

February 10, 2025
Conewago Valley Board Meeting

The regular scheduled meeting of the Board of Directors of the Conewago Valley School District was called to order at 7:05 p.m. in the District Office. Mr. Jeff Kindschuh called the meeting to order. The following members were present: Mr. Eric Flickinger, Mrs. Melanie Sauter, Mr. David Meckley, Ms. Lindsay Krug, Mrs. April Swope, Mrs. Meredith Miller, Mr. William Getz and Mr. Michael Buckley. Also present were Superintendent Dr. Sharon Perry, Assistant Superintendent Dr. Wesley Doll and solicitor Mr. Seth Byers.

An executive session was called to discuss personnel matters and also prior to the start of the meeting.

The agenda was reviewed. By voice vote, the motion was carried and the agenda was approved.

Approval of minutes for the Committee of the Whole minutes of the January 7, 2025 meeting, the January 13, 2025 Regular meeting minutes of the Board of Directors, the January 16, 2025 Board Policy Sub-Committee minutes, the Special Board meeting minutes of the January 27, 2025 and the January 29, 2025 Board Policy Sub-Committee minutes. By voice vote, the motion was carried and minutes approved.

Mr. Flickinger congratulated the students and other District personnel whose names appear on the monthly congratulations list.

Mr. Buckley made a motion, seconded by Mrs. Sauter to file the Treasurer's report for audit.

The Treasurer's report showed:

PA School District Liquid Asset Fund

Previous Balance	\$ 8,488,083.09	
Deposits	4,618,095.53	
Withdrawals	<u>10,501,120.69</u>	
Balance 2/1/25		\$2,605,057.93

PSDLAF Flex CD

Previous Balance	\$25,032,672.72	
Deposits	61,451.85	
Withdrawals	<u>1,000,000.00</u>	
Balance 2/1/25		\$24,094,124.57

PSDLAF Bond 2019

Previous Balance	\$123,782.55	
Deposit	429.52	
Withdrawals	<u>21,522.00</u>	
Balance 2/1/25		\$102,690.07

PSDLAF Bond 2023

Previous Balance	\$12,180,995.39	
Deposit	44,167.52	
Withdrawals	<u>261,670.33</u>	
Balance 2/1/25		\$11,963,492.58

PSDLAF Bond 2024

Previous Balance	\$12,659,526.18	
Deposit	574.01	
Withdrawals	<u>0.00</u>	
Balance 2/1/25		\$12,660,100.19

PSDLAF Capital Reserves

Previous Balance	\$4,116,141.98	
Deposits	134,325.41	
Withdrawals	<u>69,825.36</u>	
Balance 2/1/25		\$4,180,642.03

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-aye; Mr. Flickinger-aye; Mr. Getz-aye; Mr. Buckley-aye; Mrs. Swope-aye; Mrs. Miller-aye and Mr. Kindschuh-aye. Motion was carried.

Mr. Buckley made a motion, seconded by Mrs. Sauter to:

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

\$8,405,531.16

Check #10011081 to Check #10011217
Wire #8000000666 to Wire #8000000681
Wires include credit card transactions
Ach #9000052176 to Ach #9000053232
from the Capital Reserve Account **\$69,825.36**
Check #30000184 to Check #30000186
from the Cafeteria Account **\$69,431.99**
Check #50001567 to Check #50001592
and from the Construction Account Bond 2019: **\$21,522.00**
Check #45000539 to Check #45000540
and from the Construction Account Bond 2023: **\$261,670.33**
Check #45000637 to Check #45000642
for a total of **\$8,827,980.84**

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.

3. **(Finance)** Recommend approval of the General Operating Budget for the Lincoln Intermediate Unit 12 for the 2025-2026 school year.

LIU General Operating Budget - 2025-2026

4. **(Finance)** Recommend approval of the attached Resolution #139 - Tax Collection Resolution which will take effect July 1, 2025.

Go to Tax Collection Resolution # 139

5. **(Finance)** Recommend acceptance of the annual local audit for the 2023-2024 fiscal year as presented by Kochenour, Ernst, Smyser, & Burg, P.C.

6. **(Finance)** Recommend approval of the York Adams Academy 2025-2026 General Fund Budget.

York Adams Academy 25-26 General Fund Budget

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-aye (1-3, 5&6) nay (4); Mr. Flickinger-aye; Mr. Getz-aye; Mr. Buckley-aye; Mrs. Swope-aye (1-3, 5&6) nay (4); Mrs. Miller-aye and Mr. Kindschuh-aye. Motion was carried.

Mrs. Sauter made a motion, seconded by Mrs. Miller to:

1. **(Ways & Means / Curriculum)** Recommend approval of the proposed final 2025-2026 Academic School Calendar.

