



**ANTIETAM SCHOOL DISTRICT
SCHOOL BOARD COMMITTEE OF THE WHOLE MINUTES
Tuesday, January 16, 2024, 6:30 p.m. rescheduled to Monday, January 22, 2024, 6:30 pm**

Before calling the meeting to order Mr. Roberts stated that the meetings will now be recorded, please be aware of that, and unfortunately, if you are uncomfortable with that you will need to leave the meeting.

Mr. Roberts called to order the Committee of the Whole meeting at 6:30 pm. He stated that the Board will meet in executive session regarding Personnel at the conclusion of the Voting meeting today, January 22, 2024, they will not reconvene.

Student Representative – Nate Collier from Student Council stated that they have partnered with Helping Harvest to spread awareness to the Senior class and all high school students to let them know of volunteer service hours available through Helping Harvest in order to meet the graduation requirements. Helping Harvest has a mobile Travel Mart at RACC, and they have had seniors that have volunteered to get those hours. He is incredibly happy with the partnership.

Nate also stated that they are continuing the tradition of being involved in Learning Day at the Reading Royals, we have about eighty students attending.

Dr. Rochlin mentioned that she wanted embarrass Nate Collier about an accomplishment that she had found out about today. She stated that Nate had beat out seven hundred applicants from the incoming undergraduate class of the University of Pittsburg to be one of thirty-six people selected to compete for a full ride scholarship. He will be heading to a leadership conference in February for the final round of interviews.

Superintendents Report - Dr. Rochlin introduced Antietam School District School Resource Officer, Officer Sulivette Morales, to give an update on her day-to-day duties and how things are going. Please see presentation attached.

FINANCE COMMITTEE – Mr. Weldele was attending the meeting via Zoom, so Ms. Ramsey read the information below:

TREASURER'S REPORT – Mr. Weldele

Fund Balance (Unaudited) July 1, 2023	\$ 9,011,402.85
Revenue Year to Date	\$ 21,048,935.00
Expenditures Year to Date	(\$10,209,534.31)
Fund Balance (Unaudited) December 31, 2023	\$19,850,803.54

- Cash and Investments as of December 31, 2023 \$19,658,221.90.
- Approval of bills as listed for January 2024.
- Exonerate Fulton Bank from collecting 2023 Real Estate Tax Payments and 2022 Interim Real Estate Tax Payments, effective January 1, 2024.
- Ratify the Antietam School District's submittal of the unpaid 2023 Real Estate Tax bills and 2022 Interim Real Estate Tax bills to Berks County Tax Claim Bureau for collection.
- Ratify the agreement between Antietam School District and Douglas A. Haring, MAI, SRA, AI-GRS for Professional Real Estate Appraisal of 705 Friedensburg Road, Lower Alsace Township for the all inclusive fee of \$2,750.00. to estimate the real market value of the property as of the date of inspection to determine a purchase price for the forementioned property.

- Ratify The Tuition contract for Weiser "Decisions" School at a rate of \$250.93 per day, for one 9th grade student for the remainder of the 2023-2024 school year or until the student is withdrawn, prior to the end of the school year.
- Ratify the services agreement between the Antietam School District and Language Learning Network for onsite instructional services, consisting of one teacher to teach Spanish at the Antietam Middle-Senior High School for the remainder of the 2023-2024 school year at a cost of \$39,900.
- Accept the \$2,500.00 donation from AEM Associates funds to be used as the district wishes.
- Approve the Water Treatment By Design Contract as presented pending final review by the District Solicitor.

<u>System Location</u>	<u>Description</u>	<u>Frequency</u>
Mount Penn Elementary 2310 Cumberland Ave Reading, PA 19606	(1) Hot Water Closed Loop (1) Chilled Water Closed Loop	Quarterly Quarterly
Mount Penn Primary 201 North 25 th St Reading, PA 19606	(1) Hot Water Closed Loop	Quarterly

As part of this agreement, Water Treatment by Design, LLC. shall provide the following chemicals necessary to maintain appropriate levels for the contract period:

<u>Chemical Provided</u>	<u>Chemical Function</u>
Formula 6204	Closed Loop Corrosion Inhibitor
Chemical Not Included on Contract:	

- Any glycol required for the Elementary chill water loop will be quoted on an as-needed basis.

Water Treatment By Design agrees to provide these services for the sum of \$2500.00 per year, billed quarterly in advance at a rate of \$625.00 per quarter. Total invoiced amount under this contract will be \$3750.00. This contract is subject to an inflationary increase of 3.0% per year over the course of this contract at the discretion of Water Treatment By Design.

