

MORRIS SCHOOL DISTRICT  
MORRISTOWN HIGH SCHOOL, LEARNING COMMONS

REGULAR BUSINESS MEETING

March 10, 2025

EXECUTIVE SESSION

6:30 P.M.

OPEN SESSION

7:30 P.M.

CALL TO ORDER STATEMENT

OPEN PUBLIC MEETING

ROLL CALL

Mrs. Katie Cole

Mrs. Meredith Davidson

Mr. Cary Lloyd

Ms. Linda K. Murphy

Mrs. Susan Pedalino

Dr. Vivian Rodriguez

Mr. Alan Smith

Mrs. Melissa Spiotta

Mrs. Beth Wall

MORRIS PLAINS REPRESENTATIVE

Mrs. Christina Perry

STUDENT REPRESENTATIVES

Ms. Isabella Mastrodomenico

Mr. Garrett Gregor

PLEDGE OF ALLEGIANCE

**Three Year District Goals: 2023-2026**

Goal 1: Increase the academic rigor for all students, publicly report student achievement progress and interventions designed to address areas for improvement

Goal 2: Enhance district programs to better meet our students' social emotional and co-curricular needs

Goal 3: Integrate the Long Range Facilities Plan and each school's facility needs assessments to inform a capital improvement schedule that focuses on optimal learning environments for all students and faculty

**Morris School District Board of Education Goals: 2024**

Goal 1: Improve and Enhance Board of Education Performance and Effectiveness

Goal 2: Improve Board of Education Engagement with School, District, and Community Stakeholders

SUPERINTENDENT'S REPORT    Long Term Goals | District Goals | Preliminary Budget

PRESIDENT'S REPORT

COMMITTEE REPORTS

PUBLIC COMMENT

1 Hour (3 minutes per person)

BUSINESS AGENDA

NEW BUSINESS BROUGHT BEFORE THE BOARD

EXECUTIVE SESSION

ADJOURNMENT

***EXECUTIVE SESSION***

Motion #1 AUTHORIZING EXECUTIVE SESSION

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Morris School District Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," without the public being permitted to attend, and

WHEREAS, the Board has determined that three (3) issues are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on March 10, 2025 at 6:30 P.M., and

WHEREAS, the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The nature of the matter, described as specifically as possible without undermining the need for confidentiality are: Student Matters

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body." The collective bargaining contract(s) discussed are between (1) the Board and the Morris School District Administrators Association.

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is:

"(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478 (1991), the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:

"(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall (select one)  reconvene and immediately adjourn or  reconvene and proceed with business where formal action will be taken.

NOW, THEREFORE, BE IT RESOLVED that the Morris School District Board of Education will go into Executive Session for only the above stated reasons; and

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**MINUTES**

Motion #1 that upon the recommendation of the Superintendent, the Board of Education, approve executive session minutes from the regular business meeting of:

February 24, 2025

Motion #2 that upon the recommendation of the Superintendent, the Board of Education, approve minutes from the regular business meeting of:

February 24, 2025

**POLICY**

**DISTRICT**

***SECOND READING***

Motion #1 that upon the recommendation of the Superintendent, the Board of Education approve for second reading the following new/revised bylaws/policies/regulations:

[2365 - Acceptable Use of Generative Artificial Intelligence \(AI\)](#)

~~9163 - Spectator Code of Conduct for Interscholastic Events~~

[5710 - Student Grievance](#)

[2415.02 - Title I Fiscal Responsibilities](#)

[2415.20 - Every Student Succeeds Act Complaints](#)

[2415.30 - Title I Educational Stability for Children in Foster Care](#)

[2431.3 - Practice & Pre-Season Heat Acclimation for Interscholastic Athletics](#)

[2464 - Gifted and Talented Students](#)

[2467 - Surrogate Parents and Resource Family Parents](#)

[2610 - Educational Program Evaluation](#)

[2624 - Grading System](#)

[2700 - Services to Nonpublic School Students](#)

**DISTRICT**

***FIRST READING***

Motion #2 that upon the recommendation of the Superintendent, the Board of Education approve for first reading the following new/revised bylaws/policies/regulations:

~~2312 - Class Size~~

[2430 - Field Trips](#)

[2415.06 - Unsafe School Choice Option](#)

[3112 - Abolishing Positions](#)

[3125.2 - Employment of Substitute Teachers](#)

[3130 - Assignment and Transfer](#)

[3143 - Dismissal](#)

[3211 - Code of Ethics](#)

