

**BOARD MEETING AGENDA**  
**Monday, June 27, 2016**  
**District Office Conference Room – 7:00 p.m.**

**1. AGENDA/CALL TO ORDER – Mr. Stauffer**

**2. PLEDGE OF ALLEGIANCE TO THE FLAG**

**3. APPROVAL OF AGENDA – Mr. Stauffer**

- ✓ The Board met in executive session at the conclusion of the Workshop Meeting on June 20<sup>th</sup> to discuss personnel matters. They did not re-convene.

**4. PUBLIC COMMENT**

**5. SUPERINTENDENT’S REPORT**

**VOICE VOTE**

**6. APPROVAL OF MINUTES - May 23, 2016**

**MOTION # - ROLL CALL**

**7. TREASURER’S REPORT – Mr. O’Boyle**

Fund Balance (Audited)	July 1, 2015	\$ 5,690,273.68
Revenue	Year to Date	\$14,405,262.68
Expenditures	Year to Date	\$14,606,481.63
Fund Balance (Unaudited)	May 31, 2016	\$ 5,489,054.73

- Cash and Investments as of May 31, 2016 - \$6,530,341.17
- Approval of Payment of Bills for June 2016 as listed

**8. FINANCE COMMITTEE – Mr. O’Boyle**

- ✓ The Finance Committee met on June 27<sup>th</sup> at 6:30 p.m.

**MOTION # - ROLL CALL**

- Adopt the 2016-2017 Antietam School District General Fund Final Budget in the amount of \$18,301,818.

**MOTION # - ROLL CALL**

- Approve the following tax resolutions to support the 2016-2017 General Operating Budget:

One-half Percent (.5%) Realty Transfer Tax enacted by the Antietam School District for the fiscal year 2015-16 be re-enacted by the Board of Directors for the Antietam School District effective July 1, 2016 for the fiscal year 2016-17 without any substantial change. It is estimated that the amount of revenue

from this tax will amount to approximately \$75,000. This resolution is passed in accordance with Act 511, which amended Act 481 of 1947.

A tax shall be levied upon all real estate situated in the Antietam School District at the rate of      mills on the assessed valuation of all property taxable for school purposes; said taxes shall be for the purpose of providing for the payment of salaries for the teaching and supervisory staff, the payment of rentals due any municipal authority, the payment of sinking fund charges, the payment of amortization of a bond issue, and any and all other proper and necessary expenses for the operation of said school district. Said rate of millage shall be equivalent to \$      on each \$1,000 of assessed value of taxable property. The amount of anticipated revenue from this tax will be approximately \$     .

One-half percent (.5%) Earned Income Tax enacted by the Antietam School District for the fiscal year 2015-16, be re-enacted by the board of Directors of the Antietam School District effective July 1, 2016, for the fiscal year 2016-17 without any substantial change. It is estimated that the amount of revenue from this tax will amount to approximately \$800,000. This resolution is passed in accordance with Act 511, which amended Act 481 of 1947.

- Approve the 2016-2017 Homestead and Farmstead Exclusion Resolution, as presented.
- \* Approve a food service consultant agreement between the Antietam School District and School Operation Services Group, Inc. (SOS Group) effective July 1, 2016 through June 30, 2018 at a monthly rate of \$3,300, as presented.
- \* Approve the agreement between the Antietam School District and KidsPeace for ESY 2016.
- Approve the agreements between the Antietam School District and New Story for ESY 2016.
- Approve the agreement between the Antietam School District and Hogan Learning Academy for ESY 2016.
- Approve the agreement between the Antietam School District and River Rock Academy for four (4) student slots for the 2016-2017 school year.
- Award the contracts for the purchase of Classroom & Office Supplies, Art Supplies, Medical & Nursing Supplies, Copy Paper, Janitorial & Custodial Supplies, Digital Media Equipment & Technology and Food Service Paper through Berks County Joint Purchasing for the 2016-2017 school year, as, presented.
- Approve a contract with Direct Energy to supply NT rate Natural Gas at a fixed price of \$3.704/dth, effective July 1, 2016 through June 30, 2017 as part of the BCIU Joint Purchasing Natural Gas Bid.
- Approve a contract with UGI Energy Services to supply DS rate Natural Gas at a fixed price of \$2.896/dth, effective July 1, 2016 through June 30, 2017, as part of the BCIU Joint Purchasing Natural Gas Bid.
- Approve a contract with Direct Energy to supply NT rate Natural Gas at a fixed price of \$4.104/dth, effective July 1, 2017 through June 30, 2018, as part of the BCIU Joint Purchasing Natural Gas Bid.

