

**ANTIETAM SCHOOL DISTRICT  
BOARD MEETING AGENDA  
Monday, June 25, 2012  
District Office Conference Room – 7:00 p.m.**

**1. CALL TO ORDER – Mr. Stauffer**

- ✓ The Board met in executive session at the conclusion of the Workshop meeting on June 18<sup>th</sup> to discuss Personnel and Legal matters. They did not re-convene.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG**

**3. APPROVAL OF AGENDA – Mr. Stauffer**

**4. PUBLIC COMMENT**

**5. SUPERINTENDENT’S REPORT**

**6. STUDENT REPRESENTATIVE REPORT**

**VOICE VOTE**

**7. MOTION TO APPROVE MINUTES – May 21, 2012**

**MOTION # - ROLL CALL**

**8. TREASURER’S REPORT – Mrs. Swartz**

Fund Balance (Audited)	July 1, 2011	\$ 3,770,962.95
Revenue	Year to Date	\$12,697,777.75
Expenditures	Year to Date	\$11,870,145.43
Fund Balance (Unaudited)	May 31, 2012	\$ 4,598,595.27

- Cash and Investments as of May 31, 2012 - \$4,885,167.30
- Approval of Payment of Bills for June 2012 as listed

**9. FINANCE COMMITTEE – Mrs. Swartz**

- ✓ The Finance Committee met on June 25, 2012 at 6 p.m.

**MOTION # - ROLL CALL**

- Adopt the 2012-2013 Antietam School District General Fund Final Budget in the amount of \$14,677,930.

- Approve the following tax resolutions to support the 2012-2013 General Operating Budget:

Five Dollar (\$5.00) Per Capita Tax be levied upon each resident or inhabitant over the age of eighteen (18) years residing in the Antietam School District for the fiscal year 2012-13 in accordance with P.L. 30, Article 5, Section 679, as amended. It is estimated that the amount of revenue from this tax will amount to approximately \$21,000.

Five Dollar (\$5.00) Residence Tax enacted by the Antietam School District for the fiscal year 2011-12 and levied upon each resident or inhabitant over the age of eighteen (18) years residing therein be re-enacted by the Board of Directors for the Antietam School District effective July 1, 2012, for the fiscal year 2012-13 without any substantial change. It is estimated that the amount of revenue from this tax will amount to approximately \$21,000. This resolution is passed in accordance with Act 511, which amended Act 481 of 1947.

One-half Percent (.5%) Realty Transfer Tax enacted by the Antietam School District for the fiscal year 2011-12 be re-enacted by the Board of Directors for the Antietam School District effective July 1, 2012 for the fiscal year 2012-13 without any substantial change. It is estimated that the amount of revenue from this tax will amount to approximately \$60,000. This resolution is passed in accordance with Act 511, which amended Act 481 of 1947.

A tax shall be levied upon all real estate situated in the Antietam School District at the rate of 33.75 mills on the assessed valuation of all property taxable for school purposes; said taxes shall be for the purpose of providing for the payment of salaries for the teaching and supervisory staff, the payment of rentals due any municipal authority, the payment of sinking fund charges, the payment of amortization of a bond issue, and any and all other proper and necessary expenses for the operation of said school district. Said rate of millage shall be equivalent to \$33.75 on each \$1,000 of assessed value of taxable property. The amount of anticipated revenue from this tax will be approximately \$8,219,912. One-half percent (.5%) Earned Income Tax enacted by the Antietam School District for the fiscal year 2011-12, be re-enacted by the board of Directors of the Antietam School District effective July 1, 2012, for the fiscal year 2012-13 without any substantial change. It is estimated that the amount of revenue from this tax will amount to approximately \$800,000. This resolution is passed in accordance with Act 511, which amended Act 481 of 1947.

#### **MOTION # - ROLL CALL**

- Ratify 2011-2012 general fund budget transfers, as presented.
- Approve an additional committed fund balance for the fiscal year ending June 30, 2012 in an amount to be determined.
- Approve the PlanCon Part K Refinancing submittal for the General Obligation, Series A of 2012 Bonds.
- Approve the agreement between the Antietam School District and New Story for the 2012 extended school year.
- Approve 2012-2013 Homestead and Farmstead Exclusion Resolution, as presented.
- Approve the 2012-2013 Special Education Contract with the BCIU.

