

**ANTIETAM SCHOOL DISTRICT
MINUTES OF THE BOARD MEETING ON AUGUST 28, 2017**

The Antietam School Board met for their voting meeting on August 28, 2017 in the district office conference room. Dr. Michelle Worrall, Board President, called the meeting to order at 7:00 p.m. followed by the pledge of allegiance. Dr. Worrall asked if there were any corrections to the agenda. It was noted on the agenda that an executive session followed the Workshop Meeting on August 21st but none was held. A Personnel addendum is included with the agenda for the August 28th meeting.

The following members were present:

Chris Faro	Walt Saylor
Michael Gierula	Ann Sellers
James Glendening	David Stauffer
Larry O'Boyle	Michelle Worrall
Kyla Ramsey	

Also present:

Dr. Melissa Brewer	- Superintendent
Tracy Detwiler	- Business Manager
Brian Boland	- Solicitor, Kozloff Stoudt
Melissa Devlin	- Director of Curriculum & Instruction
Felice Stern	- MSHS Principal
Pam Janda	- Board Secretary

Public Comment: Mr. and Mrs. Thomas Trump spoke to the Board about requesting they be permitted to take advantage of the tax installment plan, even though their 1st payment was not received by the deadline. A discussion among the Board ensued, and the final outcome is that the Board's Policy Committee will need to look at the tax collection policy.

Dr. Brewer reported that the opening day at all schools went very smoothly. The District has a lot of new staff members, and they attended a new teacher orientation program last week, and three in-service days for all staff followed. Dr. Brewer organized a scavenger hunt, the District's United Way kickoff campaign was held, and years of service staff were recognized. Dr. Brewer was pleased to see chalk writings around the buildings welcoming the students back and encouraged parents & teachers to continue doing this to support the students.

Mrs. Ramsey moved, seconded by Mr. Stauffer, to approve Mr. James Glendening to fill the vacant Board seat as a result of Mrs. Kleiman-Baer's resignation on July 31, 2017.

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Ramsey, Sellers, and Worrall; Messrs. Faro, Gierula, Glendening, O'Boyle, Saylor and Stauffer

Motion carried.

Dr. Worrall noted that the minutes of the June 26 meeting had been distributed and asked if there were any corrections. None were noted. A poll of the Board by a voice vote resulted in the minutes being approved.

TREASURER'S REPORT

Mr. O'Boyle reported year-to-date revenue of \$1,272,289.51; year-to-date expenditures of \$1,013,211.58, leaving a balance (unaudited) of \$4,824,940.00, and cash and investments as of July 31, 2017 of \$5,533,554.67.

Mr. O'Boyle moved, seconded by Mr. Faro, to approve the Treasurer's Report, petty cash activity reports, Cash and Investments for July 2017, and payment of bills for August 2017, as presented.

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Ramsey, Sellers, and Worrall; Messrs. Faro, Gierula, Glendening, O'Boyle, Saylor and Stauffer

Motion carried.**FINANCE COMMITTEE**

Mr. O'Boyle moved, seconded by Mr. Stauffer, to rescind in its entirety the three (3) year (2017-2010) Capital Lease with Fulton Capital Leasing Company, in the amount of \$100,200, approved at the June 26, 2017 meeting.

Approve a three (3) year Capital Lease with Fulton Capital Leasing Company in the total amount of \$100,200 with annual payments of \$34,302.90 at an interest rate of 2.69% for the term beginning August 28, 2017 and ending August 27, 2020. The effective date and commencement date of this lease shall be August 28, 2017.

Ratify the Technology Support Services Agreement between the Antietam School District and the Berks County IU on a month-to-month basis for the 2017-2018 school year, as presented.

Ratify the contract between the Antietam School District and Lancaster-Lebanon IU 13 for Hybrid Learning Coaching Services for the 2017-2018 school year, as presented.

Approve the contracts between the Antietam School District and New Story for the 2017-18 school year.

Approve the service agreement between the Antietam School District and Exceptional Learning, LLC for the 2017-18 school year.

Approve 2016-2017 Investment Policy Review, as presented.

Award the 2017-18 Food Service bid for the purchase of milk and beverage products to Clover Farms Dairy.

Award the 2017-18 Food Service bid for the purchase of bread products to ATV Bakery, Inc.

Award the 2017-18 Food Service bid for the purchase of ice cream products to Jack and Jill.

Approve the Special Education Contract between the Antietam School District and the Berks County IU for the 2017-2018 school year.

Approve the IDEA Flow-Through Funding Agreement, authorizing the BCIU to distribute funds from PDE.

Ratify the Letter of Intent from BCIU for the Antietam School District to participate in the Berks County Regional Wide Area Network (RWAN) Erate Consortium and all associated cost sharing for July 1, 2016 through June 30, 2021.

