

**ANTIETAM SCHOOL DISTRICT
MINUTES OF THE BOARD MEETING ON JUNE 26, 2017**

The Antietam School Board met for their voting meeting on June 26, 2017 in the district office conference room. Dr. Michelle Worrall, Board President, called the meeting to order at 7:00 p.m. followed by the pledge of allegiance. Dr. Worrall asked if there were any corrections to the agenda. None were noted, but it was noted that there was an addendum presented.

The following members were present:

Chris Faro (via conf. call)	Walt Saylor
Michael Gierula	Ann Sellers
Julia Kleiman-Baer	David Stauffer
Larry O'Boyle	Michelle Worrall
Kyla Ramsey	

Also present:

Dr. Melissa Brewer	- Superintendent
Tracy Detwiler	- Business Manager
Brian Boland	- Solicitor, Kozloff Stoudt
Melissa Devlin	- Director of Curriculum & Instruction
Felice Stern	- MSHS Principal
Pam Janda	- Board Secretary

Public Comment: No public comments were made.

Dr. Brewer introduced Alex Strunk and presented him with an Antietam Applause award for his volunteerism with the Artietam mosaic project at the Rec. Center. Dr. Brewer then wished the Board a relaxing summer.

Dr. Worrall noted that the minutes of the May 22 and June 5 meetings had been distributed and asked if there were any corrections. None were noted. A poll of the Board by a voice vote resulted in the minutes being approved.

At 7:07 p.m., Dr. Worrall announced that the Board would be going into an executive session to discuss a legal matter. The Board re-convened at 7:50 p.m.

TREASURER'S REPORT

Mr. O'Boyle reported year-to-date revenue of \$14,795,346.11; year-to-date expenditures of \$15,687,756.55, leaving a balance (unaudited) of \$4,542,574.96, and cash and investments as of May 31, 2017 of \$5,767,373.71.

Mr. O'Boyle moved, seconded by Mr. Faro, to approve the Treasurer's Report, petty cash activity reports, Cash and Investments for May 2017, and payment of bills for June 2017, as presented.

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Kleiman-Baer, Ramsey, Sellers, and Worrall; Messrs. Faro, Gierula, O'Boyle, Saylor and Stauffer

Motion carried.

FINANCE COMMITTEE

Mr. O'Boyle moved, seconded by Mr. Faro, to adopt the 2017-2018 Antietam School District General Fund Final Budget in the amount of \$18,956,076.

A poll of the Board resulted in the following vote:

Yes 6 Mmes. Kleiman-Baer, Ramsey, Sellers, and Worrall; Messrs. O'Boyle and Stauffer
 No 3 Messrs. Faro, Gierula, and Saylor

Motion carried 6-3.

Mr. O'Boyle moved, seconded by Mr. Faro, to approve the following tax resolutions to support the 2017-2018 General Operating Budget:

One-half Percent (.5%) Realty Transfer Tax enacted by the Antietam School District for the fiscal year 2016-17 be re-enacted by the Board of Directors for the Antietam School District effective July 1, 2017 for the fiscal year 2017-18 without any substantial change. It is estimated that the amount of revenue from this tax will amount to approximately \$80,000. This resolution is passed in accordance with Act 511, which amended Act 481 of 1947.

A tax shall be levied upon all real estate situated in the Antietam School District at the rate of 39.15 mills on the assessed valuation of all property taxable for school purposes; said taxes shall be for the purpose of providing for the payment of salaries for the teaching and supervisory staff, the payment of rentals due any municipal authority, the payment of sinking fund charges, the payment of amortization of a bond issue, and any and all other proper and necessary expenses for the operation of said school district. Said rate of millage shall be equivalent to \$39.15 on each \$1,000 of assessed value of taxable property. The amount of anticipated revenue from this tax will be approximately \$9,597,242.

One-half percent (.5%) Earned Income Tax enacted by the Antietam School District for the fiscal year 2016-17, be re-enacted by the board of Directors of the Antietam School District effective July 1, 2017, for the fiscal year 2017-18 without any substantial change. It is estimated that the amount of revenue from this tax will amount to approximately \$825,000. This resolution is passed in accordance with Act 511, which amended Act 481 of 1947.

A poll of the Board resulted in the following vote:

Yes 6 Mmes. Kleiman-Baer, Ramsey, Sellers, and Worrall; Messrs. O'Boyle and Stauffer
 No 3 Messrs. Faro, Gierula, and Saylor

Motion carried 6-3.

Mr. O'Boyle moved, seconded by Mr. Stauffer, to approve the Bond/Note Parameters Resolution, as presented.

