

**ANTIETAM SCHOOL DISTRICT
MINUTES OF THE BOARD MEETING ON AUGUST 27, 2012**

The Antietam School Board met in regular session on Monday, August 27, 2012 in the district office conference room. Mr. David Stauffer, president, called the meeting to order at 7:00 p.m. followed by the pledge of allegiance. He asked if there were any corrections to the agenda. One correction was noted by Mr. Stauffer. The motion under Negotiations to approve the co-curricular agreement will be stricken from the agenda.

The following members were present:

Beth Calabria	
Chris Faro	Walt Saylor
John Fielding	Ann Sellers
Kristin Kerchner	David Stauffer
Larry O'Boyle	Judith Swartz

Also present:

Larry W. Mayes	- Superintendent
Michele Zimmerman	- Business Manager
Michele Bleacher	- Supervisor of Special Education
Melissa Brewer	- Secondary Principal
Amy Flannery	- Elementary Principal
Shirley Feyers	- Primary Center Principal
Dan Richards	- Math/Science Supervisor and IT Coach
Brian Boland	- Solicitor
Pam Janda	- Board secretary

Dr. Mayes introduced Mrs. Aimee Maurer, LTS for Chorus/Music, Mrs. Lisa Landis, new secondary emotional support teacher, and Ms. Laura Ellis, new secondary life skills teacher, and welcomed them to the district.

Dr. Mayes thanked the staff for the great opening day! He mentioned that the MPEC would be having their back-to-school night on Tuesday, August 28th; the MSHS, next Thursday, September 6; the MPPC, Thursday, September 13th. He reminded the Board about the community block party on Saturday, September 15th. The district is making attempts to get accurate email addresses for parents, as we will be sending more information electronically.

Dr. Mayes met with our athletic trainer regarding concussion management. There is a small issue pertaining to where the role of the athletic trainer and physician come in. Not all physicians are trained in concussion management. Dr. Mayes will update the Board on this.

Mr. Stauffer noted that the minutes of the June 25th meeting had been distributed and asked if there were any corrections. Mr. Stauffer moved to approve the minutes of the meeting. A poll of the Board by a voice vote resulted in the minutes being approved.

There was no student representative report.

TREASURER’S REPORT

Mrs. Swartz reported year-to-date revenue of \$1,084,785.87; year-to-date expenditures of \$713,954.21, leaving a balance (unaudited) of \$4,764,863.28; cash and investments as of June 30, 2012 of \$5,081,956.71, and as of July 31, 2012 of \$5,020,192.55.

Mrs. Swartz moved, seconded by Mr. Faro, to approve the Treasurer’s Report, petty cash activity reports, and Cash and Investments as of July 31, 2012, and payment of bills for August 2012, as presented.

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Calabria, Kerchner, Sellers and Swartz; Messrs. Faro, Fielding, O’Boyle, Saylor, and Stauffer

Motion carried.

FINANCE COMMITTEE

Mrs. Swartz moved, seconded by Ms. Calabria, to accept the 2012A PlanCon Part K Project Refinancing.

Approve the PlanCon Part K Refinancing submittal for the General Obligation, Series of 2012 Bonds.

Approve the 2011-2012 Investment Policy Review, as presented.

Approve the contract with the Berks County Intermediate Unit Head Start Program to provide meals for the 2012-2013 school year.

Approve the agreement between the Antietam School District and New Story for the 2012-2013 school year.

Approve the agreement between the Antietam School District and NHS Autism School for the 2012-2013 school year.

Approve the Employee Assistance Program Service Agreement with Inroads at Family Guidance Center for the 2012-2013 school year.

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Calabria, Kerchner, Sellers and Swartz; Messrs. Faro, Fielding, O’Boyle, Saylor, and Stauffer

Motion carried.

PROPERTY COMMITTEE

The Property Committee met with Berkshire Systems on August 27th at 5:30 p.m. at the Mt. Penn Primary Center to look at the sound system. Several modifications were discussed; Dr. Mayes will contact the committee when he has more information.

POLICY COMMITTEE

Mr. Saylor moved, seconded by Mrs. Swartz, to approve the new requests for home school study for the 2012-2013 school year for the following students: one student in K, and one student in 1st grade, as presented.

Approve the renewal requests for home school study for the 2012-2013 school year for the following students: one child in 3rd grade, one student in 5th grade, one student in 6th grade, one student in 9th grade, and one student in 12th grade, as presented.

Approve the new residency affidavits for the 2012-2013 school year for the following students: three students in K, one student in 1st grade, one student in 5th grade, and one student in 10th grade, as presented.

Approve the reissued residency affidavits for the 2012-2013 school year for the following students: one student in 2nd grade, one student in 4th grade, one student in 7th grade, two students in 8th grade, one student in 9th grade, one student in 11th grade, and one student in 12th grade, as presented.

Approve the new guardianship affidavits for the 2012-2013 school year for the following students: one student in K and one student in 1st grade, as presented.

Approve the reissued guardianship affidavits for the 2012-2013 school year for the following students: one student in 7th grade, and one student in 12th grade, as presented.