2025-2026 Academic Calendar

2. **(Ways & Means / Curriculum)** Recommend approval of the Letter of Agreement between The Meadows Psychiatric Center and Conewago Valley School District for the following 3 year period, 2025-2026, 2026-2027, and 2027-2028.

The Meadows Agreement 2025-2028

3. **(Ways & Means / Curriculum)** Recommend approval of the Comprehensive Plans and Reports for 2025-2028 listed below:

Comprehensive Plan 2025-2028

Induction Plan (Chapter 49) 2025 - 2028

Professional Development Plan (Act 48) 2025 - 2028

Academic Standards and Assessment Requirements (Chapter 4) 2025 - 2028

Student Services Assurances (Chapter 12) 2025 - 2028

Gifted Education Plan Assurances (Chapter 16) 2025 - 2028

4. **(Ways & Means / Curriculum)** Recommend approval of the additional list below of professional development and conferences for the 2024-2025 school year.

CVSD 2024-2025 Professional Development Requests

Building	Last Name	First Name	Date	Title/Place	Funding Source	Cost to District
CTE	Kirchner	Kelly	4/1/2025 - 4/3/2025	Safety Care in York	District	\$2,853.25
DO	de Salis	Ashley	3/24/2025 - 3/26/2025	PDE Data Summit in Hershey	District	\$375.00
DO	Corbin	Stephanie	3/24/2025 - 3/26/2025	PDE Data Summit in Hershey	District	\$948.77
NOHS	Latshaw	Meghan	4/4/2025	Safety Care in York	District	\$799.00
NOHS	Martin	Travis	2/27/2025	Annual Driver Education Instructor Workshop in York	District	\$151.25
DO	Doll	Wesley	4/15/2025	McKinney-Vento Retreat at Holiday Inn Harrisburg/Hershey	District	\$39.53
CVIS	Herb	Mark	4/8/2025	MTSS Elementary Series at LIU 12		\$0.00

5. *(Ways & Means / Curriculum)* Recommend approval of the additional list below of field trips for the 2024-2025 school year.

CVSD 2024-2025 Field Trip Requests

Building	Last Name	First Name	Grade	Date	Title/Place	Funding Source	Cost
CVIS	Myers	Amanda	6	5/1/2025	Challenge 24 Competition at LIU 12	District	\$303.58
NOHS	Kline	Tyler	11-12	3/7/2025	Conewago Enterprises, Hanover	District	\$316.43

NOHS	Yost	Rebekah	7-12	2/22/2025	Indoor Drumline Competition at Eastern York HS	District	\$364.84
NOHS	Yost	Rebekah	7-12	3/22/2025	Indoor Drumline Competition at Red Land HS	District	\$356.93
NOHS	Yost	Rebekah	7-12	3/30/2025	Indoor Drumline Competition at Chambersburg HS	District	\$487.70

6. **(Ways & Means / Curriculum)** Recommend approval of Sapphire as the new student information system for Conewago Valley School District, effective July 1, 2025, at a cost of \$102,000.
7. **(Ways & Means / Curriculum)** Recommend approval of the additional list below of field trips for the 2024-2025 school year.

CVSD 2024-2025 Field Trip Requests							
Building	Last Name	First Name	Grade	Date	Title/Place	Funding Source	Cost
NOHS	Kreider	Elizabeth	11-12	3/13/2025	Hershey Medical Center in Hershey	District	\$302.50

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-aye; Mr. Flickinger-aye; Mr. Getz-aye; Mr. Buckley-aye; Mrs. Swope-aye (1-2, 4-7) nay (3); Mrs. Miller-aye and Mr. Kindschuh-aye. Motion was carried.

Mrs. Miller made a motion, seconded by Mrs. Sauter to:

1. **(Personnel)** Recommend acceptance for the resignation for the purpose of retirement for Jeanne Plotica, Art Teacher and Art Curriculum Leader at New Oxford High School, effective at the end of the last teacher day in the 2024-2025 school year.
2. **(Personnel)** Recommend acceptance for the resignation for the purpose of retirement for Lori Duncan, Business Manager at Conewago Valley School District, effective July 14, 2025.
3. **(Personnel)** Recommend acceptance for the resignation of Tara Sanders, instructional aide (PCA) at Conewago Valley Intermediate School, effective January 14, 2025.
4. **(Personnel)** Recommend acceptance for the resignation of Erika Laughman, instructional aide (PCA) at Conewago Valley Intermediate School, effective January 17, 2025.
5. **(Personnel)** Recommend approval for the transfer of Kimberly Riser from substitute support staff, (Wage Range 4f), to Food Services Worker at Conewago Valley Intermediate School (Category: Part-time school year) (Wage Range 4e) retroactive to January 21, 2025.
6. **(Personnel)** Recommend approval of a paid and unpaid leave of absence for Meagan Brown, Learning Support Teacher at Conewago Valley Intermediate School, such leave to begin February 18, 2025 through May 2, 2025 (return May 5, 2025), providing the employee signs the specified agreement to meet the requirements stated in the "Uncompensated Leave Policy" adopted by the Board on August 13, 2018.
7. **(Personnel)** Recommend approval of the following current instructional aides to also be approved as classroom monitors, pending having completed all training and received certifications.