Approve the letter of intent to participate in the Educational Technology Legal Consortium to share consulting services provided by Sweet, Stevens, Katz, & Williams, regarding technology-related legal issues in education, at an annual cost of \$700.

Approve a 3.5% premium share contribution for full-time support staff who elect their medical benefits through the District, effective July 1, 2017.

Approve the 2017-2018 Homestead and Farmstead Exclusion Resolution, as presented.

Approve the 2017-2018 Food Service budget in the amount of \$529,302.

Approve the agreement between the Antietam School District and Devereux for ESY 2017.

Approve the IDEA-B Grants to States Program Agreement between the Antietam School District and the Berks County Intermediate Unit for fiscal year 2017-2018.

Approve lunch prices for the 2017-2018 school year as follows:

- Type A primary - \$2.65
- Type A elementary - \$2.65 Type A secondary - \$2.90
- Salad Bar secondary - \$3.50
- Adult - \$4.25

Approve breakfast prices for the 2017-2018 school year as follows:

- Type A primary and elementary - \$1.50
- Type A secondary - \$1.75
- Adults - \$2.50

Award the contracts for the purchase of Classroom & Office Supplies, Art Supplies, Medical & Nursing Supplies, Copy Paper, Custodial Supplies, Food Service Paper through Berks County Joint Purchasing for the 2017-2018 school year, as presented.

Approve the contract with Advanced Disposal for trash removal and recycling services for July 1, 2017 to June 30, 2019 through Berks County Joint Purchasing, at a cost of \$11.84/unit for Mount Penn Primary Center, \$17.16/unit for Mount Penn Elementary, and \$22.88/unit for Antietam Middle-Senior High School.

Approve the contract with Talley Petroleum Enterprises, Inc. for gasoline for July 1, 2017 to June 30, 2018 through Berks County Joint Purchasing, at a cost of \$1.6785/gallon for Tank Wagon Unleaded Octane 87.

Approve the Alternative Education for Disruptive Youth agreement with River Rock Academy Inc. to purchase one slot for the 2017-2018 school year at a cost of \$24,532.85 or \$132.61 per day. Additional slots above the one will incur a daily per diem of \$153.83.

Approve a one year contract renewal with Delta Dental at a monthly cost of \$29.13 for single coverage, \$65.21 for two-party coverage, and \$93.86 for family coverage, effective July 1, 2017 through June 30, 2018.

Approve a four-year capital lease with First American Education Finance in the amount of \$101,000 with annual payments of \$24,991.44, and a lease factor of 0.24744 for July 1, 2017 through June 30, 2021.

Authorize the Business Office Staff to perform all necessary budget transfers and required transactions to close the 2016-17 fiscal year in preparation for the local audit.

Approve the Employee Assistance Program Service Agreement with Inroads at Family Guidance Center for the 2017-2018 school year.

Accept a \$300 donation from Nancy Hamilton to be used as a Math Award in 2018 in memory of the late Richard C. Hamilton.

Approve the Transportation Contract with BCIU through June 30, 2022, as presented.

Approve Herbein+Company to audit the financial statements of the District for the years ending June 30, 2018 and 2019 at a cost not to exceed \$19,500, excluding any analysis on recording of debt refunding, interest rate option agreements, or net pension liability, as attached.

Ratify the eRate category 2 quotes with ePlus technology for 2017-18, as attached.

Approve the awarding of the Manufacturer Direct Pricing for Food through the Tri-State Food Purchasing Group to U.S. Foods, Allentown for July 1, 2017 through June 30, 2019.

Approve the Agreement for Participation in Child Nutrition Programs Between Antietam School District and the Berks Career & Technology Center for July 1, 2017 through June 30, 2018.

Approve Brian Boland of Kozloff Stoudt as solicitor at a rate of \$175/hour for the 2017-2018 fiscal year.

Authorize the administration and officers to pay bills, salaries, and conduct year-end transactions during the month of July.

Authorize administration to solicit, receive, and open bids, when necessary, for the 2017-2018 school year.

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Kleiman-Baer, Ramsey, Sellers, and Worrall; Messrs. Faro, Gierula, O'Boyle, Saylor and Stauffer

Motion carried.

Mr. O'Boyle moved, seconded by Mr. Stauffer, to remove the motion to accept a \$1000 donation from the Mt. Penn Soccer Club for field usage expenses.

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Kleiman-Baer, Ramsey, Sellers, and Worrall; Messrs. Faro, Gierula, O'Boyle, Saylor and Stauffer

Motion carried.