[3211.3 - Consulting Outside the District](#)

[3217 - Use of Corporal Punishment](#)

[3218 - Use, Possession, or Distribution of Substances](#)

[5111 - Eligibility of Resident/Nonresident Students](#)

***DISTRICT***

***RESIDENCY RESOLUTION***

Motion #3 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

WHEREAS, the parents/guardians of the students in the list on file were provided with a Notice of Initial Determination of Ineligibility for a free education in the Morris School District ("MSD") based upon the administration's review of their domicile/residency status; and

WHEREAS, they were notified of the right to request a hearing before the Board of Education to demonstrate that the students are entitled to attend school in the MSD; and

WHEREAS, they did not request such a hearing; and

WHEREAS, they have provided no documentation to support the students' eligibility for a free education in the MSD.

NOW, THEREFORE, be it resolved that the students in the list on file are not eligible to receive a free education in the MSD and the administration is authorized to provide the parents/guardians with a Notice of Final Ineligibility, which will include the rate of tuition that may be assessed against them, along with information regarding their right to appeal this determination to the Commissioner of Education.

<b>Student #</b>	<b>Date of initial letter of ineligibility</b>
705441	2/21/2025
702023	2/21/2025
702022	2/21/2025

**EDUCATIONAL MATTERS**

**DISTRICT**

***HARASSMENT, INTIMIDATION, AND BULLYING REPORT***

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education accept the Harassment, Intimidation, and Bullying report for the period ending, February 24, 2025.

**DISTRICT**

***FIELD TRIPS***

Motion #2 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the following additional [Field Trips](#)

**DISTRICT**

***SUMMER COORDINATOR FOR BILINGUAL/ALL PROGRAMS/WIDA TESTING***

Motion #3 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the Summer Coordinator For Bilingual/ All Programs/WIDA Testing

Program:	Summer Coordinator for Bilingual/All Programs/Wida Testing
Description:	Coordinator
Dates:	June, 2025 - August, 2025
Funding:	Title III

***EXPLANATION:*** One Summer Coordinator will collaborate with building administration to review student files and support student growth and development, assist with multiple measures to determine program placement, administer WIDA Model to new registrants across all grade levels, and serve as a parent liaison to interpret/translate and provide program information.

**PK-8**

***SOAR SUMMER BRIDGE PROGRAM***

Motion #4 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the SOAR Summer Bridge Program

***EXPLANATION:*** Student Outreach and Academic Reinforcement Program will benefit a cohort of students in grades 4-8.

**PUPIL SERVICES**

**DISTRICT**

***OUT OF DISTRICT ROSTER***

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education approves placements and instructional services for students with disabilities, including those received by the district and those attending schools for which tuition is charged, for the month of March as noted in the detailed listing maintained on file in the Board Secretary's office.

**EXPLANATION:**

Students with IEPs whose needs cannot be met in the programs that exist within the district are placed in outside private and public schools for students with disabilities. Attendance is monitored monthly in order to ensure students are enrolled as agreed and IEPs are being followed. Case managers make at least two visits per school year for each student enrolled in one of these schools, including one visit that involves the convening of an IEP Team to complete an annual review of the student's IEP. In order to preserve confidentiality, all students are identified only by their local and/or state identification numbers in any listing that is maintained outside the Office of Pupil Services.

**HUMAN RESOURCES**

***ABOLISH/ESTABLISH POSITION(S) 2024-2025***

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education abolish and establish the following position(s) for the 2024-2025 school year:

<b>ABOLISH</b>	<b>ESTABLISH</b>	<b>Effective date</b>
<b><i>PK-8</i></b>		
1.0 Assistant Behavior Specialist, TJ	N/A	02/28/25
N/A	0.4 Math Specialist, K-5	03/10/25
1.0 Social Worker for the MSD Preschool Program, LLC	N/A	03/10/25

***ABOLISH/ESTABLISH POSITION(S) 2025-2026***

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education abolish and establish the following position(s) for the 2025-2026 school year:

<b>ABOLISH</b>	<b>ESTABLISH</b>	<b>Effective date</b>
<b><i>9-12</i></b>		
1.0 Guidance Counselor, MHS	1.0 School Counselor, MHS	07/01/25

***APPOINTMENT(S) 2024-2025 \*/\*\****

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following to the position/s stated at the annual salary rates and effective date/s shown, and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring, pending approval of all Human Resource documents and/or requirements and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq.; 18:39-17 et seq.; 18A:6-4.13 et seq.:

			In Place of:
<b><i>PK-8</i></b>			
DeVivo, Nathalie 1.0 Social Worker, LLC	\$76,505 MA, Step 12	12/02/24-05/09/25 (Revised dates)	Employee #5985
Gualtieri, Michele 0.4 Math Specialist, AH	\$31,570 MA, Step 13	03/31/25-06/30/25	Est. 11/25/24

McEllen, Kate 0.4 Math Specialist, TJ	\$32,730 MA30, Step 13	03/31/25-06/30/25	Est. 03/10/25
Stoffers, Pamela 1.0 Psychologist, AV/SX	\$84,245 MA30, Step 14	05/12/25-06/30/25	Anastasio, J. Resigned
<b>9-12</b>			
Wear, Jenna 1.0 Grade 5, TJ	\$62,835 BA, Step 1	02/18/25-06/30/25	R. Curcio Resigned
<b>DISTRICT</b>			
Castro Lopez, Lucila 1.0 Bus Aide, Transportation	\$17,100 \$19/hour 5 hrs/day 180 days/year	03/10/25-06/30/25	Pisciotta, A. Resigned
Schmaling, Doris .5 Class IV Secretary (182 days), Transportation	03/03/25-06/30/25	\$19,500 .5 Class IV, Step 2 (revised)	Bischoff, K. Resigned

- \* Pending probationary period
- \*\* Pending completion of paperwork

**APPOINTMENT(S) 2025-2026 \*/\*\***

Motion #4 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following to the position/s stated at the annual salary rates and effective date/s shown, and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring, pending approval of all Human Resource documents and/or requirements and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq.; 18:39-17 et seq.; 18A:6-4.13 et seq.:

			In Place of:
<b>9-12</b>			
Meyer, Siobhan 1.0 School Counselor, MHS	\$88,115 MA30, Step 15	08/27/25-06/30/2026	Est. 03/10/25

- \* Pending probationary period
- \*\* Pending completion of paperwork

**DISTRICT**

***SUBSTITUTE APPOINTMENTS 2024-2025***

Motion #5 that, upon the recommendation of the Superintendent, the Board of Education approve the following name(s) be added to the list of substitutes, and approve all Morris School District Substitute Teachers to also provide service as Teacher Assistant, ABS, and Lunchroom Playground Aide as assigned for the 2024-2025 school year, and further that the Board of Education approve submission to the County Superintendent application for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., 18A:6-4.13 et seq.:

**Athletic Volunteer**

McCoy, Ryan (Lacrosse)

**Buildings & Grounds**

Llanos Carjaval, Andres (eff. 03/04/2025)

**Bus Driver**

Saltos, Henry (eff. 02/26/2025)

**Lunchroom/Playground Aide**

Bernard, Dania (eff. 02/27/2025)

Jean-Louis, Jean (eff. 02/18/2025)

**Teacher**

Anderson, Laura (eff. 02/26/2025)

Bellog, Michelle (eff. 03/07/2025)

Guttridge, Marta (eff. 02/28/2025)

McKinley, Steven (eff. 03/07/2025)

Pait, Amanda (eff. 01/01/2025)

Rodriguez, Dominique (eff. 02/28/2025)

Salem, Amira (eff. 02/26/2025)

Scarinci, Valerie (eff. 03/04/2025)

Speckhart, Margaret (eff. 02/27/2025)

***EXPLANATION:*** Upon the submission of approved timesheets, the staff will be compensated at approved substitute rates.

**LEAVE(S) OF ABSENCE 2024-2025**

Motion #6 that, upon the recommendation of the Superintendent, the Board of Education approve a leave of absence to the following staff members under the conditions stated and effective dates shown:

<b>9-12</b>		
Employee #8133	02/25/25-03/10/25	Administrative ***
<b>DISTRICT</b>		
Employee #5301	03/03/25-02/03/26 (Intermittent)	NJFLA **
Employee #5943	02/26/25-03/05/25 03/06/25-03/10/25	Administrative *** Administrative **
Employee #6677	03/07/25 (PM) - TBD	Administrative ***
Employee #7152	02/10/25-03/07/25 (Intermittent) (revised dates)	NJFLA **
Employee #8140	01/28/25- <del>02/26/25</del> (revised dates)	Administrative ***

- \* Accumulated sick leave may be used up to a period of eight weeks (four weeks before and four weeks after the birth of the baby) – with pay/with benefits.
- \*\* Without pay/with benefits
- \*\*\* With pay/with benefits

