

Antietam School District
Minutes of the Hybrid Board Meeting
Monday, June 26, 2023, 7:00 p.m.

The Antietam School District Board met in person and virtually in a Zoom meeting for their voting meeting on Monday, June 26, 2023. Mr. Roberts, Board President, called the meeting to order at 7:02 PM Mr. Roberts noted that the Board met in executive session immediately following the Cow meeting, June 20, 2023, regarding Personnel and that Board will meet in executive session immediately following the Voting Meeting regarding Superintendent Evaluation. Mr. Roberts asked if there if there were any corrections to the agenda, none were noted.

The following Members were present:

Kimberly Alarcon	Michael Roberts
Chris Faro via Zoom	Lorraine Storms
Geneia Kromer	Charles Weldele

Also Present:

Dr. Heidi Rochlin	Superintendent
Tracy Detwiler	Director of Finance & Business
Amanda Munson	MTSS Coordinator and Assistant Principal MPPC & MPEC
Staci Fink	Supervisor of Special Ed via Zoom
Brian F. Boland	Solicitor, Kozloff Stoudt
Jennifer Reeves	Board Secretary

Dr. Rochlin noted that she and Mrs. Munson would present the review of local and state testing data. Mrs. Munson is the MTSS Coordinator for the district, as well as the Assistant Principal for the Mt. Penn Primary Center and Mt. Penn Elementary Center. Dr. Rochlin recognized Mrs. Munson for doing a wonderful job tracking and interpreting the data throughout the year. The data they reviewed consisted of 2021 through the current year of 2023.

Mr. Roberts noted the minutes of the Monday, May 22, 2023 meeting had been distributed and asked if there were any corrections. None were noted. A poll by a voice vote resulted in the minutes being approved.

Mr. Weldele reported Revenue Year to Date \$20,479,679.89, Expenditures Year to Date (19,011,532.41) and a Fund Balance (Unaudited) \$ 8,245,888.62.

Mr. Weldele moved, seconded by Ms. Storms, to approve the Treasurer's Report, Cash and investments as of May 31, 2023 \$8,263,031.78, and approval of bills for June 2023 as listed.

A poll of the Board resulted in the following vote:

Yes 6 Mmes. Alarcon, Kromer, and Storms; Messrs. Faro, Roberts, and Weldele

Motion carried

FINANCE COMMITTEE

Mr. Weldele moved seconded by Ms. Storms, to adopt the 2023-2024 Antietam School District General Fund Final budget in the amount of \$26,028,468.

A poll of the Board resulted in the following vote:

Yes 6 Mmes. Alarcon, Kromer, and Storms; Messrs. Faro, Roberts, and Weldele

Motion carried

Mr. Weldele moved seconded by Mr. Faro, to approve the following tax resolutions to support the 2023-2024 General Operating Budget:

One-half Percent (.5%) Realty Transfer Tax enacted by the Antietam School District for the fiscal year 2022-2023 be re-enacted by the Board of Directors for the Antietam School District effective July 1, 2023 for the fiscal year 2023-2024 without any substantial change. It is estimated that the amount of revenue from this tax will amount to approximately \$150,000. This resolution is passed in accordance with Act 511, which amended Act 481 of 1947.

A tax shall be levied upon all real estate situated in the Antietam School District at the rate of 46.31 mills on the assessed valuation of all property taxable for school purposes; said taxes shall be for the purpose of providing for the payment of salaries for the teaching and supervisory staff, the payment of rentals due any municipal authority, the payment of sinking fund charges, the payment of amortization of a bond issue, and any and all other proper and necessary expenses for the operation of said school district. Said rate of millage shall be equivalent to \$46.31 on each \$1,000 of assessed value of taxable property. The amount of anticipated revenue from this tax will be approximately \$10,796,800.

One-half percent (.5%) Earned Income Tax enacted by the Antietam School District for the fiscal year 2022-2023, be re-enacted by the board of Directors of the Antietam School District effective July 1, 2023, for the fiscal year 2023-2024 without any substantial change. It is estimated that the amount of revenue from this tax will amount to approximately \$950,000. This resolution is passed in accordance with Act 511, which amended Act 481 of 1947.

A poll of the Board resulted in the following vote:

Yes 6 Mmes. Alarcon, Kromer, and Storms; Messrs. Faro, Roberts, and Weldele

Motion carried

Mr. Weldele moved seconded by Ms. Storms to approve the agreement between The Stepping Stones group LLC and Antietam School District through July 31, 2024.