Mr. O'Boyle moved, seconded by Mr. Stauffer, to exonerate Fulton Bank from collecting real estate taxes from participants in the SMILES program during the 2016-2017 school year.

Approve a 3-year capital lease with Fulton Leasing Company in the amount of \$100,200 with annual payments of \$34,302.90 and an interest rate of 2.69% for July 1, 2017 through June 30, 2020.

A poll of the Board resulted in the following vote:

Yes 8 Mmes. Ramsey, Sellers, and Worrall; Messrs. Faro, Gierula, O’Boyle, Saylor and Stauffer
Abstain 1 Mrs. Kleiman-Baer

Motion carried.

PROPERTY COMMITTEE

Mr. Gierula moved, seconded by Mrs. Kleiman-Baer, to approve the Request for Change Order (RFC) #2 for Balton Construction, Inc. for a credit of \$1350.

Approve the RFC #3 for Balton Construction, Inc. for an additional cost of \$1,480.77.

Approve RFC #5 for Balton Construction, Inc. for a credit of \$445.40.

Approve the COR for Hirneisen Electric, Inc. for an additional cost not to exceed \$2,225

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Kleiman-Baer, Ramsey, Sellers, and Worrall; Messrs. Faro, Gierula, O’Boyle, Saylor and Stauffer

Motion carried.

POLICY COMMITTEE

Mr. Stauffer moved, seconded by Mr. Faro, to approve the first reading of a revision to the following policy:

No. 209.1 – Head Lice

Approve the final readings of revisions to the following policies:

- No. 316 – Non-tenured Employees
- No. 319 – Outside Activities
- No. 320 – Freedom of Speech in Non-school Settings
- No. 320.1 – Prohibition Against Public Criticism
- No. 321 – Political Activities
- No. 322 – Gifts
- No. 326 – Complaint Policy
- No. 327 – Administrative Team
- No. 328 – Wage and Salary
- No. 334 – Sick Leave
- No. 336 – Personal Necessity Leave
- No. 337 – Vacation
- No. 338 – Sabbatical Leave
- No. 338.1 – Compensated Professional Leave
- No. 339 – Uncompensated Leave

Approve the final readings of the following new policies:

- No. 318 – Penalties for Tardiness
- No. 329 – Substitute Teacher Compensation
- No. 330 – Overtime
- No. 332 – Working Periods
- No. 340 – Responsibility of Staff for Student Welfare
- No. 342 – Jury Duty
- No. 343 – Paid Holidays
- No. 348.1 – Relationships Between Adults and Students

Approve the retirement of the following policies: Nos. 415, 419, 420.1, 421, 422, 426, 428, 432, 434, 435, 436, 438, 438.1, 439, 440, 442, 448.1, 515, 519, 526, 528, 532, 534, 535, 536, 537, 539, and 542.

Approve the pay schedule for the 2017-1018 school year, as presented.

Approve the requests for home schooling for the 2017-2018 school year, as presented.

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Kleiman-Baer, Ramsey, Sellers, and Worrall; Messrs. Faro, Gierula, O’Boyle, Saylor and Stauffer

Motion carried.

ATHLETICS/ACTIVITIES COMMITTEE

Mr. Saylor moved, seconded by Mr. Stauffer, to approve the reinstatement of the Science Club in the middle-senior high school for the 2017-18 school year, B-4 in the co-curricular contract.

Approve a JROTC advisor for the 2017-18 school year, B-3 in the co-curricular contract.

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Kleiman-Baer, Ramsey, Sellers, and Worrall; Messrs. Faro, Gierula, O’Boyle, Saylor and Stauffer

Motion carried.

CURRICULUM COMMITTEE

Mr. Faro moved, seconded by Mr. Stauffer, to approve the following dates for the 2017-2018 Curriculum meetings to be held at 6 p.m. in the district office conference room: September 13, October 11, November 8, December 13, January 10, February 14, March 14, April 11, and May 9.

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Kleiman-Baer, Ramsey, Sellers, and Worrall; Messrs. Faro, Gierula, O’Boyle, Saylor and Stauffer

Motion carried.

PERSONNEL COMMITTEE

Mrs. Ramsey moved, seconded by Mrs. Kleiman-Baer, to accept the letter of resignation from Cayla Piccolo, secondary special education teacher, effective June 20, 2017.

Approve Erin Van Guilder as a full-time Kindergarten teacher, Master's + 30, \$63,050, with benefits, professional contract, effective the 2017-18 school year.

