

**BOARD MEETING AGENDA**  
**Monday, June 26, 2017**  
**District Office Conference Room – 7:00 p.m.**

**1. AGENDA/CALL TO ORDER – Dr. Worrall**

**2. PLEDGE OF ALLEGIANCE TO THE FLAG**

**3. APPROVAL OF AGENDA – Dr. Worrall**

- ✓ The Board met in executive session after the workshop meeting on June 19<sup>th</sup> to discuss personnel matters. They did not re-convene.

**4. PUBLIC COMMENT**

**5. SUPERINTENDENT’S REPORT**

**VOICE VOTE**

**6. APPROVAL OF MINUTES - May 22 and June 5, 2017**

**MOTION # - ROLL CALL**

**7. TREASURER’S REPORT – Mr. O’Boyle**

Fund Balance (Audited)	July 1, 2016	\$ 5,434,985.40
Revenue	Year to Date	\$14,795,346.11
Expenditures	Year to Date	\$15,687,756.55
Fund Balance (Unaudited)	May 31, 2017	\$ 4,542,574.96

- Cash and Investments as of May 31, 2017 - \$5,767,373.71
- Approval of Payment of Bills for June 2017 as listed

**8. FINANCE COMMITTEE – Mr. O’Boyle**

**MOTION # - ROLL CALL**

- Adopt the 2017-2018 Antietam School District General Fund Final Budget in the amount of \$18,956,076.
- Approve the following tax resolutions to support the 2017-2018 General Operating Budget:

One-half Percent (.5%) Realty Transfer Tax enacted by the Antietam School District for the fiscal year 2016-17 be re-enacted by the Board of Directors for the Antietam School District effective July 1, 2017 for the fiscal year 2017-18 without any substantial change. It is estimated that the amount of revenue from this tax will amount to approximately \$80,000. This resolution is passed in accordance with Act 511, which amended Act 481 of 1947.

A tax shall be levied upon all real estate situated in the Antietam School District at the rate of 39.15 mills on the assessed valuation of all property taxable for school purposes; said taxes shall be for the purpose of providing for the payment of salaries for the teaching and supervisory staff, the payment of rentals due any municipal authority, the payment of sinking fund charges, the payment of amortization of a bond issue, and any and all other proper and necessary expenses for the operation of said school district. Said rate of millage shall be equivalent to \$39.15 on each \$1,000 of assessed value of taxable property. The amount of anticipated revenue from this tax will be approximately \$9,597,242.

One-half percent (.5%) Earned Income Tax enacted by the Antietam School District for the fiscal year 2016-17, be re-enacted by the board of Directors of the Antietam School District effective July 1, 2017, for the fiscal year 2017-18 without any substantial change. It is estimated that the amount of revenue from this tax will amount to approximately \$825,000. This resolution is passed in accordance with Act 511, which amended Act 481 of 1947.

- \* Approve the Bond/Note Parameters Resolution, as presented.
- \* Approve the letter of intent to participate in the Educational Technology Legal Consortium to share consulting services provided by Sweet, Stevens, Katz, & Williams, regarding technology-related legal issues in education, at an annual cost of \$700.
- \* Approve a 3.5% premium share contribution for full-time support staff who elect their medical benefits through the District, effective July 1, 2017.
- Approve the 2017-2018 Homestead and Farmstead Exclusion Resolution, as presented. *Enclosure*
- Approve the 2017-2018 Food Service budget in the amount of \$529,302.
- Approve the agreement between the Antietam School District and Devereux for ESY 2017.
- Approve the IDEA-B Grants to States Program Agreement between the Antietam School District and the Berks County Intermediate Unit for fiscal year 2017-2018.
- Approve lunch prices for the 2017-2018 school year as follows:
  - Type A primary - \$2.65
  - Type A elementary - \$2.65 Type A secondary - \$2.90
  - Salad Bar secondary - \$3.50
  - Adult - \$4.25
- Approve breakfast prices for the 2017-2018 school year as follows:
  - Type A primary and elementary - \$1.50
  - Type A secondary - \$1.75
  - Adults - \$2.50
- Award the contracts for the purchase of Classroom & Office Supplies, Art Supplies, Medical & Nursing Supplies, Copy Paper, Custodial Supplies, Food Service Paper through Berks County Joint Purchasing for the 2017-2018 school year, as presented.

