

**ANTIETAM SCHOOL DISTRICT  
MINUTES OF THE BOARD MEETING ON JUNE 22, 2020**

The Antietam School Board met virtually in a Zoom meeting for their June 22, 2020 meeting. Mr. Michael Gierula, Board President, called the meeting to order at 7:00 p.m. Mr. Gierula asked if there were any corrections to the agenda. None were noted. It was noted that the Board met in executive session at 5:45 p.m. on June 22<sup>nd</sup> to discuss a litigation matter.

The following members were present:

|                  |                 |
|------------------|-----------------|
| Kimberly Alarcon | Kyla Ramsey     |
| Chris Faro       | Mike Roberts    |
| Michael Gierula  | Ann Sellers     |
| James Glendening | Charles Weldele |
| Larry O'Boyle    |                 |

Also present:

|                  |                                  |
|------------------|----------------------------------|
| Jeffrey Boyer    | - Superintendent                 |
| Tracy Detwiler   | - Director of Finance & Business |
| Felice Stern     | - MSHS Principal                 |
| Tim Matlack      | - MSHS Assistant Principal       |
| Kelly Landherr   | - MPEC Principal                 |
| Michele Bleacher | - MPPC Principal                 |
| Becky Kohr       | - Director of Special Ed.        |
| Tony DiSarro     | - Supervisor of Technology       |
| Brian Boland     | - Solicitor, Kozloff Stoudt      |
| Pam Janda        | - Board Secretary                |

Mr. Boyer informed the Board that the Pandemic Team has held 2 virtual meetings and will have a third meeting on 6/24. The Team will be presenting their plan for approval by the Board at a special meeting on July 1<sup>st</sup> at 6 p.m. Mr. Boyer mentioned that Zack Williams has some updates to the Athletics Safety Plan for Athletics that he will present later in the meeting. The PCCD grant deadline is June 30<sup>th</sup>!

Mr. Boyer expressed congratulations to everyone who helped to make graduation for the Class of 2020 a huge success. The students and families enjoyed it too! Mr. Boyer has been attending numerous meetings around back-to-school plans. It is hoped that students will be reporting for in-person instruction. Right now there are no plans for hybrid instruction. Mr. Boyer informed the Board that we were notified last Tuesday by Tower Health that they will be terminating our Sports Medicine contract. This is one of many cuts that they will be making.

Mr. Gierula noted that the minutes of the May 18, 2020 meeting had been distributed and asked if there were any corrections. None were noted. A poll of the Board by a voice vote resulted in the minutes being approved.

**FINANCE COMMITTEE**

Mr. O'Boyle reported year-to-date revenue of \$17,067,600.71; year-to-date expenditures of (\$16,918,116.95), leaving a balance (unaudited) of \$4,222,299.15, cash and investments as of May 31, 2020 of \$5,626,904.82.

Mr. O’Boyle moved, seconded by Mr. Faro, to approve the Treasurer’s Report, petty cash activity reports, Cash and Investments for May 2020, and payment of bills for June 2020, as presented.

**A poll of the Board resulted in the following vote:**

Yes 9 Mmes. Alarcon, Ramsey and Sellers; Messrs. Faro, Gierula, Glendening, O’Boyle, Roberts and Weldele

**Motion carried.**

Mr. O’Boyle moved, seconded by Mr. Faro, to approve the Special Education Settlement Agreement and Release for Student 2020-1.

**A poll of the Board resulted in the following vote:**

Yes 9 Mmes. Alarcon, Ramsey, and Sellers; Messrs. Faro, Gierula, Glendening, O’Boyle, Roberts, and Weldele

**Motion carried.**

Mr. O’Boyle moved, seconded by Mr. Faro, to adopt the 2020-2021 Antietam School District General Fund Final Budget in the amount of \$21,569,327

Approve the following tax resolutions to support the 2020-2021 General Operating Budget:

One-half Percent (.5%) Realty Transfer Tax enacted by the Antietam School District for the fiscal year 2019-20 be re-enacted by the Board of Directors for the Antietam School District effective July 1, 2020 for the fiscal year 2020-21 without any substantial change. It is estimated that the amount of revenue from this tax will amount to approximately \$84,000. This resolution is passed in accordance with Act 511, which amended Act 481 of 1947.