Approve Ashley Tamburro as a full-time special education teacher at the Mt. Penn Primary Center, Bachelor's Step 5, \$45,850, with benefits, temporary professional contract, effective the 2017-18 school year.

Approve Katie Stankunas as a mentor to Ashley Tamburro, \$500, in accordance with the co-curricular contract.

Approve Brian Weldner as the instructor for the secondary summer school program from June 26-August 3, Mondays-Thursdays 8-10 a.m., at \$30/hour.

Ratify the following teachers as mentors during the first semester to teachers who transferred buildings in the 2016-17 school year, \$250, in accordance with the co-curricular contract: Abby Salgado, April Olson, Lisa Outland, Sarah Westley, Alicia Morales, and Chad Shalaway.

Approve Lindsay Megna as an ESY instructor, 4 days/week, 3 hours/day at \$30/hour from July 10-August 3.

Approve Carmella Deleyva as an ESY instructional assistant, 4 days/week, 2.5 hours/day, \$10.61/hour, from July 10-August 3.

Approve Virginia Kelbish, full-time School Psychologist, for additional hours during the summer, \$30/hour.

Approve Brian Young as a full-time Chemistry teacher, Bachelor's Step 4, \$44,800, with benefits, temporary professional contract, effective the 2017-18 school year.

Approve Stephanie Smith as a mentor to Brian Young, \$500, in accordance with the co-curricular contract.

Approve Linda Meadows as a part-time Speech/Language Therapist, Master's Step 4, \$23,375 (\$46,750 at 50%), temporary professional contract, effective the 2017-18 school year.

Approve Amy Rossetti as a mentor to Linda Meadows, \$500, in accordance with the co-curricular contract.

Accept the letter of resignation from Kimmey Quaglia, full-time elementary special education teacher, effective June 7, 2017.

Accept the letter of resignation from Colleen McDonough, full-time 1st grade teacher, effective June 7, 2017.

Approve a transfer for Caitlin Honig from full-time special education teacher at the Mt. Penn Elementary Center to full-time 1st grade teacher, effective the 2017-18 school year.

Approve Lauren Kralles as a full-time special education teacher at the Mt. Penn Elementary Center, Bachelor's Step 2, \$42,300, with benefits, temporary professional contract, effective the 2017-18 school year.

Approve Heather Wamsher as a mentor to Lauren Kralles for the first semester of the 2017-18 school year, \$250, in accordance with the co-curricular contract.

Approve a transfer for Danielle Hollenbach from full-time 3rd grade teacher to full-time 1st grade teacher, effective the 2017-18 school year.

Approve Michelle Kersikoski as a part-time elementary instructional coach, Master's Step 12 (\$58,450 pro rated at 62%), for the 2017-18 school year.

Approve an increase in hours for Barret Klatt, part-time technology assistant, from 2.5 hours/day to 4.5 hours/day.

Approve an increase in hours for Sean Young, part-time technology assistant, from 2.5 hours/day to 4.5 hours/day.

Accept the transfer of 25 sick days for Kristin Holst from East Penn School District.

Accept the transfer of two sick days for Ernie Woolf from Spring Ford School District.

Approve day-to-day substitute pay rate increases at three levels, as presented:

- Level 1: \$95 to \$105 per day from day 1 through day 20 and no benefits
- Level 2: \$105 to \$115 per day from day 21 through day 45 and no benefits
- Level 3: \$115 to \$125 per day from day 46 and beyond and no benefits

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Kleiman-Baer, Ramsey, Sellers, and Worrall; Messrs. Faro, Gierula, O'Boyle, Saylor and Stauffer

Motion carried.

Mrs. Ramsey moved, seconded by Mrs. Kleiman-Baer, to approve the administrative and Act 93 employees' salaries for the 2017-2018 school year, as presented.

Approve the confidential employees' salaries for the 2017-2018 school year, as

Approve the support staff hourly rates for the 2017-2018 school year, as presented.

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Kleiman-Baer, Ramsey, Sellers, and Worrall; Messrs. Faro, Gierula, O'Boyle, Saylor and Stauffer

Motion carried.

New Business: Mrs. Julia Kleiman-Baer announced that she will be resigning from her position as School Board Director effective July 31, 2017. Dr. Brewer thanked her for her many years of service to the District.

The proposal received from the YMCA to sponsor a before and after-school daycare, utilizing space in our elementary center, was sent to the parents of the district. We have received interest from 15 families to date.

As there was no additional business to discuss, Dr. Worrall adjourned the meeting at 8:35 p.m.

Submitted by,

Pamela S. Janda, Board Secretary