

**ANTIETAM SCHOOL DISTRICT  
MINUTES OF THE BOARD MEETING ON FEBRUARY 25, 2013**

The Antietam School Board met in regular session on Monday, February 25, 2013 in the district office conference room. Mr. David Stauffer, president, called the meeting to order at 7:00 p.m. followed by the pledge of allegiance. He asked if there were any corrections to the agenda. None were noted.

The following members were present:

Beth Calabria	Walter Saylor
Chris Faro	Ann Sellers
John Fielding	David Stauffer
Kristin Kerchner	Judith Swartz
Larry O'Boyle	

Also present:

Larry W. Mayes	- Superintendent
Tracy Detwiler	- Business Manager
Melissa Brewer	- Principal, Antietam Middle-Sr. High School
Amy Flannery	- Principal, Mt. Penn Elementary Center
Michele Bleacher	- Supervisor of Special Education
Dan Richards	- Math and Science Coordinator/IT Coach
Chad Lubas	- Attorney, Kozloff Stoudt
Pam Janda	- Board secretary

Dr. Mayes welcomed Mr. Chad Lubas, who was filling in for Mr. Boland. He reminded the Board members about the 25<sup>th</sup> Berks County School Directors' meeting to be held at Conrad Weiser West on April 25<sup>th</sup>. He commended the boys' varsity basketball team for their season. Dr. Mayes also commended Mrs. Flannery and the elementary building for the nice write-up in the Reading Eagle about their PRIDE program and shared a letter that State Representative Mark Rozzi sent to Mrs. Flannery. Dr. Mayes announced there will be a brief executive session at the conclusion of tonight's meeting to discuss a personnel matter. The Board will not re-convene following the session.

Ms. Kiersten Merkel presented an update on Student Council activities from Valentine's Day, when they decorated the cafeteria with every faculty member and students' names on hearts, and their Pasta for Pennies drive that is going on now.

Mr. Stauffer noted that the minutes of the January 28<sup>th</sup> meeting had been distributed and asked if there were any corrections. Mr. Stauffer moved to approve the minutes of the meeting. A poll of the Board by a voice vote resulted in the minutes being approved.

**TREASURER'S REPORT**

Mrs. Swartz reported year-to-date revenue of \$11,051,894.68; year-to-date expenditures of \$6,954,267.86, leaving a balance (unaudited) of \$8,467,110.26, and cash and investments as of January 31, 2013 of \$8,823,851.02.

Mrs. Swartz moved, seconded by Mr. Faro, to approve the Treasurer's Report, petty cash activity reports, and Cash and Investments as of January 31, 2013, and payment of bills for February 2013, as presented.

**A poll of the Board resulted in the following vote:**

Yes 9 Mmes. Calabria, Kerchner, Sellers and Swartz; Messrs. Faro, Fielding, O’Boyle, Saylor, and Stauffer

**Motion carried.**

**FINANCE COMMITTEE**

Mrs. Swartz moved, seconded by Mrs. Kerchner, to approve the sale of fuel oil to Breezy Point at \$1.10 per gallon, as presented

Approve Moses B. Glick, LLC, to remove three fuel oil storage tanks at District buildings, at an estimated cost of \$5,000.

Appoint Tracy L. Detwiler as management representative on the Berks County School District Health Trust Board.

Appoint Tracy L. Detwiler as the alternate representative to the Act 32 Berks County Tax Collection Committee.

Approve budget transfers for the 2012-2013 school year, as presented.

**A poll of the Board resulted in the following vote:**

Yes 9 Mmes. Calabria, Kerchner, Sellers, and Swartz; Messrs. Faro, Fielding, O’Boyle, Saylor, and Stauffer

**Motion carried.**

**POLICY COMMITTEE**

Mrs. Kerchner moved, seconded by Mrs. Swartz, to approve the revised 2013-2014 Antietam School District calendar, as presented.

Approve the final reading of revisions to the following policies, as presented:

- No. 301 – Creating a Position
- No. 308 – Employment Contract
- No. 310 – Abolishing a Position

Approve the first reading of revisions to the following policies, as presented:

- No. 103 – Nondiscrimination in School and Classroom Practices
- No. 122 - Co-curricular Activities
- No. 123 – Interscholastic Athletics
- No. 610 – Purchases Subject to Bid
- No. 611 – Purchases Budgeted
- No. 822 – Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation

Approve the first reading of the following new policies, as presented:

- No. 123.2 – Sudden Cardiac Arrest
- No. 209.2 – Food Allergy Management

Approve the new residency affidavits for the 2012-2013 school year for the following students: one student in K, one student in grade 1, one student in grade 3, one student in grade 5, two students in grade 7, and one student in grade 10, as presented.

Approve the reissued residency affidavit for the 2012-2013 school year for the following student: one student in grade 1, as presented.

**A poll of the Board resulted in the following vote:**

Yes 9 Mmes. Calabria, Kerchner, Sellers and Swartz; Messrs. Faro, Fielding, O’Boyle, Saylor, and Stauffer

**Motion carried.**

**PERSONNEL COMMITTEE**

Ms. Calabria moved, seconded by Mrs. Kerchner, to approve the list of spring coaches and salaries for the 2012-2013 season, as presented.

Approve the following persons to be added to the substitute list for the 2012-2013 school year:

- Amy Boyer – Business
- Timothy Claus – Elementary
- Terri Elliott – BCIU Guest Teacher
- Eric Mertz – BCIU Guest Teacher

**A poll of the Board resulted in the following vote:**

Yes 9 Mmes. Calabria, Kerchner, Sellers, and Swartz; Messrs. Faro, Fielding, O’Boyle, Saylor, and Stauffer

**Motion carried.**

As there was no further business to discuss, Mr. Stauffer adjourned the meeting at 7:20 p.m.

Submitted by,

Pamela S. Janda, Board Secretary