

**ANTIETAM SCHOOL DISTRICT
BOARD MEETING AGENDA
Monday, June 24, 2013
District Office Conference Room – 7:00 p.m.**

1. CALL TO ORDER – Mr. Stauffer

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. APPROVAL OF AGENDA – Mr. Stauffer

- ✓ The Board met in executive session at the conclusion of the Workshop meeting on June 17th to discuss personnel matters. They did not re-convene.
- ✓ The Board also met in executive session on June 24th at 6 p.m. to discuss a personnel matter.

4. PUBLIC COMMENT

5. SUPERINTENDENT’S REPORT

6. STUDENT REPRESENTATIVE REPORT

VOICE VOTE

7. MOTION TO APPROVE MINUTES –May 20, 2013

MOTION # - ROLL CALL

8. TREASURER’S REPORT – Mrs. Swartz

Fund Balance (Audited)	July 1, 2012	\$ 4,369,483.44
Revenue	Year to Date	\$13,743,479.60
Expenditures	Year to Date	\$12,312,720.83
Fund Balance (Unaudited)	May 31, 2013	\$ 5,800,242.21

- Cash and Investments as of May 31, 2013 - \$6,256,567.54
- Approval of Payment of Bills for June 2013 as listed

9. FINANCE COMMITTEE – Mrs. Swartz

- ✓ The Finance Committee met on June 17th at 6 p.m.

MOTION # - ROLL CALL

- Adopt the 2013-2014 Antietam School District General Fund Final Budget in the amount of \$15,640,622.

MOTION # - ROLL CALL

- Approve the following tax resolutions to support the 2013-2014 General Operating Budget:

Five Dollar (\$5.00) Per Capita Tax be levied upon each resident or inhabitant over the age of eighteen (18) years residing in the Antietam School District for the fiscal year 2013-14 in accordance with P.L. 30, Article 5, Section 679, as amended. It is estimated that the amount of revenue from this tax will amount to approximately \$19,900.

Five Dollar (\$5.00) Residence Tax enacted by the Antietam School District for the fiscal year 2012-13 and levied upon each resident or inhabitant over the age of eighteen (18) years residing therein be re-enacted by the Board of Directors for the Antietam School District effective July 1, 2013, for the fiscal year 2013-14 without any substantial change. It is estimated that the amount of revenue from this tax will amount to approximately \$19,900. This resolution is passed in accordance with Act 511, which amended Act 481 of 1947.

One-half Percent (.5%) Realty Transfer Tax enacted by the Antietam School District for the fiscal year 2012-13 be re-enacted by the Board of Directors for the Antietam School District effective July 1, 2013 for the fiscal year 2013-14 without any substantial change. It is estimated that the amount of revenue from this tax will amount to approximately \$65,000. This resolution is passed in accordance with Act 511, which amended Act 481 of 1947.

A tax shall be levied upon all real estate situated in the Antietam School District at the rate of 34.56 mills on the assessed valuation of all property taxable for school purposes; said taxes shall be for the purpose of providing for the payment of salaries for the teaching and supervisory staff, the payment of rentals due any municipal authority, the payment of sinking fund charges, the payment of amortization of a bond issue, and any and all other proper and necessary expenses for the operation of said school district. Said rate of millage shall be equivalent to \$34.56 on each \$1,000 of assessed value of taxable property. The amount of anticipated revenue from this tax will be approximately \$8,479,257.

One-half percent (.5%) Earned Income Tax enacted by the Antietam School District for the fiscal year 2012-13, be re-enacted by the board of Directors of the Antietam School District effective July 1, 2013, for the fiscal year 2013-14 without any substantial change. It is estimated that the amount of revenue from this tax will amount to approximately \$833,528. This resolution is passed in accordance with Act 511, which amended Act 481 of 1947.

MOTION # - ROLL CALL

- Approve a three year capital lease with California First National Bank in the amount of \$225,500 with annual payments of \$76,837.83 and an interest rate of 2.24%, for July 1, 2013 through June 30, 2016.
- Approve budget transfers for the 2012-2013 school year, as presented.
- Approve an additional committed fund balance for the fiscal year ending June 30, 2013 in an amount to be determined.

