

**ANTIETAM SCHOOL DISTRICT
MINUTES OF THE BOARD MEETING ON JUNE 23, 2014**

The Antietam School Board met in regular session on Monday, June 23, 2014 in the district office conference room. Mr. David Stauffer, president, called the meeting to order at 7:00 p.m. followed by the pledge of allegiance. He asked if there were any corrections to the agenda. Mr. Stauffer noted that one motion under Finance will be removed from the agenda approving a three year capital lease with Municipal Leasing Consultants in the amount of \$226,000 with annual payments of \$76,708.73 and an interest rate of 1.837%, for July 1, 2014 through June 30, 2017.

The following members were present:

Chris Faro	Larry O'Boyle
John Fielding	Ann Sellers
Julia Kleiman-Baer	David Stauffer
	Judith Swartz

Absent:

Kristin Kerchner and Walter Saylor

Also present:

Larry W. Mayes	- Superintendent
Tracy Detwiler	- Business Manager
Brian Boland	- Solicitor
Pam Janda	- Board Secretary

Dr. Mayes acknowledged the building principals for a great school closing in all buildings, especially keeping in mind that many of the administrators were new to the district this year. He informed the Board that the support staff are already preparing for the new school year! He reminded Board members to check emails throughout the summer and thanked them again for the service to the District and community and wished them a relaxing summer. The workshop meeting will be on August 18th.

Mr. Stauffer noted that the minutes of the May 19th meeting had been distributed and asked if there were any corrections. None were noted. A poll of the Board by a voice vote resulted in the minutes being approved.

TREASURER'S REPORT

Mrs. Swartz reported year-to-date revenue of \$14,236,514.22; year-to-date expenditures of \$12,944,122.93, leaving a balance (unaudited) of \$6,313,568.92, and cash and investments as of May 31, 2014 of \$6,929,047.45.

Mrs. Swartz moved, seconded by Mr. Faro, to approve the Treasurer's Report, petty cash activity reports, and Cash and Investments as of May 31, 2014, and payment of bills for June 2014, as presented.

A poll of the Board resulted in the following vote:

Yes 7 Mmes. Kleiman-Baer, Sellers, and Swartz; Messrs. Faro, Fielding, O'Boyle, and Stauffer
Motion carried.

FINANCE COMMITTEE

Mrs. Swartz moved, seconded by Mr. Faro, to approve the resolution to refinance the 2010 A & B Bonds, as presented.

A poll of the Board resulted in the following vote:

Yes 7 Mmes. Kleiman-Baer, Sellers, and Swartz; Messrs. Faro, Fielding, O'Boyle, and Stauffer
Motion carried.

Mrs. Swartz moved, seconded by Mrs. Sellers, to adopt the 2014-2015 Antietam School District General Fund Final Budget in the amount of \$16,420,030.

A poll of the Board resulted in the following vote:

Yes 6 Mmes. Kleiman-Baer, Sellers, and Swartz; Messrs. Faro, O'Boyle, and Stauffer
No 1 Mr. Fielding
Motion carried.

Mrs. Swartz moved, seconded by Mr. Faro, to approve the following tax resolutions to support the 2014-2015 General Operating Budget:

Five Dollar (\$5.00) Per Capita Tax be levied upon each resident or inhabitant over the age of eighteen (18) years residing in the Antietam School District for the fiscal year 2014-15 in accordance with P.L. 30, Article 5, Section 679, as amended. It is estimated that the amount of revenue from this tax will amount to approximately \$19,000.

Five Dollar (\$5.00) Residence Tax enacted by the Antietam School District for the fiscal year 2013-14 and levied upon each resident or inhabitant over the age of eighteen (18) years residing therein be re-enacted by the Board of Directors for the Antietam School District effective July 1, 2014, for the fiscal year 2014-15 without any substantial change. It is estimated that the amount of revenue from this tax will amount to approximately \$19,000. This resolution is passed in accordance with Act 511, which amended Act 481 of 1947.

One-half Percent (.5%) Realty Transfer Tax enacted by the Antietam School District for the fiscal year 2013-14 be re-enacted by the Board of Directors for the Antietam School District effective July 1, 2014 for the fiscal year 2014-15 without any substantial change. It is estimated that the amount of revenue from this tax will amount to approximately \$70,000. This resolution is passed in accordance with Act 511, which amended Act 481 of 1947.

A tax shall be levied upon all real estate situated in the Antietam School District at the rate of 35.86 mills on the assessed valuation of all property taxable for school purposes; said taxes shall be for the purpose of providing for the payment of salaries for the teaching and supervisory staff, the payment of rentals due any municipal authority, the payment of sinking fund charges, the payment of amortization of a bond issue, and any and all other proper and necessary expenses for the operation of said school district. Said rate of millage shall be equivalent to \$35.86 on each \$1,000 of assessed value of taxable property. The amount of anticipated revenue from this tax will be approximately \$8,802,061.