- Approve the Alternative Education for Disruptive Youth agreement with Manito, Inc. to purchase one slot for the 2012-2013 school year at a cost of \$15,000, excluding transportation.
- Approve the agreement between the Antietam School District and Caron, Option B, for the 2012-2013 school year.
- Approve general, art, maintenance, cafeteria, and nursing supply bids for the 2012-2013 school year, as presented.
- Approve the 2012-2013 Food Service budget in the amount of \$489,473.
- Approve lunch prices for the 2012-2013 school year as follows: Type A Primary and Elementary - \$2.40; Type A Secondary - \$2.60; Adult - \$4.00 (decrease from \$5); and reduced Primary, Elementary, and Secondary - \$.40.
- Approve breakfast prices for the 2012-2013 school year as follows: Type A Elementary students - \$1.25, Type A Secondary students - \$1.35; Adult - \$2.50; and Federal reduced program - \$.30.
- Approve a one year contract renewal with Delta Dental at a monthly cost of \$27.49 for single coverage, \$62.37 for two-party coverage, and \$90.07 for family coverage.
- Approve a three year service agreement with Trane U.S. Inc. for the building automation system at the Mt. Penn Primary Center at a cost of \$7,496 per year.
- Approve a three year service agreement with Trane U.S. Inc. for the building automation system at the Mt. Penn Elementary Center and Middle-Senior High School at a cost of \$15,498 per year.
- Approve a three year service agreement with Trane U.S. Inc. for the air cooled series R equipment at the Mt. Penn Primary Center at a cost of \$2,050 per year. *Enclosure*
- Approve a three year capital lease with California First National Bank in the amount of \$257,200 with annual payments of \$87,504.22 and an interest rate of 2.08%, for July 1, 2012 through June 30, 2015.
- Approve the bid from Berks Flooring Specialties in the amount of \$7,800 for the installation of tile in seven classrooms in the MSHS.
- Approve the bid from Berks Flooring Specialties in the amount of \$2,880 for the installation of tile in three classrooms in the MSHS.
- Approve the quote from Berks Flooring Specialties in the amount of \$1,591 for the installation of tile in two rooms at the MSHS.
- Approve the quote from Prism Response, Inc. in the amount of \$for the asbestos abatement/removal from the faculty room at the MSHS.
- Approve the bid from Prism Response, Inc. in the amount of \$4,800 for the asbestos abatement/removal from three classrooms in the MSHS.

**MOTION # - ROLL CALL**

- Approve Brian Boland of Kozloff Stoudt as solicitor at a rate of \$150/hour for the 2012-2013 fiscal year.

**MOTION # - ROLL CALL**

- Authorize administration and officers to pay bills, salaries, and conduct year-end transactions during the month of July.
- Authorize administration to solicit, receive, and open bids, when necessary, for the 2012-2013 school year.
- Exonerate Fulton Bank from collecting real estate taxes from participants in the SMILES program during the 2011-2012 year.

**MOTION # - ROLL CALL**

- \* Approve Civic Research Alliance to conduct a merger study with the Exeter Township School District, not to exceed \$66,000.
- \* Approve Herbein+Company, Inc. to audit the financial statements of the District for the year ending June 30, 2012 at a cost of \$17,600.

**10. PROPERTY COMMITTEE – Mr. Faro**

- ✓ Discussion Item: Yogi Dance

**MOTION # - ROLL CALL**

- Accept a 27” television donated by Ms. Beth Calabria.
- Accept 12 clothing racks donated by Fleetwood Fixtures.

**11. BERKS EARNED INCOME TAX BUREAU – Mr. Stauffer**

**12. POLICY COMMITTEE – Mr. Saylor**

**MOTION # - ROLL CALL**

- Ratify the request for homebound instruction for a 10<sup>th</sup> grade student, effective May 21, 2012 for the remainder of the school year, not to exceed 5 hours/week.
- Approve the summer school proposal and fee schedule for the Antietam Middle-Sr. High School, as presented.
- Approve the pay period schedule for the 2012-2013 school year, as presented.

- Approve the final reading of a revision to the following policy:  
No. 815 - Acceptable Use of Internet/Network
- Approve the re-approval of Policy No. 249, Bullying/Cyberbullying.

**13. BERKS CAREER & TECHNOLOGY CENTER – Mr. Saylor**

**14. BERKS COUNTY INTERMEDIATE UNIT – Mrs. Kerchner**

**15. ATHLETICS/ACTIVITIES COMMITTEE – Mr. O’Boyle**

**MOTION # - ROLL CALL**

- Approve the proposed itinerary for the German-American Partnership Program (GAPP) for the summer of 2013, as presented.

**16. CURRICULUM COMMITTEE – Mrs. Kerchner**

**17. LEGISLATIVE/COMMUNICATIONS COMMITTEE – Mr. Fielding**

**18. NEGOTIATIONS COMMITTEE – Mrs. Sellers**

**19. PERSONNEL COMMITTEE – Ms. Calabria**

**MOTION # - ROLL CALL**

- Rescind the furlough of Melissa Allwein, full-time teacher at the Mt. Penn Primary Center.
- Rescind the furlough of Abby McNeil, full-time teacher at the Mt. Penn Primary Center.
- Accept the letter of resignation from Melissa Allwein, full-time teacher at the Mt. Penn Primary Center, effective June 8, 2012.
- Accept the letter of resignation from Suzanne Messner, full-time teacher at the Mt. Penn Elementary Center, effective June 8, 2012.
- Accept the letter of resignation from Laura Roberts, part-time elementary cafeteria worker, effective May 18, 2012, but retain on the substitute list.
- Accept the letter of retirement from Mollie Yoder, part-time secondary cafeteria worker, effective June 4, 2012.
- Approve the request of Kristen Wilson, full-time teacher at the Mt. Penn Elementary Center, for unpaid leave of absence for the 2012-2013 school year.
- Approve the request of Kate Miklos, full-time secondary guidance counselor, for FMLA leave August 27, 2012 through November 30, 2012.

