

**ANTIETAM SCHOOL DISTRICT
MINUTES OF THE BOARD MEETING ON OCTOBER 27, 2014**

The Antietam School Board met in regular session on Monday, October 27, 2014 in the district office conference room. Mr. David Stauffer, president, called the meeting to order at 7:00 p.m. followed by the pledge of allegiance. He asked if there were any corrections to the agenda. None were noted.

The following members were present:

Chris Faro	Walter Saylor
John Fielding	Ann Sellers
Kristin Kerchner	David Stauffer
Julia Kleiman-Baer	Judith Swartz
Larry O'Boyle	

Also present:

Larry W. Mayes	- Superintendent
Felice Stern	- Secondary Principal
Shirley Feyers	- Elementary Principal
Amy Spina	- Supervisor of Special Education
Erin VanGuilder	- Director of Curriculum & IT
Tracy Detwiler	- Business Manager
Brian Boland	- Solicitor
Pam Janda	- Board Secretary

Dr. Mayes welcomed Dr. Melissa Brewer and her family to the meeting. He updated the Board on the District's United Way campaign. The District's goal this year was \$15,000 and to date \$16,623.50 has been donated. Donations in Mrs. Beverly Daniels' memory have been received, and Dr. Mayes informed the Board that this money will be used to enhance the landscaping in front of the Mt. Penn Elementary Center. Dr. Mayes had a copy of the plan that was designed by Mr. Saylor of the proposed A-Field renovations and suggested that a joint Athletics/Activities and Property committee meeting be held to discuss this. A meeting date was set for November 17th at 6 p.m. Dr. Mayes announced that the Board would be going into an executive session at the conclusion of the regular meeting to discuss a litigation matter and the Board would not re-convene.

Marissa Rosario gave the Board an update on Student Council activities. Pretzel sales have resumed! They will have their annual costume contest on October 31st. Student Council officers and their advisor are preparing to travel to Altoona, PA, for the leadership conference. Marissa showed the Board the t-shirt that was designed for Student Council members this year.

Mr. Stauffer noted that the minutes of the September 22nd meeting had been distributed and asked if there were any corrections. None were noted. A poll of the Board by a voice vote resulted in the minutes being approved.

TREASURER'S REPORT

Mrs. Swartz reported year-to-date revenue of \$8,749,451.86; year-to-date expenditures of \$3,161,333.49, leaving a balance (unaudited) of \$11,054,395.19, cash and investments as of September 30, 2014 of \$10,851,953.30.

Mrs. Swartz moved, seconded by Mr. Faro, to approve the Treasurer's Report, petty cash activity reports, Cash and Investments as of September 30, 2014, and payment of bills for October 2014, as presented.

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Kerchner, Kleiman-Baer, Sellers, and Swartz; Messrs. Faro, Fielding, O'Boyle, Saylor, and Stauffer

Motion carried.

FINANCE COMMITTEE

Mrs. Swartz moved, seconded by Mr. Faro, to approve the property tax refund to Mt. Penn Borough and Lower Alsace Township for the Central Berks Police Department building in the amount of \$5,004.32, each due to tax exempt status.

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Kerchner, Kleiman-Baer, Sellers, and Swartz; Messrs. Faro, Fielding, O'Boyle, Saylor, and Stauffer

Motion carried.

Mrs. Swartz moved, seconded by Mrs. Kerchner, to ratify the termination of the agreement between the District and Austill's to provide occupational therapy services to students at the John Paul II Center.

Ratify the agreement between the District and John Paul II Center to provide occupational therapy services to students, effective October 14th, for the remainder of the 2014-2015 school year.

Ratify the Business Associate Agreement effective September 5, 2014 with Delta Dental, as required by federal laws and regulations (HIPAA, HITECH, and Omnibus Final Rule) regarding the use and protection of Protected Health Information (PHI).

Approve budget transfers for the 2014-2015 school year, as presented.

Approve a contract with Direct Energy to supply NT rate Natural Gas at a fixed price of \$4.863/dth, effective July 1, 2015 through June 30, 2016, as part of the BCIU Joint Purchasing Natural Gas Bid.

Approve a contract with UGI Energy Services to supply DS rate Natural Gas at a fixed price of \$4.322/dth, effective July 1, 2015 through June 30, 2016, as part of the BCIU Joint Purchasing Natural Gas Bid.

Approve the agreement between The Children's Home of Reading (CHOR) Day Academy and the Antietam School District for the 2014-2015 school year.

Approve the merger of the Tax Collection Committee (TCC) and Berks EIT Bureau, including the dissolution of the Berks EIT Bureau, as presented.

Appoint David Stauffer as the TCC primary voting delegate for the District.

Appoint Tracy Detwiler as the TCC first alternate voting delegate for the District.

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Kerchner, Kleiman-Baer, Sellers, and Swartz; Messrs. Faro, Fielding, O'Boyle, Saylor, and Stauffer

Motion carried.