Approve the Private School Student Placement Agreements (2) between Elwyn Opportunities School and Antietam School District for one 2nd grade student and one 8th grade student for the 2023-2024 school year.

Approve an agreement between Fraser Advanced Information Systems and the Antietam School District to provide printers and copiers at various locations in the district, as presented.

Accept the insurance agreement presented to the Antietam School District by the Loomis Company for the 2023-2024 school year

Approve the 2023-2024 Homestead and Farmstead Exclusion Resolution, as presented.

Approve the resolution regarding the modification of real estate tax payment deadlines and penalty percentage for the 2023 tax year, as presented.

Approve participating in the Community Eligibility Provision (CEP) Program at the Mt Penn Primary Center, Mt Penn Elementary Center and the Antietam Middle-Senior High School for the 2023-2024 school year.

Approve the 2023-2024 Food Service budget in the amount of \$772,805.

Approve lunch prices for the 2023-2024 school year as follows:

- Type A Mt Penn Primary and Elementary Centers - \$2.80
- Type A Antietam Middle-Senior High School - \$3.25
- Salad Bar Antietam Middle-Senior High School - \$3.50
- Adult - \$4.75

Approve breakfast prices for the 2023-2024 school year as follows:

- Type A primary and elementary - \$1.55
- Type A secondary - \$1.75
- Adults - \$2.50

Award the contracts for the purchase of Classroom & Office Supplies, Art Supplies, and Copy Paper through Berks County Joint Purchasing for the 2023-2024 school year.

Authorize the Business Office Staff to perform all necessary budget transfers and required transactions to close the 2022-2023 fiscal year in preparation for the local audit

Approve the Employee Assistance Program Service Agreement with Inroads at Family Guidance Center for the 2023-2024 school year, as presented. (to be included with the voting meeting information)

Authorize the administration to solicit, receive, and open bids, when necessary, for the 2023-2024 school year.

Authorize the administration and officers to pay bills, salaries, and conduct year-end transactions during the month of July.

Exonerate Fulton Bank from collecting real estate taxes from participants in the SMILES program during the 2022-2023 school year.

Approve the Special Education Contract between the Antietam School District and the Berks County Intermediate Unit for the 2023-2024 school year.

Approve the Agreement between the Antietam School District and the Richard J Caron Foundation to provide Student Assistance Program (SAP) Services for the 2023-2024 school year, as presented.

Approve the Agreement between Antietam School District and the BCIU, Letter of Intent to Accept Proposal from Sweet, Stevens, Katz and Williams LLP for Membership in the Education Tech Pool Counsel Consortium for the 2023-2024 School year.

Approve the Final Settlement Agreement for 6th grade student #2023-2.

Approve the Contract between Antietam School District and River Rock Academy Administration for Reservation of 3 Secondary Slots + 1 Elementary Slots with River Rock Academy for the 2023-2024 School year.

Approve the AEDY Contract between Antietam School District and River Rock Academy LLC for the 2023-2024 School Year.

Approve the Agreement between Antietam School District and Communities in Schools of Eastern PA (CISEPA) as presented pending final review by District Solicitor.

A poll of the Board resulted in the following vote:

Yes 6 Mmes. Alarcon, Kromer, and Storms; Messrs. Faro, Roberts, and Weldele

Motion carried

POLICY COMMITTEE

Ms. Alarcon motioned, Mr. Weldele seconded, to approve the 2nd reading of Policy 808 Food Services.

Approve the second reading of Policy 618 Activity Funds.

A poll of the Board resulted in the following vote:

Yes 6 Mmes. Alarcon, Kromer, and Storms; Messrs. Faro, Roberts, and Weldele

Motion carried

LEGISLATIVE/COMMUNICATIONS COMMITTEE

Mr. Roberts asked for a motion in Mr. Gierula’s absence, Mr. Weldele moved seconded by Ms. Alarcon to approve the appointment of A. Michael Roberts as representative and Michael Gierula as alternate representative as Legislative contacts

A poll of the Board resulted in the following vote:

Yes 6 Mmes. Alarcon, Kromer, and Storms; Messrs. Faro, Roberts, and Weldele

Motion carried

PERSONNEL COMMITTEE

In Ms. Ramsey’s absence, Mr. Roberts requested a motion, Mr. Weldele moved, and Mr. Faro seconded to approve the addition of an Elementary Dean of Students for the 2023-2024 school year.