Jennifer M. Shearer (retro 1/28/25) Elizabeth Wildasin (retro 1/17/25)
Mackenzie Yingling (retro 1/27/25)

8. **(Personnel)** Recommend approval of the following extracurricular activity assignments for the 2024-2025 school year only, pending having met all Federal, State, local hiring regulations, and subject to contractual terms relative to school or activity closures.

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Kendra Swartz	24-25 Musical Choreographer	\$1,073.04
AJ Warner	24-25 Musical Technical Director	\$1,200.00
AJ Warner	24-25 Musical Set Construction Coordinator	\$1,000.00
Tracy Warner	24-25 Musical Producer	\$ 750.00
Joe Clark	24-25 Musical Pit Band Member	\$ 400.00
Jaden Collado	24-25 Musical Pit Band Member	\$ 400.00
Sharon Mack	24-25 Musical Pit Band Member	\$ 400.00
David Motter	24-25 Musical Pit Band Member	\$ 400.00

Roger Sine	24-25 Musical Pit Band Member	\$ 400.00
Rebekah Yost	24-25 Musical Pit Band Member	\$ 400.00

9. **(Personnel)** Recommend approval of the following extracurricular assignments for the 2024-2025 school year only, pending having met all Federal, State, local hiring regulations, and any required PIAA training and certifications, and subject to contractual terms relative to school or activity closures.

<u>NAME</u>	<u>SPRING POSITION</u>	<u>STIPEND</u>
Scott Anderson	Baseball Head Coach	\$7,973.15
Joel Brosius	Baseball Asst. Coach	\$3,681.36
Matthew Baker	Baseball Asst. Coach	\$2,682.60
Jason Miller	Softball Head Coach	\$4,186.47
Jamie Hull	Softball Asst. Coach	\$3,790.30
Roger Miller	Softball Asst. Coach	\$2,790.98
James Carver	Boys Lacrosse Head Coach	\$4,186.47
*Kyle Hoeflich	Boys Lacrosse Asst. Coach	\$2,630.00
Jessica McIntyre	Girls Lacrosse Head Coach	\$5,221.66
Travis Martin	Boys Tennis Head Coach	\$3,681.36
*Matt Hartman	Boys Tennis Asst. Coach	\$1,057.00
*Eugene Kraus	Boys Track Head Coach	\$3,945.00
*Kennedy Geiser	Boys Track Asst. Coach	\$2,630.00
Eva Karkuff	Girls Track Head Coach	\$4,355.60
Carson Pennings	Girls Track Asst. Coach	\$2,682.60
Chris Long	Track Asst. Coach (JH)	\$2,682.60
Jason Warner	Track Asst. Coach (JH)	\$3,651.60
John Slagle	Track Asst. Coach (JH)	\$3,156.22
Brandon Dinges	Boys Volleyball Head Coach	\$4,521.21
Allison Evans	Girls Volleyball Asst. Coach (JH)	\$2,736.25
Diane Rife	Girls Volleyball Asst. Coach (JH)	\$2,961.81
Shawn Myers	Boys Soccer Asst. Coach (JH)	\$2,790.98
*Kyle Flickinger	Boys Soccer Asst. Coach (JH)	\$1,000.00
Taylor Wildasin	Girls Soccer Asst. Coach (JH)	\$2,790.98
Yaritza Figueroa	Girls Soccer Asst. Coach (JH)	\$1,040.40

* new to the position this year.

10. **(Personnel)** Recommend employment of Angela Harman as a Guidance Paraprofessional at New Oxford High School, (Category: Full time - school term) (Wage Range 1d), retroactive to January 27, 2025, pending having met all required Federal, State, and local hiring regulations.