- Approve the request of Alison Patton, full-time secondary English teacher, for FMLA leave for the first semester of the 2012-2013 school year.
- Approve the request of Sonya Ogle, full-time secondary Music teacher, for FMLA leave for the first semester of the 2012-2013 school year.
- Approve the request of Lisa Outland, full-time elementary teacher, for FMLA leave from August 27, 2012 through February 1, 2013.
- Approve the termination of support staff employee #09-19-06-1, effective June 8, 2012.
- Approve Joan Groves as a full-time secondary guidance counselor, Master's Step R, \$42,500, with benefits, temporary professional certificate, effective the 2012-2013 school year.
- Approve Abby McNeil as a full-time elementary teacher, Bachelor's Step R, \$40,850, with benefits, temporary professional contract, effective the 2012-2013 school year.
- Approve the following teachers as instructors for the extended school year (ESY) program, for \$30/hour, 2.5 hours/day, 4 days/week for six weeks: Ernie Woolf (secondary) and Mary Ellen Ebeling (elementary).
- Approve the following instructional assistant for the ESY program, 2.5 hours/day, 4 days/week for six weeks at her regular hourly rate: Linda Gantert.
- Approve the following teachers as instructors for the ESY program for \$30/hour, 2.5 hours/day, 3 days/week for six weeks: Zach Williams (secondary) and Betsy Fair (elementary).
- Approve the following teacher as Reading Tutor for the ESY program for \$30/hour, 2 hours/day, 3 days/week for six weeks: Sue Blatt.
- Approve Heather Wamsher as a substitute instructor for the ESY program, as needed.
- Approve Aimee Biasi as an instructor for an 8<sup>th</sup> grade student, as previously approved in his ESY agreement, \$30/hour, for 1 hour/day for four days.
- Approve Cyndie Jaromnak as a van assistant for an autistic student from June 18 through August 10, 2012, \$9.36/hour, 3 hours/day, 5 days/week for eight weeks.
- Approve Jackie Kast as an early start kindergarten summer program teacher, \$30/hour, 3 hours/day, from July 16 to August 16, 2012.
- Approve Abby McNeil as an early start kindergarten summer program assistant, \$9.36/hour, 2.5 hours/day, from July 16 to August 16, 2012.
- Approve ten additional days for Kate Miklos, secondary counselor, and Mary Benischeck, elementary counselor, at their per diem rates, in accordance with the collective bargaining agreement, for the 2012 summer.
- Approve five additional days for Stephanie Schmoyer, secondary guidance counselor, at her per diem rate, in accordance with the collective bargaining agreement, for the 2012 summer.

- Approve five additional days for Joan Groves, secondary guidance counselor, at her per diem rate, in accordance with the collective bargaining agreement for the 2012 summer.
- Ratify Becky Giatras to provide homebound instruction to a 10<sup>th</sup> grade student, not to exceed 5 hours/week at \$25/hour, effective May 21, 2012, for the remainder of the school year.
- Ratify the updated list of Spring Coaches, as presented.
- Approve Susan Hettrick, Helen Boone, and Candace Parsons as summer cafeteria workers to prepare BCIU Child Care Learning Center meals, with a maximum of 2 workers/day for 4 days/week, not to exceed 3 hours/day at their regular hourly rate.
- Approve the list of Worker’s Compensation doctors for the 2012-2013 school year, as presented.
- Ratify the following persons to be added to the substitute list for the 2011-2012 school year:

Mark Canfield – Elementary  
 Carol Hartman – Elementary  
 Frederick Lingenfelser – Custodian/Van Driver  
 Alyse Weidenhammer - Elementary

**MOTION # - ROLL CALL**

- Approve the Administrative Compensation Act 93 agreement for the period of July 1, 2012 through June 30, 2013.

*Enclosure*

**MOTION # - ROLL CALL**

- Approve the Confidential Support Employee agreement for the period of July 1, 2012 through June 30, 2013.

*Enclosure*

**MOTION # - ROLL CALL**

- Approve the administrative salaries for the 2012-2013 school year, as presented.

*Enclosure*

**MOTION # - ROLL CALL**

- Approve the confidential employees’ salaries for the 2012-2013 school year, as presented.

*Enclosure*

**MOTION # - ROLL CALL**

- Approve a support staff salary increase of \$.25/hour for the 2012-2013 school year.

**20. UNFINISHED BUSINESS**

**21. NEW BUSINESS**

**22. ADJOURN**