POLICY COMMITTEE

Mrs. Kerchner moved, seconded by Mrs. Kleiman-Baer, to approve the first reading of the following new policy:

No. 235.1 – Surveys

Approve the first reading of revisions to the following policies:

- No. 203.1 – HIV Infection
- No. 235 – Student Rights and Responsibilities
- No. 246 – Student Wellness
- No. 313 – Evaluation of Employees
- No. 610 – Purchases Subject to Bid/Quotation
- No. 611 – Purchases Budgeted
- No. 804 – School Day
- No. 808 – Food Services
- No. 913 – Non-school Organizations/Groups/Individuals

Approve the final reading of revisions to the following policies:

- No. 102 – Academic Standards
- No. 105 – Curriculum
- No. 105.1 – Review of Inst. Materials
- No. 106 – Guides for Planned Instruction
- No. 107 – Adoption of Planned Instruction
- No. 108 – Adoption of Textbooks
- No. 109 – Resource Materials
- No. 119 – Current Events
- No. 124 – Alternate Instruction Courses
- No. 140 – Charter Schools

Approve the new and reissued residency affidavits for the 2014-2015 school year, as presented.

Approve the new and reissued guardianship affidavits for the 2014-2015 school year, as presented.

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Kerchner, Kleiman-Baer, Sellers, and Swartz; Messrs. Faro, Fielding, O'Boyle, Saylor, and Stauffer

Motion carried.

ATHLETICS/ACTIVITIES COMMITTEE

Mr. Faro moved, seconded by Mrs. Swartz, to approve the senior class trip to Honors Haven Resort, NY on December 12-14, 2014, as presented.

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Kerchner, Kleiman-Baer, Sellers, and Swartz; Messrs. Faro, Fielding, O'Boyle, Saylor, and Stauffer

Motion carried.

Mr. Faro moved, seconded by Mrs. Swartz, to approve the Ski Club trip to Jaypeak Mountain, VT, on February 27-March 1, as presented.

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Kerchner, Kleiman-Baer, Sellers, and Swartz; Messrs. Faro, Fielding, O'Boyle, Saylor, and Stauffer

Motion carried.

Mr. Faro moved, seconded by Mr. Saylor, to approve including Girls' soccer in the Exeter School District cooperative agreement, beginning the 2015-2016 season.

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Kerchner, Kleiman-Baer, Sellers, and Swartz; Messrs. Faro, Fielding, O'Boyle, Saylor, and Stauffer

Motion carried.

CURRICULUM COMMITTEE

Mrs. Sellers moved, seconded by Mr. Faro, to approve adding Introduction to Engineering Design as an elective course, for the 2015-2016 school year.

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Kerchner, Kleiman-Baer, Sellers, and Swartz; Messrs. Faro, Fielding, O'Boyle, Saylor, and Stauffer

Motion carried.

PERSONNEL COMMITTEE

Mrs. Kleiman-Baer moved, seconded by Mrs. Swartz, to approve the employment contract to appoint Dr. Melissa G. Brewer as Assistant Superintendent of the Antietam School District, effective February 1, 2015 through June 30, 2015, as presented.

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Kerchner, Kleiman-Baer, Sellers and Swartz; Messrs. Faro, Fielding, O'Boyle, Saylor, and Stauffer

Motion carried.

Mrs. Kleiman-Baer moved, seconded by Mrs. Swartz, to approve the employment contract to appoint Dr. Melissa G. Brewer as Superintendent of the Antietam School District for a four-year term, effective July 1, 2015 through June 30, 2019, as presented.

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Kerchner, Kleiman-Baer, Sellers and Swartz; Messrs. Faro, Fielding, O'Boyle, Saylor, and Stauffer

Motion carried.

Mrs. Kleiman-Baer moved, seconded by Mrs. Swartz, to accept the resignation letter from Marilyn Williams, full-time 10-month secretary at the Mt. Penn Elementary Center, effective October 3, 2014.

Ratify a transfer for Maria Hahn from part-time Instructional Assistant II at the Mt. Penn Primary Center to full-time 10-month secretary at the Mt. Penn Elementary Center, 7.5 hours/day, \$11.23/hour, with benefits, effective October 3, 2014.

Ratify Elizabeth Speary-Cozzone as a part-time Instructional Assistant II at the Mt. Penn Primary Center, 5.5 hours/day, \$9.60/hour, without benefits, effective October 20, 2014.

Ratify the starting date for Caitlin Peck, full-time, long-term substitute secondary English teacher from October 16th to September 26th.

Ratify Helen Reinbrecht as a part-time kindergarten assistant, 4.5 hours/day, \$9.36/hour, without benefits, effective September 24, 2014.

Ratify Jennifer Roethermel as a part-time kindergarten assistant, 4.5 hours/day, \$10.06/hour, without benefits, effective October 9, 2014.

Approve the following people to be added to the substitute list for the 2014-2015 school year:

Michelle Anastasio – Elementary
 John Brubaker – Cafeteria/Classroom
 Matthew Catagnus – BCIU Guest Teacher
 Jennifer Competielle – Elementary 4-8
 Scott Emerich – BCIU Guest Teacher
 Nancy Guevara – Cafeteria/Classroom

Kathy Hitz – Custodian
Kimberly Keim – BCIU Guest Teacher
Adrienne Ketterer – Elementary PreK-4
Karen Scott – Elementary K-6/Music
Abigail Smith – Social Studies
Samantha Starr – Elementary Gr. 4-8
Timothy Stoltz – Elementary K-6/ESL

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Kerchner, Kleiman-Baer, Sellers and Swartz; Messrs. Faro, Fielding, O’Boyle, Saylor, and Stauffer

Motion carried.

As there was no further business to discuss, Mr. Stauffer adjourned the meeting at 7:35 p.m.

Submitted by,

Pamela S. Janda, Board Secretary