

**ANTIETAM SCHOOL DISTRICT  
MINUTES OF THE BOARD MEETING ON DECEMBER 17, 2012**

The Antietam School Board met in regular session on Monday, December 17, 2012 in the district office conference room. Mr. David Stauffer, president, called the meeting to order at 7:00 p.m. and requested a moment of silence for the victims of the tragedy in Newtown, CT, followed by the pledge of allegiance. He asked if there were any corrections to the agenda. None were noted.

The following members were present:

Beth Calabria	
Chris Faro	Walt Saylor (Arrived late)
John Fielding	Ann Sellers
Kristin Kerchner	David Stauffer
Larry O'Boyle	Judith Swartz

Also present:

Larry W. Mayes	- Superintendent
Michele Zimmerman	- Business Manager
Melissa Brewer	- Antietam Middle-Sr. High School Principal
Shirley Feyers	- Mt. Penn Primary Center Principal
Michele Bleacher	- Supervisor of Special Education
Dan Richards	- Math/Science Supervisor & IT Coach
Brian Boland	- Solicitor
Pam Janda	- Board secretary

Dr. Mayes announced that the Negotiations team will meet on January 10, 2013 at 6:30 p.m. Dr. Mayes shared a project that 10<sup>th</sup> grade student Megan Motze initiated. She is collecting money and donating it to charities for "Blankets of Hope". Blankets can be purchased for \$5. Her goal is to raise enough money to purchase 100 blankets. Dr. Mayes wished the Board happy holidays and a wonderful new year.

Mr. Stauffer noted that the minutes of the November 26<sup>th</sup> and December 3<sup>rd</sup> meetings had been distributed and asked if there were any corrections. Mr. Stauffer moved to approve the minutes of the meetings. A poll of the Board by a voice vote resulted in the minutes being approved.

**TREASURER'S REPORT**

Mrs. Swartz reported year-to-date revenue of \$9,787,069.39; year-to-date expenditures of \$4,861,923.30, leaving a balance (unaudited) of \$9,294,629.53, and cash and investments as of November 30, 2012 of \$9,776,344.24.

Mrs. Swartz moved, seconded by Mr. Faro, to approve the Treasurer's Report, petty cash activity reports, and Cash and Investments as of November 30, 2012, and payment of bills for December 2012, as presented.

**A poll of the Board resulted in the following vote:**

Yes 8 Mmes. Calabria, Kerchner, Sellers and Swartz; Messrs. Faro, Fielding, O'Boyle, and Stauffer

**Motion carried.**

**FINANCE COMMITTEE**

Mrs. Swartz moved, seconded by Mrs. Kerchner, to exonerate Fulton Bank from collecting 2009, 2010, and 2011 interim taxes from Lower Alsace Township and Mt. Penn Borough and approve the Antietam School District's submittal of these taxes as delinquent to Berks County Tax Claim Bureau for collection.

**A poll of the Board resulted in the following vote:**

Yes 8 Mmes. Calabria, Kerchner, Sellers, and Swartz; Messrs. Faro, Fielding, O'Boyle, and Stauffer

**Motion carried.****POLICY COMMITTEE**

Mrs. Kerchner moved, seconded by Ms. Calabria, to approve the new guardianship affidavits for the 2012-2013 school year for the following students: one student in 2<sup>nd</sup> grade, and two students in 10<sup>th</sup> grade, as presented.

Approve the renewed residency affidavits for the 2012-2013 school year for the following students: two students in 1<sup>st</sup> grade, two students in 2<sup>nd</sup> grade, one student in 3<sup>rd</sup> grade, one student in 6<sup>th</sup> grade, and one student in 10<sup>th</sup> grade, as presented.

**A poll of the Board resulted in the following vote:**

Yes 8 Mmes. Calabria, Kerchner, Sellers and Swartz; Messrs. Faro, Fielding, O'Boyle, and Stauffer

**Motion carried.****PERSONNEL COMMITTEE**

Ms. Calabria moved, seconded by Mrs. Sellers, to ratify a change of employment status for Mitchell Gaul, full-time Chemistry teacher, from long-term substitute to temporary professional, Bachelor's Step S, \$39,600 (pro rated), with benefits, effective September 24, 2012.

Ratify Rachael Chamberlain as a full-time registered nurse at the Mt. Penn Elementary Center, \$30,000 (pro rated), with benefits, effective December 10, 2012.

Ratify the Technology and Applications support services agreement with the BCIU, effective December 10, 2012 through June 30, 2013.

Create a confidential, full-time, temporary 11-month position for a data clerk in the district office, with benefits, effective December 10, 2012.

Approve a change of employment status for Michele Lill from part-time secretary in the middle-senior high school office to a confidential, full-time, temporary data clerk in the district office, \$15/hour, with benefits, through June 30, 2013, effective TBD.

Approve the request of Michelle Heizmann, full-time secondary English/Reading teacher, for unpaid leave of absence for the second semester of the 2012-2013 school year.

Approve Caryn Hanks as a long-term substitute English/Reading teacher, Bachelor's Step S, \$39,600 (pro rated), with benefits, for the second semester of the 2012-2013 school year

Approve Sharon Brizek as mentor to Caryn Hanks for the second semester of the 2012-2013 school year, \$250.

Approve the request of Sonya Ogle, full-time secondary Music teacher, for unpaid leave of absence for the second semester of the 2012-2013 school year.

Approve Aimee Maurer as a long-term substitute secondary Choral/Music teacher, Bachelor's Step S, \$39,600 (pro rated), with benefits, for the second semester of the 2012-2013 school year.

Approve Keith Gillner as mentor to Aimee Maurer for the second semester of the 2012-2013 school year, \$250.

Approve the following volunteer coaches for the winter sports' season, pending receipt of clearances: Scott Wittich, HS Boys' basketball, Joe Dynda, HS Boys' basketball, and Justin Zadlo, HS Girls' basketball.

Approve the following persons to be added to the substitute list for the 2012-2013 school year:

Kelly Bagdon – Classroom/Cafeteria  
Kevin Stevenson - Cafeteria

**A poll of the Board resulted in the following vote:**

Yes 8 Mmes. Calabria, Kerchner, Sellers, and Swartz; Messrs. Faro, Fielding, O'Boyle, and Stauffer

**Motion carried.**

As there was no further business to discuss, Mr. Stauffer adjourned the meeting at 7:17 p.m.

Submitted by,

Pamela S. Janda, Board Secretary