

**ANTIETAM SCHOOL DISTRICT
MINUTES OF THE BOARD MEETING ON JUNE 24, 2019**

The Antietam School Board met for their scheduled Voting meeting on June 24, 2019 in the district office conference room. Mr. Michael Gierula, Board President, called the meeting to order at 7:00 p.m.

The following members were present:

Chris Faro	Walter Saylor
Michael Gierula	Ann Sellers (via conference call)
James Glendening	Charles Weldele
James Lorah	
Larry O'Boyle	
Kyla Ramsey	

Also present:

Mr. Jeffrey Boyer	- Superintendent
Tracy Detwiler	- Director of Finance & Business
Tony DiSarro	- Supervisor of Technology
Brian Boland	- Solicitor, Kozloff Stoudt
Pam Janda	- Board Secretary

Mr. Gierula announced that the Board would go into an executive session at 7:01 p.m. to discuss Personnel. The meeting resumed at 7:06 p.m. After the pledge to the flag, Mr. Gierula asked if there were any corrections to the agenda. None were noted; however, it was noted that there was an addendum to the agenda which was presented to all Board members prior to the meeting. A poll of the Board by a voice vote resulted in the agenda being approved as presented.

Mr. Boyer introduced Mrs. Michele Bleacher, who is on the agenda to approve as the new principal of the Mt. Penn Primary Center, and Mrs. Kelly Landherr, who is on the agenda to approve as the new principal of the Mt. Penn Elementary Center. He mentioned that the summer lunch program had begun, with a site at the Mt. Penn Elementary Center and the Antietam Rec. Center. SOS is going to be holding hiring events in the district office on Tuesdays, starting June 25th from 1-4 p.m., in hopes of recruiting new people for our support staff and custodial substitute lists.

Mr. Gierula noted that the minutes of the May 20, 2019 meeting had been distributed and asked if there were any corrections. None were noted. A poll of the Board by a voice vote resulted in the minutes being approved.

FINANCE COMMITTEE

Mr. O'Boyle reported year-to-date revenue of \$17,036,046.31; year-to-date expenditures of (\$17,147,353.17), leaving a balance (unaudited) of \$4,522,219.81, and cash and investments as of May 31, 2019 of \$6,015,604.67.

Mr. O'Boyle moved, seconded by Mr. Faro, to approve the Treasurer's Report, petty cash activity reports, Cash and Investments for May 2019, and payment of bills for June 2019, as presented.

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Ramsey and Sellers; Messrs. Faro, Gierula, Glendening, Lorah, O’Boyle, Saylor and Weldele

Motion carried.

Mr. O’Boyle moved, seconded by Mr. Faro, to adopt the 2019-2020 Antietam School District General Fund Final Budget in the amount of \$20,313,600.

A poll of the Board resulted in the following vote:

Yes 8 Mmes. Ramsey and Sellers; Messrs. Faro, Gierula, Glendening, Lorah, O’Boyle, and Weldele
No 1 Mr. Saylor

Motion carried 8-1.

Mr. O’Boyle moved, seconded by Mr. Faro, to approve the following tax resolutions to support the 2019-2020 General Operating Budget:

One-half Percent (.5%) Realty Transfer Tax enacted by the Antietam School District for the fiscal year 2018-19 be re-enacted by the Board of Directors for the Antietam School District effective July 1, 2019 for the fiscal year 2019-20 without any substantial change. It is estimated that the amount of revenue from this tax will amount to approximately \$100,000. This resolution is passed in accordance with Act 511, which amended Act 481 of 1947.

A tax shall be levied upon all real estate situated in the Antietam School District at the rate of 40.99 mills on the assessed valuation of all property taxable for school purposes; said taxes shall be for the purpose of providing for the payment of salaries for the teaching and supervisory staff, the payment of rentals due any municipal authority, the payment of sinking fund charges, the payment of amortization of a bond issue, and any and all other proper and necessary expenses for the operation of said school district. Said rate of millage shall be equivalent to \$40.99 on each \$1,000 of assessed value of taxable property. The amount of anticipated revenue from this tax will be approximately \$10,086,279.

One-half percent (.5%) Earned Income Tax enacted by the Antietam School District for the fiscal year 2018-19, be re-enacted by the board of Directors of the Antietam School District effective July 1, 2019, for the fiscal year 2019-20 without any substantial change. It is estimated that the amount of revenue from this tax will amount to approximately \$875,000. This resolution is passed in accordance with Act 511, which amended Act 481 of 1947

A poll of the Board resulted in the following vote:

Yes 7 Mmes. Ramsey and Sellers; Messrs. Faro, Gierula, Lorah, O’Boyle, and Weldele
No 2 Messrs. Glendening and Saylor

Motion carried 7-2.