**LEAVE(S) OF ABSENCE 2025-2026**

Motion #7 that, upon the recommendation of the Superintendent, the Board of Education approve a leave of absence to the following staff members under the conditions stated and effective dates shown:

<b>DISTRICT</b>		
Employee #4775	08/27/25-09/09/25 09/10/25-12/02/25	Maternity * FMLA/NJFLA **

- \* Accumulated sick leave may be used up to a period of eight weeks (four weeks before and four weeks after the birth of the baby) – with pay/with benefits.
- \*\* Without pay/with benefits
- \*\*\* With pay/with benefits

**TRANSFER(S), CHANGE(S) OF ASSIGNMENT, TITLE AND OR/ SALARY 2024-2025**

Motion #8 that, upon the recommendation of the Superintendent, the Board of Education approve the change(s) of assignment and/or salary for the following staff:

Employee	Former Assignment	New Assignment	Effective	Salary	In Place Of:
<b>PK-8</b>					
Cristao, Pauliana	1.0 ABS, TJ	1.0 ABS, AV	02/28/25	N/A	Torres, A. Resigned
Montoya, Karen	1.0 Social Worker for the MSD Preschool Program, LLC	1.0 CPIS - Social Worker, LLC	03/11/25	N/A	Est. 02/24/25
<b>DISTRICT</b>					
Arias Jaramillo, Alejandra	1.0 Bus Aide, Transportation	1.0 Bus Driver, Transportation	03/10/25	<u>\$37,800</u> \$35/hour 6 hrs/day 180 days/year	Employee #7598 Terminated
Baldassari Rodriguez, Ana	1.0 Bus Aide (Leave Replacement), Transportation	1.0 Bus Aide, Transportation	03/10/25	<u>\$17,955</u> \$19/hour 5.25 hrs/day 180 days/year	Employee #8070

**EXTRA PAY 2024-2025**

Motion #9 that, upon the recommendation of the Superintendent, the Board of Education approves the following extra-pay positions for the 2024-2025 school year:

<b>MORRISTOWN HIGH SCHOOL ATHLETICS</b>		
<b>POSITION</b>	<b>STAFF MEMBER</b>	<b>TOTAL SALARY</b>
<b>9-12</b>		
<b>Lacrosse</b>		
Assistant Coach - Boys (2 of 3)	Lodato, Joseph	\$7,161

Assistant Coach - Boys (3 of 3)	Curley, Ian	\$7,161
<b>Track &amp; Field Assistant Coach - Boys (3 of 3)</b>	Bosworth, Connor	\$6,479

***DISTRICT***

***SUBSTITUTE SALARY RATES 2024-2025 - REVISED***

Motion #10 that, upon the recommendation of the Superintendent, the Board of Education approve the following addition to the Substitute Salary rates (changes in bold):

<b>Category</b>	<b>Current Rates</b>
Assistant Behavior Specialist	\$130/full, \$65/half
Athletic Trainer	\$40/hr
Bedside Teacher	\$55/hr
Bus Aide	\$19/hr
Bus Driver	\$35/hr
Buildings & Grounds	\$21/hr
Lifeguard	\$19/hr
LR/PG Aide	\$16/hr
Nurse	\$200/full, \$115/half
Secretary/Clerk	\$130/full, \$65/half
Secretary/Clerk, Long Term	\$150/full, \$75/half
<b>Security Monitor</b>	<b>\$20/hr</b>
Teacher	\$140/full, \$80/half
Teacher, long term (beginning at day 10)	\$200/day
Teacher Assistant	\$110/full, \$55/half
Current Teacher Assistant/ABS (Cover own classroom)	\$10/hr additional

**DISTRICT**

***PK-12 SPECIAL EDUCATION EXTENDED SCHOOL YEAR***

Motion #11 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve PK-12 Special Education Extended School Year:

Program: PK-12 Special Education Extended School Year  
Position: Extended School Year Special Education Program - Coordinator  
Description: Staff will oversee the program in July and be involved in the planning and staffing of the program.  
Date: March, 2025 - June, 2025 (Preparation)  
July 1, 2025 - July 31, 2025 (ESY Program) (*excludes July 4, 2025*)  
Funding: Local  
Rate: \$7,000 (Stipend)  
Staff: Kraft, Christina

***FMS SPRING MUSICAL 2024-2025***

Motion #12 that, upon the recommendation of the Superintendent, the Board of Education approve the following for the FMS 2024-2025 Spring Musical