- Approve a contract with Direct Energy to supply DS rate Natural Gas at a fixed price of \$2.932/dth, effective July 1, 2017 through June 30, 2018, as part of the BCIU Joint Purchasing Natural Gas Bid.
- Approve an additional committed fund balance for the fiscal year ending June 30, 2016 in an amount to be determined.
- Approve the 2016-2017 Food Services budget in the amount of \$530,415.
- Approve lunch prices for the 2016-2017 school year as follows: Type A Primary - \$2.55, Type A Elementary - \$2.55, Type A Secondary - \$2.80, Alternate line (including salad bar) - \$3.25, Adult - \$4.00, and reduced Primary, Elementary, and Secondary - \$.40.
- Approve breakfast prices for the 2016-2017 school year as follows: Type A Primary and Elementary students - \$1.50, Type A Secondary students - \$1.75, Adult - \$2.50, and Federal reduced program - \$.30.
- Approve a one year contract renewal with Delta Dental at a monthly cost of \$29.12 for single coverage, \$65.20 for two-party coverage, and \$93.85 for family coverage, effective July 1, 2016 through June 30, 2017.
- Approve the group term life insurance policy renewal with Madison National Life Insurance Company for 2016-2017 at a rate of \$.08/\$1000.
- Approve the long-term disability insurance policy renewal with Madison National Life Insurance Company for July 1, 2016 through June 30, 2019 at a rate of 0.149% of covered payroll.
- Approve the Employee Assistance Program Service Agreement with Inroads at Family Guidance Center for the 2016-2017 school year.
- Approve the agreement between the Antietam School District and Caron, Option A, for the 2016-2017 school year.
- Approve the SafeSchools Training System subscription agreement for the Antietam School District for the 2016-2017 school year.
- Approve the Service Level Agreement between the Antietam School District and the Berks County Intermediate Unit for Chinese Language Distance Learning Instruction at a cost of \$5,000 for the 2016-17 school year, as presented. *Enclosure*
- Approve the IDEA-B Grants to States Program Agreement between the Antietam School District and the Berks County Intermediate Unit for fiscal year 2016-2017.
- Approve a \_\_\_year capital lease with \_\_\_ in the amount of \$\_\_\_ with annual payments of \_\_\_.
- Approve Brian Boland of Kozloff Stoudt as solicitor at a rate of \$170/hour for the 2016-2017 fiscal year.
- Accept a \$300 donation from Nancy Hamilton to be used as a Math Award in 2017 in memory of the late Richard C. Hamilton.

- Authorize the Business Office staff to perform all necessary budget transfers and required transactions to close the 2015-16 fiscal year in preparation for the local audit.
- Authorize the administration and officers to pay bills, salaries, and conduct year-end transactions during the month of July.
- Authorize administration to solicit, receive, and open bids, when necessary, for the 2016-2017 school year.
- Ratify the turnover of all unpaid 2015 per capita bills to Statewide Tax Recovery as of June 10, 2016.

**MOTION # - ROLL CALL**

- Exonerate Fulton Bank from collecting real estate taxes from participants in the SMILES program during the 2015-2016 year.

**9. PROPERTY COMMITTEE – Mrs. Sellers**

- ✓ The Property Committee will meet on August 4, 2016 at 6 p.m.

**MOTION # - ROLL CALL**

- \* Approve the quote from Berkshire Systems Group for the installation of cameras at the A-Field, at a cost not to exceed \$10,900.00.

**MOTION # - ROLL CALL**

- \* Approve the quote from BDC Landscaping for the installation of the Dr. Larry Mayes Honor Garden at the A-Field, at a cost not to exceed \$4400.00.

**10. BEIT/TCC – Mr. Stauffer**

**11. POLICY COMMITTEE – Dr. Worrall**

**MOTION # - ROLL CALL**

- Approved the revised calendar for the Antietam School District for the 2016-2017 school year, as presented.
- Approve the final readings of revisions to the following policies:
  - No. 237 – Electronic Devices
  - No. 249 – Bullying/Cyberbullying
  - No. 626 – Federal Fiscal Compliance
- Approve the final reading of the following new policies:
  - No. 237.1 – District-Issued Mobile Devices: Student Use, Rights and Responsibilities
  - No. 626.1 – Travel Reimbursement – Federal Programs
  - No. 916 – Volunteers

- Approve the first reading of the following new policies:  
    No. 815.1 – Social Media  
    No. 827 – Conflict of Interest
- Approve the pay schedule for the 2016-2017 school year, as presented.