One-half percent (.5%) Earned Income Tax enacted by the Antietam School District for the fiscal year 2013-14, be re-enacted by the board of Directors of the Antietam School District effective July 1, 2014, for the fiscal year 2014-15 without any substantial change. It is estimated that the amount of revenue from this tax will amount to approximately \$750,000. This resolution is passed in accordance with Act 511, which amended Act 481 of 1947.

A poll of the Board resulted in the following vote:

Yes 6 Mmes. Kleiman-Baer, Sellers, and Swartz; Messrs. Faro, O'Boyle, and Stauffer

No 1 Mr. Fielding

Motion carried.

Mrs. Swartz moved, seconded by Mr. Faro, to approve the 2014-2015 Homestead and Farmstead Exclusion Resolution, as presented.

A poll of the Board resulted in the following vote:

Yes 7 Mmes. Kleiman-Baer, Sellers, and Swartz; Messrs. Faro, Fielding, O'Boyle, and Stauffer

Motion carried.

Mrs. Swartz moved, seconded by Mr. Faro, to authorize the administration to proceed with the special education settlement agreements for student "X" and student "Y", as presented.

A poll of the Board resulted in the following vote:

Yes 7 Mmes. Kleiman-Baer, Sellers, and Swartz; Messrs. Faro, Fielding, O'Boyle, and Stauffer

Motion carried.

Mrs. Swartz moved, seconded by Mrs. Kleiman-Baer, to ratify the sale of the 1996 Ford F-250 with plow for \$2,500 to Hank Hyneman.

Approve budget transfers for the 2013-2014 school year, as presented.

Approve an additional committed fund balance for the fiscal year ending June 30, 2014 in an amount to be determined.

Award the contracts for the purchase of Classroom & Office Supplies, Art Supplies, Medical & Nursing Supplies, Copy Paper, Janitorial & Custodial Supplies, Digital Media Equipment & Technology, Food Service Paper, Grocery, and NOI Food through Berks County Joint Purchasing for the 2014-2015 school year, as presented.

Approve the 2014-2015 Food Services budget in the amount of \$459,906.

Approve lunch prices for the 2014-2015 school year as follows: Type A Primary - \$2.45, Type A Elementary - \$2.55, Type A Secondary - \$2.75, Alternate line (including salad bar) - \$3.25, Adult - \$4.00, and reduced Primary, Elementary, and Secondary - \$.40.

Approve breakfast prices for the 2014-2015 school year as follows: Type A Primary and Elementary students - \$1.40, Type A Secondary students - \$1.50, Adult - \$2.50, and Federal reduced program - \$.30.

Approve a one year contract renewal with Delta Dental at a monthly cost of \$28.47 for single coverage, \$64.55 for two-party coverage, and \$93.20 for family coverage, effective July 1, 2014 through June 30, 2015.

Approve the group term life insurance policy renewal with Madison National Life Insurance Company for 2014-2015 at a rate of \$.08/\$1000.

Approve the long-term disability insurance policy renewal with Madison National Life Insurance Company for 2014-2015 at a rate of 0.149% of covered payroll.

Approve the Technology Support Services Agreement from the BCIU for the 2014-2015 school year at no increase in cost, as presented.

Approve a three year capital lease with California First National Bank in the amount of \$226,000 with annual payments of \$76,896.83 and an interest rate of 2.09%, for July 1, 2014 through June 30, 2017.

Approve the Employee Assistance Program Service Agreement with Inroads at Family Guidance Center for the 2014-2015 school year.

Approve the agreement between the Antietam School District and New Story for the 2014 extended school year.

Approve the Alternative Education for Disruptive Youth agreement with Manito, Inc. to purchase three slots for the 2014-2015 school year at a cost of \$15,450 each, excluding transportation.

Approve Brian Boland of Kozloff Stoudt as solicitor at a rate of \$155/hour for the 2014-2015 fiscal year.

Approve Herbein+Company to audit the financial statements of the District for the year ending June 30, 2014 at a cost of \$18,200.

Authorize the Business Office staff to perform all necessary budget transfers and required transactions to close the 2013-14 fiscal year in preparation for the local audit.

Authorize the administration and officers to pay bills, salaries, and conduct year-end transactions during the month of July.

Authorize administration to solicit, receive, and open bids, when necessary, for the 2014-2015 school year.

Ratify the turnover of all unpaid 2013 per capita bills to Statewide Tax Recovery as of June 11, 2014.

A poll of the Board resulted in the following vote:

Yes 7 Mmes. Kleiman-Baer, Sellers, and Swartz; Messrs. Faro, Fielding, O'Boyle, and Stauffer

Motion carried.

Mrs. Swartz moved, seconded by Mr. Faro, to exonerate Fulton Bank from collecting real estate taxes from participants in the SMILES program during the 2013-2014 year.

A poll of the Board resulted in the following vote:

Yes 6 Mmes. Sellers and Swartz; Messrs. Faro, Fielding, O’Boyle, and Stauffer
Abstain 1 Mrs. Kleiman-Baer

Motion carried.

