

**ANTIETAM SCHOOL DISTRICT
MINUTES OF THE BOARD MEETING ON SEPTEMBER 23, 2013**

The Antietam School Board met in regular session on Monday, September 23, 2013 in the district office conference room. Mr. David Stauffer, president, called the meeting to order at 7:05 p.m. followed by the pledge of allegiance. He asked if there were any corrections to the agenda. None were noted.

The following members were present:

Chris Faro	Walt Saylor
John Fielding	Ann Sellers (Arr. 7:10 pm)
Kristin Kerchner	David Stauffer
Larry O'Boyle	Judith Swartz

Absent: Beth Calabria

Also present:

Larry W. Mayes	- Superintendent
Tracy Detwiler	- Business Manager
Felice Stern	- Secondary principal
Erin Van Guilder	- Elementary principal
Shirley Feyers	- Primary principal
Brian Boland	- Solicitor
Pam Janda	- Board Secretary

Dr. Mayes thanked the Board for their cooperation to the District to start up a 5th kindergarten classroom. He said things are running smoothly. Dr. Mayes publicly thanked Mr. Jason Deane for his dedication to the students and faculty of the Antietam Middle-Sr. High School. He will be leaving the district on Friday, September 27th for his new position at Exeter. Dr. Mayes also mentioned that Mrs. Spina will not be in her new position as supervisor of Special Education for another three weeks. Dr. Mayes recognized the administration and staff for their participation in the Mt. Penn Block Party on September 14th and said it was a big success. Upcoming events include Homecoming on Saturday, October 5th and the Regional meeting on Monday, October 7th.

There was no student representative present.

Mr. Stauffer noted that the minutes of the August 26th meeting had been distributed and asked if there were any corrections. None were noted. A poll of the Board by a voice vote resulted in the minutes being approved.

TREASURER'S REPORT

Mrs. Swartz reported year-to-date revenue of \$7,417,088.22; year-to-date expenditures of \$1,333,781.92, leaving a balance (unaudited) of \$11,096,150.93, and cash and investments as of August 31, 2013 of \$10,804,697.15.

Mrs. Swartz moved, seconded by Mr. Faro, to approve the Treasurer's Report, petty cash activity reports, and Cash and Investments as of August 31, 2013, and payment of bills for September 2013, as presented.

A poll of the Board resulted in the following vote:

Yes 7 Mmes. Kerchner and Swartz; Messrs. Faro, Fielding, O’Boyle, Saylor, and Stauffer

Motion carried.

FINANCE COMMITTEE

Mrs. Swartz moved, seconded by Mrs. Kerchner, to approve the agreement between the Antietam School District and NHS Pennsylvania for the 2013-2014 school year.

Approve the agreement between the Antietam School District and the Children’s Home of Reading (CHOR) Day Academy for the 2013-2014 school year.

Approve the service agreements for the District’s 403(b) Plan including: Kades-Margolis Retirement Plan Consulting Services Agreement, TSA Consulting Group, Inc.’s Retirement Plan Compliance and Administration Services Agreement, Adoption Agreement, and Investment Provider Service Agreement.

Approve the submission of the Request for Act 80 Day Exceptions for the 2013-2014 school year.

A poll of the Board resulted in the following vote:

Yes 7 Mmes. Kerchner and Swartz; Messrs. Faro, Fielding, O’Boyle, Saylor, and Stauffer

Motion carried.

POLICY COMMITTEE

Mrs. Kerchner moved, seconded by Mrs. Swartz, to approve the final reading of revisions to the following policies:

- No. 103.1 – Nondiscrimination-Qualified Students with Disabilities
- No. 113.1 – Discipline of Students with Disabilities
- No. 113.2 – Behavior Support
- No. 218 – Student Discipline
- No. 218.1 – Weapons
- No. 218.2 – Terroristic Threats
- No. 222 – Tobacco
- No. 227 – Controlled Substances/Paraphernalia
- No. 311 – Suspensions/Furloughs

Approve the renewal requests for home school study for the 2013-2014 school year for the following students: one student in 1st grade, and one student in 12th grade, as presented

Approve the new residency affidavits for the 2013-2014 school year for the following students: six students in kindergarten, two students in 1st grade, one student in 3rd grade, one student in 4th grade, one student in 7th grade, and one student in 9th grade, as presented.

Approve the reissued residency affidavits for the 2013-2014 school year for the following students: one student in 1st grade, one student in 4th grade, two students in 5th grade, one student in 7th grade, one student in 8th grade, four students in 9th grade, and one student in 10th grade, as presented.

Approve the new guardianship affidavits for the 2013-2014 school year for the following students: one student in 6th grade, and one student in 7th grade, as presented.

Approve the reissued guardianship affidavits for the 2013-2014 school year for the following students: one student in 1st grade, and two students in 8th grade, as presented.

Ratify the homebound request for a grade 10 student effective September 16, 2013 until further notice, not to exceed 5 hours per week.

A poll of the Board resulted in the following vote:

Yes 8 Mmes. Kerchner, Sellers and Swartz; Messrs. Faro, Fielding, O'Boyle, Saylor, and Stauffer

Motion carried.

BERKS COUNTY INTERMEDIATE UNIT

Mrs. Kerchner moved, seconded by Mrs. Swartz, to ratify the Special Education Agreement for services for the 2013-2014 school year.

Ratify the IDEA-B Grants to States Program Agreement between the Antietam School District and the Berks County IU for the 2013-2014 school year.