- Approve the Pediatric Therapeutic Services, LLC Therapy Services Agreement for the school years terms from 8/2024 - 6/2027.

Therapy Services	2024-2025 School Year	2025- 2026 School Year	2026-2027 School Year
Occupational Therapist	\$74.99	\$75.99	\$75.99
Certified Occupational Therapy Assistant	\$62.99	\$63.99	\$63.99
Physical Therapist	\$85.00	\$99.99	\$99.99

Physical Therapist Assistant	\$65.99	\$66.99	\$66.99
Speech Therapist	\$85.00	\$100.99	\$100.99
School Psychologist	\$91.99	\$92.99	\$92.99
Bi-Lingual School Psychologist	\$99.49	\$104.99	\$104.99
Board Certified Behavior Analyst	\$89.99	\$90.99	\$90.99
Registered Behavior Technician	\$58.99	\$59.99	\$59.99
Behavior Technician	\$40.99	\$41.99	\$41.99
Social Worker	\$75.99	\$75.99	\$75.99
Licensed Practical Nurse	\$53.99	\$54.99	\$54.99

- Approve the Title I Letter of Agreement between the Antietam School District and the Berks County Intermediate Unit effective January 22, 2024, through June 30, 2024, for nonpublic schools Title I Equitable Services, at the following costs:
 - \$16,427 – as required by the Title I equitable services calculation and subject to change after final allocations are released by the Division of Federal Programs in the Spring 2024. To be paid from Title I funds
 - \$657.08 – 4% BCIU Administrative fee

SEPARATE MOTION

- Approve the administration to engage with Trapani Communications for hourly public relations services (proposal attached), billed at \$150/hour, with a not to exceed cost of _____, pending Solicitor review of contract.

Mr. Roberts mentioned this is for the public relations services and asked if there were comments from the Board. Mrs. Storms asked if there was a guestimate on hours monthly? Dr. Rochlin stated they recommended a hundred hours to get us through this year and into the next.

Mrs. DiSarro asked what the primary goal was after a hundred hours what are we looking for. Dr. Rochlin explained we are looking for a more effective way to communicate with the community and getting information out quickly.

Mrs. Stief asked if the company is going to respond to the questions in the community? Dr. Rochlin stated they will respond if the same question keeps popping up. Mrs. Stief asked if they were going to monitor social media for questions Dr. Rochlin said no they are more on the proactive end.

Mrs. Miller shared her thoughts and her opinions on the subject.

Mrs. DiSarro asked where was this coming out of the budget. Mrs. Detwiler stated that she thought it could come out of the Business continuation insurance possibly, since it was something we needed to do to continue on. Mr. Roberts asked if there was a cancelation clause. Solicitor Boland stated we can put it in the contract, this is just a proposal.

PROPERTY COMMITTEE – Mrs. Storms read the information below.

- Approve Change Order 004 for the Antietam Creek Streambank Stabilization Project for the cancellation of the remaining portion of the project due to the July 2023 flood, at a decrease of \$366,863.70.

Dr. Rochlin stated that we are holding on the change order 004 and will be removing it from the agenda. Solicitor Boland explained why.

- Ratify the application for the variance and special exception to the zoning ordinance for the Mount Penn Elementary Center located at 2310 Cumberland Ave.; \$1,000 filing fee.
- Approve the application for the variance and special exception to the zoning ordinance for the Mount Penn Primary Center, location at 201 N 25th St.; \$1,000 filing fee pending finalization of application by solicitor.

Solicitor Boland explained the differences of the above special exceptions to the zoning ordinances.

- Accept the donation of materials from Donor's Choose for the Project "Floor Seating Furniture for Communication and Collaboration".

BEIT/TCC - Mrs. Detwiler stated there was a meeting in December. They discussed Collections and Distributions and other misc items.

POLICY COMMITTEE - Mr. Modeste read the information below

- Approve the District Calendar for the 2024-2025 School year.
- Ratify the addition of two privately tutored student grades 2 and 4 to the homeschool list for the remainder of the 2023-2024 school year.
- Approve new residency affidavit for one 1st grade student for the remainder of the 2023-2024 school year.
- Approve the first reading of School Board Policy 815.2 Use of Social Media by Board Members.
- Approve the first reading of School Board Policy 815.3 Social Media Blocking and Comment Deletion.

Solicitor. Boland stated we are going to amend the wording on the first readings and state "reviewing" not approving those policies at the Voting meeting.