Accept the letter of resignation from Chloe Scott, Mt. Penn Elementary Center Custodian effective August 4, 2023.

Accept the letter of resignation from Katie Zeimer effective June 21, 2023.

Approve Timothy Reke, Guidance Counselor at the Mt. Penn Primary Center, Master's Step 1, \$51,650, with Benefits for the 2023-2024 School year, effective August 14, 2023.

Approve a stipend in the amount of \$1,500 for the additional duty of substitute calling and management for each of the following secretaries for the 2023-2024 school year: Colby Pollock, Maria Hahn, Lori Kreisher.

Approve addition of Elementary Reading Specialist position for 2023-2024 school year.

Approve addition of two part-time custodial positions.

Ratify Jennifer Rothermel and approve Chelsea Boudreau, as substitute for the Climb Enrichment summer program at \$12/hour, June 5, 2023, through August 11, 2023, 6 hours a day Monday through Thursday as needed.

Ratify Scott Spatz as a summer custodial assistant M-W, 24 hours/week at \$14.50/hour, from June 5, 2023, through August 10, 2023.

Authorize the Superintendent to make employment commitments to qualified applicants for the purpose of filling vacancies that occur after the June 26, 2023 School Board meeting with action to be ratified by the School Board at the next regularly scheduled voting meeting on August 28, 2023.

Approve Ann Edwards and Jessica Millard as Teachers for Mini Mounts Adventure Program, Monday-Thursday, 8:15-12:15, from July 10th-July 24th, 2023, 4 hours/day at \$30.00/hour as needed.

Approve the \$5,000 stipend for Amanda Munson to run the Mini Mounts Adventure program from July 10th through July 24, 2023.

Approve the Administrative, Act 93 and confidential employees’ salaries for the 2023-2024 school year, as presented.

Approve the support staff hourly rates for the 2023-2024 school year, as presented.

Approve the revised Confidential Plan, effective July 1, 2023, as presented

Approve the revised Support Staff Handbook, effective July 1, 2023, as presented.

Approve Alexia Viscomi, Secondary Science Teacher at the Antietam Middle Senior High School, Professional Employee, Masters step 5 \$57,150, with benefits for the 2023-2024 school year effective August 14, 2023.

Approve the FMLA Request for Jenna McGinnis effective August 14, 2023 through November 6th, 2023.

Approve the following transfers effective the 2023-2024 school year:

- Emily Rouch from K-1 Learning Support to Regular Education Teacher at the Mount Penn Primary Center.
- Brittany Kratz, Special Education Teacher from Mt. Penn Elementary Center to Antietam Middle Senior High School.
- Phillip Klahold, Special Education Teacher from Antietam Middle Senior High School to Mt. Penn Elementary Center.
- Danielle Bastian, Reading Specialist from Mt. Penn Elementary Center to Mt Penn Primary Center.

Rescind the approval on the May 2023 motion regarding Sara Werner as Professional Staff for the Antietam ESY program from June 27 - July 20, 2023.

Amend approval on May 2023 motion for Stephanie Smith changing her role to Professional staff for Antietam ESY program, from June 27, 2023 through July 20, 2023, Tuesdays through Thursdays, 4 hours/day at \$30/hour as needed.

Approve Kim Wittich as substitute for the Antietam ESY program, from June 27, 2023 through July 20, 2023 as needed pay rate dependent on capacity: teacher – \$30/hour Para - \$16.50/hour.

Amend the May 2023 FMLA Motion for Ashley Brown to reflect FMLA effective May 18, 2023 through October 19, 2023.

Amend the May 2023 Motion for Ashley Brown's unpaid leave to reflect October 20, 2023 to December 22, 2023 Return date of January 3, 2024.

Amend the May 2023 motion for Mark Carvalho, LTS Secondary Guidance Counselor, effective dates of employment August 14, 2023 through December 22, 2023.

A poll of the Board resulted in the following vote:

Yes 6 Mmes. Alarcon, Kromer, and Storms; Messrs. Faro, Roberts, and Weldele

Motion carried

With nothing further to discuss, Mr. Roberts adjourned the meeting at 7:44 pm. Mr. Roberts announced that the Board would now go into executive session and will not reconvene.

Submitted by:

A handwritten signature in blue ink that reads "Jennifer Reeves". The signature is written in a cursive style with a large initial "J" and "R".

Jennifer Reeves
Board Secretary