Approve the first reading of the following new policy:

No. 123.1 – Concussion Management

Approve the first readings of revisions to the following policies:

No. 122 – Co-Curricular Activities

No. 123 – Interscholastic Athletics

No. 216.1 – Supplemental Discipline Records

Approve the elementary and secondary student handbooks for the 2012-2013 school year, as presented.

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Calabria, Kerchner, Sellers and Swartz; Messrs. Faro, Fielding, O'Boyle, Saylor, and Stauffer

Motion carried.

BERKS COUNTY INTERMEDIATE UNIT

Mrs. Kerchner moved, seconded by Mrs. Swartz, to approve the Letter of Agreement between the Antietam School District and the Berks County Intermediate Unit for Berks Online Learning services for the 2012-2013 school year.

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Calabria, Kerchner, Sellers and Swartz; Messrs. Faro, Fielding, O'Boyle, Saylor, and Stauffer

Motion carried.

ATHLETICS/ACTIVITIES COMMITTEE

Mr. O'Boyle moved, seconded by Mr. Faro, to reinstate MSHS Ski Club at a cost not to exceed \$1700.

A poll of the Board resulted in the following vote:

Yes 8 Mmes. Calabria, Kerchner, and Sellers; Messrs. Faro, Fielding, O'Boyle, Saylor, and Stauffer

No 1 Mrs. Swartz

Motion carried 8-1.

Mr. O'Boyle moved, seconded by Mrs. Kerchner, to reinstate MSHS Glee Club at a cost not to exceed \$1200.

A poll of the Board resulted in the following vote:

Yes 8 Mmes. Calabria, Kerchner, and Sellers; Messrs. Faro, Fielding, O'Boyle, Saylor, and Stauffer

No 1 Mrs. Swartz

Motion carried 8-1.

Mr. O'Boyle moved, seconded by Mrs. Swartz, to reinstate MSHS Math Counts at a cost not to exceed \$1300.

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Calabria, Kerchner, Sellers and Swartz; Messrs. Faro, Fielding, O'Boyle, Saylor, and Stauffer

Motion carried.

Mr. O'Boyle moved, seconded by Mrs. Swartz, to reinstate MPEC after-school tutors at a cost not to exceed \$13,000.

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Calabria, Kerchner, Sellers and Swartz; Messrs. Faro, Fielding, O'Boyle, Saylor, and Stauffer

Motion carried.

PERSONNEL COMMITTEE

Ms. Calabria moved, seconded by Mrs. Swartz, to re-hire Donna Nuding as part-time library assistant in the MSHS, 4.5 hours/day, \$12.55/hour, effective the 2012-13 school year.

A poll of the Board resulted in the following vote:

Yes 5 Mmes. Calabria and Sellers; Messrs. O'Boyle, Saylor, and Stauffer
No 4 Mmes. Kerchner and Swartz; Messrs. Faro and Fielding

Motion carried 5-4.

Ms. Calabria moved, seconded by Mrs. Swartz, to reinstate the instructional assistants' hours at the MPPC to 4.5 hours/day.

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Calabria, Kerchner, Sellers, and Swartz; Messrs. Faro, Fielding, O'Boyle, Saylor, and Stauffer

Motion carried.

Ms. Calabria moved, seconded by Mrs. Swartz, to approve Karl Foerster as full-time, temporary, elementary dean of students, Master's Step R, \$42,500, with benefits, for the 2012-2013 school year.

A poll of the Board resulted in the following vote:

Yes 6 Mmes. Calabria, Kerchner, Sellers, and Swartz; Messrs. Faro and Stauffer
No 3 Messrs. Fielding, O'Boyle, and Saylor

Motion carried 6-3.

Ms. Calabria moved, seconded by Mrs. Swartz, to accept the resignation of Nicole Carfagno, full-time secondary Life Skills teacher, effective August 21, 2012.

Accept the resignation of Ernest Woolf, full-time secondary Emotional Support teacher and Transition Coordinator, effective August 6, 2012.

Approve Lisa Landis as a full-time secondary special education teacher, Bachelor's Step S, \$39,600, with benefits, temporary professional contract, effective August 27, 2012.

Approve Laura Ellis as full-time secondary Life Skills teacher, Bachelor's Step R, \$40,850, with benefits, temporary professional contract, effective August 27, 2012.

Accept the resignation of Stacy Beagle, part-time secondary English teacher, effective July 7, 2012.

Accept the resignation of Jessica Hawk, part-time secondary Social Studies teacher, effective July 1, 2012.

Accept the resignation of Kelly Morrell, full-time health assistant at the Mt. Penn Primary Center, effective July 31, 2012.

Approve Courtney Houck as full-time health assistant at the Mt. Penn Primary Center, \$12.76/hour, 7.5 hours/day, with benefits, effective September 10, 2012.

Accept the resignation of Jacqueline Illes, part-time instructional assistant at the Mt. Penn Elementary Center, effective July 25, 2012.