- Approve the extended school year agreement between the Antietam School District and New Story for 2013.
- Approve the extended school year agreement between the Antietam School District and NHS Pennsylvania for 2013.
- Approve the Addendum to Contract for Services Agreement between Austill's Rehabilitation Services, Inc. and Antietam School District, effective July 1, 2013 through June 30, 2016.
- Approve the Alternative Education for Disruptive Youth agreement with Manito, Inc. to purchase two slots for the 2013-2014 school year at a cost of \$15,000, excluding transportation.
- Approve the 2013-2014 Homestead and Farmstead Exclusion Resolution, as presented.
- Award the contracts for the purchase of Classroom & Office Supplies, Art Supplies, Medical & Nursing Supplies, Copy Paper, Janitorial & Custodial Supplies, Digital Media Equipment & Technology, Food Service Paper, Grocery, and NOI Food through Berks County Joint Purchasing for the 2013-2014 school year, as presented.
- Approve the 2013-2014 Food Services budget in the amount of \$500,168.
- Approve the Food Service Agreements between the Antietam School District and the Berks County Intermediate Unit (BCIU) Summer Child Care Program, Pre-K Counts Program, Child Care Program, and Early Intervention Program for the 2013-14 school year.
- Approve lunch prices for the 2013-2014 school year as follows: Type A Primary and Elementary - \$2.45, Type A Secondary - \$2.65, Adult - \$4.00, and reduced Primary, Elementary, and Secondary - \$.40.
- Approve breakfast prices for the 2013-2014 school year as follows: Type A Elementary students - \$1.25, Type A Secondary students - \$1.35, Adult - \$2.50, and Federal reduced program - \$.30.
- Approve a one year contract renewal with Delta Dental at a monthly cost of \$28.47 for single coverage, \$64.55 for two-party coverage, and \$93.20 for family coverage, effective July 1, 2013 through June 30, 2014.
- Approve a two year contract renewal with Vision Benefits of America at a monthly cost of \$2.25 for single coverage and \$9.90 for family coverage, effective July 1, 2013 through June 30, 2015.
- Approve the group term life insurance policy renewal with Madison National Life Insurance Company for 2013-2014 at a rate of \$.08/\$1000.
- Approve the long-term disability insurance policy renewal with Madison National Life Insurance Company for 2013-2014 at a rate of 0.149% of covered payroll.
- Authorize the District to bill the Musical Club account in the amount of \$3,213.50 for use of the District's facilities.
- Approve Brian Boland of Kozloff Stoudt as solicitor at a rate of \$150/hour for the 2013-2014 fiscal year.

- Approve Herbein+Company to audit the financial statements of the District for the year ending June 30, 2013 at a cost of \$17,900.
- Authorize the Business Office staff to perform all necessary budget transfers and required transactions to close the 2012-13 fiscal year in preparation for the local audit.
- Authorize the administration and officers to pay bills, salaries, and conduct year-end transactions during the month of July.
- Authorize administration to solicit, receive, and open bids, when necessary, for the 2013-2014 school year.
- Exonerate Fulton Bank from collecting real estate taxes from participants in the SMILES program during the 2012-2013 year.
- Ratify the contract with Hess Energy to provide electricity at a rate of \$0.065/kWh, effective July 1, 2013 through June 30, 2015.
- Ratify the turnover of all unpaid 2012 per capita bills to Statewide Tax Recovery as of June 7, 2013.

10. PROPERTY COMMITTEE – Mr. O’Boyle

MOTION # - ROLL CALL

- Approve the bid from J.B. Electric Corporation in the amount of \$73,510 for emergency generator installation in the MSHS.
- Approve alternate bid 1 from J.B. Electric Corporation in the amount of \$12,865 for the addition of the data room air conditioning system to the emergency generator installation project in the MSHS.

11. BERKS EARNED INCOME TAX BUREAU – Mr. Stauffer

12. POLICY COMMITTEE – Mrs. Kerchner

MOTION # - ROLL CALL

- * Approve a revision to the 2013-2014 district calendar, as presented.
- Approve a Home-School Visitor Position proposal, as presented.
- Approve the pay schedule for the 2013-2014 school year, as presented.

Enclosure

13. BERKS CAREER & TECHNOLOGY CENTER – Mr. Saylor

MOTION # - ROLL CALL

- Approve the Agreement for Participation in Child Nutrition Programs Between School Districts, Area Vo-Techs, and IU's.

