



TOWN OF MARBLEHEAD
Recreation & Parks Department



MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) entered into this the 2 day of **September**____, 2021 by and between the Recreation and Parks Commission, 10 Humphrey Street, Marblehead, MA (“Rec and Park”) and the Town of Marblehead School Department, by and through the School Committee, 9 Widger Road, Marblehead (“Schools”).

WHEREAS in an effort to save the Rec and Park and the Schools money and provide more efficient and effective services and in an attempt to eliminate the duplication of services the parties are entering this MOU; and

WHEREAS, in furtherance thereof the Rec and Park and the Schools have determined that certain maintenance activities of athletic fields and related facilities can be shared and want to be clear on which entity has responsibility for which activity; and

WHEREAS, the parties understand that the MOU may be amended from time to time in order to fully realize the benefit of this arrangement and assure that the costs are properly accounted for against the responsible parties budgets.

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged and for the mutual promises set forth herein, the parties agree as follows:

Services Performed.

The parties hereto agree that they shall share in certain maintenance services as set forth on Exhibit A attached hereto.

Each of the parties shall be responsible to perform those maintenance activities as specifically set forth on Exhibit A. Any facility not included on Exhibit A shall be the responsibility of the entity which has care custody and control of that facility.

Professional and Timely Performance: At all times the party providing the services shall perform said services in the same manner and to the same extent as if said services were being performed for the provider of said services. Services shall be completed on a first come first serve basis, except for emergencies. Any dispute about the priority of when the services should be provided and what priority it assumes, shall be resolved by the Superintendent of Schools and the Rec and Park Superintendent, who shall reasonably take into account the needs of both parties and the urgency of the need for the service.

All services shall be performed in a professional manner consistent with the standards governing said services.



TOWN OF MARBLEHEAD
Recreation & Parks Department



Memorandum of Understanding (page 2)

Term and Termination: Each party agrees that this MOU shall be effective from **September 2, 2021** for the remainder of FY22 and in the event the parties desire to renew this agreement, they may do so with a mutually signed written agreement. No party may terminate this MOU without first providing the other with 90 days written notice of termination. Upon said notice, at the end of the 90 period, this agreement shall be terminated and both parties shall be responsible for any costs incurred until the date of termination.

Employment: Any employee performing the services hereunder shall be considered an employee only of the party providing said services and shall not by this MOU in anyway be deemed an employee of the receiving party.

Authority: The persons signing this agreement represent that they have received the appropriate vote from the School Committee and the Recreation and Parks Commission to enter into this MOU and said votes are attached hereto.

WITNESS on the date hereinabove, the duly authorized signatures of the Rec and Park and the School on two (2) counterparts of this MOU, each of which shall be considered to be an original, for all intents and purposes. This MOU shall be considered a valid and binding agreement between the parties.

Marblehead Recreation and Parks Commission

Marblehead School Committee

By: _____
Its Chair, Duly Authorized

By: _____
Its Chair, Duly Authorized



TOWN OF MARBLEHEAD
Recreation & Parks Department



Memorandum of Understanding

Marblehead Recreation and Park Department and Marblehead Public Schools

Marblehead Recreation and Park Department will:

Cut all grass areas on non-athletic Marblehead School District properties.

Spring and Fall cleanups at Marblehead School District properties.

Cut grass, apply fertilizer, overseed, aerate, be responsible for all sports turf management, and groom the skinned infield surfaces.

Prepare all Marblehead School District athletic fields for MIAA games.

Paint all lines on Marblehead School District athletic fields and Marblehead Recreation and Park Department athletic fields used for MIAA games.

Manage irrigation on all Marblehead School District athletic fields. Open and close the systems. Make minor repairs with the cost borne by Recreation and Parks (up to \$1,000.00). Major repairs will be outsourced, and the cost of materials and labor will be the responsibility of the Marblehead School District.

Install playground fiber on all Marblehead School District playgrounds. The cost of the playground fiber is the responsibility of the Marblehead School District.

Install bark mulch at Veterans Middle School (Town Meeting and back to school in the fall) and Marblehead High School (graduation and back to school in the fall). The cost of the bark mulch is the responsibility of the Marblehead School District.

Place trash barrels strategically at playing fields on Marblehead School District property and empty barrels when full.

Schedule all Marblehead School District athletic fields for Marblehead Youth Sports, in conjunction with Marblehead High School Athletic Department and Administration.

Carry out any special requests on a case by case request and as time and man-power permits.



TOWN OF MARBLEHEAD
Recreation & Parks Department



Piper Field

Groom the at intervals determined by hours of use as specified by the manufacturer (every sixty hours of use). For this field it is once every three weeks from April 1 to June 15 and August 15 to Thanksgiving and once in mid-summer. It should be noted that every use of the field carries a different hourly use rate associated with it. For example, one hour of a football game is equal to 2 ½ hours of use. This guideline has been determined by the manufacturer.

Hire a sub-contractor to perform GMax safety testing on Piper field annually to ensure resiliency (absorption of shock) and safety for athletes. There could be potential liability issues if the field is considered too hard for play and someone gets injured.

We have researched the purchase of the correct equipment to take care of this field in order to perform the work in house and get a better product. Rather than use harsh chemicals for disinfection, we could be doing the same thing with a tow behind ultraviolet disinfection attachment for our tractor. We also do not possess the equipment to process the infill, fully clean it, remove pieces of metal, and then restore the surface. We would consider partnering with the School District on the purchase of this equipment. Preliminary pricing for the purchase is in the \$25,000 to \$30,000 range.

Marblehead Public Schools will:

Maintain grounds at all Marblehead School District properties, except grass.

Maintain flower beds at all Marblehead School District properties.

Remove all nets and sports equipment used by school teams from playing fields on Marblehead School District property at the end of each day.

Ensure that Marblehead High School softball set up the temporary fence at the start of the High School softball season and takes the fence down immediately at the end of the Marblehead Youth Softball Season.

Form a subcommittee to review the needs and expectations for the Lucretia & Joseph Brown Elementary School.

AGREEMENT

BETWEEN THE

SCHOOL COMMITTEE
OF THE
TOWN OF MARBLEHEAD

AND THE
MARBLEHEAD PUBLIC SCHOOLS

CUSTODIAN'S ASSOCIATION

July 1, 2021 – June 30, 2024

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AGREEMENT entered into on this 1st day of July 2021 by and between the Marblehead School Committee, hereinafter referred to as the "Committee" and the Marblehead Public Schools Custodians' Association, hereinafter referred to as the "Association."

ARTICLE 1

SECTION 1 - RECOGNITION

Subject to any applicable provisions of state and federal law or regulation now or hereinafter in effect, the Committee recognizes the Association as the exclusive bargaining representative of the employees of the unit described in Section 2 hereof.

SECTION 2 - UNIT DESCRIPTION

The collective bargaining unit represented by the Association and recognized by the Committee in Section 1 hereof is described as follows:

All permanent fulltime custodians and maintenance personnel of the Facilities Department, including bus driver/custodian and maintenance supervisor, but excluding all other employees and supervisors of the Marblehead School Department and the Town of Marblehead.

The word "employee" as used in this Agreement shall, unless the context requires otherwise, mean all persons employed as custodians and maintenance persons recognized by the Committee as being in the bargaining unit.

ARTICLE 2 NON-DISCRIMINATION

There shall be no discrimination, interference, retaliation, restraint or coercion by the Committee, Association, or their respective agents against any employee because of his/her membership or non-membership in the Association and activities on behalf of the Association.

No one shall be required to become or remain a member of the Association as a condition of employment for the Marblehead School Department.

ARTICLE 3

SECTION 1 - HOURS OF WORK

The normal working period per week for the day shift shall be forty (40) hours. The normal working period per week for the late shifts (those employees whose consecutive working hours begin at 12:00 noon or later on a regularly scheduled basis) shall be forty (40) hours and compensation shall be at the employee's hourly rate for the day shift plus a night differential. Night differential for 2nd shift (currently 2 pm to 10:30 pm) employees shall be \$17.38 per week. . Employees who do not work a full week on the 2nd shift (unless they are a regularly scheduled

night shift employee who worked less than a full week due to the use of sick leave) shall receive the prorated amount of the night differential based on the days actually worked on a night shift during the week. The beginning and end of the payroll week shall be determined by the Committee and shall consist of any seven (7) consecutive days used by the employer for payroll purposes excluding Saturdays and Sundays. The night shift differential shall only be paid when school is in session.

The Committee agrees that in the event it makes a shift change it will, whenever practicable, and subject to the purpose of the change or operating needs, first seek qualified volunteers.

The Committee agrees that in the event a change is to be made in an employee's hours, it will, where such change is foreseeable so as to allow for ten (10) days notice, give such notice prior to effectuating the change.

SECTION 2 - OVERTIME

Whenever the word "overtime" is used in this Agreement, it shall mean the time during which an employee is required to work in excess of forty (40) hours in any work week or in excess of eight (8) hours per day, excluding personal leave and vacation leave, whichever total number of overtime hours, daily or weekly, is the greater in any one work week, but without duplication. Hours worked excludes personal leave and vacation leave, but shall include holiday leave, sick leave, funeral leave, jury duty leave and Association Business Leave. All overtime assigned by the Committee shall be paid at the rate of time and one-half of the employee's regular hourly rate of pay and to the nearest one-half (1/2) hour. There shall be no pyramiding or duplication of overtime.

It is recognized that the assignment of overtime work for employees is the function of the Committee in keeping with its responsibility for meeting its obligations to the citizens of the Community. Subject to the requirements of the Committee, overtime work will be assigned as follows:

1. The head custodian of each building shall be responsible for the distribution of all overtime within his/her building, and to see that this is done on a rotating basis; with a posted listing of all employees by seniority, and this list is to be used to record all overtime.
2. If additional overtime in a particular school is required, it will be distributed equitably among other employees.
3. Assignment of overtime as provided above shall first be on a voluntary basis. In the event the Committee, or its representative, determines that there are not a sufficient number of qualified volunteers, overtime shall be mandatory in the inverse order of seniority amongst the qualified employees. In the event that an employee is forced to work mandatory overtime, pursuant to this Section, the employee shall be paid overtime regardless of whether they have met the overtime hours threshold in accordance with Section 2 of this Article. The time from which an employee has been excused from overtime shall be credited on the record as though he/she actually worked (for distribution purposes only) and his/her name will drop to the bottom of the rotating list.

The same provisions shall exist whenever any private person or organization has contracted for the services of a custodian for a function to be held in any school building. The same list shall be used to distribute this overtime and the rate of pay shall be as stipulated in the rental contract as authorized by the School Committee.

Any employee who has completed his/her normal work day and has left the premises and is recalled to work before the next day's normal starting time shall be paid at the rate of time and one-half (1 1/2) with a guaranteed minimum of four (4) hours' pay at time and one-half. The recall provisions set forth herein shall not apply to the weekend safety and security checks.

ARTICLE 4 HOLIDAYS

Employees shall receive one (1) day of regular straight time pay for the day (including Saturday and Sunday) on which each of the following holidays are observed by the Commonwealth of Massachusetts.

Day before New Years *

New Years Day

Martin Luther King Jr.'s Birthday

Presidents' Day

Patriot's Day

Memorial Day

Independence Day

Labor Day

Indigenous People's Day

Veterans Day

Thanksgiving Day

Day After Thanksgiving

Christmas Day

* The day before New Year's Day is an additional paid holiday provided it does not fall on a Saturday or a Sunday.

The Superintendent or his/her designee will at a minimum assign one employee to work at each School building on the day before New Year's Day, should there be employees scheduled to work in the building that day. The Director of Facilities or his/her designee will first seek volunteers but then make the employee building assignment on a rotating basis starting with the least senior employee.

The Superintendent or his/her designee will determine by December 15, which, if any, building(s) will require staffing.

An employee who works on the day before New Year's Day will be awarded one vacation day. If any of the holidays listed above falls during an employee's vacation leave, he/she shall be granted an additional day's paid vacation.

The Association acknowledges and agrees that the only holidays to which they are entitled are those specifically listed in Article 4.

**ARTICLE 5
VACATIONS**

Full-time employees shall be entitled to vacation with pay, subject to the terms and conditions hereinafter provided, in accordance with the following schedule:

Length of Continuous Service as Employee as of Annual Accrual Date / Amount of Vacation

Less than five (5) years of continuous service	Two (2) Weeks
More than five (5) years of continuous service but less than ten (10) years	Three (3) Weeks
More than ten (10) years of continuous service but less than sixteen (16) years	Four (4) Weeks
More than sixteen (16) years of continuous service and up to seventeen (17) years	Four (4) weeks and two days
More than seventeen (17) years of continuous service	Five (5) weeks

The parties have agreed that as of July 1, 2016, the vacation year will be changed from January 1st through December 31st (calendar year) to July 1st through June 30th (fiscal year), and the accrual date for vacation time will be changed from January 1st to July 1st of each year. Therefore, as of July 1, 2016, employees will receive their vacation time accruals based on their years of continuous service as of July 1st of each year.

In order to transition from the calendar year to the fiscal year, the parties agree to the following: eligible employees accrued their full yearly allotment of vacation time on January 1, 2015 for the vacation year of January 1, 2015 through December 31, 2015. On January 1, 2016, eligible employees will accrue one-half of their yearly vacation time allotment and, to accommodate the transition, will be allowed until June 30, 2017 to use this accrued vacation time. On July 1, 2016, eligible employees will accrue their full yearly allotment of vacation time for the vacation year of July 1, 2016 through June 30, 2017. Eligible employees will thereafter receive their full yearly vacation allotment on July 1st of each year based on their years of continuous service as of July 1st of each year. New employees will receive prorated vacation time from the date of hire through June 30th of the first year, Upon July 1, they will receive their vacation allotment in accordance with the schedule above.

The School Administration shall have the sole discretion to approve vacation leave requests so as to maintain and retain a reasonably balanced work force during the year. Employees must provide vacation leave requests to the Superintendent or his/her designee at a minimum of five days prior to the requested vacation. Exceptions can be granted by the Superintendent following written request.

Vacations shall not be accumulated. Employees who are not allowed by the Administration to take the vacation to which they are entitled within the schedule established by the Administration shall not lose their vacation. In buildings having more than one custodian, then within the vacation schedule designated by the Administration, seniority shall apply in selecting the vacation periods, subject to the needs of the system.

ARTICLE 6 SICK LEAVE

All full-time employees shall be entitled to fifteen (15) working days per year sick leave with pay. Unused sick leave may be accumulated to an amount not in excess of one hundred eighty (180) working days. The maximum amount of unused sick leave days against which the applicable percentage applies under Article 12, Section 5 shall be as follows: 170 days

Employees shall call in sick to the Director of Facilities or his designee as soon as practicable but in no event later than 1 hour before their shift start time. The Director of Facilities shall notify the Head Custodian where the employee is assigned. In the event of an emergency sick call, employees shall call in sick as soon as possible.

The Superintendent, or his/her designee, may require an employee to provide a doctor's note substantiating the employee's need for sick leave upon the employee taking a fourth consecutive sick day.