A tax shall be levied upon all real estate situated in the Antietam School District at the rate of 42.54 mills on the assessed valuation of all property taxable for school purposes; said taxes shall be for the purpose of providing for the payment of salaries for the teaching and supervisory staff, the payment of rentals due any municipal authority, the payment of sinking fund charges, the payment of amortization of a bond issue, and any and all other proper and necessary expenses for the operation of said school district. Said rate of millage shall be equivalent to \$42.54 on each \$1,000 of assessed value of taxable property. The amount of anticipated revenue from this tax will be approximately \$9,348,739.

One-half percent (.5%) Earned Income Tax enacted by the Antietam School District for the fiscal year 2019-20, be re-enacted by the board of Directors of the Antietam School District effective July 1, 2020, for the fiscal year 2020-21 without any substantial change. It is estimated that the amount of revenue from this tax will amount to approximately \$758,583. This resolution is passed in accordance with Act 511, which amended Act 481 of 1947.

**A poll of the Board resulted in the following vote:**

Yes 9 Mmes. Alarcon, Ramsey and Sellers; Messrs. Faro, Gierula, Glendening, O’Boyle, Roberts and Weldele

**Motion carried.**

Mr. O'Boyle moved, seconded by Mr. Faro, to approve the Letter of Intent to accept the Proposal from Sweet, Stevens, Katz & Williams LLP for membership in the Education Technology Pool Counsel Consortium, as presented.

Approve the resolution regarding the modification of real estate tax payment deadlines and penalty percentage for the 2020 tax year, as presented.

Approve the agreement for Participation in Child Nutrition Programs Between Antietam School District and the Berks Career & Technology Center for July 1, 2020 through June 30, 2021.

Approve the 2020-2021 Food Service budget in the amount of \$538,644.

Approve the 2020-2021 Homestead & Farmstead Exclusion Resolution, as presented.

Approve lunch prices for the 2020-2021 school year as follows:

- Type A primary - \$2.80
- Type A elementary - \$2.80
- Type A secondary - \$3.25
- Salad Bar secondary - \$3.50
- Adult - \$4.25

Approve breakfast prices for the 2020-2021 school year as follows:

- Type A primary and elementary - \$1.55
- Type A secondary - \$1.75
- Adults - \$2.50

Award the contracts for the purchase of Classroom & Office Supplies, Art Supplies, Medical & Nursing Supplies, and Copy Paper through Berks County Joint Purchasing for the 2020-2021 school year.

Authorize the Business Office Staff to perform all necessary budget transfers and required transactions to close the 2019-20 fiscal year in preparation for the local audit.

Approve the Employee Assistance Program Service Agreement with Inroads at Family Guidance Center for the 2020-2021 school year.

Authorize the administration to solicit, receive, and open bids, when necessary, for the 2020-2021 school year.

Authorize the administration and officers to pay bills, salaries, and conduct year-end transactions during the month of July.

Approve the insurance agreement presented to the Antietam School District by The Loomis Company for the 2020-2021 school year.

Exonerate Fulton Bank from collecting real estate taxes from participants in the SMILES program during the 2019-2020 school year.

Approve the agreements between the District and John Paul II Center for ESY.

Approve a three year capital lease with First American Education Finance in the amount of approximately \$225,000 with annual payments of \$76,923.00 and an interest rate of 2.586%, for July 1, 2020 through June 30, 2023.

**A poll of the Board resulted in the following vote:**

Yes 9 Mmes. Alarcon, Ramsey and Sellers; Messrs. Faro, Gierula, Glendening, O’Boyle, Roberts and Weldele

**Motion carried.**

**PROPERTY COMMITTEE**

Mrs. Sellers moved, seconded by Mr. Faro, to approve the submittal of the request for grade reconfiguration to PDE, moving Grade 2 from the Mt. Penn Elementary Center to the Mt. Penn Primary Center, effective the 2020-2021 school year.

Approve the Waiver/Guideline for use of the “A” Field during the Covid-19 Pandemic

**A poll of the Board resulted in the following vote:**

Yes 9 Mmes. Alarcon, Ramsey, and Sellers; Messrs. Faro, Gierula, Glendening, O’Boyle, Roberts, and Weldele

**Motion carried.**

**POLICY COMMITTEE**

Mr. Weldele moved, seconded by Mr. Faro, to approve the Application for Flexible Instructional Days (FID) to PDE for the 2020-2021 school year.

