

**ANTIETAM SCHOOL DISTRICT
MINUTES OF THE BOARD MEETING ON SEPTEMBER 25, 2017**

The Antietam School Board met for their voting meeting on September 25, 2017 in the district office conference room. Dr. Michelle Worrall, Board President, called the meeting to order at 7:00 p.m. followed by the pledge of allegiance. Dr. Worrall asked if there were any corrections to the agenda. None were noted.

The following members were present:

Chris Faro	Walt Saylor
Michael Gierula	David Stauffer
James Glendening	Michelle Worrall
Larry O'Boyle	
Kyla Ramsey	

Absent: Ann Sellers

Also present:

Dr. Melissa Brewer	- Superintendent
Tracy Detwiler	- Business Manager
Brian Boland	- Solicitor, Kozloff Stoudt
Melissa Devlin	- Director of Curriculum & Instruction
Kristin Holst	- Director of Pupil Services
Pam Janda	- Board Secretary

Public Comment: None

Dr. Brewer reported that the students in the GAPP program will make their presentation at the October meeting after Mrs. Fegely returns. This week is a busy one with Homecoming activities leading up to the Homecoming festivities on Saturday, September 30th. Dr. Brewer also mentioned that Hannah Alarcon will be Antietam's representative in the Outstanding Young Woman competition on Saturday evening, September 30th.

Dr. Worrall noted that the minutes of the August 28 meeting had been distributed and asked if there were any corrections. None were noted. A poll of the Board by a voice vote resulted in the minutes being approved.

TREASURER'S REPORT

Mr. O'Boyle reported year-to-date revenue of \$5,922,156.48; year-to-date expenditures of \$2,252,752.90, leaving a balance (unaudited) of \$8,594,464.48, and cash and investments as of August 31, 2017 of \$9,075,133.37.

Mr. O'Boyle moved, seconded by Mr. Stauffer, to approve the Treasurer's Report, petty cash activity reports, Cash and Investments for August 2017, and payment of bills for September 2017, as presented.

A poll of the Board resulted in the following vote:

Yes 8 Mmes. Ramsey and Worrall; Messrs. Faro, Gierula, Glendening, O'Boyle, Saylor and Stauffer

Motion carried.

FINANCE COMMITTEE

Mr. O’Boyle moved, seconded by Mr. Faro, to ratify the restructure of Equipment Schedule Agreement with First American Equipment Finance as presented.

Approve the submission of the Request for Act 80 Day Exceptions for the 2017-2018 school year.

Approve the Health and Welfare Benefits Consulting agreement with Conrad Siegel Actuaries for Affordable Care Act (ACA) mandatory employer reporting services for the 2017 tax year at an estimated cost of \$5,500.

A poll of the Board resulted in the following vote:

Yes 8 Mmes. Ramsey and Worrall; Messrs. Faro, Gierula, Glendening, O’Boyle, Saylor and Stauffer

Motion carried.

PROPERTY COMMITTEE

Mr. Gierula moved, seconded by Mr. Stauffer, to approve the Certificate of Substantial Completion for Balton Construction and Hirneisen Electric for the MSHS Gym and cafeteria renovations.

Accept a donation of four cases of carpet squares to be used at the Mt. Penn Elementary Center, from Ms. Hannah Westley, with an estimated value of \$350.

Accept the donation of two “buddy” benches from Northstar United Methodist Church for the Mt. Penn Elementary Center, with an estimated value of \$200.

A poll of the Board resulted in the following vote:

Yes 8 Mmes. Ramsey and Worrall; Messrs. Faro, Gierula, Glendening, O’Boyle, Saylor and Stauffer

Motion carried.

Mrs. Tara Halvorson, secondary Art teacher, made a brief presentation on a Mosaic project that Artietam is proposing on the front of the high school building. A grant for \$1000 has been awarded to the District by the Berks Community Action Program, Inc. that Mrs. Halvorson assures will cover the cost of the project.

Mr. Gierula moved, seconded by Mr. Faro, to permit Artietam to proceed with the Mosaic on the front of the high school.

A poll of the Board resulted in the following vote:

Yes 8 Mmes. Ramsey and Worrall; Messrs. Faro, Gierula, Glendening, O’Boyle, Saylor and Stauffer

Motion carried.

POLICY COMMITTEE

Mr. Stauffer moved, seconded by Mr. Faro, to approve the new and reissued residency affidavits for the 2017-18 school year, as presented.

Approve the new and reissued guardianship affidavits for the 2017-18 school year, as presented.

A poll of the Board resulted in the following vote:

Yes 8 Mmes. Ramsey and Worrall; Messrs. Faro, Gierula, Glendening, O’Boyle, Saylor and Stauffer

Motion carried.

ATHLETICS/ACTIVITIES COMMITTEE

Mr. Saylor moved, seconded by Mr. Stauffer, to approve the proposed itinerary and MSHS Chorus trip to Camp Conrad Weiser/South Mountain YMCA on October 20-22, 2017, as presented.

A poll of the Board resulted in the following vote:

Yes 8 Mmes. Ramsey and Worrall; Messrs. Faro, Gierula, Glendening, O’Boyle, Saylor and Stauffer

Motion carried.

PERSONNEL COMMITTEE

Mrs. Ramsey moved, seconded by Mr. Stauffer, to accept the letter of resignation from Gina Katrinak, part-time paraprofessional at the Antietam Middle-Sr. High School, effective September 20, 2017.

Approve Tina Hayick as a part-time paraprofessional at the Mt. Penn Primary Center, \$13.02/hour, 5.5 hours/day, effective September 29, 2017.

Approve Pam Janda’s Board Secretary stipend of \$4,118 for the 2017-18 school year.

Ratify the Antietam School District substitute lists for the 2017-18 school year, as presented.

Ratify the revised list of proposed Fall Coaches/Salaries, as presented.

Accept the letter of resignation from Sean Young, part-time technology assistant, effective September 12, 2017.

Approve the revised list of SMILES volunteers for the 2017-18 school year, as presented.

A poll of the Board resulted in the following vote:

Yes 8 Mmes. Ramsey and Worrall; Messrs. Faro, Gierula, Glendening, O’Boyle, Saylor and Stauffer

Motion carried.

Dr. Brewer will be establishing dates for Policy and Personnel meetings and will suggest some possible dates in her weekly bulletin.

The Board expressed an interest to have a meeting and tour at the BCTC. Some dates were given to Mrs. Janda from BCTC, and Tuesday, February 20, 2018 was convenient for the Board. She will confirm with BCTC.

As there was no additional business to discuss, Dr. Worrall adjourned the meeting at 7:35 p.m. She announced that the Board would go into an Executive Session to discuss litigation and would not reconvene.

Submitted by,

Pamela S. Janda, Board Secretary