The parties have agreed that as of July 1, 2016, the annual accrual date for sick time will be changed from January 1st to July 1st of each year.

In order to transition to this change, the parties agree to the following: On January 1, 2016, eligible employees will accrue one-half of their yearly sick time allotment. On July 1, 2016, eligible employees will accrue their full yearly allotment of sick time. Eligible employees will thereafter accrue their full yearly sick time allotment on July 1st of each year.

Employees shall be given a written accounting of accumulated sick leave days no later than October 30 of each year.

Employees who have exhausted their annual and accumulated sick leave may request additional sick leave days. The request shall be made in writing to the Superintendent, or his/her designee. The granting or denial of any such request by the Superintendent, or his/her designee, shall not be subject to challenge.

**ARTICLE 7
OTHER LEAVES**

SECTION 1 - FUNERAL LEAVE

In the case of death of the employee's husband, wife, brother, sister, son, daughter, grandparent, grandchild, mother-in-law, father-in-law, brother-in-law, sister-in-law, aunt, uncle and other member of the employee's immediate household, the School Administration shall grant the employee a leave of absence without loss of pay for a period of up to five (5) days (i.e., the employee does not automatically receive five (5) days but shall be granted a leave of absence of between one (1) and five (5) days).

SECTION 2 - PERSONAL DAYS

Each employee shall be entitled to two (2) paid personal days per contract year for imperative personal, legal business, or imperative household or imperative family matters which necessitates the employee's presence and cannot be scheduled outside of work hours. Employees hired after January will receive one personal day. The employee will give at least 72 hours notice, when possible. Personal days cannot be taken on days immediately preceding or following holidays or vacations. Exception can be granted by the Superintendent following written request.

ARTICLE 8

SECTION 1 - JURY DUTY

The Committee agrees to make up the difference in an employee's wages between the employee's regular week's wage and the compensation received for jury duty, provided, however, he/she reports for work on each workday when he/she is excused from such duty. A certificate setting forth the amount received by such employee for jury pay shall be delivered to the Committee by the employee.

SECTION 2 - ASSOCIATION BUSINESS LEAVE

Three (3) of the four (4) members of the Association's negotiating and grievance committee shall be granted leave from duty with no loss of pay or benefits for all collective bargaining meetings between the School Committee and the Association for the purposes of negotiating the terms of a contract when such meetings take place during the time such members are scheduled to be on duty.

Further, that such leave shall also apply when the negotiating and grievance committee is required to meet with the School Committee or other school administration personnel for the purpose of processing grievances when such meetings take place during the time such committee members are scheduled to be on duty.

Upon a request to the superintendent or his/her designee, which shall not be unreasonably denied, the Association will be permitted up to two (2) meetings to prepare proposals for successor contract negotiations.

These meetings shall be held between 2:30 pm and 4:30 pm unless agreed otherwise. Also, upon a request to the superintendent or his/her designee, which shall not be unreasonably denied, the Association will be permitted two (2) meetings for ratification vote for a successor contract. These meetings shall be held between 2:30 pm and 4:30 pm unless agreed otherwise.

ARTICLE 9

SECTION 1 - PROBATIONARY PERIODS

Each new employee and each employee hired after a break in service shall be considered as a probationary employee until he/she shall have actually worked one hundred eighty-five (185) full work days from the date of employment. Probationary employees may be disciplined, discharged, or otherwise terminated at the sole discretion of the Superintendent of Schools and such action shall not be subject to the grievance and arbitration provisions of the Agreement.

The Administration agrees that it will not demote, suspend, discharge or take other disciplinary action against employees who have passed their probationary period and who are continued in the employ of the Marblehead School District without just cause.

SECTION 2 - JOB POSTING - BIDDING

Before hiring an individual to fill a permanent vacancy and positions covered by this Agreement, the Administration shall post a notice of vacancy in each school, with a job description, for a period of not greater than fifteen (15) working days, should it be the intention of the Administration to fill the vacancy.

All individuals interested in applying for the vacancy, whether from the inside or outside, must apply in writing during the applicable posting period.

After initial screening of all applications, those candidates who are determined as leading candidates for the position will have interviews promptly scheduled.

Upon acceptance of the position by the successful candidate, all of the candidates from within the system and others from without who have received interviews, will be notified of the Administration's action.

SECTION 3 - GRIEVANCE PROCEDURE

Any grievance, which may arise between the parties hereto, shall be presented in the following manner and order and within the time limits set forth herein. A grievance is defined as a claim concerning the meaning or application of any of the provisions of this Agreement.

Step 1. The employee, or a representative of the Association shall take up the grievance with the employee's immediate supervisor within fourteen (14) calendar days of the date of the grievance or of the date the employee first acquired knowledge or should have acquired knowledge of its

occurrence. Such grievance shall be submitted in writing. The employee's immediate supervisor shall attempt to adjust the matter and shall respond within fourteen (14) calendar days after the submission of the grievance to him/her in Step 1.

Step 2. If the grievance has not been settled in Step 1, it shall be taken up with the Superintendent, or his/her designated representative within seven (7) calendar days after the supervisor's response is due or received, whichever is earlier. Such grievance shall be submitted in writing. The Superintendent shall respond in writing within ten (10) calendar days after the submission of the grievance to him/her in Step 2.

Step 3. (Not Applicable to Grievances Involving Discipline) If the grievance is still unresolved, the Association may, within ten (10) calendar days after the reply of the Superintendent is due or received, whichever is earlier, submit the grievance to the Committee. The Committee shall meet with the aggrieved employee and representative of the Association within twenty-one (21) calendar days after receipt of the written grievance in an effort to resolve the matter.

Step 4. If the grievance cannot be resolved by and between the Committee and the aggrieved employee and the Association, or the Superintendent, as the case may be, within fifteen (15) calendar days after the meeting held in Step 3, or Step 2, as the case may be, then the matter may be submitted to arbitration within thirty (30) days thereafter by either the Committee, or the Administration, as the case may be, or the Association pursuant to the Labor Arbitration Rules of the American Arbitration Association.

Failure of the grievant to present a grievance within and to advance it in accordance with any of the time limits set forth in the grievance procedure shall constitute a resolution of the grievance against the grievant. The time limits set forth herein may be enlarged by the written consent of the parties hereto. In the event any of the parties to whom the grievance is presented as hereinbefore provided fails to respond within the time limits provided, it shall be deemed a denial of the grievance.

The arbitrator's authority shall be limited to matters involving the interpretation and application of the provisions of this Agreement. The arbitrator may not modify, amend, delete or add to the terms of this Agreement. Within the limits of his/her authority, the decision of the arbitrator, to the extent provided by law, shall be final and binding. The fees and expenses of the arbitrator shall be borne equally by the parties. No employee shall have the right to require arbitration.

The Committee will make available, upon request, such records which the Committee and the Association agree are pertinent to the arbitration and are not, in the opinion of the Committee, of a confidential nature.

**ARTICLE 10
PROMOTIONS**

In the event two or more candidates from within the bargaining unit are equally qualified for a position upon which they have made bids pursuant to Article 9, Section 2, the employee having the most seniority shall be selected as one of the finalists for the position.

Except as hereinafter provided, a candidate from within the bargaining unit shall be awarded the position over a candidate from without the bargaining unit, where the inside candidate's qualifications equal or exceed the qualifications of the candidate from without. The Administration may reject all applicants, however, and re-post and re-advertise said position, as desired.

"Qualifications" as used in this Article shall include but shall not be limited to such factors as ability, skill, previous training, experience, , performance, record of absenteeism and tardiness and ability to relate to the public.

The successful applicant shall be given a fourteen (14) calendar day trial period in the new position at the applicable rate of pay. If, at the end of the trial period, the applicant (if an incumbent employee) desires to return to his/her old position, or it is determined by the Administration that the employee is not qualified to perform the work, he/she shall be returned to his/her old position and pay rate. The Administration may extend the trial period up to an additional 76 calendar days.

This Article shall not be applicable to the position of Maintenance Supervisor. The appointment of Maintenance Supervisor shall not be subject to challenge.

**ARTICLE 11
TRANSFERS**

The School District shall have the right, after consultation with the union, to make any permanent transfer so long as the transfer is within the same shift (i.e., 1st, 2nd) and is done in the best interest of the School District

The School District shall have the right to make any permanent transfers (including those between shifts) if qualifications are not equal. If qualifications are equal, the School District shall have the right to make permanent transfers (including those between shifts) only if done in the inverse order of seniority.

Temporary transfers may be made by the Administration without regard to seniority. A temporary transfer is a transfer of ten (10) work days or less.

Temporary transfers involving (a) a change from the day shift to a shift which if worked on a regularly scheduled basis would entitle the employee to the night shift differential, or (b) a change from a shift in which the employee is then receiving the night shift differential to a day shift, will carry the following compensation in addition to the employee's hourly rate:

- | | |
|--|---|
| (a) Temporary transfer from day shift to night shift | Amount equal to night shift differential rate |
|--|---|

(b) Temporary transfer from
night shift to day shift

Amount equal to one and one-half
(1 1/2) times night shift differential
rate

"Qualifications" as used in this Article shall include, but shall not be limited to, such factors as ability, skills, previous training, experience, , performance, record of absenteeism and tardiness and the ability to relate to the public.

ARTICLE 12 COMPENSATION

SECTION 1 - JOB CLASSIFICATION

Regular full-time employees shall be eligible for consideration for advancement of one step on July 1 of each year. after at least six (6) months of continuous service. (If a new hire does not have at least six (6) months of continuous service, they will not be eligible for a step until the following July 1.)The Administration reserves the right to withhold increments from an employee doing unsatisfactory work.

Any employee promoted or reclassified to a higher rated position shall enter it at the minimum rate (or step) for the appropriate compensation grade; except however, that if his/her existing rate is the same or higher than the minimum rate for the higher-rated position, he/she shall be moved to the next higher step above his/her present salary.

SECTION 2 - JOB DESCRIPTIONS

The School Committee shall issue, and maintain current, functional job descriptions of all positions covered under this contract. Said job descriptions shall be made available to all applicable employees for the purpose of job bidding and job reclassification.

The Administration will share proposed changes in job descriptions with the Association in sufficient time for the Association to respond prior to the Administration making a final decision regarding implementation.

SECTION 3 - SALARY SCHEDULE

The salary of each employee of the bargaining unit shall be determined pursuant to the following provisions of this section, except as otherwise noted in the below pay schedules. Direct deposit is mandated for all bargaining unit employees.

(a) ***Custodian Tables (weekly pay) 2021 – 2024***

7/1/2021 through 12/31/2021						
0%	Custodians Contract					
Group	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
7	689.18	723.65	759.85	797.88	837.72	0
8	689.18	723.65	759.85	797.88	837.72	879.61
9	723.65	759.85	797.89	837.72	879.61	923.65
10	759.85	797.89	837.72	879.61	923.65	969.78
11	797.89	837.72	879.61	923.65	969.78	1,018.07
12	837.72	879.61	923.65	969.78	1,018.07	1,069.18
13	879.61	923.65	969.78	1,018.07	1,069.18	1,122.66
14	923.65	969.78	1,018.07	1,069.18	1,122.66	1,178.76
15	969.78	1,018.06	1,069.18	1,122.67	1,178.76	1,237.73
16	1,018.07	1,069.18	1,122.66	1,178.76	1,237.73	1,299.60
17	1,068.96	1,122.64	1,178.80	1,237.70	1,299.61	1,364.58

1/1/2022 through 6/30/2022						
1%	Custodians Contract					
Group	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
7	696.07	730.89	767.45	805.86	846.10	0.00
8	696.07	730.89	767.45	805.86	846.10	888.41
9	730.89	767.45	805.87	846.10	888.41	932.89
10	767.45	805.87	846.10	888.41	932.89	979.48
11	805.87	846.10	888.41	932.89	979.48	1028.25
12	846.10	888.41	932.89	979.48	1028.25	1079.87
13	888.41	932.89	979.48	1028.25	1079.87	1133.89
14	932.89	979.48	1028.25	1079.87	1133.89	1190.55
15	979.48	1028.24	1079.87	1133.90	1190.55	1250.11
16	1028.25	1079.87	1133.89	1190.55	1250.11	1312.60
17	1079.65	1133.87	1190.59	1250.08	1312.61	1378.23

7/1/2022 through 12/31/2022						
1%	Custodians Contract					
Group	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
7	703.03	738.20	775.12	813.92	854.56	0.00
8	703.03	738.20	775.12	813.92	854.56	897.29
9	738.20	775.12	813.93	854.56	897.29	942.22
10	775.12	813.93	854.56	897.29	942.22	989.27
11	813.93	854.56	897.29	942.22	989.27	1038.53
12	854.56	897.29	942.22	989.27	1038.53	1090.67
13	897.29	942.22	989.27	1038.53	1090.67	1145.23
14	942.22	989.27	1038.53	1090.67	1145.23	1202.45
15	989.27	1038.52	1090.67	1145.24	1202.45	1262.61
16	1038.53	1090.67	1145.23	1202.45	1262.61	1325.72
17	1090.45	1145.21	1202.49	1262.58	1325.73	1392.01

1/1/2023 through 6/30/2023						
1%	Custodians Contract					
Group	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
7	710.06	745.58	782.87	822.06	863.10	0.00
8	710.06	745.58	782.87	822.06	863.10	906.26
9	745.58	782.87	822.07	863.10	906.26	951.64
10	782.87	822.07	863.10	906.26	951.64	999.17
11	822.07	863.10	906.26	951.64	999.17	1048.92
12	863.10	906.26	951.64	999.17	1048.92	1101.58
13	906.26	951.64	999.17	1048.92	1101.58	1156.68
14	951.64	999.17	1048.92	1101.58	1156.68	1214.48
15	999.17	1048.91	1101.58	1156.69	1214.48	1275.23
16	1048.92	1101.58	1156.68	1214.48	1275.23	1338.98
17	1101.35	1156.66	1214.52	1275.20	1338.99	1405.93

7/1/2023 through 6/30/2024						
2%	Custodians Contract					
Group	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
7	724.26	760.49	798.53	838.50	880.37	0.00
8	724.26	760.49	798.53	838.50	880.37	924.39
9	760.49	798.53	838.51	880.37	924.39	970.67
10	798.53	838.51	880.37	924.39	970.67	1019.15
11	838.51	880.37	924.39	970.67	1019.15	1069.90
12	880.37	924.39	970.67	1019.15	1069.90	1123.61
13	924.39	970.67	1019.15	1069.90	1123.61	1179.81
14	970.67	1019.15	1069.90	1123.61	1179.81	1238.77
15	1019.15	1069.89	1123.61	1179.82	1238.77	1300.74
16	1069.90	1123.61	1179.81	1238.77	1300.74	1365.76
17	1123.38	1179.79	1238.81	1300.71	1365.77	1434.05

(b) (1) Classifications

The Administration reserves the right to start employees at a step rate greater than Step One (1) of the group involved but not greater than the step rate of any employee then employed in the group involved.