POLICY COMMITTEE

Mr. Faro moved, seconded by Mrs. Swartz, to approve the pay schedule for the 2014-2015 school year, as presented.

Approve the renewal requests for home school instruction for the 2014-15 school year, for one student in 2nd grade and one student in 7th grade, as presented.

A poll of the Board resulted in the following vote:

Yes 7 Mmes. Kleiman-Baer, Sellers, and Swartz; Messrs. Faro, Fielding, O’Boyle, and Stauffer

Motion carried.

BERKS CAREER & TECHNOLOGY CENTER

Mr. Stauffer moved, seconded by Mrs. Swartz, to approve the Agreement for Participation in Child Nutrition Programs Between School Districts, Area Vo-Techs, and IU’s, as presented.

A poll of the Board resulted in the following vote:

Yes 7 Mmes. Kleiman-Baer, Sellers, and Swartz; Messrs. Faro, Fielding, O’Boyle, and Stauffer

Motion carried.

CURRICULUM COMMITTEE

Mrs. Sellers moved, seconded by Mrs. Kleiman-Baer, to approve the following dates for the 2014-15 Curriculum meetings to be held at 6 p.m. in the district office board room:

September 10, October 15, November 12, December 10, January 14, February 11, March 11, April 15, and May 6.

A poll of the Board resulted in the following vote:

Yes 7 Mmes. Kleiman-Baer, Sellers, and Swartz; Messrs. Faro, Fielding, O’Boyle, and Stauffer

Motion carried.

PERSONNEL COMMITTEE

Mrs. Kleiman-Baer moved, seconded by Mrs. Swartz, to approve Carol Hartman as a full-time kindergarten teacher at the Mt. Penn Primary Center, B-2, \$41,750, with benefits, temporary professional contract, effective August 25, 2014.

Approve Katie Longlott as a full-time kindergarten teacher at the Mt. Penn Primary Center, B-2, \$41,750, with benefits, temporary professional contract, effective August 25, 2014.

Accept the letter of resignation from Aimee Deibert, full-time secondary Music teacher, effective June 10, 2014.

Accept the letter of resignation from Shannon Wanshop, part-time instructional assistant at the Mt. Penn Elementary Center, effective May 29, 2014.

Accept the letter of resignation from Jessica Hanley, part-time instructional assistant at the Mt. Penn Elementary Center, effective June 6, 2014.

Accept the letter of retirement from Richard Haggerty, full-time custodian at the Antietam Middle-Sr. High School, effective August 22, 2014.

Approve the Administrative Compensation Act 93 agreement for the period July 1, 2014 through June 30, 2018, as presented.

Approve the administrative and Act 93 employees' salaries for the 2014-2015 school year, as presented.

Approve the confidential employees' salaries for the 2014-2015 school year, as presented.

Approve a support staff salary increase of \$.25/hour for the 2014-2015 school year.

Approve Amy Rossetti as a Speech & Language therapist for the Extended School Year (ESY) program for \$30/hour, 3 hours/day, 3 days/week for five weeks.

Approve the following teachers as instructors for the ESY program for \$30/hour, 3 hours/day, 4 days/week for five weeks: Erin Krim and Mary Ellen Ebeling.

Approve the following instructional assistant for the ESY program, 3 hours/day, 4 days/week for five weeks at her regular hourly rate: Michele Parmelee.

Approve the following teachers as instructors for the ESY program for \$30/hour, 3 hours/day, 3 days/week for five weeks: Staci Fink and Betsy Fair.

Approve the following instructional assistant for the ESY program for \$9/hour, 3 hours/day, 3 days/week for five weeks: LeeAnn VanSciver.

Approve the following teachers as substitutes for the ESY program for \$30/hour, as needed: Mary Galvin and Heather Wamsher.

Approve the following social skills/counseling instructor for the ESY program for \$30/hour, 4 hours/day, 1 day/week for four weeks: Ginny Kelbish.

Approve LeeAnn VanSciver as a van aide for the ESY program for \$9/hour, 3 hours/day, 4 days/week.

Approve a part-time ISS aide at the middle-senior high school for the 2014-2015 school year.

Approve Heather Wamsher as a mentor to Caitlin Mehle for the 2014-15 school year, \$500, in accordance with the co-curricular agreement.

Approve April Olson as a mentor to Carol Hartman for the first semester of the 2014-15 school year, \$250, in accordance with the co-curricular agreement.

Approve Alicia Morales as a mentor to Amy Rossetti for the first semester of the 2014-15 school year, \$250, in accordance with the co-curricular agreement.

Approve post-season pay for the following spring coaches: Matt Burkhart, V Baseball-\$584, and Ron Schaeffer, JV Baseball-\$435.

A poll of the Board resulted in the following vote:

Yes 7 Mmes. Kleiman-Baer, Sellers and Swartz; Messrs. Faro, Fielding, O'Boyle, and Stauffer

Motion carried.

As there was no further business to discuss, Mr. Stauffer adjourned the meeting at 7:30 p.m.

Submitted by,

Pamela S. Janda, Board Secretary