Mrs. DiSarro asked if the high school would be off for conferences with the Elementary and Primary next year. Dr. Rochlin stated yes. There was a discussion on adding the tentative dates of board meetings on the District calendar that goes out to parents.

There was a discussion about FID days and separating the buildings and grades when there is bad weather based on conditions.

BERKS CAREER & TECHNOLOGY CENTER - Mr. Roberts stated that they had gone through the NASA Hutch program presentation students who are into computerized machining they are making parts to put on the NASA space station. The students participating in this program can put on their resume that they worked for NASA. Very impressive program.

BERKS COUNTY INTERMEDIATE UNIT - Mrs. DiSarro recognized artwork submitted to the BCIU Artwork Showcase by Cae Storms. Mrs. DiSarro stated how impressed she was with the artwork. It had a mountain behind it with to ropes in a not.

ATHLETIC/ACTIVITIES COMMITTEE - Mrs. Stief

Brian Laiacona made an Athletics Presentation and discussed repairs needed for softball field and possible locations for practice and games They will give an update when they have surveyed what is needed. Mrs. Stief read the information below:

- Approve the overnight field trip, January 25, 2024, through January 26, 2024, with Caleb Deustch for students in District Chorus, Alan Rochlin, Ellen Rochlin and Angel Bueno-Cruz at Jim Thorpe High School at the cost to district \$515.06.
- Approve the overnight field trip, February 22, 2024 through February 24, 2024, with Will Wagner for student; Alan Rochlin, for a regional band competition at Eastern York High School in Wrightsville PA. at the cost of the district \$292.00
- Approve the Senior class trip 2025 to Virginia Beach, Virginia to depart May 15, 2025 - May 18, 2025. Students will experience sights, history, ecology and culture. Each student will pay 640.00, which includes Accommodations, Meals, Busch Gardens entry and Transportation costs as outlined.

CURRICULUM COMMITTEE - Mrs. DiSarro

Dr. Stern reviewed the ATSI plan for the 2023-2024 school year.

Mrs. Amanda Munson had a Data Presentation which included the strides our students have made Mrs. DiSarro read the information below.

- Approve the ATSI plan for the 2023-2024 school year.

LEGISLATIVE/COMMUNICATIONS COMMITTEE - Mrs. Storms

PERSONNEL COMMITTEE- Ms. Ramsey

- Request to authorize the Superintendent to make employment commitments to qualified applicants for the purpose of filling vacancies that occur after the January 22, 2024 Board meeting with action to be ratified by the School Board at the next official meeting for the remainder of the 2023-24 school year.
- Approve Catherine Hartman as a Substitute Accountant for the Food Service Fund at a rate of \$35.48 per hour, effective February 5, 2024.

- Ratify a pro-rated stipend of \$1,488.89 for Elizabeth Faust-Shucker for teaching an additional class in the first semester of the 2023-2024 school year, effective September 25, 2023 through January 10, 2024.
- Ratify a pro-rated stipend of \$244.44 for Mitizene Lindo-Blake for teaching an additional class in the first semester of the 2023-2024 school year, effective December 18, 2023 through January 10, 2024.

- Ratify the addition of Savannah Bowers to the Antietam Sub/Guest teacher list for the remainder of the 2023-2024 School year.

- Ratify the addition of Abigail Rochlin to the act 91 sub list

- Ratify Wendy Goldman, 6th grade teacher, Master's Step 3, \$54,450.00 with benefits effective January 8, 2024,

- Approve Jennifer McCreedy as mentor to Wendy Goldman for 1/2 year at \$250.00

- Accept the letter of resignation from Ashley Brown, 7-12 School Counselor effective December 22, 2023.

- Approve Mark Carvalho as 7-12 School Counselor, Master's Step 1 \$51,650.00 with benefits effective January 15, 2024

- Approve an additional \$164.00 to Stephanie Scheirer to mentor Mark Carvalho for the additional time for a complete year .

- Approve Stephanie Hartman and Danielle Bastain as mentors for Savannah Bowers, KU Reading intern, \$125.00 each for 1/2 year.

- Approve the unpaid dates for the following staff members:
 - o Donna Nuding, full day, 1/5/2024.
 - o Chelsea Boudreau, full day, January 26, 2024.

- Approve a stipend of \$1,000 for Stephanie Scheirer, MPEC school counselor, to act as PSSA coordinator for grades 4-6 for the 2024 test administration and planning.

- Approve a stipend of \$5,000, pro-rotated to days worked with an effective date of February 1st, 2024, for Nicole Schieck for the position of Federal Programs Coordinator for the 2023-2024 school year.

Mr. Roberts adjourned the meeting at 7:53 pm.