Maintenance staff with licenses in electrical, plumbing and HVAC fields may be placed from 1st step to final step, excluding merit steps, at the discretion of the Superintendent, effective June 1, 2001.

Group 7
Custodians
Van or Small Bus Driver

Group 12
Head Custodian
Maintenance Worker (unlicensed)
Asst. Head Custodian (Merit)

Group 8
Custodians (Merit)

Group 13
Maintenance Worker (unlicensed) (Merit)
Head Custodian (Merit)

Group 9
Large Bus Driver (CDL Licensed)

Group 15
Maintenance Supervisor (unlicensed)
Maintenance Worker (licensed)

Group 10
Small Bldg. Custodian (Merit)

Group 16
Maintenance Supervisor (unlicensed) (Merit)
Maintenance Supervisor (licensed)
Maintenance worker (licensed) (Merit)

Group 11
Asst. Head Custodian

Group 17
Maintenance Supervisor (licensed) (Merit)

(2) Merit

Pursuant to the April 29, 2015 Memorandum of Agreement between the Marblehead School Committee and the Marblehead Custodian's Association, the parties agree to form a study committee for the purpose of reviewing evaluation procedures and merit pay. This study committee shall consist of two (2) designees of the Association and two (2) designees of the Superintendent. The study committee shall make any recommendations it has by September 30, 2020, unless agreed otherwise. If no agreement is reached to change the current CBA regarding these issues, the current language of the CBA shall continue to be effective. The current language reads as follows: Employees in each group shall have the opportunity to advance one (1) group for meritorious performance, subject to the following terms and conditions:

- (a) The employee must have served at the top step of his/her group for at least one full year.

- (b) The employee must receive an excellent rating on his/her then current evaluation instrument by at least two members of his/her evaluation team. The evaluation teams shall be as follows:

Classification	Evaluators
Custodians	Head Custodians
Bus Drivers	Principal or Designee
	Director of Facilities
Head and Asst. Head Custodians	Principal or Designee
Assistant Superintendent	Director of Facilities
Maintenance Worker	Director of Facilities
Maintenance Supervisor	Assistant Superintendent

- (c) The meritorious advancement shall be limited to a period of two (2) years. At the end of the two-year period, the employee will be reviewed again to determine whether he/she will return to his/her original group or stay in the meritorious advanced group for another two years, etc.
- The decision of the evaluation group to grant meritorious advancement, to deny meritorious advancement, or to return an employee to his/her original group shall not be subject to challenge. The evaluation team, however, shall as a courtesy inform any employee who is not meritoriously advanced of the reasons the employee was rated less than excellent.
- An employee who is denied merit or returned to his/her original group shall have the right, upon written request to the Superintendent, to discuss such denial with the Superintendent. The denial by the Superintendent shall not be subject to challenge.
- (d) All custodians employed as of June 21, 1988 who have been or will be meritoriously advanced prior to July 1, 1989 from Group 7 or Group 8 under the terms of Article 12, Section 3(b) prior to this amendment shall remain at Group 8 as per the terms of Article 12, Section 3(b).
- (e) The “merit” provisions of this Article 12 shall not be in effect during the 7/1/98 - 6/30/99 year for all employees who were on merit during the 97-98 school year in terms of their 1998-99 placement. Rather, the following placement rules shall be applicable to all such employees in terms of their 1998-99 placement: Employees who were on “merit” during the 1997-98 year shall remain in the Same Step and Merit Group during the 1998-99 year.

Example: A custodian in Group 8, Merit, Step 5 during the 1997-98 year shall remain in Group 8, Merit, Step 5 during the 1998-99 year.

Example: A small building custodian in Group 9, Merit, Step 5 during the 1997-98 year shall remain in Group 9, Merit, Step 5, during the 1998-99 year.

The Merit pay provisions of Article 12 shall be in effect during the 1998-99 year for employees who were not on Merit during the 1997-98 year.

Effective 7/1/99:

Merit Rules Apply (Now applicable to Step 6, however).

Example: Custodians on Group 8, Step 5, Merit, in the 1997-98 year who were maintained in Group 8, Step 5 during the 1998-99 year, supra, shall only be eligible for Step 6, of Group 8 in the 1999-2000 year if they fulfill the terms and conditions of merit under Article 12. If not, they would be returned to Group 7, new Step 5.

(c) Bus Driver/Custodian (10-month position)

The position of Van and Small Bus Driver/Custodian (Group 7/8) shall be a ten-month position with the following applicable benefits:

1. Holidays: Only the listed holidays that fall within the work year.
2. Vacation: 10/12th's proration 3. Sick Leave: 12.5 per work year.
4. Funeral Leave: Same as set forth in Article 7.
5. Jury Duty: Same as set forth in Article 8.
6. Longevity: 10/12th's proration.
7. Uniform: Same as Article 12, Section 8.
8. Normal Work Year: 9/1 to 6/30.

(d) On Call Bus Driver/Custodian

The position of on call bus driver/custodian shall be as follows:

1. Paid prorata on Group 7 of Salary Schedule starting at Step 1.
2. No benefits.
3. Hours: As required by administration.

SECTION 4 - TEMPORARY ASSIGNMENT

Any employee temporarily assigned by the administration to perform the duties and responsibilities of a higher classification for a period of three (3) consecutive days worked by said employee in said classification shall be paid at the following rate: the employee shall be placed on the grade of the absent employee and at the step that reflects a

one step increase to the employee's regular pay rate and such increased pay shall commence with the fourth day of work but shall be retroactive from the first day and shall continue until the employee is relieved of such assignment.

An employee temporarily assigned to a position outside the bargaining unit shall, subject to the above conditions, receive a 5% increase in his/her regular job rate of pay.

The administration will not rotate employee assignments for the purpose of avoiding temporary assignment pay.

SECTION 5 - SICK LEAVE RETIREMENT PAY

Any employee subject to this contract shall be paid in a lump sum upon retirement under Chapter 32, an amount equal to one percent of his/her unused sick leave days for each full year worked, as shown on the records of the Town at the time of retirement not to exceed, in any event, twenty percent times one-fifth of the regular weekly rate of compensation payable to him/her at time of retirement, for each day. Such lump sum shall not in any event be construed as regular compensation under the provisions of said Chapter 32. For the purpose of this paragraph, continuous service of at least 1,040 hours per year shall be required. Anything contained herein to the contrary notwithstanding, the applicable percentage for (1) employees with over six (6) years of continuous service, who retire because of a disability, whether or not work related, and (2) employees who retire with over fifteen (15) years of continuous service, shall be twenty-five (25%) percent.

The maximum amount of sick leave days to which the applicable percentage shall apply will be 170 days.

SECTION 6 - LONGEVITY PAY

An employee who has been employed for five (5) consecutive years as a regular full-time employee, and for each applicable additional five (5) consecutive years on such basis shall be paid annually, in addition to the employee's weekly wage, longevity pay, in accordance with the following schedule. Eligibility will be determined on November 30th of each year, with payment to be included in the employee's regular payroll check on the first regular payroll week of December of that year. Only those employed on the determination date and qualified by their consecutive years of service shall receive longevity for that calendar year.

5 but less than 10 years -	\$ 500
10 but less than 15 years -	\$ 656
15 but less than 20 years -	\$ 781
20 but less than 25 years -	\$ 906
25 but less than 30 years -	\$ 1,031
30 or more years -	\$ 1,156

In the event of termination of employment prior to payment, the employee shall be paid an amount equal to that which the employee would have received had the payment been made weekly up to the time of termination of employment.

If an employee changes from part-time employment, the employee shall be credited on a prorated basis with the time employed prior to such change.

SECTION 7 - UNIFORM ALLOWANCE

- A. The Committee will provide during the contract year of the employee's first year of employment a jacket, 5 pants and 5 shirts (choice of button down or polo shirt style), orders to be placed after 90 days of employment. Thereafter, the Committee will provide during each contract year, up to 5 pair of pants and up to 5 shirts for each employee.. Thereafter, once every 3rd contract year, the Committee will provide custodians who work outside with a High-Visibility three season jacket at a cost not exceeding \$85.00.
- B. The pants and shirts supplied by the Committee constitute a uniform, which must be worn by the employee, at all times during the employee's shift, and which pants and shirts shall not be substituted by the employee with personal clothing. The uniform items are expected to be worn on a regular basis. If the uniform is not worn on a routine basis, the employee will lose the ability to receive future items on a yearly basis.
- C. The Committee shall pick the style and color but will discuss the selection with the Association.
- D. Pants and shirts will be maintained by the employee. The employee will not use the uniforms for personal purposes.
- E. No uniforms will be provided to new employees until they shall have actually worked 90 full days. If an employee's starting date is after January 1, he/she shall receive a jacket, 5 shirts and 5 pants, as provided above, but the Committee will not provide the 5 pant and 5 shirts additional for the succeeding contract year.
- F. The Administration will meet with the Association to discuss the issue of replacement of pants and shirts when said pants and shirts become unusable through normal wear and tear.
- G. Employees shall receive a shoe/boot allowance of \$100.00 per contract year. Said allowance shall only be paid upon the Administration's receipt of an appropriate proof of payment. The allowance shall not be paid to an employee in his/her first year of employment unless and until he/she works 185 full work days.
- H. The Administration will order uniforms by August 1.

**ARTICLE 13
MISCELLANEOUS ITEMS**

- 1. It is specifically understood by the Association that any policy, directive, rule or regulation of the Committee, written or unwritten, if not modified, abridged or amended by this Agreement, remains and continues in full force and effect.

All employment benefits heretofore enjoyed by employees which are not specifically provided for or abridged in the Agreement are hereby protected by the Agreement. This Agreement shall not be construed to deprive either of the parties thereto of any benefits, protections, prerequisites or conditions now and hereinafter granted or prescribed by the laws of the Commonwealth of Massachusetts.

2. Bargaining unit employees are indemnified and protected for damages or expenses arising out of the duly authorized operations of vehicles, machinery, or equipment as more fully provided in Chapter 41, Section 100a of the Massachusetts General Laws which was accepted by the Town.
3. Any employee who wishes to resign, shall give the Administration two (2) weeks notice of such intent in writing. This provision may be waived by the Administration or its agent in cases of emergency.
4. The Vice President of the Association shall be excused early from work to attend the quarterly state and national meetings of the local. Such absences will be without pay.
5. The Committee will establish a "Tool Fund" of \$600 per year during each year of this contract. This will be available for use by the administration for needed repairs of an employee's own tools when such repairs are necessitated as a result of the employee's using such tools on the job.
6. Employees who are required to use their automobiles in the performance of their duties shall be reimbursed for all such required travel at the rate established by the Federal Tax Code (currently referred to as the IRS) in effect on the date the travel occurred.
7. Daily time off: Requests for daily time off, with or without pay, shall be made in writing to the Superintendent or through an online process as utilized by the Marblehead School District. The denial or granting thereof shall not be challengeable.
8. Requests for a leave of absence, with or without pay, shall be made in writing to the Superintendent. The denial or granting thereof shall not be challengeable.
9. The Association acknowledges that the Committee has fulfilled its bargaining obligations with regard to the Drug Policy attached hereto as Exhibit A. No challenge shall be made with regard to the adoption and implementation of said policy by the Committee/Administration
10. The Town shall create and maintain employee personnel records according to the requirements of the Massachusetts Personnel Records Law, M.G.L. c. 149, Section 52C.
11. All members of the association are expected to report for call-in for weather related events (ie snow, ice, wind, etc.) . It is expected that employees will report as requested. If an employee is unable to report due to the weather conditions it shall be reported to the Director Facilities. Action of non-reporting due to weather related conditions shall not be held against an employee as long as it does not occur on a frequent and repeated basis, 12. Effective July 1, 2023,(which is the last year of this contract) it is agreed that the association members will have a revised work schedule consisting of four (4), ten (10) hours workdays per week during the months of July and August. This four (4) day work week shall be staggered among the custodial staff at each school location so that each school location will have at least one member of the custodial staff covering all school buildings Monday through Friday. A return to a regular five (5) day schedule will occur one full week prior to the return of teaching staff.

During this period of extended days during July and August, any accrued time off taken (such as vacation, sick, and personal days) shall be charged at a daily rate of 1.25 per day to account for the extended hours.

This revised work schedule is scheduled on a trial basis only and has a sunset clause with this contract ending June 30, 2024.

**ARTICLE 14
AMENDMENTS**

This Agreement shall not be amended except in writing and such amendments shall be signed by the Committee and the Association and shall be appended hereto and become a part hereof.

**ARTICLE 15
DUES DEDUCTION**

During the life of this Agreement and in accordance with the terms of the form of authorization of check-off dues hereinafter set forth in Appendix A, the Committee agrees to deduct association membership dues levied in accordance with the Constitution and By-laws of the Association from the weekly pay of each employee who shall authorize it by the signing and furnishing to it of such check-off dues form, and remit the aggregate amount to the Treasurer of the Association, together with a list of employees for whom said dues have been deducted. Such remittance shall be made on or about the 10th day of the month succeeding that in which the deductions were made. The Association will notify the Committee of the name and address of the Treasurer of the Association and such notification shall bear the signature of the President and Recording Secretary of the Association. In the event of any change of the Treasurer of the Association, the Committee shall be notified by the same method.

The Association shall indemnify and save the Committee and/or the Town of Marblehead harmless against any and all claims, demands, suits or other forms of liability which may arise by reason of any action taken in making deductions and remitting the same to the Association pursuant to the provisions of this Article.

**ARTICLE 16
COMMITTEE RIGHTS**

The listing of the following specific rights of the Committee/Administration in this Article is not intended to be nor shall it be considered restrictive of or as a waiver of any rights of the Committee/Administration not listed herein. Such managerial responsibilities shall remain exclusively with the Committee/Administration except as they may be modified by the specific provisions of this Agreement.

Among such management responsibilities as are vested exclusively in the Committee/Administration are the following: the right to hire, promote, transfer, assign and retain employees in positions with the Marblehead School District, to suspend, demote, discharge or take other disciplinary action against employees, to evaluate employees, to determine the hourly, daily and weekly schedules of employment, to relieve employees from duty because of lack of work or other legitimate reasons, to make, administer and enforce work rules and regulations, to determine the method and personnel by which the Marblehead School District's operations are to be conducted and to take

whatever action may be necessary to carry out the work of the Marblehead School District in situations of emergency.

The Committee/Administration shall have the freedom of action to discharge its responsibility for the successful operation of custodial and maintenance work including the scheduling of operations, the methods, materials and equipment used in carrying out the functions of such work and the extent to which its own or other facilities, equipment or personnel shall be used.

Any of the rights, powers and authorities which the Committee/Administration had prior to entering this collective bargaining agreement are retained by the Committee/Administration, except as specifically modified by this Agreement.

Nothing contained in this Agreement is to be construed as in any way granting or waiving rights or responsibilities of the Committee/Administration which may not be granted or waived by the Committee/Administration under the statutes of the Commonwealth of Massachusetts or any applicable Town Ordinance.