**12. BERKS CAREER & TECHNOLOGY CENTER – Mr. Saylor**

**13. BERKS COUNTY INTERMEDIATE UNIT – Dr. Worrall**

**14. ATHLETIC/ACTIVITIES COMMITTEE – Mr. Gierula**

- ✓ The Athletics/Activities Committee met on June 13<sup>th</sup> at 6 p.m.

**MOTION # - ROLL CALL**

- Approve the proposed itinerary for the Class of 2017’s senior class trip, as presented.

**15. CURRICULUM COMMITTEE – Mr. Faro**

**MOTION # - ROLL CALL**

- Approve the following dates for the 2016-2017 Curriculum meetings to be held at 6 p.m. in the district office board room:

September 14, October 12, November 9, December 14, January 11, February 8, March 8, April 19 and May 10.

**16. LEGISLATIVE/COMMUNICATIONS COMMITTEE – Mr. Gierula**

**17. NEGOTIATIONS COMMITTEE – Mrs. Kleiman-Baer**

- ✓ The Negotiations Committee will meet on July 7<sup>th</sup> at 7 p.m.

**18. PERSONNEL COMMITTEE – Mrs. Ramsey**

**MOTION # - ROLL CALL**

- Accept the letter of resignation from Mitchell Gaul, full-time Chemistry teacher, effective June 9, 2016.
- Approve the Business Manager Employment Contract for Tracy Detwiler for a five-year term of July 1, 2016 through June 30, 2021.
- Approve Aaron Kopetsky as full-time, 210-day/year elementary Assistant Principal, \$70,000 (pro-rated), with benefits in accordance with the Act 93 agreement and addendum, effective August 15, 2016.

- \* Approve the addendum to the Act 93 agreement effective August 15, 2016 through June 30, 2018, as presented. *Enclosure*
  
- \* Apply the revised Confidential Support Employee Compensation Plan, effective July 1, 2016.
  
- Approve Elizabeth Burks as full-time librarian at the Antietam Middle-Sr. High School, Master's Step 6, \$49,200, with benefits, temporary professional contract, effective August 22, 2016.
  
- Approve Sarah Westley as mentor to Elizabeth Burks for the 2016-17 school year, \$500, in accordance with the co-curricular contract.
  
- Approve Cayla Printz as a secondary Summer School instructor for \$30/hour, 2 hours/day, 4 days/week, from July 5 through August 4, 2016.
  
- Approve Mary Ellen Ebeling as an instructor in the Extended School Year (ESY) program for \$30/hour, 3 hours/day, 4 days/week from July 5-July 28, 2016.
  
- Approve Staci Fink, Danielle Hollenbach, Caitlin Honig, and Heather Wamsher as instructors in the ESY program for \$30/hour, 3 hours/day, 3 days/week, from July 5-July 28, 2016.
  
- Approve Gina Katrinak as an instructional assistant in the ESY program, 2.5 hours/day, 4 days/week, at her regular hourly rate, from July 5-July 28, 2016.
  
- Approve Shawn Glancy, Shirley Pocrass, Denise Rankin, and Melissa Schaeffer as instructional assistants in the ESY program, 2.5 hours/day 3/days/week, at their regular hourly rates, from July 5-July 28, 2016.
  
- Approve Jennifer Rothermel as an instructional assistant substitute in the ESY program, as needed, at her regular hourly rate.
  
- Approve Denise Rankin as a van aide for the ESY program, 5 days/week, at her regular hourly rate, from June 27-July 30, 2016.
  
- Ratify a change of employment status for Theodore Delinko from long-term substitute elementary custodian to full-time elementary custodian, effective June 20, 2016.
  
- Ratify Barret Klatt as a summer technology intern, \$10/hour, 32 hours/week, effective June 13, 2016.
  
- Ratify Evan Cardinal as a summer custodial assistant, \$7.25/hour, 32 hours/week, effective June 13, 2016.
  
- Accept the letter of resignation from Christine Sleppy, part-time elementary instructional assistant, effective June 9, 2016.
  
- Accept the letter of resignation from Joy Kessock, part-time secondary instructional assistant, effective June 9, 2016.

- Approve the request for unpaid leave for Alanna Lebo, full-time elementary teacher, from approximately October 3, 2016 through December 23, 2016.
- Approve the revised Antietam School District Support Staff Handbook effective the 2016-17 school year.
- Approve the administrative and Act 93 employees' salaries for the 2016-2017 school year, as presented. *Enclosure*
- Approve the confidential employees' salaries for the 2016-2017 school year, as presented. *Enclosure*

**19. TECHNOLOGY COMMITTEE – Mr. Saylor**

**20. UNFINISHED BUSINESS**

**21. NEW BUSINESS**

**22. ADJOURN**