A poll of the Board resulted in the following vote:

Yes 8 Mmes. Kerchner, Sellers and Swartz; Messrs. Faro, Fielding, O'Boyle, Saylor, and Stauffer

Motion carried.

ATHLETICS/ACTIVITIES COMMITTEE

Mr. Faro moved, seconded by Mrs. Kerchner, to approve the nominations of the following individuals into the Antietam School District Hall of Fame:

Kelly (Fink) Bohanick - Athletics
Corey Hertzog – Athletics
Eric Kleiman - Athletics

A poll of the Board resulted in the following vote:

Yes 8 Mmes. Kerchner, Sellers and Swartz; Messrs. Faro, Fielding, O'Boyle, Saylor, and Stauffer

Motion carried.

CURRICULUM COMMITTEE

Mrs. Sellers moved, seconded by Mr. Faro, to ratify the creation of one additional kindergarten classroom effective September 16, 2013 for the 2013-14 school year.

A poll of the Board resulted in the following vote:

Yes 7 Mmes. Kerchner, Sellers and Swartz; Messrs. Faro, O’Boyle, Saylor, and Stauffer
No 1 Mr. Fielding

Motion carried.

PERSONNEL COMMITTEE

Mrs. Kerchner moved, seconded by Mr. Faro, to approve James Croyle as full-time assistant principal of the Antietam Middle-Sr. High School, \$75,000, with benefits in accordance with the Act 93 agreement, effective September 25, 2013.

A poll of the Board resulted in the following vote:

Yes 7 Mmes. Kerchner, Sellers and Swartz; Messrs. Faro, O’Boyle, Saylor, and Stauffer
No 1 Mr. Fielding

Motion carried.

Mrs. Kerchner moved, seconded by Mr. Faro, to accept, with regret, the letter of resignation from Daniel P. Richards, full-time Math and Science Supervisor/IT Coach, effective November 27, 2013.

Accept the retirement letter from Paula Lamp, full-time kindergarten teacher, effective January 3, 2014.

Ratify Jennifer Hepner as full-time secondary Family/Consumer Sciences teacher, Bachelor’s Step J, \$49,660, with benefits, Professional Contract, effective August 28, 2013.

Approve the transfer of 25 sick days from the Donegal School District to the Antietam School District for Jennifer Hepner.

A poll of the Board resulted in the following vote:

Yes 8 Mmes. Calabria, Kerchner, Sellers, and Swartz; Messrs. Faro, Fielding, O’Boyle, and Saylor

Motion carried.

Mrs. Kerchner moved, seconded by Mr. Faro, to ratify Katie Longlott as temporary full-time kindergarten teacher, Bachelor's Step S, \$39,600, with benefits, Temporary Professional Contract, effective September 16, 2013, for the remainder of the 2013-2014 school year.

A poll of the Board resulted in the following vote:

Yes 7 Mmes. Kerchner, Sellers and Swartz; Messrs. Faro, O'Boyle, Saylor, and Stauffer
No 1 Mr. Fielding

Motion carried.

Mrs. Kerchner moved, seconded by Mr. Faro, to ratify Tonya Schantz as part-time elementary Reading Specialist, Master's Step L, \$25,550 (\$51,100 pro rated at 50%), without benefits, part-time Professional Contract, effective September 3, 2013.

Ratify Marilyn Williams as full-time, 10-month secretary at the Mt. Penn Elementary Center, 7.5 hours/day, \$13.50/hour, with benefits, effective September 3, 2013.

Ratify a change of status for Robin Derr from part-time instructional assistant at the Mt. Penn Primary Center to full-time instructional assistant II, 7.5 hours/day, \$10.50/hour, with benefits, effective September 3, 2013.

Ratify Laura Roberts as part-time instructional assistant II at the Mt. Penn Primary Center, 5.5 hours/day, \$9.77/hour, without benefits, effective September 3, 2013.

Ratify Kari Hornberger as part-time instructional assistant I at the Mt. Penn Elementary Center, 5.5 hours/day, \$9.36/hour, without benefits, effective September 3, 2013.

Ratify Rebecca Giatras as homebound instructor to a 10th grade student, \$25/hour/ not to exceed 5 hours/week, effective September 16th, until further notice.

Ratify a reduction of daily working hours for the following MSHS cafeteria workers: Marge Wanshop from 5.5 hours/day + 1.5 hours/day stipend to 5 hours/day + 1.5 hours/day stipend; Sue Hettrick from 5 hours/day to 4.5 hours/day; Helen Boone from 5 hours/day to 4.5 hours/day; Jeannie Motze from 4.5 hours/day to 4.25 hours/day.

Approve the following teachers as mentors for the 2013-2014 school year, \$500, in accordance with the co-curricular contract: Ginger Thomas, Linda Stanko, and Stephanie Hartman.

Approve the revised support personnel hours and hourly rates for the 2013-2014 school year, as presented.

Approve Miriam Garey, Carol Bright, and Trudy Kauffman as SMILES volunteers for the 2013-2014 school year.

Approve the following people to be added to the substitute list for the 2013-2014 school year:

Steven Holst – Elementary
Terry Hafer – Van, custodial, & cafeteria
Michael Feyers – Custodial & maintenance
Nicolle Maioriello – Early Childhood
Tonya Spiers – Classroom/Office

As there was no further business to discuss, Mr. Stauffer adjourned the meeting at 7:25 p.m.

Submitted by,

Pamela S. Janda, Board Secretary