Program: FMS Spring Musical  
Dates: February 28, 2025 and March 1, 2025  
Funding: FMS Student Activity Account  
Rate: As outlined below

Pit Director - \$2,000

David Gallagher

Bass - \$300

Tomblin, Samantha

Viola - \$200

Davis, Norma

Trumpet - \$250

Beadle, Timothy

Trombone - \$250

Morla, Nathan

***EXPLANATION:*** Upon submission of an approved timesheet, staff member will be compensated as outlined above.

***DISTRICT***

***MISCELLANEOUS - (INTERIM ADMINISTRATOR - Revision)***

Motion #13 that, upon recommendation of the Superintendent, the Board of Education approve the following individuals for the purpose of conducting formal teacher observations at the rate of \$125 per completed observation (**revisions in bold**):

Jadick, Necole - Interim Administrator  
Effective : **3/10/2025** to 6/18/2025

**EXPLANATION:** Upon submission of an approved timesheet, the Interim Administrator will be compensated as outlined above.

***DISTRICT***

***MISCELLANEOUS - (PER DIEM ADMINISTRATOR - Revision)***

Motion #14 that, upon recommendation of the Superintendent, the Board of Education approve the following individuals for the purpose of managing schools in the absence of the School Administrator at the rate of \$550 per day (**revisions in bold**):

Jadick, Necole - Per Diem Administrator  
Effective : **3/10/2025** to 6/18/2025

**EXPLANATION:** Upon submission of an approved timesheet, the Per Diem Administrator will be compensated as outlined above.

***DISTRICT***

***NEW TEACHER/MENTOR TRAINING***

Motion #15 that upon the recommendation of the Superintendent, the Board of Education approve the following New Teacher/Mentor training (**revisions in bold**) :

Program: New Teacher/Mentor Training  
Description: To provide training to newly hired novice certificated staff and their mentors  
Dates: August 2024 - June 2025  
Funding Source: Title II  
Rate: \$25 per hour  
Staff:

<b>TEACHER</b>	<b>MENTOR</b>
Benson, Alison	Grosso, Lauren
Casadevall, Samuel	<b>Archibald, Noreen</b>
Crocco, Amanda	N/A

Dimoski, Emili	Nair, Rajashree
Estanqueiro Garrana, Lara	Guerra-conte, Karla
Finnegan, Kate	Bueno, Nathalia
Fitzgerald, Kelly	Cahill, Jacob
Fortmuller, Lindsey	Fascia, Tracey
Herrera Rojas, Vanessa	Kelly, Vanessa
Hiciano, Bryan	Torre, Michelle
Higgins, Hunter	N/A
Hong, Yunjie	Murphy, Kelly
Kahwaty, Nicole	Roby, Lara
Lartigue, Pauline	N/A
Luetchau, Kristen	Piascik, Anne
Lydon, Sean	London, Karen
Maddalena, Catherine	Clark, Katherine
McClam, Kayanna	Rizzolo, Cathie
McHugh, Alison	Goss, Emily
McMahon, Catherine	Trezza, Kristen
Rocks, Sean	Burdge, Jeffrey
Rowland, Maureen	Nicol, Katherine
Seiler, Frances	Rauchbach, Patricia
Somick, Skylar	Hamilton, Kristen
Virgen, Giselle	McLain, Carolyn
<b>Wear, Jenna</b>	<b>Babula, John</b>

**EXPLANATION:** Upon submission of an approved timesheet, staff member will be paid as outlined above.

**DISTRICT**

**2024-2025 SECURITY STIPEND**

Motion #16 that, upon the recommendation of the Superintendent, the Board of Education approve the following:

Position: Security Scheduling

Description: Maintains the overtime rotation schedule for all security personnel according to TEAM provisions

Dates: 03/01/25-06/30/25  
Rate: \$800 per month - Stipend  
Funding Source: Local  
Staff: Horton, Chester

**EXPLANATION:** Staff member will be compensated as outlined above.

***DISTRICT***

***STUDENT TEACHER APPOINTMENTS 2024-2025***

Motion #17 that, upon the recommendation of the Superintendent, the Board of Education approve the following name(s) be added to the list of student teachers, and approve all Morris School District Student Teachers, as assigned for the 2024-2025 school year, and further that the Board of Education approve submission to the County Superintendent application for emergency hiring and each attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A 18A:6-7.1 et seq., 18A:6-4.13 et seq.:

**Student Teacher**

Torres, Adriana (Felician University)

***HUMAN RESOURCES/CURRICULUM***

***DISTRICT***

***SUMMER ACADEMIC PROGRAM 2025***

Motion #18 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the Summer Academic Program 2025

Program: MHS STEM Academy Summer Orientation Program  
Description: Summer Program  
Dates: July 15, 2025 - July 17, 2025  
Funding: Local  
Staff: Componile, Bernadette  
Componile, Joseph  
Doyle, Christina  
Pecoraro, Emma  
Ranawat, Surina  
Scheerer, Harrison  
Trampler, Helen

**EXPLANATION:** Upon submission of an approved timesheet, staff members will be compensated as outlined above.

***SETTLEMENT AGREEMENT AND MUTUAL RELEASE***

***PK-8***

Motion #19 that, upon the recommendation of the Superintendent, the Board of Education approve the Settlement Agreement and Mutual Release between the Morris School District Board of Education and Employee #2200.

***SETTLEMENT AGREEMENT AND MUTUAL RELEASE***

***DISTRICT***

Motion #20 that, upon the recommendation of the Superintendent, the Board of Education approve the Settlement Agreement and Mutual Release between the Morris School District Board of Education and Employee #6331.

**BUSINESS MATTERS**

**Financial Reports**

Motion #1 **Financial Reports of the Secretary to the Board of Education**  
that the Board of Education approve the following financial report as on  
file in the Business Administrator's office for the month of [January 2025](#)  
Fund 10 -- General Fund  
Fund 20 -- Special Revenue Fund  
Fund 30 -- Capital Projects Fund  
Fund 40 -- Debt Service Fund

**Statement of Cash Balances**

that the Board of Education accept the Statement of Cash Balances for the month of  
[January 2025](#) which is reconciled with the Board Secretary's Reports by fund for that  
month.

Motion #2 Pursuant to N.J.A.C. 6A:23-2.11 (c) 3, we certify that as of **January 2025**  
after review of the Secretary's monthly financial report (appropriations section)  
and upon consultation with the appropriate district officials, to the best of our  
knowledge, no major account or fund has been over expended in violation of N.J.A.C.  
6A:23-2.11(a) and that sufficient funds are available to meet the district's financial  
obligations for the remainder of the fiscal year.

Motion #3 Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of **January 2025**  
no budgetary line item account has been over-extended in violation of N.J.A.C.  
6A:23-2.11 (b).

\_\_\_\_\_  
Business Administrator/Board Secretary **March 10, 2025**  
Date

**DISTRICT**

**BUDGET TRANSFERS**

Motion #4 that, upon the recommendation of the Superintendent, the Board of Education .  
approve the Budget Transfers as on file in the Business Administrator's Office for the  
2024-2025 budget through [January 2025](#) .

**DISTRICT**

**BILLS LIST 2024-2025**

Motion #5 that, upon the recommendation of the Superintendent, the Board of Education  
approve the attached 2024-2025 bills list for the period ending:

[February 28, 2025](#) (payroll)  
[March 10, 2025](#)  
[March 11, 2024](#) (NACHA)  
[February 28, 2025](#) (Food Service)

***DISTRICT***

***MORRIS COUNTY PARK COMMISSION AGREEMENT***

Motion #6 that upon the recommendation of the Superintendent, the Board of Education approve the agreement totaling \$7,000 with the Morris County Park Commission’s William G. Mennen Sports Arena. The agreement is for use of the facility Tuesday, June 17, 2025 for the Frelinghuysen Middle School Graduation and Wednesday, June 18, 2025 for the Morristown High School Graduation.

***WASHINGTON VALLEY SCHOOLHOUSE AGREEMENT***

Motion #7 that upon the recommendation of the Superintendent, the Board of Education approve the 20 year lease agreement with the Washington Valley Community Association and Morris School District as on file in the Business Administrator’s Office.

***SEMI Corrective Action Plan***

Motion #8 that upon the recommendation of the Superintendent, the Board of Education approves [Corrective Action Plan](#) for the SEMI Federal Medicaid Reimbursement Program, to be submitted to the Executive County Superintendent of Schools with the FY26 Budget.

**EXPLANATION**

An action plan is required for districts that did not meet 100% of budgeted reimbursement revenue by June 30, 2024 and for districts that did not achieve a benchmark of at least 90% of Parent Consent Forms.