Mr. O'Boyle moved, seconded by Mr. Faro, to approve the purchase of a van to be used by the food service department, at a cost not to exceed \$20,000. This van will be purchased with food service funds.

Approve the agreement for Participation in Child Nutrition Programs Between Antietam School District and the Berks Career & Technology Center for July 1, 2019 through June 30, 2020.

Approve the 2019-2020 Homestead and Farmstead Exclusion Resolution, as presented.

Approve the 2019-2020 Food Service budget in the amount of \$531,271.

Approve lunch prices for the 2019-2020 school year as follows:

- Type A primary – \$2.75
- Type A elementary – \$2.75
- Type A secondary – \$3.15
- Salad Bar secondary – \$3.50
- Adult – \$4.00

Approve breakfast prices for the 2019-2020 school year as follows:

- Type A primary and elementary – \$1.50
- Type A secondary – \$1.75
- Adults - \$2.50

Award the contracts for the purchase of Classroom & Office Supplies, Art Supplies, Medical & Nursing Supplies, and Copy Paper through Berks County Joint Purchasing for the 2019-2020 school year.

Approve a two year contract renewal with Delta Dental at a monthly cost of \$33.82 for single coverage, \$53.40 for two-party coverage, and \$83.51 for family coverage, with an administrative fee of \$6.04 per employee per month, effective July 1, 2019 through June 30, 2021.

Approve the Employee Assistance Program Service Agreement with Inroads at Family Guidance Center for the 2019-2020 school year.

Approve the insurance agreement presented to the Antietam School District by The Loomis Company for the 2019-2020 school year.

Approve the Letter of Intent to accept Proposal from Sweet, Stevens, Katz & Williams LLP for membership in the Education Technology Pool Counsel Consortium, as presented.

Accept the Skyward Software Proposal to add the TrueTime module to the School Business Suite Software package, as presented.

Accept the G.H. Harris Associates, Inc. Proposal for Delinquent School Debt Collection Services, as presented.

Approve the agreement between the District and Green Valley Academy for 2019 summer ESY.

Approve the agreement between the District and New Story for the 2019-2020 school year.

Approve the agreement between the District and River Rock Academy for the 2019-2020 school year.

Approve the agreement between the District and Hogan Learning Academy LLC for the 2019-2020 school year.

Approve the submission for additional Request for Act 80 day Exception for the 2018-19 school year for May 30th.

Authorize the Business Office staff to perform all necessary budget transfers and required transactions to close the 2018-19 fiscal year in preparation for the local audit.

Authorize the administration and officers to pay bills, salaries, and conduct year-end transactions during the month of July.

Authorize administration to solicit, receive, and open bids, when necessary, for the 2019-2020 school year.

Exonerate Fulton Bank from collecting real estate taxes from participants in the SMILES program during the 2018-2019 school year.

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Ramsey and Sellers; Messrs. Faro, Gierula, Glendening, Lorah, O’Boyle, Saylor and Weldele

Motion carried.

PROPERTY COMMITTEE

Mr. Lorah moved, seconded by Mr. Faro, to approve the removal of the silver maple at the administration office.

A poll of the Board resulted in the following vote:

Yes 8 Mrs. Ramsey; Messrs. Faro, Gierula, Glendening, Lorah, O’Boyle, Saylor, and Weldele
No 1 Mrs. Sellers

Motion carried 8-1.

Mr. Lorah moved, seconded by Mr. Faro, to approve the quotes from Davis Tree Service, LLC for the removal and trimming of trees, as presented.

Accept the proposal from AEM Architects for additional services related to the redesign and rebid of the Mt. Penn Primary Center Renovations, as presented.

Approve the following service proposals from Trane, as presented, to be paid by the General Fund:

- o Mt Penn Primary Center – Auditorium/Cafeteria AHUs and Ch1 Ch2
- o Antietam Middle-Senior High School – York Chiller

Approve the following Trane proposals, per CO-STARs contract 008-274, as presented, to be paid by the Capital Projects Fund:

- Mt Penn Elementary Center – Upgrade Building Automation System and replace RTUs Turnkey
- Antietam Middle-Senior High School – Provide and install new multi-split system

Accept home audio & video donations from Terry Schnitter, with a value of \$873.

Accept, with appreciation, the offer of the volunteers to spruce up the A-Field area, including weeding and mulching the grounds.

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Ramsey and Sellers; Messrs. Faro, Gierula, Glendening, Lorah, O’Boyle, Saylor and Weldele

Motion carried.

POLICY COMMITTEE

Mr. Saylor moved, seconded by Mr. Weldele, to approve the renewal of a 2-year Memo of Understanding (MOU) between the District and Central Berks Regional Police, effective July 1, 2019 through June 30, 2021.