ARTICLE 17 NO STRIKE

No employee covered by this Agreement shall engage in, induce or encourage any strike, work stoppage, slowdown or withholding of services. The Association agrees that neither it nor any of its officers or agents will call, institute, authorize, participate in, sanction or ratify any such strike, work stoppage, slowdown, or withholding of services.

ARTICLE 18 REDUCTION IN FORCE

1. DEFINITION:

The following rules shall apply in the determination of which employees are to be dismissed in the event a reduction in the number of employees is deemed advisable by the Committee/Administration.

- a. Employees with the least amount of seniority shall be dismissed first provided that such employees may be retained by the Committee/Administration over more senior employees based upon an analysis of the following factors: (1) need; (2) quality and quantity of performance by the employee of his/her duties and responsibilities; (3) educational background; (4) experience; and (5) qualifications.
- b. Seniority as used herein shall mean the length of continuous service in the Marblehead School System.
- c. The Committee/Administration may assign whatever weight it desires to the aforementioned criteria provided its decision is based on said criteria. It is recognized, however, that the

Committee/Administration need not review all of said criteria. For example, an employee's evaluation may be such (negative) that a review of the other criteria could not offset such evaluations.

2. **REDUCTION IN FORCE PROCEDURE:**

The first step in a reduction in force shall be to apply the Section 1 rules in the classification affected. For example, if there are three Group 12 Maintenance Men and the Committee/Administration determines it needs two, the Committee/Administration shall determine, pursuant to Section 1, which Maintenance Man is excess. The second step shall be to determine whether there are any other classifications which the excess Maintenance Man is qualified to fill. If so, the excess Maintenance Man and the employees in said classification shall then be reviewed, in accordance with Section 1 to determine which employee is excess. In the event another employee is declared excess in the second step, the same process shall then be applied to this employee.

3. **NOTIFICATION:**

a. The Superintendent, in the event of a contemplated reduction in force, will advise the Association as to which employees he/she contemplates will be dismissed, hereinafter sometimes call "affected employee." Upon receipt of such notification, the Association and/or the affected employee shall have the right, upon request made to the Superintendent within seven (7) calendar days of such notification, to meet and confer with the Superintendent concerning the contemplated dismissals, which meeting shall take place within ten (10) calendar days of the Superintendent's receipt of the Association's and/or affected employee's written request.

b. The Association shall notify the Superintendent, in writing, no later than five (5) calendar days following the aforesaid meeting with the Superintendent as to whether the Association agrees or disagrees with the Superintendent's contemplated affected employees under the standards set forth in Section 4 of this Article. In the event of disagreement, the Association's reasons shall be set forth.

4. **REVIEW OF ADMINISTRATION DECISION:**

The standard of review of the Administration's determination under this Article shall be whether the Administration was arbitrary or capricious in making its determination. The arbitrator shall not substitute his/her judgment for that of the Administration. Any dismissal in accordance with seniority shall not be arbitrable.

5. **RECALL**

a. An employee dismissed under this Article shall have recall rights as hereinafter provided, during the two years following the effective date of dismissal.

EXAMPLE:

Effective date of dismissal: July 1, 1982

Recall rights: During the years 7/1/82 - 6/30/84. Such rights shall not exist for appointments which may be made prior to 6/30/84 but which commence subsequent to 6/30/84.

- b. In filling positions which become vacant on other than a temporary basis whenever employees have recall rights under this Article, the following rules shall be applicable:
 - 1. A new employee shall not be hired for the position where there is an employee with recall rights available to fill that position.
 - 2. Employees shall have recall rights only to the classification position from which they were dismissed.
 - 3. In the event two or more employees in the same classification have recall rights, the Administration shall recall in accordance with the rules set forth in Section 1 above.
- c. Recall notices shall be sent by certified or registered mail to the employee's last known address, with a copy of such notice being sent to the Association. The recalled shall have two weeks after receipt of the notice to accept the recall, provided, however, that said period may be extended by the Administration in its discretion. In the event the recalled employee does not accept the recall, all recall rights to the positions then involved shall terminate. The employee shall remain on the recall list for further positions, however, subject to the rules provided herein.
- d. The Association shall be furnished a recall list each September, which list shall be updated in the event of a reduction in force dismissal after submission of the September list. If no objection is made in writing by the Association within 30 days of receipt of the yearly list (or subsequent updated list) the list shall be deemed correct and no dispute with reference thereto shall become the subject matter of a grievance.
- e. In the event the Association feels that Section 5, Paragraph b of this Article has been violated, it must so notify the Superintendent in writing within five (5) days of the date it receives a copy of the notice to the person recalled. If the dispute is not resolved within fourteen (14) school days after the notice is received by the Administration, the Association may then seek arbitration. The standard of review in arbitration shall be as set forth in Section 4 of this Article.
- f. Anything contained in this Agreement to the contrary notwithstanding, the sole remedy in the event of a violation of Paragraph c of Section 5, shall be to extend the employee's recall rights provided, however, that this Paragraph f shall not be applicable upon the Association's knowledge of the recall involved, provided, however, that an arbitrator may not award any monetary remedy.

6. GENERAL

- a. Employees who are dismissed under this Article shall be entitled to retain their group membership in the Town of Marblehead group insurance plans, subject to the terms and conditions thereof, provided (a) they pay 100% of the premium cost, (b) the applicable carrier(s) does (do) not prohibit such inclusion, and (c) said inclusion is not contrary to law. The right of a dismissed

employee's continued participation as provided in this paragraph shall continue for the duration of their recall rights.

- b. Upon recall, an employee shall have all of the benefits to which he/she was entitled prior to termination, including accumulated sick leave and shall be placed one step higher on the salary schedule (unless previously on maximum) than he/she occupied upon receipt of notice of termination provided he/she would have advance to such step had he/she not been terminated. Seniority shall not accumulate during the period of time an employee is entitled to recall rights.

ARTICLE 19 EDUCATION REFORM

The language of this Agreement shall be interpreted subject to and in conformity with the Education Reform Act of 1993 and any provision of this Agreement inconsistent with the Education Reform Act shall be deemed amended so as to be in compliance with such Act.

ARTICLE 20 FUNDING

In the event the total School Committee budget presented by the School Committee to the Town Meeting for the first fiscal year of any agreement is not fully funded by the Town Meeting, then the wage increases referred to in any Memorandum of Agreement for the first year shall be of no force and effect at the discretion of the Committee. In the event the Committee so exercises its discretion, the parties shall meet to negotiate as if no agreement had been reached and, in such negotiation, all issues shall be "open."

ARTICLE 21 CLEANING WORK AREA

Custodians are responsible for picking-up litter both within the school buildings and on the school property that surrounds the school building. (Note: This is not intended to include grounds keeping duties such as mowing grass and removing trees and/or bush)

ARTICLE 22 PAYROLL DEDUCTIONS

The School Committee shall provide that whenever duly authorized by an employee on a form or forms approved by the committee, payroll deductions on behalf of such employee shall be made every payday and paid in accordance with such form or forms for any or all of the following purposes:

1. Premiums under Town of Marblehead employee’s Group Insurance Program.
2. Dues for the Marblehead Education Association, Massachusetts teachers Association, National Education Association from employees authorizing deductions by October 15, with dues deductions to be paid in equal installments from the first pay check in November and continuing for the balance of the school year.
3. Payroll deductions for the Marblehead Municipal Employees Credit Union.

HEALTH INSURANCE

Custodians who regularly work 20 or more hours per week will be eligible to participate in any group health insurance plan at the rates and co-pays offered to other Town employees during the term of this Agreement.

**ARTICLE 23
DURATION**

This Agreement shall become effective July 1, 2021 , except as otherwise provided herein, and shall continue in full force and effect until June 30, 2024 . Negotiations for a successor Agreement shall begin no later than thirty (30) days, but in no event earlier than January 15, 2023 , after written notice by either party of its desire to commence negotiations for a successor Agreement. The Committee and the Association, upon receipt of said notice, shall make mutually satisfactory arrangements to engage in negotiations for a successor Agreement.

Signed and

MARBLEHEAD CUSTODIANS' ASSOCIATION
BY

MARBLEHEAD SCHOOL COMMITTEE
BY

Name Date

Name Date

**EXHIBIT A
DRUG-FREE WORKPLACE POLICY**

File: GBEC

The School District will provide a drug-free workplace and certifies that it will:

1. Notify all employees in writing that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, is prohibited in the District's workplace, and specify the actions that will be taken against employees for violation of such prohibitions.
2. Establish a drug-free awareness program to inform employees about the dangers of drug abuse in the workplace; the District's policy of maintaining a drug-free workplace; and available drug counseling, rehabilitation, and employee assistance programs; and the penalty that may be imposed on employees for drug abuse violations occurring in the workplace.
3. Make it a requirement that each employee whose employment is funded by a federal grant be given a copy of the statement as required.
4. Notify the employee in the required statement that as a condition of employment under the grant, the employee will abide by the terms of the statement, and will notify the District of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction.
5. Notify the federal agency within ten days after receiving notice from an employee or otherwise receiving notice of such conviction.
6. Take one of the following actions within 30 days of receiving notice with respect to any employee who is so convicted; take appropriate personnel action against such an employee, up to and including termination; or require such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state or local health law enforcement, or other appropriate agency.
7. Make a good faith effort to continue to maintain a drug-free workplace through implementation of all the provisions of this policy.

LEGAL REFS.: The Drug-Free Workplace Act of 1988

CROSS REFS.: JICH, Alcohol Use by Students

ACKNOWLEDGMENT OF RECEIPT

Marblehead Public Schools Drug-Free Workplace Policy

To the Employee:

This acknowledgment must be completed, signed, and returned to your immediate supervisor.

I, _____, an employee of the Marblehead Public Schools, hereby certify that I have received a copy of the Drug-Free Workplace Policy - Standards adopted by the Marblehead School Committee on _____.

(Signature)

(Date)

FACE COVERINGS

The Marblehead Public School District is committed to providing a safe environment as schools reopen during the COVID-19 pandemic. According to public health experts, one of the best ways to stop the spread of coronavirus and to keep members of our school community safe is the use of face masks or face coverings. Therefore, in accordance with guidance from the Center for Disease Control (CDC), the Massachusetts Department of Public Health (DPH), and the mandate set in motion by the Department of Elementary and Secondary Education (DESE) on Tuesday, August 24, 2021, the following requirements are in place until further notice.

A close-fitting, multi-layered face covering that covers the nose and mouth must be worn by all individuals in school buildings and on school transportation, even when social distancing is observed, unless meeting one of the conditions stated further in this policy. Masks are not required at any time while outdoors.

Face coverings made from mesh or with holes in the fabric, open-chinned bandana style masks, and any face covering with a valve or vent will not be allowed. Surgical masks are acceptable for use in schools. Face covering designs must comply with the dress code guidance as outlined in the student handbooks.

Individuals may be excused from the requirement for the following list of reasons, per CDC guidance, if the individual:

- has trouble breathing;
- is unconscious;
- is incapacitated;
- cannot remove the mask or face covering without assistance.

In addition, masks or face coverings will not be required for anyone who has a medical, behavioral, or other challenge making it unsafe to wear a face mask or face covering. A written note from a physician is required for a requested exemption. Parents may not excuse their child from the face mask requirement by signing a waiver. When a student is determined to be exempt from wearing a mask or face covering, additional steps including but not limited to physical barriers, increased distancing protocols, and alternative travel patterns for transitions within school buildings may be instituted for the student at the discretion of the administration to reduce the risk to other individuals.

Additionally, face masks or face coverings will not be required when appropriate social distancing is enforced under the following conditions, at the direction of a district staff member: ● during indoor mask breaks;

- while eating or drinking indoors;
- while a single staff member is indoors in a room or space alone by themselves.

Exceptions to this policy under certain circumstances, such as for students with medical, behavioral,

or other challenges who are unable to wear masks, must be approved by the building principal in consultation with the school nurse or local Board of Health. Face shields or physical barriers may provide an alternative in some instances.

A student's mask or face covering is to be provided by the student's family. Masks and face coverings for staff members will be provided by the district. The district will supply disposable face coverings for individuals who arrive at a building, or board school transportation, without one.

If students are in violation of this policy, the student will be deemed ineligible to attend school until such time as they can comply with the requirement or the requirement is lifted.

Violations of this policy by staff will be handled in the same manner as other violations of the School Committee policy.

Visitors in violation of this policy will be denied entry to the school/district facility.

This policy will remain in place until rescinded by the School Committee.

REFERENCES:

Massachusetts Department of Elementary and Secondary Education – Press Release for anticipated Mask Mandate language by Commissioner

<https://mailchi.mp/doe.mass.edu/press-releaseeducation-commissioner-to-ask-board-for-authority-to-mandate-masks-in-public-schoolsto-provide-time-to-increase-vaccinations?e=583fc2bc03> Updated August 20, 2021

Massachusetts Department of Elementary and Secondary Education – Updated Guidance on In Person Learning and Student Learning Time Requirements – COMING SOON

Center for Disease Control and Prevention – Guidance for COVID-19 Prevention in K-12 Schools
<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/k-12-guidance.html>
Updated August 24, 2021

Commonwealth of Massachusetts – Mask Up MA!
<https://www.mass.gov/news/mask-up-ma>



MARBLEHEAD PUBLIC SCHOOLS

Office of the Superintendent
Dr. John J. Buckey
9 Widger Road,
Marblehead, MA 01945
phone: 781.639.3140 x16
fax: 781.639.3149

Memo To: MPS School Committee
From: John J. Buckey
Re: Phase update for PFS
Date: September 2, 2021

On August 23, 2021 the PFS Planning Team met for a final time with PFS facilitator, Ruth Gilbert-Whitner, to finalize the Focus Areas for District Improvement and to review and revise the Strategic Objectives and Strategic Initiatives for our five year plan. Additionally, we edited the District Mission, Vision, Core Values and a Theory of Action for the plan. There was some talk of a subcommittee to review those further, but the draft plan contains what we had originally with a few minor edits. Ruth has shared a draft of our District Plan for Success with me to check for accuracy, which I have done. Over the next three weeks, I will:

1. Share the draft with the full Planning Team for any edits or clarifications.
2. Prioritize initiatives with the Leadership Team for the 2021-2022 school year.
3. Write annual Action Plans for each prioritized initiative with the Leadership Team with the understanding that some of these initiatives are broad and cannot be accomplished in just one year.
4. Present a final District Plan to the School Committee for approval on September 23rd.
5. Share the Action Plans for 2021-2022 to ensure the Committee understands budgetary implications for FY22 and beyond.
6. Once approved, align the District Plan, Superintendent's goals, Leadership Team goals and staff goals with the District Plan and the prioritized initiatives as much as possible.

In the first year, the alignment process will be a work in progress. One of the most important parts of the PFS District Plan is that it is a living document that informs our goals and priorities, which align with our budget, and that we progress monitor it regularly.

