

**ANTIETAM SCHOOL DISTRICT  
MINUTES OF THE BOARD MEETING ON JANUARY 23, 2017**

The Antietam School Board met for their voting meeting on January 23, 2017 in the district office conference room. Dr. Michelle Worrall, Board President, called the meeting to order at 7:00 p.m. followed by the pledge of allegiance. Dr. Worrall asked if there were any corrections to the agenda. One correction to a personnel item was noted and corrected.

The following members were present:

|                 |                                |
|-----------------|--------------------------------|
| Chris Faro      | Walt Saylor                    |
| Michael Gierula | Ann Sellers (Arr. @ 7:10 p.m.) |
| Larry O'Boyle   | David Stauffer                 |
| Kyla Ramsey     | Michelle Worrall               |

Absent: Julia Kleiman-Baer

Also present:

|                    |                            |
|--------------------|----------------------------|
| Dr. Melissa Brewer | - Superintendent           |
| Tracy Detwiler     | - Business Manager         |
| Joan London        | - Attorney, Kozloff Stoudt |
| Keith Shively      | - Special Ed. Supervisor   |
| Pam Janda          | - Board Secretary          |

Dr. Brewer shared a letter that she received from the AVCP which included a check for \$1500 for the Theatre Department. The money was from proceeds of the Evening with Poe event. She also shared an article that was in the Merchandiser about the Veteran's Day event that was held at the Mt. Penn Elementary Center. Dr. Brewer acknowledged that January is School Board Recognition Month and shared that the treats were made by Mrs. Morales and the cards were made by Mrs. Halvorson's art students.

Dr. Worrall noted that the minutes of the December 12, 2016 meeting had been distributed and asked if there were any corrections. None were noted. A poll of the Board by a voice vote resulted in the minutes being approved.

**TREASURER'S REPORT**

Mr. O'Boyle reported year-to-date revenue of \$12,092,335.50; year-to-date expenditures of \$7,514,714.53, leaving a balance (unaudited) of \$10,012,606.37, and cash and investments as of December 31, 2016 of \$10,497,691.07.

Mr. O'Boyle moved, seconded by Mr. Stauffer, to approve the Treasurer's Report, petty cash activity reports, Cash and Investments for December 2016, and payment of bills for January 2017, as presented.

**A poll of the Board resulted in the following vote:**

Yes 8 Mmes. Ramsey, Sellers, and Worrall; Messrs. Faro, Gierula, O'Boyle, Saylor and Stauffer

**Motion carried.**

**FINANCE COMMITTEE**

Mr. O’Boyle moved, seconded by Mr. Faro, to exonerate Fulton Bank from collecting 2015 interim and 2016 regular real estate taxes from Lower Alsace Township and Mt. Penn Borough and approve the Antietam School District’s submittal of these taxes as delinquent to Berks County Tax Claim Bureau for collection.

**A poll of the Board resulted in the following vote:**

Yes 8 Mmes. Ramsey, Sellers and Worrall; Messrs. Faro, Gierula, O’Boyle, Saylor, and Stauffer

**Motion carried.**

Mr. O’Boyle moved, seconded by Mr. Stauffer, to ratify the one-year agreement between the Antietam School District and Blackboard for the District web site, effective January 1, 2017, for \$2,125, as presented.

Approve the agreement between the Antietam School District and New Story for the remainder of the 2016-17 school year.

Ratify the agreement between the Antietam School District and WestEd for the services provided by Melissa Devlin in her role as the Pennsylvania State Coordinator for Reading Apprenticeship: Writing Connections, as presented.

Approve the Accelerated Budget Opt Out Resolution Certifying the Tax Rate Within the Inflation Index, not to raise taxes above the adjusted index of 3.6% for 2017-18, as presented.

Ratify the Tri-State Food Service Group Participation Agreement for commodity, manufacturer, and market basket bids, effective July 1, 2017 through June 30, 2019, as presented.

Accept a \$1,000 donation from AEM Architects for a one-year scholarship to a graduating member of the Class of 2017.

**A poll of the Board resulted in the following vote:**

Yes 8 Mmes. Ramsey, Sellers, and Worrall; Messrs. Faro, Gierula, O’Boyle, Saylor and Stauffer

**Motion carried.**

**POLICY COMMITTEE**

Mr. Stauffer moved, seconded by Mr. Faro, to approve the first readings of revisions to the following policies:

- No. 202 - Eligibility of Non-Resident Students
- No. 251 – Homeless Students
- No. 620 – Fund Balance

Approve the first reading of the following new policies:

- No. 255 – Educational Stability for Children in Foster Care
- No. 829 – Employee use of Electronic Devices

Approve the following new residency affidavits for the remainder of the 2016-17 school year: one student in K, one student in grade 3, one student in grade 4, two students in grade 6, one student in grade 7, and one student in grade 11.

Approve the new guardianship affidavit for the remainder of the 2016-17 school year: one student in grade 4 and one student in grade 10.

**A poll of the Board resulted in the following vote:**

Yes 8 Mmes. Ramsey, Sellers and Worrall; Messrs. Faro, Gierula, O’Boyle, Saylor and Stauffer

**Motion carried.**

**PERSONNEL COMMITTEE**

Mrs. Ramsey moved, seconded by Mr. Stauffer, to accept the letter of resignation from Katherine Groom, full-time School Psychologist, effective March 14, 2017.

Approve the hiring of a floating daily substitute teacher, with benefits, for the remainder of the 2016-17 school year.

Approve the transfer of Valerie Frymoyer, full-time paraprofessional at the middle-senior high school, to full-time paraprofessional at the Mt. Penn Primary Center, with no change in daily hours and/or hourly rate, effective January 23, 2017.

Ratify Dilaylah Torres as a volunteer coach for Girls’ Basketball.

Ratify Elizabeth Fisher as a volunteer coach for Girls’ Basketball.

Retract the motion from the December 12, 2016 meeting to hire Nathan Hall as a part-time, long-term substitute ESL teacher.

Approve the request for unpaid leave for Susan Hartman, part-time elementary library assistant and crossing guard, effective January 17, 2017 through a date TBD.

Approve the following people to be added to the substitute list for the 2016-2017 school year:

- Evert Medina – Van Driver
- Angela Miller – Elementary/Reading Specialist
- Sedale Saylor – English
- Heather Shaub – Library/Classroom
- Rebecca Thelusca – BCIU Guest Teacher

**A poll of the Board resulted in the following vote:**

Yes 8 Mmes. Ramsey, Sellers and Worrall; Messrs. Faro, Gierula, O’Boyle, Saylor and Stauffer

**Motion carried.**

As there was no additional business to discuss, Dr. Worrall adjourned the meeting at 7:35 p.m. She announced that the Board would be going into an Executive Session at the conclusion of the meeting, and they would not re-convene.

Submitted by,

Pamela S. Janda, Board Secretary