Approve the Regional Wide Area Network telecommunication services order form for the 2017-18 school year, as presented.

Approve the Preventative Maintenance Program agreements with Garaventa USA, Inc. for the 2017-18 school year, as presented.

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Ramsey, Sellers, and Worrall; Messrs. Faro, Gierula, Glendening, O’Boyle, Saylor and Stauffer

Motion carried.

PROPERTY COMMITTEE

Mr. Gierula moved, seconded by Mr. Stauffer, to approve Change Order Number GC-1 for Balton Construction, as presented.

Approve Change Order Number GC-2 for Balton Construction, as presented.

Approve the Facilities Use Agreement between the Antietam School District and YMCA of Reading & Berks County for a before and after school program at the Mt. Penn Elementary Center, as presented.

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Ramsey, Sellers, and Worrall; Messrs. Faro, Gierula, Glendening, O’Boyle, Saylor and Stauffer

Motion carried.

POLICY COMMITTEE

Mr. Stauffer moved, seconded by Mr. Faro, to ratify the 2-year Memo of Understanding between the Antietam School District and Central Berks Regional Police, effective July 1, 2017 through June 30, 2019, as presented.

Approve the final reading of a revision to the following policy:

No. 209.1 – Head Lice

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Ramsey, Sellers, and Worrall; Messrs. Faro, Gierula, Glendening, O’Boyle, Saylor and Stauffer

Motion carried.

ATHLETICS/ACTIVITIES COMMITTEE

Mr. Saylor moved, seconded by Mr. Faro, to approve the transfer of Boys' Varsity Volleyball to Exeter High School, effective the 2017-18 year.

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Ramsey, Sellers, and Worrall; Messrs. Faro, Gierula, Glendening, O'Boyle, Saylor and Stauffer

Motion carried.**PERSONNEL COMMITTEE**

At 8:35 p.m., Dr. Worrall announced that the Board would go into an executive session to discuss a personnel matter. They re-convened at 8:50 p.m.

Mrs. Ramsey moved, seconded by Mr. Faro, to accept the letter of resignation from Julia Kleiman-Baer, School Director, effective July 31, 2017.

Accept the letter of resignation from James Croyle, Assistant Principal and Director of Athletics at the Antietam Middle-Sr. High School, effective July 28, 2017.

Ratify a change in status for Timothy A. Matlack from full-time English teacher to Assistant Principal and Director of Athletics at the Antietam Middle-Sr. High School, Act 93 agreement, \$80,000 (pro-rated), effective July 31, 2017.

Ratify Anthony DiSarro as full-time Director of Technology, Act 93 agreement, \$80,000 (pro-rated), effective July 31, 2017.

Accept the letter of resignation from Timothy Kier, full-time secondary Special Education teacher, effective June 27, 2017.

Approve the letter of resignation from Nicole Maney, full-time secondary Librarian, effective September 15, 2017.

Accept the letter of resignation from Alexander Krick, full-time secondary Math teacher, effective June 27, 2017.

Approve Monica Bernstein as a full-time secondary Math teacher, Bachelor's Step 2, \$42,300, temporary professional contract, with benefits, effective the 2017-18 school year.

Approve Jennifer Gavin as a full-time secondary English teacher, Master's Step 10, \$56,050, professional contract, with benefits, effective the 2017-18 school year.

Approve Elizabeth Faust-Shucker as a full-time secondary Special Education teacher, Bachelor's Step 2, \$42,300, temporary professional contract, with benefits, effective the 2017-18 school year.

Approve Katelyn Lyster as a full-time elementary Special Education teacher, Bachelor's Step 5, \$45,850, temporary professional contract, with benefits, effective the 2017-18 school year.

Ratify a change of employment for Linda Meadows, part-time Speech/Language Therapist, Bachelor's Step 1, \$20,525 (\$41,050 at 50%), temporary professional contract, to Bachelor's Step 4, \$28,050 (\$44,800 pro rated at 60%), effective the 2017-18 school year.

Approve Camie Bertolet as a full-time ESL teacher, Bachelor's Step 5, \$45,850, with benefits, professional contract, effective the 2017-18 school year.

Approve a change of status for Brian Weldner from part-time secondary Social Studies teacher to full-time secondary Social Studies teacher, Bachelor's Step 4, \$44,800, temporary professional contract, effective August 28, 2017.

Approve the following elementary teachers to receive tenure effective the 2017-18 school year: Julie Bentley, Caitlin Honig, Lauren Morrow.

Approve the following secondary teachers to receive tenure effective the 2017-18 school year: Sarah Fritz and Marc Strackbein.

Approve the list of proposed fall coaches and salaries, pending receipt of clearances, as presented.