Here are the agreed upon Focus Areas for our District Plan:

FOCUS AREAS OF DISTRICT IMPROVEMENT				
Teaching & Learning	Professional Culture	Diversity, Equity, & Inclusion	Technology	Facilities & Operations



MARBLEHEAD
PUBLIC SCHOOLS

Business Office
9 Widger Road,
Marblehead, MA 01945
phone: 781.639.3140
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MEMORANDUM

TO: Marblehead School Committee
FROM: Michelle Cresta
DATE: August 30, 2021
RE: Schedule of Bills for Approval

Included in this packet is the following Schedules of Bills for your consideration. The schedules and invoices have been uploaded to the shared drive and the required signatures have been obtained for each schedule.

Schedule	Amount	FY
21140	\$ 72,089.72	FY22
21143	\$ 2,842,810.20	FY22
21148	\$ 219,781.64	FY21 ENC
21156	\$ 2,992.63	FY22
21172	\$ 349,156.40	FY22
21192	\$ 158,665.00	FY21 ENC
21200	\$ 35,652.32	FY22
21204	\$ 7,081.39	FY22
21205	\$ 20,667.51	FY22
21215	\$ 18,379.96	FY21
21222	\$ 168,120.80	FY22
21231	\$ 50,158.21	FY22
21254	\$ 1,000.00	FY22
21261	\$ 2,262.03	FY22
21262	\$ 8,842.74	FY22
TOTAL	\$ 3,957,660.55	

Suggested Motion:

Motion to approve the identified schedules of bills totaling \$3,957,660.55.

Town of Marblehead
Schedule of Bills Payable
School

Schedule of Bills Payable #21140

Year: 2022

Effective Date:

Post Date:

Voucher	Vendor	Invoice #	Invoice Date	PO	Amount	Account Number	Description	Amount	Status
101 SCHOOL									
298947	221 A-1 EXTERMINATORS	1733812	07/06/2021		85.00	E 01101342204921705	MS Maint C/S	85.00	New
298948	221 A-1 EXTERMINATORS	1733811	07/13/2021		85.00	E 01101342204318705	Village Maint C/S	85.00	New
298950	901 AMERICAN PLATE & AUTO	191737	07/06/2021		1,205.50	E 01101342204318705	Village Maint C/S	1,205.50	New
298951	9182 ASAP DRAINS INC	Glover downspout	07/12/2021		1,000.00	E 01101342204390705	Elem Maint C/S	1,000.00	New
298952	16349 CONCORP, INC	13193	07/12/2021		450.00	E 01101342204921705	MS Maint C/S	450.00	New
298953	16349 CONCORP, INC	13194	07/12/2021		112.00	E 01101342205331705	HS Maint Supplies	112.00	New
298954	88 DELANDE SUPPLY CO INC	610630-00	07/06/2021		30.59	E 01101342205397705	Maintenance Supplies	30.59	New
298955	920 EMBREE ELEVATOR	383926	07/08/2021		850.00	E 01101342204921705	MS Maint C/S	850.00	New
298956	16701 ENGIE SERVICES US INC	90027591	07/06/2021		2,346.00	E 01101341306731710	Fac Maintenance - HS Lighting	2,346.00	New
298957	4822 F & S HARDWARE, INC	324869/1	07/06/2021		16.18	E 01101342205390705	Elem Maint Supplies	16.18	New
298958	4822 F & S HARDWARE, INC	324908/1	07/08/2021		12.59	E 01101342205390705	Elem Maint Supplies	12.59	New
298959	4822 F & S HARDWARE, INC	324959/1	07/13/2021		22.12	E 01101342205397705	Maintenance Supplies	22.12	New
298960	4822 F & S HARDWARE, INC	325021/1	07/16/2021		45.87	E 01101342205318705	Village Maint Supplies	45.87	New
298961	24 GILBERT & COLE	2107-038720	07/13/2021		14.76	E 01101342205397705	Maintenance Supplies	14.76	New
298962	24 GILBERT & COLE	2107-040459	07/21/2021		12.37	E 01101342205390705	Elem Maint Supplies	12.37	New
298963	882 INSTANT SIGNAL & ALARM CO R 396930		07/01/2021		705.00	E 01101342204921705	MS Maint C/S	159.00	New
298963	882 INSTANT SIGNAL & ALARM CO R 396930		07/01/2021		705.00	E 01101342204318705	Village Maint C/S	159.00	New
298963	882 INSTANT SIGNAL & ALARM CO R 396930		07/01/2021		705.00	E 01101342204999705	C Admin Maint C/S	129.00	New
298963	882 INSTANT SIGNAL & ALARM CO R 396930		07/01/2021		705.00	E 01101342204331705	HS Maint C/S	129.00	New
298963	882 INSTANT SIGNAL & ALARM CO R 396930		07/01/2021		705.00	E 01101342204390705	Elem Maint C/S	129.00	New
298964	16644 JOHNSON CONTROLS FIRE	87920050	07/07/2021		2,538.00	E 01101342204921705	MS Maint C/S	2,538.00	New
298965	1539 THE HOME DEPOT PRO	627111925	07/07/2021		4,424.45	E 01101341105231700	HS Cust Supplies	1,106.12	New
298965	1539 THE HOME DEPOT PRO	627111925	07/07/2021		4,424.45	E 01101341105221700	MS Custodial Supplies	1,106.12	New
298965	1539 THE HOME DEPOT PRO	627111925	07/07/2021		4,424.45	E 01101341105218700	Village Custodial Supp	1,106.11	New
298965	1539 THE HOME DEPOT PRO	627111925	07/07/2021		4,424.45	E 01101341105290700	Elem Custodial Supplies	1,106.10	New
299242	1539 THE HOME DEPOT PRO	629112129	07/16/2021		666.64	E 01101341105231700	HS Cust Supplies	166.66	New
299242	1539 THE HOME DEPOT PRO	629112129	07/16/2021		666.64	E 01101341105221700	MS Custodial Supplies	166.66	New
299242	1539 THE HOME DEPOT PRO	629112129	07/16/2021		666.64	E 01101341105218700	Village Custodial Supp	166.66	New
299242	1539 THE HOME DEPOT PRO	629112129	07/16/2021		666.64	E 01101341105290700	Elem Custodial Supplies	166.66	New
299243	1344 UNLIMITED AUTO & TRUCK	61060	07/14/2021		115.00	E 01101342304395535	Transportation Repairs	115.00	New
299244	1344 UNLIMITED AUTO & TRUCK	61061	07/14/2021		35.00	E 01101342304395535	Transportation Repairs	35.00	New
299245	1344 UNLIMITED AUTO & TRUCK	61063	07/14/2021		115.00	E 01101342304395535	Transportation Repairs	115.00	New

Town of Marblehead
Schedule of Bills Payable
School

Schedule of Bills Payable #21140

Year: 2022

Effective Date:

Post Date:

Voucher	Vendor	Invoice #	Invoice Date	PO	Amount	Account Number	Description	Amount	Status
299246	127 VERIZON	5514418740001/721	07/05/2021		60.15	E 01101341306594710	Telephone	60.15	New
299247	127 VERIZON	7562639790001/721	07/06/2021		461.32	E 01101341306594710	Telephone	461.32	New
299248	13227 VERIZON SELECT SVCS	66846490	07/10/2021		6.25	E 01101341306594710	Telephone	6.25	New
299249	13227 VERIZON SELECT SVCS	66901291	07/10/2021		25.99	E 01101341306594710	Telephone	25.99	New
299250	1436 WINER BROS	160352	07/01/2021		302.90	E 01101342205318705	Village Maint Supplies	302.90	New
299251	1436 WINER BROS	160495	07/13/2021		864.12	E 01101342205331705	HS Maint Supplies	864.12	New
299252	1436 WINER BROS	160517	07/14/2021		188.94	E 01101342205390705	Elem Maint Supplies	188.94	New
299253	24 GILBERT & COLE	2107-040852	07/22/2021		1.29	E 01101342205321705	MS Maint Supplies	1.29	New
299254	24 GILBERT & COLE	2107-040853	07/22/2021		-1.29	E 01101342205321705	MS Maint Supplies	-1.29	New
299255	24 GILBERT & COLE	2107-040691	07/22/2021		21.18	E 01101342205331705	HS Maint Supplies	21.18	New
299256	1436 WINER BROS	160678	07/23/2021		33.29	E 01101342205390705	Elem Maint Supplies	33.29	New
299257	4318 COMMONWEALTH OF MA	63146194	07/06/2021		0.60	E 01101335104295535	Athletic Transportation C/S	0.60	New
299258	4318 COMMONWEALTH OF MA	63134559	07/06/2021		0.60	E 01101335104295535	Athletic Transportation C/S	0.60	New
299259	16930 FAMILYID INC	INV35083	07/01/2021		2,485.00	E 01101335044931445	Athletics C/S	2,485.00	New
299260	13251 ISI NEW ENGLAND	2021-2022	07/12/2021		7,424.00	E 01101352604931445	Athletics Insurance	7,424.00	New
299262	13680 WAYSIDE RENTALS &	W-320022	07/23/2021		125.00	E 01101335104931445	Athletics Rental Of Facility	125.00	New
299263	13680 WAYSIDE RENTALS &	W-319978	07/23/2021		75.00	E 01101335104931445	Athletics Rental Of Facility	75.00	New
299264	13680 WAYSIDE RENTALS &	W-320085	07/23/2021		125.00	E 01101335104931445	Athletics Rental Of Facility	125.00	New
101 SCHOOL Total								\$27,086.41	

421 SPED 94-142 ALLOCATION

299265	16522 AMAZON CAPITAL SERVICES	434633993758	07/01/2021		20.99	E 10421324305190500	SPED 94-142 Allocation Supplies	20.99	New
299266	16522 AMAZON CAPITAL SERVICES	543935855863	07/01/2021		33.27	E 10421324305190500	SPED 94-142 Allocation Supplies	33.27	New
299267	16522 AMAZON CAPITAL SERVICES	599994545996	07/01/2021		3.92	E 10421324305190500	SPED 94-142 Allocation Supplies	3.92	New
299268	16522 AMAZON CAPITAL SERVICES	634997384499	07/01/2021		105.98	E 10421324305190500	SPED 94-142 Allocation Supplies	105.98	New
299269	16522 AMAZON CAPITAL SERVICES	437973748545	07/02/2021		1,678.35	E 10421324305190500	SPED 94-142 Allocation Supplies	1,114.05	New
299269	16522 AMAZON CAPITAL SERVICES	437973748545	07/02/2021		1,678.35	E 10421323204992500	SPED 94-142 C/S Epstein Hillel	564.30	New
299270	16522 AMAZON CAPITAL SERVICES	765536954686	07/01/2021		1,440.19	E 10421324305190500	SPED 94-142 Allocation Supplies	1,440.19	New
299271	16522 AMAZON CAPITAL SERVICES	473566534387	07/03/2021		13.94	E 10421324305190500	SPED 94-142 Allocation Supplies	13.94	New
299272	16522 AMAZON CAPITAL SERVICES	533956643846	07/03/2021		150.00	E 10421324305190500	SPED 94-142 Allocation Supplies	150.00	New
299273	16522 AMAZON CAPITAL SERVICES	549764439999	07/06/2021		15.99	E 10421324305190500	SPED 94-142 Allocation Supplies	15.99	New
299274	16522 AMAZON CAPITAL SERVICES	449859788946	07/09/2021		-36.14	E 10421324305190500	SPED 94-142 Allocation Supplies	-36.14	New
421 SPED 94-142 ALLOCATION								\$3,426.49	

Town of Marblehead
Schedule of Bills Payable
School

Schedule of Bills Payable #21140

Year: 2022

Effective Date:

Post Date:

Voucher	Vendor	Invoice #	Invoice Date	PO	Amount	Account Number	Description	Amount	Status
438 RACIAL IMBALANCE									
299275	4731 ANTONIO BROGNA	lunch program	06/30/2021		966.28	E 11438324305190550	Racial Imbal (METCO) FY21, Metco	966.28	New
438 RACIAL IMBALANCE								\$966.28	
823 CvRF SCHOOL GRANT FY21									
299276	16950 GEM MECHANICAL SERVICES, N-21779		07/31/2021		4,037.65	E 10823342204599900	CVRF SCHOOL GRANT FY21 C/S	4,037.65	New
299277	16950 GEM MECHANICAL SERVICES, N-21793		07/31/2021		4,172.30	E 10823342204599900	CVRF SCHOOL GRANT FY21 C/S	4,172.30	New
299278	16950 GEM MECHANICAL SERVICES, N-21792		07/31/2021		7,984.10	E 10823342204599900	CVRF SCHOOL GRANT FY21 C/S	7,984.10	New
299279	13680 WAYSIDE RENTALS & W-319866		07/16/2021		135.00	E 10823342204599900	CVRF SCHOOL GRANT FY21 C/S	135.00	New
299280	13680 WAYSIDE RENTALS & W-319688		07/13/2021		150.00	E 10823342204599900	CVRF SCHOOL GRANT FY21 C/S	150.00	New
299281	13680 WAYSIDE RENTALS & W-319687		07/13/2021		145.00	E 10823342204599900	CVRF SCHOOL GRANT FY21 C/S	145.00	New
299282	13680 WAYSIDE RENTALS & W-319686		07/13/2021		145.00	E 10823342204599900	CVRF SCHOOL GRANT FY21 C/S	145.00	New
299283	13680 WAYSIDE RENTALS & W-320054		07/23/2021		145.00	E 10823342204599900	CVRF SCHOOL GRANT FY21 C/S	145.00	New
823 CvRF SCHOOL GRANT FY21								\$16,914.05	
101 SCHOOL									
299284	16523 GREGORY CEGLARSKI	mileage '21	07/01/2021		1,500.00	E 01101312106999800	Cent Admin Other Expense	1,500.00	New
299285	16930 FAMILYID INC	INV35081	07/01/2021		1,115.00	E 01101324514390420	Computer Maint Equip	1,115.00	New
101 SCHOOL Total								\$2,615.00	
438 RACIAL IMBALANCE									
299324	16522 AMAZON CAPITAL SERVICES	767868646969	06/24/2021		13.94	E 11438324305190550	Racial Imbal (METCO) FY21, Metco	13.94	New
299325	16522 AMAZON CAPITAL SERVICES	965395766893	06/25/2021		13.95	E 11438324305190550	Racial Imbal (METCO) FY21, Metco	13.95	New
299326	16522 AMAZON CAPITAL SERVICES	459895469838	06/27/2021		71.96	E 11438324305190550	Racial Imbal (METCO) FY21, Metco	71.96	New
299327	16522 AMAZON CAPITAL SERVICES	549983684759	06/24/2021		47.88	E 11438324305190550	Racial Imbal (METCO) FY21, Metco	47.88	New
299328	16522 AMAZON CAPITAL SERVICES	467579745485	06/24/2021		1,220.01	E 11438324305190550	Racial Imbal (METCO) FY21, Metco	1,220.01	New
299329	16522 AMAZON CAPITAL SERVICES	845779443437	06/27/2021		35.96	E 11438324305190550	Racial Imbal (METCO) FY21, Metco	35.96	New
299330	16522 AMAZON CAPITAL SERVICES	973395395435	06/27/2021		43.95	E 11438324305190550	Racial Imbal (METCO) FY21, Metco	43.95	New
299331	16522 AMAZON CAPITAL SERVICES	473889873686	06/28/2021		16.30	E 11438324305190550	Racial Imbal (METCO) FY21, Metco	16.30	New
299332	16522 AMAZON CAPITAL SERVICES	458836539548	07/08/2021		8.15	E 11438324305190550	Racial Imbal (METCO) FY21, Metco	8.15	New
299333	16522 AMAZON CAPITAL SERVICES	837363489849	06/30/2021		439.45	E 11438324305190550	Racial Imbal (METCO) FY21, Metco	439.45	New
299334	16522 AMAZON CAPITAL SERVICES	857898846496	06/30/2021		547.50	E 11438324305190550	Racial Imbal (METCO) FY21, Metco	547.50	New