14. BERKS COUNTY INTERMEDIATE UNIT – Mrs. Kerchner

15. ATHLETICS/ACTIVITIES COMMITTEE – Mr. Faro

MOTION # - ROLL CALL

- Approve the Agreement for Use of Facilities between Antietam School District and Gold's Gym Exeter, for the third-grade swimming program for the 2013-2014 and 2014-2015 school years, with a cost to the district for transportation expenses only, as presented.

16. CURRICULUM COMMITTEE – Mrs. Sellers

17. LEGISLATIVE/COMMUNICATIONS COMMITTEE – Mr. Saylor

18. NEGOTIATIONS COMMITTEE – Mr. Fielding

19. PERSONNEL COMMITTEE – Ms. Calabria

MOTION # - ROLL CALL

- * Approve the request of employee #01-24-90 for a medical sabbatical for the 2013-2014 school year.
- * Approve Caitlin Peck as a full-time, long-term substitute, secondary Social Studies teacher, salary TBD, with benefits, for the 2013-2014 school year.
- Approve Erin Van Guilder as full-time principal of the Mt. Penn Elementary Center, at a salary of \$85,000, in accordance with the terms of the Act 93 agreement, effective July 1, 2013.
- Approve Lizbette Munoz as a full-time Speech/Language Pathologist, Master's Step J, salary TBD, with benefits, temporary professional contract, effective the 2013-2014 school year, pending receipt of certification.
- Accept the letter of retirement from Cynthia Schuchart, full-time secondary Math teacher, effective June 7, 2013.
- Approve Nicole Krick as full-time secondary Math teacher, Bachelor's Step Q, salary TBD, with benefits, temporary professional contract, effective the 2013-2014 school year.
- Accept the letter of retirement from Lisa LaBute, full-time secondary Science teacher, effective June 7, 2013.

- Rescind the furlough of Ginger Thomas, secondary Science teacher, effective immediately.
- Approve Myra Morales as 12-month, confidential Home-School Visitor and MSHS attendance clerk, \$28,000, with benefits, effective July 1, 2013.
- Approve the Administrative Compensation Act 93 agreement for the period of July 1, 2013 through June 30, 2014.
- Approve the administrative and Act 93 employees' salaries for the 2013-2014 school year, as presented.
- Approve the confidential employees' salaries for the 2013-2014 school year, as presented.
- Approve a support staff salary increase of \$.25/hour for the 2013-2014 school year.
- Approve a change in employment status for Tanya Hess from part-time elementary Reading Specialist to full-time elementary teacher at the Mt. Penn Primary Center, effective the 2013-2014 school year, with benefits and step placement in accordance with the CBA.
- Approve the termination of support staff employee #04-22-02, effective June 4, 2013.
- Approve ten additional days for Kate Miklos, Joan Groves, secondary guidance counselors, and Mary Benischeck, elementary guidance counselor, at their per diem rates, in accordance with the collective bargaining agreement for the 2013 summer.
- Approve Lizbette Munoz as a Speech & Language therapist for the ESY program for \$30/hour, one day/week, 3 hours/day for five weeks.
- Approve the list of Worker's Compensation doctors for the 2013-2014 school year, as presented.
- Ratify Susan Hettrick and Helen Boone as summer cafeteria workers to prepare BCIU Child Care Learning Center meals for 4 days/week, 3 hours/day at their regular hourly rate.
- Ratify Jeannie Motze and Candace Parsons as substitute summer cafeteria workers, \$9/hour, as needed.
- Ratify Michael Sallade as a substitute summer maintenance worker, \$9/hour, 40 hours/week.
- Ratify Terry Schnitter, Candy Parsons, and Jennifer Parsons as substitute summer custodians, \$9/hour, not to exceed a total of 40 hours/week.
- Ratify Julia Conrad as a student custodial assistant substitute, as needed, at \$7.25/hour.
- Ratify the following persons to be added to the substitute list for the remainder of the 2012-2013 school year:

Roxanne Gaylor – Custodian
Cyndie Jaromnak – Van driver
Jeffrey Knappenberger – Social Studies
Jennifer Parsons - Custodian

20. UNFINISHED BUSINESS

- ✓ Update on Antietam Valley Regional Recreation Project – Mr. Saylor

21. NEW BUSINESS

22. ADJOURN