Approve Jessica Hanley as a part-time instructional assistant at the Mt. Penn Elementary Center, 5.5 hours/day, \$9.36/hour, without benefits, effective August 27, 2012.

Accept the resignation of Holly Rigg, part-time instructional assistant at the Mt. Penn Primary Center, effective August 6, 2012.

Approve Lisa Haake as a part-time instructional assistant at the Mt. Penn Primary Center, 2.5 hours/day, \$9.36/hour, without benefits, effective August 27, 2012.

Accept the resignation of Joan Moore, part-time cafeteria worker at the Antietam Middle-Sr. High School, effective August 20, 2012, but retain on the substitute list.

Approve the termination of support employee #11-15-00-1, effective July 26, 2012.

Ratify Grace Cavanagh as full-time district certified school nurse, Bachelor's Step R, \$40,850, with benefits, temporary professional contract, effective August 27, 2012.

Approve Caitlin Hayden as a full-time secondary English/Social Studies teacher, Bachelor's Step Q, \$42,100, with benefits, temporary professional contract, effective August 27, 2012.

Approve Christopher Bieber as a full-time, long-term substitute teacher at the Mt. Penn Elementary Center, Bachelor's Step R, \$40,850, with benefits, for the 2012-2013 school year.

Approve Aimee Maurer as a long-term substitute secondary Choral/Music teacher, Bachelor's Step S, \$39,600 (pro-rated), with benefits, for the first semester of the 2012-2013 school year.

Approve Laura Johnston as a long-term substitute English teacher, Bachelor's Step S, \$39,600 (pro-rated), with benefits, for the first semester of the 2012-2013 school year.

Approve Michelle Pollis as a long-term substitute secondary Guidance Counselor, Bachelor's Step S, \$39,600 (pro-rated), without benefits, through December 2012.

Approve Nicole Leh as a long-term substitute elementary teacher, Bachelor's Step S, \$39,600 (pro-rated), with benefits, through February 1, 2013.

Approve the following part-time contracts, without benefits, except as stated in the collective bargaining agreement, for the 2012-2013 school year:

- Rachel Becker as part-time secondary Art teacher, Master's Step Q, at a salary of \$25,023 (\$43,900 pro rated at 57%)
- Heather Deitz as part-time secondary Health/PE teacher, Bachelor's Step Q, at a salary of \$23,997 (\$42,100 pro rated at 57%)

- Tanya Hess as part-time elementary Reading Specialist, Master's Step M, at a salary of \$24,750 (\$49,500 pro rated at 50%)

Approve Jennifer Parsons as a part-time van driver, \$9.39/hour, effective August 27, 2012.

Approve the following teachers as mentors for the 2012-2013 school year, \$500, in accordance with the co-curricular contract: Keith Gillner, Kathy Groom, Aimee Biasi, and Staci Fink.

Approve the following teachers as mentors for the first semester of the 2012-2013 school year, \$250, in accordance with the co-curricular contract: Russ Edmonds, Adrienne Weller, Elizabeth Miller, and Kathy Groom.

Approve tenure to be awarded to the following elementary teachers effective the 2012-2013 school year: Megan Block and Stephanie Stunz.

Approve tenure to be awarded to the following secondary teachers effective the 2012-2013 school year: Kathy Groom, Jessica Hawk, Zach Williams, and Ernie Woolf.

Approve the agreement between the Antietam School District and Educational Based Services (EBS) for a Speech/Language pathologist for the 2012-2013 school year, as presented.

Approve the list of proposed fall coaches and salaries, as presented.

Approve the list of staff accumulated sick days for the 2012-2013 school year, as presented.

Approve the list of 2012-2013 teacher salaries, as presented.

Approve the support personnel hours and hourly rates for the 2012-2013 school year, as presented.

Approve the list of co-curricular positions and respective salaries for the 2012-2013 school year, as presented.

Approve the district substitute lists for the 2012-2013 school year, as presented.

Approve the list of SMILES volunteers for the 2012-13 school year, as presented.

Approve homebound rate of \$25/hour for the 2012-13 school year.

Approve the substitute rate of \$85/day for professional employees for the 2012-2013 school year, in accordance with the current policy.

Ratify Michelle Parmelee as a substitute instructional assistant for the ESY program, as needed.

Ratify Jennifer Parsons as a substitute summer cafeteria worker to prepare BCIU Child Care Learning Center meals, as needed.

A poll of the Board resulted in the following vote:

Yes 9 Mmes. Calabria, Kerchner, Sellers, and Swartz; Messrs. Faro, Fielding, O'Boyle, Saylor, and Stauffer

Motion carried.

Mr. Stauffer announced that the Board would go into executive session at the conclusion of the regular meeting to discuss a personnel matter and would not re-convene.

Mrs. Kerchner discussed the Board “going green” since the District is going in that direction. The Board discussed it briefly, and Dr. Mayes requested that the Board contact us if they would like to receive their packets electronically in the future and to which email account they would like them sent.

As there was no further business to discuss, Mr. Stauffer adjourned the meeting at 7:35 p.m.

Submitted by,

Pamela S. Janda, Board Secretary