Town of Marblehead
Schedule of Bills Payable
School

Schedule of Bills Payable #21140

Year: 2022

Effective Date:

Post Date:

Voucher	Vendor	Invoice #	Invoice Date	PO	Amount	Account Number	Description	Amount	Status
299335	16522 AMAZON CAPITAL SERVICES	845353657673	07/01/2021		871.15	E 11438324305190550	Racial Imbal (METCO) FY21, Metco	871.15	New
299336	16522 AMAZON CAPITAL SERVICES	883987349483	07/01/2021		5,415.00	E 11438324305190550	Racial Imbal (METCO) FY21, Metco	5,415.00	New
299337	16522 AMAZON CAPITAL SERVICES	965938959568	07/01/2021		1,168.50	E 11438324305190550	Racial Imbal (METCO) FY21, Metco	1,168.50	New
299338	16522 AMAZON CAPITAL SERVICES	787947497775	07/06/2021		504.35	E 11438324305190550	Racial Imbal (METCO) FY21, Metco	504.35	New
299339	16522 AMAZON CAPITAL SERVICES	489785384969	07/07/2021		319.60	E 11438324305190550	Racial Imbal (METCO) FY21, Metco	319.60	New
299340	16522 AMAZON CAPITAL SERVICES	869954473398	07/07/2021		7.99	E 11438324305190550	Racial Imbal (METCO) FY21, Metco	7.99	New
299341	16522 AMAZON CAPITAL SERVICES	589738755463	07/01/2021		116.72	E 11438324305190550	Racial Imbal (METCO) FY21, Metco	116.72	New
299342	16522 AMAZON CAPITAL SERVICES	693375677554	07/01/2021		480.00	E 11438324305190550	Racial Imbal (METCO) FY21, Metco	480.00	New
299343	16522 AMAZON CAPITAL SERVICES	758796583989	07/01/2021		1,359.60	E 11438324305190550	Racial Imbal (METCO) FY21, Metco	1,359.60	New
299344	16522 AMAZON CAPITAL SERVICES	598497443648	07/02/2021		303.80	E 11438324305190550	Racial Imbal (METCO) FY21, Metco	303.80	New
299345	16522 AMAZON CAPITAL SERVICES	974545783557	07/01/2021		233.92	E 11438324305190550	Racial Imbal (METCO) FY21, Metco	233.92	New
299346	16522 AMAZON CAPITAL SERVICES	655886936458	07/03/2021		77.97	E 11438324305190550	Racial Imbal (METCO) FY21, Metco	77.97	New
299347	16522 AMAZON CAPITAL SERVICES	778363547538	07/01/2021		5,119.00	E 11438324305190550	Racial Imbal (METCO) FY21, Metco	5,119.00	New
299348	16522 AMAZON CAPITAL SERVICES	993569888668	07/06/2021		192.57	E 11438324305190550	Racial Imbal (METCO) FY21, Metco	192.57	New
299349	16522 AMAZON CAPITAL SERVICES	465685654375	07/01/2021		183.40	E 11438324305190550	Racial Imbal (METCO) FY21, Metco	183.40	New
299350	16522 AMAZON CAPITAL SERVICES	633349366688	06/27/2021		80.22	E 11438324305190550	Racial Imbal (METCO) FY21, Metco	80.22	New
299351	16522 AMAZON CAPITAL SERVICES	596584343564	06/28/2021		45.96	E 11438324305190550	Racial Imbal (METCO) FY21, Metco	45.96	New
299352	16522 AMAZON CAPITAL SERVICES	899964739597	06/28/2021		10.72	E 11438324305190550	Racial Imbal (METCO) FY21, Metco	10.72	New
299353	16522 AMAZON CAPITAL SERVICES	447955569887	06/27/2021		17.95	E 11438324305190550	Racial Imbal (METCO) FY21, Metco	17.95	New
299354	16522 AMAZON CAPITAL SERVICES	659567354566	07/09/2021		10.25	E 11438324305190550	Racial Imbal (METCO) FY21, Metco	10.25	New
299355	16522 AMAZON CAPITAL SERVICES	448538849583	06/27/2021		1,112.76	E 11438324305190550	Racial Imbal (METCO) FY21, Metco	1,112.76	New
299356	16522 AMAZON CAPITAL SERVICES	449488548847	06/30/2021		26.98	E 11438324305190550	Racial Imbal (METCO) FY21, Metco	26.98	New
299357	16522 AMAZON CAPITAL SERVICES	449875697398	06/29/2021		98.57	E 11438324305190550	Racial Imbal (METCO) FY21, Metco	98.57	New
299358	16522 AMAZON CAPITAL SERVICES	745858737967	06/28/2021		97.69	E 11438324305190550	Racial Imbal (METCO) FY21, Metco	97.69	New
299359	16522 AMAZON CAPITAL SERVICES	469854389847	06/28/2021		177.11	E 11438324305190550	Racial Imbal (METCO) FY21, Metco	177.11	New
438 RACIAL IMBALANCE								\$20,490.83	

421 SPED 94-142 ALLOCATION

299360	11207 DEMOULAS SUPER MARKET	969062	06/07/2021		2.18	E 10421324305190500	SPED 94-142 Allocation Supplies	2.18	New
299361	11207 DEMOULAS SUPER MARKET	970063	06/10/2021		22.68	E 10421324305190500	SPED 94-142 Allocation Supplies	22.68	New

421 SPED 94-142 ALLOCATION \$24.86

Town of Marblehead
Schedule of Bills Payable
School

Schedule of Bills Payable #21140

Year: 2022

Effective Date:

Post Date:

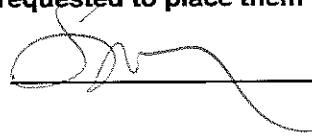
Voucher	Vendor	Invoice #	Invoice Date	PO	Amount	Account Number	Description	Amount	Status
101 SCHOOL									
299397	1539 THE HOME DEPOT PRO	627111933	07/07/2021		565.80	E 01101341105231700	HS Cust Supplies	141.45	New
299397	1539 THE HOME DEPOT PRO	627111933	07/07/2021		565.80	E 01101341105221700	MS Custodial Supplies	141.45	New
299397	1539 THE HOME DEPOT PRO	627111933	07/07/2021		565.80	E 01101341105218700	Village Custodial Supp	141.45	New
299397	1539 THE HOME DEPOT PRO	627111933	07/07/2021		565.80	E 01101341105290700	Elem Custodial Supplies	141.45	New
101 SCHOOL Total								\$565.80	

Schedule #21140 Total

\$72,089.72

To the Town Accountant:

The above named bills of the School Department, amounting in the aggregate to \$ 72,089.72 have been approved and you are requested to place them on a warrant for payment.



Commission, Committee, Board

I, the undersigned, hereby certify that the purchase of services and supplies listed in this schedule complies with the provisions of the Massachusetts General Laws, Chapter 30B, The Uniform Procurement Act, as amended.



 Procurement Officer

Town of Marblehead

Schedule of Bills Payable

School

Schedule of Bills Payable #21143

Effective Date: 07/25/2021

Year: 2022

Post Date: 07/25/2021

Voucher	Vendor	Invoice #	Invoice Date	PO	Amount	Account Number	Description	Amount	Status
265 ART 51 2019 CONTRUCT									
299289	4027 LEFTFIELD LLC	42	06/30/2021		75,000.00	E 30265372448811900	Gerry Building Project Manager	75,000.00	New
299290	16489 RAYMOND DESIGN	20210720.GR01	07/20/2021		100,000.00	E 30265372008811900	Gerry Building Design	100,000.00	New
299291	16889 GILBANE BUILDING COMPANY	Req #17	07/15/2021		2,490,647.22	E 30265372348811900	Gerry Building Construction	2,490,647.22	New
299292	848 UTS OF MASSACHUSETTS INC	94594	06/25/2021		7,460.00	E 30265372448811900	Gerry Building Project Manager	7,460.00	New
299293	13680 WAYSIDE RENTALS &	W-319858	07/16/2021		145.00	E 30265372148811900	Gerry Testing & Prep	145.00	New
299294	13680 WAYSIDE RENTALS &	W-319754	07/13/2021		150.00	E 30265372148811900	Gerry Testing & Prep	150.00	New
299295	16522 AMAZON CAPITAL SERVICES	793985363879	06/20/2021		567.48	E 30265372058711900	Gerry Furniture and Equipment	567.48	New
299296	16522 AMAZON CAPITAL SERVICES	544499546493	06/17/2021		330.99	E 30265372058711900	Gerry Furniture and Equipment	330.99	New
299297	16522 AMAZON CAPITAL SERVICES	698676987544	06/17/2021		299.95	E 30265372058711900	Gerry Furniture and Equipment	299.95	New
299298	16522 AMAZON CAPITAL SERVICES	959779558944	06/17/2021		80.00	E 30265372058711900	Gerry Furniture and Equipment	80.00	New
299299	16522 AMAZON CAPITAL SERVICES	438877677635	06/18/2021		179.00	E 30265372058711900	Gerry Furniture and Equipment	179.00	New
299301	16522 AMAZON CAPITAL SERVICES	967589939334	06/18/2021		1,580.86	E 30265372058711900	Gerry Furniture and Equipment	1,580.86	New
299302	16522 AMAZON CAPITAL SERVICES	979875976675	06/20/2021		1,807.48	E 30265372058711900	Gerry Furniture and Equipment	1,807.48	New
299303	16522 AMAZON CAPITAL SERVICES	988466354844	06/22/2021		41.79	E 30265372058711900	Gerry Furniture and Equipment	41.79	New
299304	16522 AMAZON CAPITAL SERVICES	438457448797	06/09/2021		1,078.08	E 30265322508711900	Gerry Technology	1,078.08	New
299305	16522 AMAZON CAPITAL SERVICES	468568983383	06/09/2021		2,288.96	E 30265322508711900	Gerry Technology	2,288.96	New
299306	16522 AMAZON CAPITAL SERVICES	658464596667	06/09/2021		988.20	E 30265322508711900	Gerry Technology	988.20	New
299307	16522 AMAZON CAPITAL SERVICES	565676746657	06/11/2021		5,212.04	E 30265322508711900	Gerry Technology	5,212.04	New
299308	16522 AMAZON CAPITAL SERVICES	697686895356	06/11/2021		1,729.42	E 30265322508711900	Gerry Technology	1,729.42	New
299309	1539 THE HOME DEPOT PRO	626531842	07/02/2021		216.60	E 30265372058711900	Gerry Furniture and Equipment	216.60	New
299310	1539 THE HOME DEPOT PRO	622171122	06/10/2021		5,583.33	E 30265372058711900	Gerry Furniture and Equipment	5,583.33	New
299311	1539 THE HOME DEPOT PRO	622445740	06/11/2021		1,552.05	E 30265372058711900	Gerry Furniture and Equipment	1,552.05	New
299312	1539 THE HOME DEPOT PRO	627405814	07/08/2021		848.35	E 30265372058711900	Gerry Furniture and Equipment	848.35	New
299313	1539 THE HOME DEPOT PRO	624631321	06/23/2021		2,889.98	E 30265372058711900	Gerry Furniture and Equipment	2,889.98	New
299314	1640 DELL MARKETING LP	10501158099	07/06/2021		3,710.00	E 30265322508711900	Gerry Technology	3,710.00	New
299315	1640 DELL MARKETING LP	10488615655	05/18/2021		1,750.00	E 30265322508711900	Gerry Technology	1,750.00	New
299316	12805 CDW GOVERNMENT INC	G083041	06/24/2021		986.48	E 30265322508711900	Gerry Technology	986.48	New
299317	3100 APPLE COMPUTER INC	AF19182986	07/02/2021		46,644.00	E 30265322508711900	Gerry Technology	46,644.00	New
299318	3100 APPLE COMPUTER INC	AF19105460	07/02/2021		5,980.00	E 30265322508711900	Gerry Technology	5,980.00	New
299319	3100 APPLE COMPUTER INC	AF15379430	06/18/2021		46,644.00	E 30265322508711900	Gerry Technology	46,644.00	New
299320	3100 APPLE COMPUTER INC	AF15232693	06/18/2021		30,199.00	E 30265322508711900	Gerry Technology	30,199.00	New
299321	16948 YOGA ACCESSORIES LLC	YD-2369334	06/21/2021		86.65	E 30265372058711900	Gerry Furniture and Equipment	86.65	New

Town of Marblehead

Schedule of Bills Payable

School

Schedule of Bills Payable #21143

Year: 2022

Effective Date: 07/25/2021

Post Date: 07/25/2021

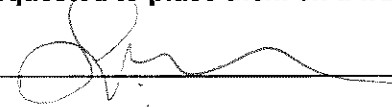
Voucher	Vendor	Invoice #	Invoice Date	PO	Amount	Account Number	Description	Amount	Status
299322	1805 GOPHER SPORT	IN59316	07/12/2021		1,970.94	E 30265372058711900	Gerry Furniture and Equipment	1,970.94	New
299323	5127 REALLY GOOD STUFF INC	7605694	07/02/2021		4,162.35	E 30265372058711900	Gerry Furniture and Equipment	4,162.35	New
265 ART 51 2019 CONTRUCT								\$2,842,810.20	

Schedule #21143 Total

\$2,842,810.20

To the Town Accountant:

The above named bills of the School Department, amounting in the aggregate to \$ 2,842,810.20 have been approved and you are requested to place them on a warrant for payment.



Commission, Committee, Board

I, the undersigned, hereby certify that the purchase of services and supplies listed in this schedule complies with the provisions of the Massachusetts General Laws, Chapter 30B, The Uniform Procurement Act, as amended.