Approve the pay schedule for the 2019-2020 school year, as presented.

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Ramsey and Sellers; Messrs. Faro, Gierula, Glendening, Lorah, O’Boyle, Saylor and Weldele

Motion carried.

ATHLETICS/ACTIVITIES COMMITTEE

Mr. Lorah moved, seconded by Mr. Weldele, to approve the trip and proposed itinerary for a student trip chaperoned by Ms. Katie Mosser and Mrs. Caitlin Peck to London, England, in June 2020.

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Ramsey and Sellers; Messrs. Faro, Gierula, Glendening, Lorah, O’Boyle, Saylor and Weldele

Motion carried.

CURRICULUM COMMITTEE

Mrs. Ramsey moved, seconded by Mr. Lorah, to approve the submittal of the District’s A-TSI Plan for the Antietam Middle-Sr. High School to the PA Department of Education.

Approve the 7th and 8th grade STEM curriculum for the 2019-2020 school year.

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Ramsey and Sellers; Messrs. Faro, Gierula, Glendening, Lorah, O'Boyle, Saylor and Weldele

Motion carried.**PERSONNEL COMMITTEE**

Mrs. Ramsey moved, seconded by Mr. Faro, to approve Michele C. Bleacher as a full-time, 12-month Principal of the Mt. Penn Primary Center, \$100,000 (pro-rated), with benefits in accordance with the Act 93 agreement, effective a date TBD.

Approve Kelly R. Landherr as a full-time, 12-month Principal of the Mt. Penn Elementary Center, \$100,000 (pro-rated), with benefits in accordance with the Act 93 agreement, effective a date TBD.

Approve Krista Williamson as a full-time guidance counselor at the Mt. Penn Elementary Center, \$53,200, Master's + 30, Step 7, with benefits, temporary professional contract, effective August 19, 2019.

Approve Katie Eggert as a part-time guidance counselor at the Mt. Penn Primary Center, \$21,350 (\$42,700 pro-rated at 50%), Master's Step 1, with benefits, temporary professional contract, effective August 19, 2019.

Approve Melissa S. Devlin as a full-time secondary English teacher in the Antietam Middle-Sr. High School, Master's + 45, Step 18, \$78,100, with benefits, professional contract, effective July 1, 2019.

Accept the letter of resignation from Ernest Woolf, full-time secondary Special Education teacher, effective June 20, 2019.

Accept the letter of resignation from Mary Ellen Ebeling, full-time elementary Special Education teacher, effective June 20, 2019.

Accept the letter of retirement from John Hartman, part-time van driver, effective the end of the 2018-19 school year.

Accept the letter of resignation from Mary Kitzmiller, full-time sixth grade teacher, effective the end of the 2018-19 school year.

Accept the letter of resignation from Katharine Koch, full-time elementary Reading Specialist, effective the end of the 2018-19 school year.

Accept the letter of resignation from Michael Webster, full-time secondary Health/PE teacher, effective July 1, 2019.

Approve Natasha Hahn, Eileen Scheibner and Cheryl Henry as paraprofessionals in the ESY program, 3 hours/day, T-TH, at their regular hourly rates, from July 2-August 9.

Approve the administrative and Act 93 salaries for the 2019-2020 school year, as presented.

Approve the confidential employees' salaries for the 2019-2020 school year, as presented.

Approve the support staff hourly rates for the 2019-2020 school year, as presented.

Ratify Christopher Peck as a summer technology assistant, 32 hours/week, M-TH, at \$10.11/hour, effective June through August 16, 2019.

Ratify the transfer of Ted Delinko, full-time elementary custodian from the Mt. Penn Primary Center to the Mt. Penn Elementary Center, effective April 15, 2019.

Adjust Erika Alena, long-term substitute 1st grade teacher in the Mt. Penn Primary Center for the 2019-2020 school year to Bachelor's Step 4, \$44.950.

Ratify Maria Hahn as a summer custodial assistant, effective June 10 through August 16, M-TH, 32 hours/week, at her regular hourly rate.

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Ramsey and Sellers; Messrs. Faro, Gierula, Glendening, Lorah, O'Boyle, Saylor and Weldele

Motion carried.

Mr. Gierula informed the other Board members that a copy of Mr. Boyer's end-of-year evaluation form had been emailed to everyone and asked that they respond to him by July 15th. Mr. O'Boyle commended Mr. Boyer on the job he's done as Superintendent the past year and thanked him for everything he's done. As there was no other business to discuss, Mr. Gierula moved to adjourn the meeting at 7:50 p.m.

Submitted by,

Pamela S. Janda, Board Secretary