- Approve the contract with Advanced Disposal for trash removal and recycling services for July 1, 2017 to June 30, 2019 through Berks County Joint Purchasing, at a cost of \$11.84/unit for Mount Penn Primary Center, \$17.16/unit for Mount Penn Elementary, and \$22.88/unit for Antietam Middle-Senior High School.
- Approve the contract with Talley Petroleum Enterprises, Inc. for gasoline for July 1, 2017 to June 30, 2018 through Berks County Joint Purchasing, at a cost of \$1.6785/gallon for Tank Wagon Unleaded Octane 87.
- Approve the Alternative Education for Disruptive Youth agreement with River Rock Academy Inc. to purchase one slot for the 2017-2018 school year at a cost of \$24,532.85 or \$132.61 per day. Additional slots above the one will incur a daily per diem of \$153.83.
- Approve a one year contract renewal with Delta Dental at a monthly cost of \$29.13 for single coverage, \$65.21 for two-party coverage, and \$93.86 for family coverage, effective July 1, 2017 through June 30, 2018.
- Approve a four-year capital lease with First American Education Finance in the amount of \$101,000 with annual payments of \$24,991.44, and a lease factor of 0.24744 for July 1, 2017 through June 30, 2021.
- Authorize the Business Office Staff to perform all necessary budget transfers and required transactions to close the 2016-17 fiscal year in preparation for the local audit.
- Approve the Employee Assistance Program Service Agreement with Inroads at Family Guidance Center for the 2017-2018 school year.
- Accept a \$300 donation from Nancy Hamilton to be used as a Math Award in 2018 in memory of the late Richard C. Hamilton.
- Accept a \$1000 donation from the Mt. Penn Soccer Club for field usage expenses.
- Approve the Transportation Contract with BCIU through June 30, 2022, as presented.
- Approve Herbein+Company to audit the financial statements of the District for the years ending June 30, 2018 and 2019 at a cost not to exceed \$19,500, excluding any analysis on recording of debt refunding, interest rate option agreements, or net pension liability, as attached.
- Ratify the eRate category 2 quotes with ePlus technology for 2017-18, as attached.
- Approve the awarding of the Manufacturer Direct Pricing for Food through the Tri-State Food Purchasing Group to U.S. Foods, Allentown for July 1, 2017 through June 30, 2019.
- Approve the Agreement for Participation in Child Nutrition Programs Between Antietam School District and the Berks Career & Technology Center for July 1, 2017 through June 30, 2018.
- Approve Brian Boland of Kozloff Stoudt as solicitor at a rate of \$175/hour for the 2017-2018 fiscal year.

- Authorize the administration and officers to pay bills, salaries, and conduct year-end transactions during the month of July.
- Authorize administration to solicit, receive, and open bids, when necessary, for the 2017-2018 school year.

**MOTION # - ROLL CALL**

- Exonerate Fulton Bank from collecting real estate taxes from participants in the SMILES program during the 2016-2017 school year.
- \* Approve a 3-year capital lease with Fulton Leasing Company in the amount of \$100,200 with annual payments of \$34,302.90 and an interest rate of 2.69% for July 1, 2017 through June 30, 2020.

**9. PROPERTY COMMITTEE – Mr. Gierula**

- ✓ The Property Committee met on June 26<sup>th</sup> at 6:15 p.m.

**MOTION # - ROLL CALL**

- \* Approve the Request for Change Order (RFC) #2 for Balton Construction, Inc. for a credit of \$1350.
- \* Approve the RFC #3 for Balton Construction, Inc. for an additional cost of \$1,480.77.
- \* Approve RFC #5 for Balton Construction, Inc. for a credit of \$445.40.
- \* Approve the COR for Hirneisen Electric, Inc. for an additional cost not to exceed \$2,225.

**10. BEIT/TCC – Mr. Stauffer**

**11. POLICY COMMITTEE – Mr. Stauffer**

**MOTION # - ROLL CALL**

- Approve the first reading of a revision to the following policy:  
No. 209.1 – Head Lice
- Approve the final readings of revisions to the following policies:  
No. 316 – Non-tenured Employees  
No. 319 – Outside Activities  
No. 320 – Freedom of Speech in Non-school Settings  
No. 320.1 – Prohibition Against Public Criticism  
No. 321 – Political Activities  
No. 322 – Gifts

- No. 326 – Complaint Policy
- No. 327 – Administrative Team
- No. 328 – Wage and Salary
- No. 334 – Sick Leave
- No. 336 – Personal Necessity Leave
- No. 337 – Vacation
- No. 338 – Sabbatical Leave
- No. 338.1 – Compensated Professional Leave
- No. 339 – Uncompensated Leave

- Approve the final readings of the following new policies:

- No. 318 – Penalties for Tardiness
- No. 329 – Substitute Teacher Compensation
- No. 330 – Overtime
- No. 332 – Working Periods
- No. 340 – Responsibility of Staff for Student Welfare
- No. 342 – Jury Duty
- No. 343 – Paid Holidays
- No. 348.1 – Relationships Between Adults and Students

- Approve the retirement of the following policies: Nos. 415, 419, 420.1, 421, 422, 426, 428, 432, 434, 435, 436, 438, 438.1, 439, 440, 442, 448.1, 515, 519, 526, 528, 532, 534, 535, 536, 537, 539, and 542.
- Approve the pay schedule for the 2017-1018 school year, as presented.
- Approve the requests for home schooling for the 2017-2018 school year, as presented.