***PAYMENTS***

***PK-8***

Motion #9 that upon the recommendation of the Superintendent, the Board of Education approve Payment #16 in the amount of \$131,120.70 to Safeway Contracting, Inc, Union, NJ for the work done on the Woodland HVAC, Window and Roofing Improvements through February 24, 2025.

Motion #10 that upon the recommendation of the Superintendent, the Board of Education approve the following payments to Parette Somjen Architects:

<b>Project</b>	<b>Amount</b>
<b><i>PK-8</i></b>	
AH Bldg Management System Upgrade	\$ 200.00
AV Fire Alarm Replacement	\$ 1,700.00

AV Security Vestibule	\$ 347.39
HC Bldg Management System Upgrade	\$ 485.72
HC Security Vestibule	\$ 200.00
HC Roof Replacement	\$ 5,075.58
NP Security Vestibule	\$ 200.00
NP Fire Alarm Replacement	\$ 1,342.60
TJ Bldg Management System Upgrade	\$ 200.00
WD Security Vestibule	\$ 1,050.00
FMS Boiler Replacement	\$ 2,945.59
FMS Security Vestibule	\$ 450.00
FMS Elevator Replacement	\$ 500.00
<b>9-12</b>	
MHS Room 112 HVAC Upgrades	\$ 1,071.21
MHS Security Vestibule	\$ 700.00
MHS Roof Replacement	\$ 5,405.11
MHS Home Ec. & Life Skills HVAC Upgrades	\$ 1,193.29
MHS Home Ec. Renovations	\$ 892.31
MHS Atrium	\$ 1,100.00
MHS 2025 Pre-Referendum Services	\$17,515.41

***SALE OF SURPLUS PROPERTY***

Motion #11 WHEREAS the following property is not needed for school purposes; there exists a need for all available space at the various schools; and, the NJ Public School Contracts Law, 18A: 18A-45, requires a resolution authorizing the disposition of surplus property,

NOW, THEREFORE BE IT RESOLVED by the Morris School District Board of Education authorizes the Business Administrator to dispose of this surplus property. The items that are in saleable condition will be listed on the online auction site [www.GovDeals.com](http://www.GovDeals.com) or sold through a 3rd party vendor. The sale is being conducted pursuant to Local Finance Notice 2008-9. The terms and conditions of the agreement entered into with GovDeals are available on the vendor's website and available in the Morris School district's Business Office. Items not sold within 14 days of listing may

be removed from district premises at no cost to the district. Items listed as salvage will be removed from school property.

<b>Description</b>	<b>Quantity</b>	<b>Age</b>	<b>Asset Tag #</b>	<b>Location</b>	<b>Comment</b>
<b>PK-8</b>					
Table - wooden	2	20+ years	N/A	AH	Worn; no longer needed
<b>DISTRICT</b>					
Filing Cabinet	5	20+ years	N/A	Central Office	Worn; replaced
Table	5	20+ years	N/A	Central Office	Worn; replaced
Bookshelf	1	20+ years	N/A	Central Office	Worn; replaced
Desk	7	20+ years	N/A	Central Office	Worn; replaced

**DISTRICT**

***PROFESSIONAL SERVICES 2024-2025***

Motion #12 WHEREAS there exists a need for professional services for 2024-2025 and funds are available for these purposes,

WHEREAS the Public School Contracts Law (Chapter 114, Laws of 1977) requires that the Resolution authorizing the award of contracts for professional services without competitive bids be publicly adopted,

NOW THEREFORE BE IT RESOLVED by the Morris School District Board of Education that the following be engaged as follows:

PenServ Plan Services Inc.                      Third Party Administrator for the  
 403(b) and 457(b) Retirement Plans

**EXPLANATION**

Due to recent IRS legislation affecting retirement plans, a third party administrator is needed to manage the 403(b) and 457(b) retirement plans.

***TRAVEL & REIMBURSEMENT***

Motion #13 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

WHEREAS, employees are attending conferences, conventions, staff training seminars or workshops as depicted on [attachment](#): and

WHEREAS, the attendance at stated functions was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendees; and

WHEREAS, the attendance at the functions was approved as critical to the instructional needs of the school district or furthering the efficient operation of the school district; and

WHEREAS, the travel and related expenses particular to attendance at these functions are in compliance with the state travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget; be it

RESOLVED, that the board approves the travel and related expenses particular to attendance at these functions.