Approve a floating substitute teacher in the elementary building for the 2017-18 school year.

Approve a floating substitute teacher in the middle-sr. high school building for the 2017-18 school year.

Approve the following teachers as mentors for the 2017-18 school year, \$500, in accordance with the co-curricular contract: Becky Giatras, Janice Kline, Alison Patton, Stephanie Smith, Nicole Levan-Miller, MaryEllen Ebeling, Katie Stankunas, Amy Rossetti, Lori Oxenreider, Tanya Hoffmann, Megan Block, and Staci Fink.

Approve Heather Wamsher and Russ Edmonds as mentors for the first semester of the 2017-18 school year, \$250, in accordance with the co-curricular contract.

Approve Rosa Nunez as a part-time van driver, \$10.62/hour, without benefits, effective August 28, 2017.

Approve Donna Weir as a part-time van driver, \$10.62/hour, without benefits, effective August 28, 2017.

Approve the list of staff accumulated sick days for the 2017-2018 school year.

Approve the list of SMILES volunteers for the 2017-2018 school year, as presented.

Approve Rebecca DiSarro as a volunteer for the elementary Girls on the Run program.

Accept the letter of resignation from Ashley Schneider, full-time elementary teacher, effective August 31, 2017.

Approve Jennifer Arnold as a full-time, long-term substitute elementary teacher, Bachelor's Step 9, \$50,090, temporary professional contract, with benefits, effective the 2017-18 school year.

Approve the transfer of Dawn Laub from full-time elementary teacher to secondary Reading Specialist, effective the 2017-18 school year, with no change in salary or step placement.

Approve Phillip Griffith as a full-time elementary teacher, Bachelor's Step 3, \$43,550, temporary professional contract, with benefits, effective the 2017-18 school year.

Approve Samantha Rechieru as a full-time, long-term substitute elementary teacher, Bachelor's Step 1, \$41,050, with benefits, for the 2017-18 school year.

Approve Hanna Kraft as a long-term substitute special education teacher, Bachelor's Step 1, \$41,050, emergency certificate, with benefits, for the 2017-18 school year.

Approve Eric Swisher as a long-term substitute secondary math teacher, Bachelor's Step 1, \$41,050 (prorated), emergency certificate, effective August 28 through November 28, 2017.

Approve Asia Crawford as a daily elementary substitute teacher, with single benefits, for the 2017-18 school year.

Approve Andrew Haraschak as a daily secondary substitute teacher, with single benefits, for the 2017-18 school year.

Approve the transfer of 21.5 sick days from the Reading School District for Camie Bertolet, ESL teacher.

Approve Kate Okonski, elementary Dean of Students, to serve in the capacity of LEA at elementary IEP meetings.

Approve Brenda Fick as part-time instructional assistant at the Mt. Penn Primary Center, 5.5 hours/day, \$10.61/hour, effective August 28, 2017.

Approve the transfer of Jennifer Rothermel from part-time kindergarten aide to part-time instructional assistant at the Mt. Penn Primary Center, 5.5 hours/day, effective August 28, 2017.

Approve Raidy Dominguez as a part-time kindergarten aide, 5.5 hours/day, \$11.75/hour, effective August 28, 2017.

Accept the letter of resignation from Nora Kubacki, part-time Paraprofessional at the Mt. Penn Elementary Center, effective August 1, 2017.

Approve Lauren Yelk as a part-time instructional assistant at the Mt. Penn Elementary Center, 5.5 hours/day, \$10.93/hour, effective August 28, 2017.

Approve Sumaia Cooper as a part-time instructional assistant at the Antietam Middle-Sr. High School, 5.5 hours/day, \$10.61/hour, effective August 28, 2017.

Approve Kristin Heller as a part-time instructional assistant at the Antietam Middle-Sr. High School, 5.5 hours/day, \$10.93/hour, effective August 28, 2017.

Approve an increase in daily hours for Debra Hauck, elementary cafeteria worker, not to exceed 5.5 hours/day, effective August 28, 2017.

Approve an increase in daily hours for Michele Yochum, secondary guidance secretary, from 4.5/day to 5.5/day, effective August 28, 2017.

Accept the letter of resignation from Courtney Stunz, full-time elementary Paraprofessional, effective August 21, 2017.

Approve a change of employment status for Amy (Koller) Wilson from part-time in-school suspension monitor to full-time in-school suspension monitor/home visitor, effective the 2017-18 school year.

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Ramsey, Sellers, and Worrall; Messrs. Faro, Gierula, Glendening, O'Boyle, Saylor and Stauffer

Motion carried.

As there was no additional business to discuss, Dr. Worrall adjourned the meeting at 9 p.m. She announced that the Board would go into an Executive Session and would not be re-convening.

Submitted by,

Pamela S. Janda, Board Secretary