**12. BERKS CAREER & TECHNOLOGY CENTER – Mr. Saylor**

**13. BERKS COUNTY INTERMEDIATE UNIT – Dr. Worrall**

**14. ATHLETIC/ACTIVITIES COMMITTEE – Mr. Saylor**

**MOTION # - ROLL CALL**

- Approve the reinstatement of the Science Club in the middle-senior high school for the 2017-18 school year, B-4 in the co-curricular contract.
- Approve a JROTC advisor for the 2017-18 school year, B-3 in the co-curricular contract.

**15. CURRICULUM COMMITTEE – Mr. Faro**

**MOTION # - ROLL CALL**

- Approve the following dates for the 2017-2018 Curriculum meetings to be held at 6 p.m. in the district office conference room: September 13, October 11, November 8, December 13, January 10, February 14, March 14, April 11, and May 9.

**16. LEGISLATIVE/COMMUNICATIONS COMMITTEE – Mrs. Sellers****17. NEGOTIATIONS COMMITTEE – Mrs. Kleiman-Baer****18. PERSONNEL COMMITTEE – Mrs. Ramsey****MOTION # - ROLL CALL**

- \* Accept the letter of resignation from Cayla Piccolo, secondary special education teacher, effective June 20, 2017.
- \* Approve Erin Van Guilder as a full-time Kindergarten teacher, Master's + 30, \$63,050, with benefits, professional contract, effective the 2017-18 school year.
- \* Approve Ashley Tamburro as a full-time special education teacher at the Mt. Penn Primary Center, Bachelor's Step 5, \$45,850, with benefits, temporary professional contract, effective the 2017-18 school year.
- \* Approve Katie Stankunas as a mentor to Ashley Tamburro, \$500, in accordance with the co-curricular contract.
- \* Approve Brian Weldner as the instructor for the secondary summer school program from June 26-August 3, Mondays-Thursdays 8-10 a.m., at \$30/hour.
- Ratify the following teachers as mentors during the first semester to teachers who transferred buildings in the 2016-17 school year, \$250, in accordance with the co-curricular contract: Abby Salgado, April Olson, Lisa Outland, Sarah Westley, Alicia Morales, and Chad Shalaway.
- Approve Lindsay Megna as an ESY instructor, 4 days/week, 3 hours/day at \$30/hour from July 10-August 3.
- Approve Carmella Deleyva as an ESY instructional assistant, 4 days/week, 2.5 hours/day, \$10.61/hour, from July 10-August 3.
- Approve Virginia Kelbish, full-time School Psychologist, for additional hours during the summer, \$30/hour.
- Approve Brian Young as a full-time Chemistry teacher, Bachelor's Step 4, \$44,800, with benefits, temporary professional contract, effective the 2017-18 school year.
- Approve Stephanie Smith as a mentor to Brian Young, \$500, in accordance with the co-curricular contract.
- Approve Linda Meadows as a part-time Speech/Language Therapist, Bachelor's Step 1, \$20,525 (\$41,050 at 50%), temporary professional contract, effective the 2017-18 school year.
- Approve Amy Rossetti as a mentor to Linda Meadows, \$500, in accordance with the co-curricular contract.

- Accept the letter of resignation from Kimmey Quaglia, full-time elementary special education teacher, effective June 7, 2017.
- Accept the letter of resignation from Colleen McDonough, full-time 1<sup>st</sup> grade teacher, effective June 7, 2017.
- \* Approve a transfer for Caitlin Honig from full-time special education teacher at the Mt. Penn Elementary Center to full-time 1<sup>st</sup> grade teacher, effective the 2017-18 school year.
- \* Approve Lauren Kralles as a full-time special education teacher at the Mt. Penn Elementary Center, Bachelor's Step 2, with benefits, temporary professional contract, effective the 2017-18 school year.
- \* Approve Heather Wamsher as a mentor to Lauren Kralles for the first semester of the 2017-18 school year, \$250, in accordance with the co-curricular contract.
- \* Approve a transfer for Danielle Hollenbach from full-time 3<sup>rd</sup> grade teacher to full-time 1<sup>st</sup> grade teacher, effective the 2017-18 school year.
- \* Approve Michelle Kersikoski as a part-time elementary instructional coach, Master's Step 12 (\$58,450 pro rated at 62%), for the 2017-18 school year.
- \* Approve an increase in hours for Barret Klatt, part-time technology assistant, from 2.5 hours/day to 4.5 hours/day.
- \* Approve an increase in hours for Sean Young, part-time technology assistant, from 2.5 hours/day to 4.5 hours/day.
- \* Accept the transfer of 25 sick days for Kristin Holst from the East Penn School District.
- Accept the transfer of two sick days for Ernie Woolf from Spring Ford School District.
- Approve day-to-day substitute pay rate increases at three levels, as presented:
  - Level 1: \$95 to \$105 per day from day 1 through day 20 and no benefits
  - Level 2: \$105 to \$115 per day from day 21 through day 45 and no benefits
  - Level 3: \$115 to \$125 per day from day 46 and beyond and no benefits

## **19. UNFINISHED BUSINESS**

## **20. NEW BUSINESS**

## **21. ADJOURN**

### **ENCLOSURES:**

**Cash & Investments, Petty Cash, Enrollment Report, List of Bills for June**