Approve a one-year agreement between the Antietam School District and Folium, Inc., Laurel Life Services, for the high school transition classroom, from July 1, 2020 through June 30, 2021.

**A poll of the Board resulted in the following vote:**

Yes 9 Mmes. Alarcon, Ramsey, and Sellers; Messrs. Faro, Gierula, Glendening, O’Boyle, Roberts, and Weldele

**Motion carried.**

**BERKS COUNTY INTERMEDIATE UNIT**

Mrs. Sellers moved, seconded by Mr. Faro, to approve the District’s participation with the BCIU for the Safety & Security Consortium for the 2020-2021 school year, at a cost of \$5,000.

**A poll of the Board resulted in the following vote:**

Yes 9 Mmes. Alarcon, Ramsey, and Sellers; Messrs. Faro, Gierula, Glendening, O’Boyle, Roberts, and Weldele

**Motion carried.**

**ATHLETICS & ACTIVITIES COMMITTEE**

Mr. Roberts moved, seconded by Mr. Faro, to approve the Health and Safety Plan for Antietam School District Athletics, as presented.

**A poll of the Board resulted in the following vote:**

Yes 8 Mmes. Alarcon, Ramsey, and Sellers; Messrs. Gierula, Glendening, O’Boyle, Roberts, and Weldele

No 1 Mr. Faro

**Motion carried 8-1.**

**CURRICULUM COMMITTEE**

Mr. Faro moved, seconded by Mrs. Ramsey, to approve the submittal of the District’s A-TSI Plan for the Antietam Middle-Sr. High School to the PA Department of Education.

**A poll of the Board resulted in the following vote:**

Yes 9 Mmes. Alarcon, Ramsey, and Sellers; Messrs. Faro, Gierula, Glendening, O’Boyle, Roberts, and Weldele

**Motion carried.**

**PERSONNEL COMMITTEE**

Mrs. Ramsey moved, seconded by Mr. Faro, to approve the administrative and Act 93 salaries for the 2020-2021 school year, as presented.

Approve the confidential employees’ salaries for the 2020-2021 school year, as presented.

Approve the support staff hourly rates for the 2020-2021 school year, as presented.

Approve a \$250 stipend for Dawn Laub and Jennifer Gavin for extra work devoted to “What’s So Cool About Manufacturing?”

Ratify the following District employees as summer custodial assistants, M-TH, 32 hours/week, at their regular hourly rates, from June 8 through August 14: Chelsea Boudreau, Linda Gantert, Natasha Hahn, Victoria Kauffman, and Denise Rankin.

Ratify the following students as summer custodial assistants, M-TH, 32 hours/week, \$7.25/hour, from June 8 through August 14: Hailey Miller, Shenendoah Rankin, and Kyle Reeves.

Ratify Christopher Lord as a summer custodial assistant, \$7.25 hour, 8 hours/day, from June 9 through 15.

Ratify Debra Hauck as a full-time, 2<sup>nd</sup> shift custodian at the Antietam Middle-Sr. High School, \$12.99/hour, with benefits, effective June 1, 2020.

Accept the letter of resignation from Hanna Kraft, full-time secondary Special Education teacher, effective June 8, 2020.

Accept the letter of resignation from Mary Beth Fronheiser, full-time nurse at the Mt. Penn Elementary Center, effective July 1, 2020.

Approve Liz Faust-Shucker, Staci Fink, Hanna Kraft and Christina Richard as ESY instructors at \$30/hour, 4 hours/day from June 30 through July 30, 2020.

Approve Gina Katrinak and Jennifer Rodriguez as ESY paraprofessionals at their regular hourly rate, 3 hours/day, from June 30 – July 30, 2020.

Approve the elimination of a full-time elementary teaching position effective the 2020-2021 school year.

Approve the following transfers effective the 2020-2021 school year:

- Aimee Fangman, full-time Special Education teacher, from MPPC to MSHS
- Amanda Wilson, full-time Special Education teacher, from MPPC to MPEC
- Margaret Selmer, full-time Special Education teacher, from MPEC to MPPC

**A poll of the Board resulted in the following vote:**

Yes 9 Mmes. Alarcon, Ramsey, and Sellers; Messrs. Faro, Gierula, Glendening, O’Boyle, Roberts, and Weldele

**Motion carried.**

As there was no other business to discuss, Mr. Gierula moved to adjourn the meeting at 8:10 p.m.

Submitted by,

Pamela S. Janda, Board Secretary