Submitted By:



Jennifer Reeves
Board Secretary

SRO MORALES

DAILY SCHEDULE/TASKS

- 0730 - 0830 Arrival at MPEC or residency investigations
- 0830 - 0900 Prep for daily meetings, meet with students, check emails, patrol MPEC
- 0930 weekly residency check-ins with Dr. Rochlin & registrar's office
- 1000 - 1030 walk through MPPC
- 1030- 1044 assist with traffic for lunch transitions
- 1045 - 1115 lunch duty at Trinity UCC
- 1115 - 1145 lunch
- 1145 - 1245 patrol hallways at MPEC, patrol Albright College
- 1330 - 1358 assist with 8th period study hall at Trinity UCC
- 1358 - 1410 Trinity UCC dismissal
- 1410 - 1450 write, transfer reports, and other police duties at the CBRPD building
- 1455 - 1540 dismissal/ traffic control
- 1550 report back to CBRPD
- 1600 End of shift

MISCELLANEOUS TASKS/ RESPONSIBILITY

- Monitor live footage
- Investigate school-related incidents and support administration, residency concerns or tips`
- Translate daily as needed
- Translate IEP meetings
- Security at our home basketball games
- Provide transportation as needed
- Lunch duty coverage
- Parking complaints during arrival and dismissal
- Attend school board meetings
- Write reports and relate information to patrol
- Police duties: parking tickets, criminal charges, and contacting parents
- Attend residency meetings
- Provide transportation for our nurses or students when needed
- Classroom visits

SPRING PROJECTS

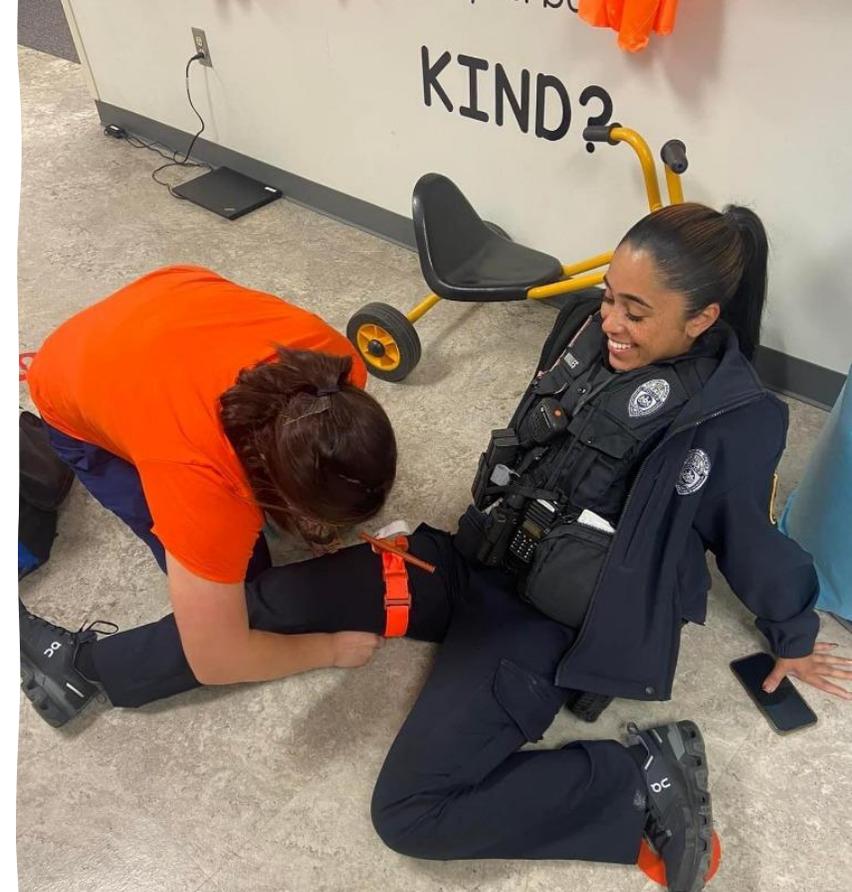
- ALICE training with faculty
- DUI awareness presentation with our juniors and seniors
- Football powder puff game
- End of the year survey <https://forms.gle/ZnXPbfE6Hs5gMMXw5>

SHOP WITH A COP





"FUTURE ME" CLASS PROJECT



ALICE TRAINING WITH DET. TAIMANGLO

- "I'M NOT SCARED, I'M PREPARED" was read to our kindergarten class at the MPPC

LAW ENFORCEMENT DAY AT THE MPPC