**DISTRICT**

**PRELIMINARY BUDGET**

***SUBMISSION OF PRELIMINARY BUDGET 2025-2026***

Motion #14 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

BE IT RESOLVED that the preliminary budget be approved for the 2025-2026 School Year using the 2025-2026 state aid figures and the Secretary of the Board of Education be authorized to submit to the Executive County Superintendent for approval in accordance with N.J.S.A. 18A:7F-5 and 18A:F-6:

	<b><u>GENERAL FUND</u></b>	<b><u>SPECIAL REVENUES</u></b>	<b><u>TOTAL</u></b>
<b>2025-2026 Total Expenditures</b>	\$ 134,962,231	\$ 16,169,810	\$ 151,132,041
<b>Less: Anticipated Revenues</b>	< \$ 27,307,157 >	< \$ 16,169,810 >	< \$ 43,476,967 >
<b>Taxes to be Raised</b>	\$ 107,655,074	\$ 0	\$ 107,655,074

Adjustment for Banked Cap: \$1,756,065

BE IT RESOLVED that the Board of Education includes in the tentative budget the adjustment for banked cap in the amount of \$1,756,065. In accordance with N.J.A.C. 6A:23A-10.3(b), the district has fully exhausted all eligible statutory spending authority. The adjustment is needed to maintain current programming and necessary building improvements.

BE IT FURTHER RESOLVED, the Secretary of the Board of Education be authorized to advertise said preliminary budget in the Daily Record in accordance with the form suggested by the New Jersey Department of Education and according to law;

BE IT FURTHER RESOLVED, a public hearing on the budget for the 2025-2026 school year will be held at Morristown High School on April 28, 2025 at 7:30pm.

**CAPITAL RESERVE ACCOUNT WITHDRAWAL**

Motion #15 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

BE IT RESOLVED, that the Morris School District Board of Education includes in the budget a capital reserve withdrawal in the amount of \$682,093 for the following project:

Turf Field- Harter Rd	\$682,093
-----------------------	-----------

**MAINTENANCE RESERVE ACCOUNT WITHDRAWAL**

Motion #16 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution

BE IT RESOLVED, that the Morris School District Board of Education includes in the budget a maintenance reserve withdrawal in the amount of \$1,000,000 for qualifying projects such as door, floor, playground, steps and railing replacements and paving repairs.

**PROFESSIONAL SERVICES 2025-2026**

Motion #17 WHEREAS, pursuant to N.J.A.C. 6A:23A:5.2 (a) a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A:9.3-14

NOW, THEREFORE, BE IT RESOLVED, that the Morris Board of Education hereby establishes the following maximums for the 2025-2026 school year as follows:

Architecture/Engineering *	\$ 179,000
Legal	281,000
Audit	54,300
Private Investigator	10,000
Physician	<u>108,000</u>
Total	\$ 632,300

BE IT FURTHER RESOLVED, that the School Business Administrator track and record these costs to ensure that the maximum amount is not exceeded.

\* Does not include projects funded through Capital Reserve.

## **MAXIMUM TRAVEL**

Motion #18 WHEREAS, pursuant to N.J.A.C. 6A:23A-7.3, the Morris School District Board of Education must establish a maximum travel dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

BE IT RESOLVED that the Board of Education includes in the tentative budget a maximum travel expenditure supported by State and local funds in the amount of **\$113,739** for the 2025-2026 school year. The maximum travel expenditure amount supported by State and local funds for the 2024-2025 school year is **\$118,248**, of which **\$35,233** has been spent and **\$10,024** is encumbered as of March 4, 2025. WHEREAS, the Board of Education resolution did not address the election to exclude travel expenditures supported by federal funds from the maximum travel expenditure amount; and

BE IT RESOLVED that the Morris School District Board of Education hereby elects to exclude federal travel expenditures supported by federal funds from the maximum travel expenditure amount and reaffirms the maximum travel expenditure amount for the 2025-2026 school year to be **\$113,739**.

## **TRAVEL AND RELATED EXPENSE REIMBURSEMENT**

Motion #19 WHEREAS, The Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district;

AND, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board;

AND, a board of education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30);

AND, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms;

BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education includes in the tentative budget travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of **\$113,739** for all staff and board members for the 2025-2026 school year. The School Business Administrator/Board

Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

**PRESCHOOL EDUCATION AID BUDGET**

Motion #20 that upon the recommendation of the Superintendent, the Board of Education approves the submission of the 2025-2026 Preschool Education Aid grant in the amount of \$11,576,368 to the Department of Education, Division of Early Childhood Education. The grant includes \$996,036 district funds to support students with disabilities in the General Education classroom.