11. **(Personnel)** Recommend re-employment of Nicole Biedenbach as a 12-Month Building Secretary at New Oxford Middle School, (Category: Full time) (Wage Range 1c), effective February 13, 2025, pending having met all required Federal, State, and local hiring regulations.
12. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2024-2025 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Cynthia Bisacre (retro 2/3/25)	Amy Eash (retro 12/10/24)
Stephanie Henry (retro 1/27/25)	Rachel Ream (retro 1/21/25)
Aden Strausbaugh (retro 1/27/25)	
13. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Aiello, Craig	Almanza-Perez, Ximena	Alwine, Erica
Kuhn, Arielle	Miller, Ryan	Myers II, John Paul
White, Lynn		
14. **(Personnel)** Recommend acceptance for the resignation for the purpose of retirement for Elizabeth Roscoe, Math Teacher at New Oxford High School, effective at the end of the last teacher day in the 2024-2025 school year.
15. **(Personnel)** Recommend acceptance for the resignation of Caitlin Edwards, Cheerleading Head Coach at New Oxford High School, effective at the end of the 2024-2025 season.
16. **(Personnel)** Recommend acceptance for the resignation of Rachel Ream, Cheerleading Assistant Coach at New Oxford High School, effective at the end of the 2024-2025 season.
17. **(Personnel)** Recommend acceptance for the resignation of Kathleen Warner, Food Services Worker at New Oxford High School, effective at the end of the day on February 7, 2025.
18. **(Personnel)** Recommend acceptance for the resignation of Anexis Mattei, Food Services Worker at New Oxford High School, effective at the end of the day on February 7, 2025.
19. **(Personnel)** Recommend employment of Brittney Richardson as an Instructional Aide (PCA) at Conewago Valley Intermediate School, (Category: Full time - school term) (Wage Range 3a), retroactive to February 6, 2025, pending having met all required Federal, State, and local hiring regulations.
20. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Aiello, Luke

Alfaro, Janeth

Hertz, Jessica

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-aye; Mr. Flickinger-aye; Mr. Getz-aye; Mr. Buckley-aye; Mrs. Swope-aye (1-7, 10-20) nay (8&9); Mrs. Miller-aye and Mr. Kindschuh-aye. Motion was carried.

Mr. Meckley made a motion, seconded by Mrs. Sauter to:

1. ***(Property & Supplies / Use of Facilities)*** Recommend approval of the contract between Michael J. Smith and the Conewago Valley School District for lease of property known as the "Garber Tract" for the period from March 1, 2025 through February 28, 2026.

Michael J. Smith - Garber Tract Contract

2. ***(Property & Supplies / Use of Facilities)*** Recommend approval for New Oxford Baseball with Matthew Mossburg as representative, to use the New Oxford Middle School outdoor youth baseball fields A, B, and C, beginning on Friday, March 7, 2025 and ending on July 4, 2025 from 4:00 pm to 9:00 pm on weekdays, for New Oxford Baseball Practice/Games, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
3. ***(Property & Supplies / Use of Facilities)*** Recommend approval for New Oxford Junior Baseball with Matthew Mossburg as representative, to use the New Oxford Elementary School outdoor youth baseball fields E and F, beginning on Friday, March 7, 2025 and ending on July 5, 2025 from 4:00 pm to 9:00 pm on weekdays, for New Oxford Junior Baseball Practice/Games, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
4. ***(Property & Supplies / Use of Facilities)*** Recommend approval for Hanover Soccer Club with Amber Wherley as representative, to use the New Oxford Middle School Cafeteria, on Sunday, March 9, 2025 from 12:30 pm to 5:00 pm, for Hanover Soccer Club General and Coach Meeting, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
5. ***(Property & Supplies / Use of Facilities)*** Recommend approval for Conewago Valley Soccer Club (CVSC) with Tara Winner as representative, to use the New Oxford Middle School Cafeteria, on Sunday, March 2, 2025 from 12:00 pm to 3:00 pm, for Conewago Valley Soccer Club Spring 2025 General Meeting, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
6. ***(Property & Supplies / Use of Facilities)*** Recommend approval for Bandits Baseball Club with Doug Dahlen as representative, to use the New Oxford Middle School outdoor youth

baseball fields A and B, beginning on Saturday, March 1, 2025 and ending on November 1, 2025 from 4:00 pm to 8:00 pm on weekends, for Bandits Baseball, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

7. **(Property & Supplies / Use of Facilities)** Recommend approval for New Oxford Boys Youth Lacrosse with Sarah Clark as representative, to use the New Oxford Elementary School Gymnasium, on Monday thru Thursday, February 24, 2025 through March 6, 2025 from 6:00 pm to 8:00 pm, for New Oxford Boys Youth Lacrosse Indoor Practice, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
8. **(Property & Supplies / Use of Facilities)** Recommend approval for New Oxford Girls Youth Lacrosse with Stephanie Anderson as representative, to use the New Oxford Elementary School Grass Field, on Monday's, Wednesday's, and Thursday's, March 3, 2025 through May 15, 2025 from 5:30 pm to 7:30 pm, for New Oxford Girls Youth Lacrosse Practice, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-aye; Mr. Flickinger-aye; Mr. Getz-aye; Mr. Buckley-aye; Mrs. Swope-aye; Mrs. Miller-aye and Mr. Kindschuh-aye. Motion was carried.

By common consent and action, Mr. Kindschuh adjourned the meeting at 8:16 p.m.

Respectfully submitted,



Lori Duncan
Secretary