarro, Miller, Ramsey Storms, and Stief; Messrs. Modeste, Okonski, and Roberts.

Motion carried.

NEGOTIATIONS COMMITTEE

Mrs. Miller moved seconded by Ms. Ramsey to approve the AEA Co-Curricular Agreement, effective July 1, 2024, through June 30, 2028, as presented.

A poll of the Board resulted in the following vote:

Yes: 8 Mmes. DiSarro, Miller, Ramsey Storms, and Stief; Messrs. Modeste, Okonski, and Roberts.

Motion carried.

PERSONNEL COMMITTEE

Ms. Ramsey moved, Mrs. Stief seconded to Approve Resolution: Resolved, by the Board of School Directors of Antietam School District that Brett A. Cooper, Ed.D. be appointed as the Acting Superintendent of Schools effective July 1, 2024 for a period not to exceed one (1) year until a Superintendent is appointed by the Board and that his employment shall be governed in accordance with the employment agreement dated June 24, 2024 as attached, presented, and executed by him. Be it further resolved that the appropriate officers of the Board are hereby authorized to execute this agreement as presented.

A poll of the Board resulted in the following vote:

Yes: 8 Mmes. DiSarro, Miller, Ramsey Storms, and Stief; Messrs. Modeste, Okonski, and Roberts.

Motion carried.

Ms. Ramsey moved seconded by Mrs. Stief Approve Resolution: Resolved, that the Board of School Directors of Antietam School District approve and execute two (2) Memorandums of Understanding for Teacher Hiring with the Antietam Education Association regarding teacher vacancies, as presented.

A poll of the Board resulted in the following vote:

Yes: 8 Mmes. DiSarro, Miller, Ramsey Storms, and Stief; Messrs. Modeste, Okonski, and Roberts.

Motion carried.

Ms. Ramsey moved seconded by Mrs. Stief to Approve the Administrative, Act 93, and confidential employees' salaries for the 2024-2025 school year, as presented.

A poll of the Board resulted in the following vote:

Yes: 7 Mmes. Miller, Ramsey Storms, and Stief; Messrs. Modeste, Okonski, and Roberts.

Abstained Mmes DiSarro

Motion carried.

Ms Ramsey moved seconded by Mrs. Stief to authorize the Superintendent to make employment commitments to qualified applicants for the purpose of filling vacancies that occur after the June 24, 2024 Board meeting with action to be ratified by the School Board at the next official meeting for 2024-2025 school year.

Ratify the following Climb Enrichment staff to be paid at their regular summer rate for a 1 hr training on May 28, 2024 at the Primary Center: Tatyana Hahn, Gabby Hahn, Aralyn Hoffa, Gianna Reeves, and Braylon Williams.

Accept the resignation letter from Jennifer McCready, 6th grade teacher effective June 14, 2024.

Accept the letter of resignation from Alanna Lebo MPPC 2nd grade teacher, effective June 4, 2024.

Approve Nina Shelburne, Stony Creek Elementary Kindergarten Teacher, Temporary professional, Bachelor's Step 1, \$51,250.00 with benefits, effective August 19, 2024.

Approve Alyssa Marino, Stony Creek Elementary, 2nd-grade teacher Temporary Professional, Bachelor's Step 1, 51,250.00 with benefits effective August 19, 2024.

Approve the transfer of 4.5 sick days for Alyssa Marino from the Boyertown School District.

Approve John Kaszmetskie, to fill the position of Elementary English Language Learner (ELL) teacher(K-3), Professional Employee, Bachelor's step 18, \$80,250.00 with benefits, effective August 19, 2024.

Approve Mr. Zachary Williams for the position of Middle School (grades 6th through 8th) Principal effective July 1, 2024.

Ratify the following summer custodial assistants from M-Th, 32 max hours/week, June 17, 2024 through August 30, 2024: Isabella Hahn \$12.00/hour.

Approve Ashlie Eveland as Teachers for the Mini Mounts Adventure Program, Monday-Thursday, from July 1, 2024 -to August 1, 2024, 4 hours/day at \$30.00/hour as needed.

Approve the support staff hourly rates for the 2024-2025 school year, as presented.

Approve the revised Confidential Plan, effective July 1, 2024, as presented.

Approve the revised Support Staff Handbook, effective July 1, 2024, as presented.

Approve a stipend in the amount of \$3,500 for the additional duty of substitute calling and management for each of the following secretaries for the 2024-2025 school year: Colby Pollock, Vikki Kauffman, Lori Kreisher.

Approve a Board Secretary overtime rate of \$40.29/hour for Jennifer Reeves for additional work/meetings outside the annually approved board meeting schedule.

Approve the FMLA request from Erin Johnson to begin approximately October 26, 2024, through January 18, 2025. Approximate return date January 21, 2025.

A poll of the Board resulted in the following vote:

Yes: 8 Mmes. DiSarro, Miller, Ramsey Storms, and Stief; Messrs. Modeste, Okonski, and Roberts.

Motion carried.

With nothing further to discuss Mrs. Ramsey moved seconded by Mrs. Stief to Ajourn the meeting. Mr. Roberts ended the meeting at 7:35 pm.

Submitted by:



Jennifer Reeves
Board Secretary