Procurement Officer

Town of Marblehead

Schedule of Bills Payable

School

Schedule of Bills Payable #21148

Year: 2022

Effective Date:

Post Date:

Voucher	Vendor	Invoice #	Invoice Date	PO	Amount	Account Number	Description	Amount	Status
317 SCHOOL BUDGET FY21									
299402	16256 DANIEL BAUER	phone july '20-jun30	06/30/2021		720.00	E 01317341306594710	Telephone	720.00	New
299403	10004 COMMONWEALTH OF MASS	2021OPSICFEL168P95XX	06/25/2021		4,100.00	E 01317342204390705	Maint Elem C/S	4,100.00	New
299404	10004 COMMONWEALTH OF MASS	2021OPSICFEL68P96XX	06/25/2021		4,100.00	E 01317342204390705	Maint Elem C/S	4,100.00	New
299405	16349 CONCORP, INC	13192	06/30/2021		705.00	E 01317342204921705	MS Maint C/S	705.00	New
299408	4822 F & S HARDWARE, INC	324400/1	06/04/2021		41.36	E 01317342205331705	HS Maintenance Supplies	41.36	New
299409	17043 JULIA FERRIERA	phone nov '20-june 1	07/06/2021		480.00	E 01317341306594710	Telephone	480.00	New
299410	15533 MATTHEW FOX	phone dec' 20-june 1	07/08/2021		420.00	E 01317341306594710	Telephone	420.00	New
299411	14130 HEALEY BUS INC	2021-JUNE-1	07/15/2021		155.00	E 01317342304395535	Transportation Repairs	155.00	New
299412	17057 STEPHEN KWIA TEK	phone june '21	07/15/2021		60.00	E 01317341306594710	Telephone	60.00	New
299413	17078 NAN MURPHY	phone dec '20-june 1	07/09/2021		420.00	E 01317341306594710	Telephone	420.00	New
299414	1539 THE HOME DEPOT PRO	629112137	07/16/2021		18,900.00	E 01317374008190705	DW Replacement of Equip	18,900.00	New
299415	16388 T-MOBILE USA, INC	june '21	07/11/2021		379.35	E 01317341306594710	Telephone	379.35	New
299416	17083 USA CLEAN INC	2463146	03/23/2021		122.71	E 01317374008190705	DW Replacement of Equip	122.71	New
299417	17083 USA CLEAN INC	2464536	03/29/2021		958.37	E 01317374008190705	DW Replacement of Equip	958.37	New
299418	1309 UPS STORE #0630	6111	05/27/2021		38.07	E 01317312105099800	Cent Admin Office Supplies	38.07	New
299419	127 VERIZON	5515920900001/621	06/30/2021		1,693.22	E 01317341306594710	Telephone	1,693.22	New
299420	4944 VALLEY COMMUNICATIONS	660575	06/30/2021		19,149.66	E 01317342204599705	Fac Maint - Capital	19,149.66	New
299421	4944 VALLEY COMMUNICATIONS	660574	06/30/2021		14,583.67	E 01317342204599705	Fac Maint - Capital	14,583.67	New
299422	1980 W B MASON CO INC	221265272	06/28/2021		906.44	E 01317342205318705	Village Maint Supplies	906.44	New
299423	16009 E-ZPASS MA	1784404/june '21	07/01/2021		15.90	E 01317335104295535	Athletic Transportation	15.90	New
299424	15119 MEDCO SPORTS MEDICINE	IN93956532	06/30/2021		589.50	E 01317335105931445	Athletic Medical Supplies	589.50	New
299425	4191 S J SERVICES	49314	07/09/2021		1,243.00	E 01317342204318705	Village Maint C/S	1,243.00	New
299426	17196 BRIAN WATERS	settlement	06/30/2021		56,833.67	E 01317394016490500	SPED OOD Tuition - Private Day	56,833.67	New
299427	16973 WINDHAM WOODS SCHOOL	10 of 10	06/02/2021		3,950.00	E 01317394016490500	SPED OOD Tuition - Private Day	3,950.00	New
299428	16973 WINDHAM WOODS SCHOOL	4 of 4	06/04/2021		5,000.00	E 01317333024295500	Transportation Out/SPED	5,000.00	New
299429	4825 LBK TRANSPORTATION CO	june '21	07/08/2021		8,090.15	E 01317333024295500	Transportation Out/SPED	8,090.15	New
299430	15807 TEACHER SYNERGY, LLC	135305396	11/20/2020		32.99	E 01317321105190500	K-12 SPED Supplies	32.99	New
299559	1650 PRO-ED INC	2886089	05/19/2021		595.10	E 01317321105190500	K-12 SPED Supplies	595.10	New
299560	15756 NEW ENGLAND LOW VISION	051921ATA	05/19/2021		450.00	E 01317324305121500	MS SPED Supplies	450.00	New
299561	15612 DIDAX	158334	04/30/2021		225.00	E 01317324305112500	Coffin SPED Supplies	225.00	New
299562	16080 AMY IMHOFF	mileage april-june 1	06/30/2021		2,417.44	E 01317333024295500	Transportation Out/SPED	2,417.44	New
299563	2727 NATIONAL GRAND BANK	6807	06/10/2021		10.00	E 01317324514390420	Computer Maint Equipment	10.00	New

Town of Marblehead
Schedule of Bills Payable
School

Schedule of Bills Payable #21148

Year: 2022

Effective Date:

Post Date:

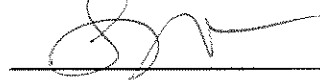
Voucher	Vendor	Invoice #	Invoice Date	PO	Amount	Account Number	Description	Amount	Status
299564	17103 Tor Larson	753	05/05/2021		6,256.94	E 01317342204999705	Cent Admin Maint C/S	6,256.94	New
299565	17111 RUTH C GILBERT-WHITNER	MPS	06/30/2021		6,000.00	E 01317312106999800	Other Charges and Expenses	6,000.00	New
299566	4627 WILSON LANGUAGE TRAINING	1861346	06/28/2021		155.52	E 01317323574999800	Centr Admin Curr Dev C/S	155.52	New
299567	16786 EDGENUITY INC	213456	06/08/2021		56,653.00	E 01317323574999800	Centr Admin Curr Dev C/S	56,653.00	New
299588	16293 KATIE FRIGON	spring 2021	02/03/2021		821.25	E 01317323576999800	Cent Admin Prof Reimb	821.25	New
299591	15202 ALEXANDRA BROWN	summer 2020	08/23/2020		300.75	E 01317323576999800	Cent Admin Prof Reimb	300.75	New
299613	15765 BSN SPORTS INC	913048077	06/28/2021		844.96	E 01317335105431445	Athletic Supplies	844.96	New
299614	14517 WEST MARINE PRODUCTS INC	3022	06/03/2021		22.98	E 01317324305131326	HS Marine Technology	22.98	New
299615	13758 AMANDA MURPHY	PO 12449	03/26/2021		1,340.64	E 01317324305118450	Village ELA Instruct Supplies	1,340.64	New
317 SCHOOL BUDGET FY21								\$219,781.64	

Schedule #21148 Total

\$219,781.64

To the Town Accountant:

The above named bills of the School Department, amounting in the aggregate to \$ 219,781.64 have been approved and you are requested to place them on a warrant for payment.



Commission, Committee, Board

I, the undersigned, hereby certify that the purchase of services and supplies listed in this schedule complies with the provisions of the Massachusetts General Laws, Chapter 30B, The Uniform Procurement Act, as amended.


Procurement Officer

Town of Marblehead

Schedule of Bills Payable

School

Schedule of Bills Payable #21156

Year: 2022

Effective Date:

Post Date:

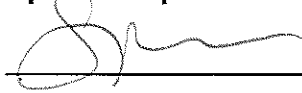
Voucher	Vendor	Invoice #	Invoice Date	PO	Amount	Account Number	Description	Amount	Status	
101 SCHOOL										
299589	16522	AMAZON CAPITAL SERVICES	447766465897		07/01/2021	493.00	E 01101312105099800	Cent Admin Office Supp	493.00	New
299590	16522	AMAZON CAPITAL SERVICES	487354654465		07/01/2021	21.60	E 01101344508090420	IT Equipment	21.60	New
299592	16522	AMAZON CAPITAL SERVICES	466374668689		07/02/2021	231.12	E 01101344508090420	IT Equipment	231.12	New
299594	17075	DATASHREDDER CORP	119535		07/16/2021	64.95	E 01101312106999800	Cent Admin Other Expense	64.95	New
299595	17075	DATASHREDDER CORP	119536		07/16/2021	124.95	E 01101312106999800	Cent Admin Other Expense	124.95	New
299596	17075	DATASHREDDER CORP	119537		07/16/2021	64.95	E 01101312106999800	Cent Admin Other Expense	64.95	New
299597	17075	DATASHREDDER CORP	119550		07/16/2021	184.95	E 01101312106999800	Cent Admin Other Expense	184.95	New
299598	17075	DATASHREDDER CORP	119551		07/16/2021	64.95	E 01101312106999800	Cent Admin Other Expense	64.95	New
299599	1410	EASTERN MASS MUNICIPAL	FY2022DUESCresta		07/01/2021	35.00	E 01101323516099800	Cent Admin In State Conf/memb	35.00	New
299601	16795	LISA DIMIER	Reimbcoffeehrintervi		07/19/2021	38.41	E 01101312106999800	Cent Admin Other Expense	38.41	New
299602	15729	NOODLE TOOLS, INC	206-296-R5		07/19/2021	621.00	E 01101344508090420	IT Equipment	621.00	New
299603	4754	QUADRANT HEALTH	77995		07/19/2021	180.00	E 01101314204799800	Employee Physicals	180.00	New
299605	4754	QUADRANT HEALTH	78024		07/20/2021	90.00	E 01101314204799800	Employee Physicals	90.00	New
299606	4754	QUADRANT HEALTH	78069		07/22/2021	90.00	E 01101314204799800	Employee Physicals	90.00	New
299607	4523	STAPLES BUSINESS	3481131940		07/03/2021	593.98	E 01101324305121200	MS Inst Supplies	593.98	New
299608	4523	STAPLES BUSINESS	3481131938		07/03/2021	93.77	E 01101312105099800	Cent Admin Office Supp	93.77	New
101 SCHOOL Total								\$2,992.63		

Schedule #21156 Total

\$2,992.63

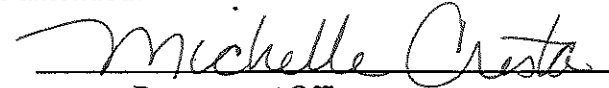
To the Town Accountant:

The above named bills of the School Department, amounting in the aggregate to \$ 2,992.63
have been approved and you are requested to place them on a warrant for payment.



Commission, Committee, Board

I, the undersigned, hereby certify that the purchase of services and supplies listed in this schedule complies with the provisions of the Massachusetts General Laws, Chapter 30B, The Uniform Procurement Act, as amended.



Procurement Officer

Town of Marblehead

Schedule of Bills Payable

School

Schedule of Bills Payable #21172

Year: 2022

Effective Date:

Post Date:

Voucher	Vendor	Invoice #	Invoice Date	PO	Amount	Account Number	Description	Amount	Status
101 SCHOOL									
299694	221 A-1 EXTERMINATORS	1733813	07/22/2021		135.00	E 01101342204390705	Elem Maint C/S	135.00	New
299693	221 A-1 EXTERMINATORS	1734532	07/19/2021		135.00	E 01101342204390705	Elem Maint C/S	135.00	New
Vendor Detail Total								\$270.00	
823 CVRF SCHOOL GRANT FY21									
299830	14999 AIREX FILTER CORPORATION	292598	07/07/2021		5,104.42	E 10823324305199900	CVRF SCHOOL GRANT FY21	5,104.42	New
Vendor Detail Total								\$5,104.42	
821 ESSER GRANT FY21									
299724	17050 AMY HALPERT	July 2021	07/26/2021		3,500.00	E 10821323584099900	ESSER GRANT FY21 C/S	3,500.00	New
Vendor Detail Total								\$3,500.00	
101 SCHOOL									
299695	16636 ANDCO INC	51023	07/30/2021		236.82	E 01101342304395535	Transportation Repairs	236.82	New
Vendor Detail Total								\$236.82	
101 SCHOOL									
299728	15908 ARCHITECTS FOR LEARNING	615 r	04/08/2021		399.00	E 01101324305112500	Coffin SPED Supplies	399.00	New
Vendor Detail Total								\$399.00	
101 SCHOOL									
299696	13958 B & B ENGINEERING CORP	7343	07/23/2021		362.65	E 01101342204390705	Elem Maint C/S	362.65	New
Vendor Detail Total								\$362.65	
807 CIRCUIT BREAKER									
299718	17066 BENJAMIN & AMY GOLDFARB	p/a '21-22	07/13/2021		60,500.00	E 11807391006490500	Circuit Breaker Tuition	60,500.00	New
Vendor Detail Total								\$60,500.00	

Town of Marblehead

Schedule of Bills Payable

School

Schedule of Bills Payable #21172

Year: 2022

Effective Date:

Post Date:

Voucher	Vendor	Invoice #	Invoice Date	PO	Amount	Account Number	Description	Amount	Status
101 SCHOOL									
299849	3558 COMMONWEALTH OF MA -	156128	08/04/2021		650.00	E 01101342204390705	Elem Maint C/S	650.00	New
Vendor Detail Total								\$650.00	
427 TITLE I FY21									
299710	90046 CONTRIBUTORY RETIREMENT Jun-21		07/28/2021		429.28	E 10427351003990900	Title I, Retirement	429.28	New
Vendor Detail Total								\$429.28	
101 SCHOOL									
299697	16778 COOLING & HEATING	WO-0487	07/12/2021		4,697.69	E 01101342204390705	Elem Maint C/S	4,697.69	New
Vendor Detail Total								\$4,697.69	
812 ESSER GRANT II									
299852	1619 CURRICULUM ASSOCIATES	90023724	07/12/2021		67,703.50	E 10812324305199900	ESSER GRANT II - SUPPLIES	67,703.50	New
Vendor Detail Total								\$67,703.50	
489 ALL DAY KINDERGARTEN									
299713	104939 DANIEL WATNICK	refund	07/27/2021		250.00	R 26489123059099100	All Day Kindergarten Tuition	250.00	New
Vendor Detail Total								\$250.00	
101 SCHOOL									
299698	88 DELANDE SUPPLY CO INC	611088-00	07/16/2021		53.36	E 01101342205390705	Elem Maint Supplies	53.36	New
299699	88 DELANDE SUPPLY CO INC	611517-00	07/23/2021		56.48	E 01101342205390705	Elem Maint Supplies	56.48	New
Vendor Detail Total								\$109.84	
812 ESSER GRANT II									
299853	1640 DELL MARKETING LP	10502200396	07/10/2021		53,000.00	E 10812324404999900	ESSER GRANT II - OTHER	53,000.00	New
Vendor Detail Total								\$53,000.00	

Town of Marblehead

Schedule of Bills Payable

School

Schedule of Bills Payable #21172

Year: 2022

Effective Date:

Post Date:

Voucher	Vendor	Invoice #	Invoice Date	PO	Amount	Account Number	Description	Amount	Status
101 SCHOOL									
299730	14209	ENDICOTT COLLEGE	MARBLE07012021	07/01/2021	12,720.00	E 01101323304090500	Districtwide Sped Para/Fellow C/S	12,720.00	New
Vendor Detail Total								\$12,720.00	
498 SCHOOL LUNCH									
299716	105763	FIONA BARRETT	refund	07/06/2021	90.00	R 25498134009090440	Sale of Lunches	90.00	New
Vendor Detail Total								\$90.00	
807 CIRCUIT BREAKER									
299717	16218	GIFFORD SCHOOL, INC	S3337	07/01/2021	6,224.50	E 11807391006490500	Circuit Breaker Tuition	6,224.50	New
Vendor Detail Total								\$6,224.50	
101 SCHOOL									
299700	24	GILBERT & COLE	2107-042016	07/28/2021	66.97	E 01101342205390705	Elem Maint Supplies	66.97	New
299701	24	GILBERT & COLE	2107-042616	07/30/2021	13.02	E 01101342205390705	Elem Maint Supplies	13.02	New
Vendor Detail Total								\$79.99	
101 SCHOOL									
299855	1659	GRAINGER	9953707180	07/06/2021	1,117.65	E 01101373008090900	Districtwide New Equipment	1,117.65	New
Vendor Detail Total								\$1,117.65	
807 CIRCUIT BREAKER									
299721	16482	HOPEFUL JOURNEYS	072021CD	07/01/2021	9,955.88	E 11807391006490500	Circuit Breaker Tuition	9,955.88	New
299720	16482	HOPEFUL JOURNEYS	072021JR	07/01/2021	9,955.88	E 11807391006490500	Circuit Breaker Tuition	9,955.88	New
299719	16482	HOPEFUL JOURNEYS	072021OD	07/01/2021	9,955.88	E 11807391006490500	Circuit Breaker Tuition	9,955.88	New
299722	16482	HOPEFUL JOURNEYS	072021SR	07/01/2021	9,955.88	E 11807391006490500	Circuit Breaker Tuition	9,955.88	New
Vendor Detail Total								\$39,823.52	
498 SCHOOL LUNCH									
299715	104793	JENNIFER EATON	refund	07/28/2021	6.00	R 25498134009090440	Sale of Lunches	6.00	New
Vendor Detail Total								\$6.00	

Town of Marblehead

Schedule of Bills Payable

School

Schedule of Bills Payable #21172

Year: 2022

Effective Date:

Post Date:

Voucher	Vendor	Invoice #	Invoice Date	PO	Amount	Account Number	Description	Amount	Status
436 RACIAL IMBALANCE									
299817	17198 LEONARD EGERTON	7101	07/22/2021		3,343.35	E 11436324305190550	METCO Supplies	3,343.35	New
Vendor Detail Total								\$3,343.35	
101 SCHOOL									
299702	14978 LYNCO FIRE PROTECTION INC	97-15960	07/22/2021		2,700.00	E 01101342204390705	Elem Maint C/S	2,700.00	New
299703	14978 LYNCO FIRE PROTECTION INC	97-15973	07/23/2021		2,700.00	E 01101342204390705	Elem Maint C/S	2,700.00	New
Vendor Detail Total								\$5,400.00	
101 SCHOOL									
299850	15885 LYNSEY PAGE	phone july '21	08/02/2021		60.00	E 01101341306594710	Telephone	60.00	New
Vendor Detail Total								\$60.00	
740 HIGH SCHOOL									
299848	12475 MARBLEHEAD HIGH SCHOOL	#12207-12220	08/04/2021		24,062.95	C 907403002070	ACCOUNTS PAYABLE-HS	24,062.95	New
Vendor Detail Total								\$24,062.95	
807 CIRCUIT BREAKER									
299723	14955 MILESTONES, INC	27284	06/02/2021		19,189.60	E 11807391006490500	Circuit Breaker Tuition	19,189.60	New
Vendor Detail Total								\$19,189.60	
489 ALL DAY KINDERGARTEN									
299714	14862 NCS PEARSON, INC CLINICAL	10779890	08/26/2020		239.12	E 26489324305191100	All Day Kindergarten Supplies	239.12	New
Vendor Detail Total								\$239.12	
421 SPED 94-142 ALLOCATION									
299708	872 NO SHORE SPECIAL ED	040086	06/30/2021		227.50	E 10421323204990500	SPED 94-142 Allocation Cont Svc	227.50	New
Vendor Detail Total								\$227.50	

Town of Marblehead

Schedule of Bills Payable

School

Schedule of Bills Payable #21172

Year: 2022

Effective Date:

Post Date:

Voucher	Vendor	Invoice #	Invoice Date	PO	Amount	Account Number	Description	Amount	Status
101 SCHOOL									
299707	2673 NORTHEASTERN	conference fees '22	07/01/2021		12,547.36	E 01101335044931445	Athletics C/S	12,547.36	New
Vendor Detail Total								\$12,547.36	
441 TITLE IIA TEACHER									
299712	15176 SALEM STATE	CP00660	07/07/2021		2,000.00	E 10441323506990350	Title IIA Teacher Qual Orth	2,000.00	New
Vendor Detail Total								\$2,000.00	
101 SCHOOL									
299731	16700 SEVERIN INTERMEDIATE	INV270759	07/26/2021		7,349.69	E 01101314204099800	Human Resource, C/S	7,349.69	New
Vendor Detail Total								\$7,349.69	
101 SCHOOL									
299704	16175 SONEPAR DISTRIBUTION NEW	S045072852.001	07/26/2021		425.75	E 01101342205390705	Elem Maint Supplies	425.75	New
Vendor Detail Total								\$425.75	
823 CVRF SCHOOL GRANT FY21									
299726	16388 T-MOBILE USA, INC	#9/ 971029984/	07/11/2021		381.35	E 10823324305199900	CVRF SCHOOL GRANT FY21	381.35	New
299711	16388 T-MOBILE USA, INC	#9/ 971030358	07/11/2021		202.02	E 11438324305190550	Racial Imbal (METCO) FY21, Metco	202.02	New
Vendor Detail Total								\$583.37	
823 CVRF SCHOOL GRANT FY21									
299851	1539 THE HOME DEPOT PRO	630788842	07/26/2021		6,175.91	E 10823324305199900	CVRF SCHOOL GRANT FY21	6,175.91	New
Vendor Detail Total								\$6,175.91	
421 SPED 94-142 ALLOCATION									
299709	17068 THE VERBAL ABA CLINIC LLC	1114	07/02/2021		1,017.50	E 10421323204990500	SPED 94-142 Allocation Cont Svc	1,017.50	New
Vendor Detail Total								\$1,017.50	

Town of Marblehead

Schedule of Bills Payable

School

Schedule of Bills Payable #21172

Year: 2022

Effective Date:

Post Date:

Voucher	Vendor	Invoice #	Invoice Date	PO	Amount	Account Number	Description	Amount	Status
101 SCHOOL									
299729	16500 VALLEY COLLABORATIVE	2201124	06/01/2021		8,610.00	E 01101394006490500	SPED OOD Tuition - Collaborative	8,610.00	New
Vendor Detail Total								\$8,610.00	
823 CVRF SCHOOL GRANT FY21									
299727	13680 WAYSIDE RENTALS &	W-319689	07/13/2021		150.00	E 10823342204599900	CVRF SCHOOL GRANT FY21 C/S	150.00	New
Vendor Detail Total								\$150.00	
101 SCHOOL									
299705	1436 WINER BROS	160762	07/29/2021		79.16	E 01101342205390705	Elem Maint Supplies	79.16	New
299706	1436 WINER BROS	160780	07/29/2021		420.28	E 01101342205390705	Elem Maint Supplies	420.28	New
Vendor Detail Total								\$499.44	

Schedule #21172 Total \$349,156.40

To the Town Accountant:

The above named bills of the School Department, amounting in the aggregate to \$ 349,156.40 have been approved and you are requested to place them on a warrant for payment.

Commission, Committee, Board

I, the undersigned, hereby certify that the purchase of services and supplies listed in this schedule complies with the provisions of the Massachusetts General Laws, Chapter 30B, The Uniform Procurement Act, as amended.

Procurement Officer

Town of Marblehead

Schedule of Bills Payable

School

Schedule of Bills Payable #21192

Effective Date:

Year: 2022

Post Date:

Voucher	Vendor	Invoice #	Invoice Date	PO	Amount	Account Number	Description	Amount	Status
317 SCHOOL BUDGET FY21									
299876	17199 ALYSSA ZIMEI	spring '21	01/29/2021		665.00	E 01317312106999800	Other Charges and Expenses	665.00	New
Vendor Detail Total								\$665.00	
317 SCHOOL BUDGET FY21									
299874	1640 DELL MARKETING LP	10503905392	07/16/2021		92,000.00	E 01317324514390420	Computer Maint Equipment	92,000.00	New
Vendor Detail Total								\$92,000.00	
317 SCHOOL BUDGET FY21									
299875	15737 FOCUS TECHNOLOGY	INV4794	07/26/2021		66,000.00	E 01317324514390420	Computer Maint Equipment	66,000.00	New
Vendor Detail Total								\$66,000.00	
Schedule #21192 Total								\$158,665.00	

To the Town Accountant:

The above named bills of the School Department, amounting in the aggregate to \$ 158,665.00 have been approved and you are requested to place them on a warrant for payment.

Commission, Committee, Board

I, the undersigned, hereby certify that the purchase of services and supplies listed in this schedule complies with the provisions of the Massachusetts General Laws, Chapter 30B, The Uniform Procurement Act, as amended.

Procurement Officer

Town of Marblehead

Schedule of Bills Payable

School

Schedule of Bills Payable #21200

Year: 2022

Effective Date:

Post Date:

Voucher	Vendor	Invoice #	Invoice Date	PO	Amount	Account Number	Description	Amount	Status	
101 SCHOOL										
299945	16522	AMAZON CAPITAL SERVICES	14W6-K17P-C4N4	08/01/2021	12723	15.49	E 01101312105099800	Cent Admin Office Supp	15.49	New
299946	16522	AMAZON CAPITAL SERVICES	1L9T-Y77G-7JR4	08/01/2021	22-IT-1168	2,663.25	E 01101344505090420	IT Supplies	2,663.25	New
299947	16522	AMAZON CAPITAL SERVICES	013HD-LR17-GWFK	08/01/2021	22-IT-1170	-449.34	E 01101344505090420	IT Supplies	-449.34	New
299948	16522	AMAZON CAPITAL SERVICES	14W6-K17P-7J9R	08/01/2021	22-IT-1170	449.34	E 01101344505090420	IT Supplies	449.34	New
299949	16522	AMAZON CAPITAL SERVICES	13HD-LR17-FTYG	08/01/2021	22-IT-1170	398.88	E 01101344505090420	IT Supplies	398.88	New
299950	16522	AMAZON CAPITAL SERVICES	1JJQ-CX9D-J9WW	08/01/2021	22-IT-1172	216.06	E 01101344505090420	IT Supplies	216.06	New
299951	16522	AMAZON CAPITAL SERVICES	166T-FV3K-RWDR	08/01/2021	22-IT-1173	1,440.00	E 01101344505090420	IT Supplies	1,440.00	New
299952	16522	AMAZON CAPITAL SERVICES	13HD-LR17-DLR6	08/01/2021	22-IT-1177	627.60	E 01101344505090420	IT Supplies	627.60	New
299953	16522	AMAZON CAPITAL SERVICES	1JJQ-CX9D-DR3G	08/01/2021	22-IT-1182	70.12	E 01101344505090420	IT Supplies	70.12	New
299954	16522	AMAZON CAPITAL SERVICES	13HD-LR17-G3MT	08/01/2021	22-IT-1184	575.28	E 01101344505090420	IT Supplies	25.95	New
299954	16522	AMAZON CAPITAL SERVICES	13HD-LR17-G3MT	08/01/2021	22-IT-1184	575.28	E 01101344505090420	IT Supplies	80.04	New
299954	16522	AMAZON CAPITAL SERVICES	13HD-LR17-G3MT	08/01/2021	22-IT-1184	575.28	E 01101344505090420	IT Supplies	15.07	New
299954	16522	AMAZON CAPITAL SERVICES	13HD-LR17-G3MT	08/01/2021	22-IT-1184	575.28	E 01101344505090420	IT Supplies	255.62	New
299954	16522	AMAZON CAPITAL SERVICES	13HD-LR17-G3MT	08/01/2021	22-IT-1184	575.28	E 01101344505090420	IT Supplies	198.60	New
299955	16522	AMAZON CAPITAL SERVICES	14W6-K17P-6XCD	08/01/2021	22-IT-1188	99.95	E 01101344505090420	IT Supplies	99.95	New
299956	16725	HOME DEPOT USA INC	632186482	08/02/2021	22-IT-1169	50.91	E 01101344505090420	IT Supplies	50.91	New
299988	1635	MASS ASSO OF SCH BUSINESS	300004027	07/29/2021	12714	250.00	E 01101323516099800	Cent Admin In State Conf/memb	250.00	New
299989	855	MASS ASSN OF SCHOOL SUPT,	IDEAS7821	07/28/2021	12601/	188.00	E 01101323506999800	Central Admin Prof Expenses	188.00	New
299990	855	MASS ASSN OF SCHOOL SUPT,	J2021EI	07/19/2021	12780	750.00	E 01101323506999800	Central Admin Prof Expenses	750.00	New
299991	855	MASS ASSN OF SCHOOL SUPT,	J2021EI/	07/19/2021	12781	750.00	E 01101323506999800	Central Admin Prof Expenses	750.00	New
299992	855	MASS ASSN OF SCHOOL SUPT,	Dues2122	07/01/2021	12782	3,383.00	E 01101323516099800	Cent Admin In State Conf/memb	3,383.00	New
299993	9218	MA LIBRARY SYSTEM ILL	6907	08/09/2021	12719	321.00	E 01101324155916430	Glover Books & Periodicals	321.00	New
299994	16972	MYSTERY SCIENCE INC	115466	08/05/2021	12675	1,249.00	E 01101324305118460	Village Science Inst Supplies	1,249.00	New
299995	4335	NORTH SHORE	2021-2022Marblehead	07/01/2021	12764	150.00	E 01101323516099800	Cent Admin In State Conf/memb	150.00	New
299996	15084	PITNEY BOWES GLOBAL	3313983221	07/27/2021	12577	49.35	E 01101342304321200	MS Maint Of Equipment	49.35	New
299997	15084	PITNEY BOWES GLOBAL	3313986870	07/27/2021	12575	49.35	E 01101342304318100	Village Maint of Equip	49.35	New
299998	15084	PITNEY BOWES GLOBAL	3313983719	07/27/2021	12576	142.53	E 01101342304399800	Cent Admin Maint Of Equipment	142.53	New
299999	15084	PITNEY BOWES GLOBAL	3313983638	07/27/2021	12574	127.01	E 01101322105031300	HS Principal Off Supp & Post	127.01	New
300000	4754	QUADRANT HEALTH	78174	07/28/2021	12779	90.00	E 01101314204799800	Employee Physicals	90.00	New
300001	4754	QUADRANT HEALTH	78141	07/27/2021	12779	90.00	E 01101314204799800	Employee Physicals	90.00	New
300002	4754	QUADRANT HEALTH	78356	08/06/2021	12779	90.00	E 01101314204799800	Employee Physicals	90.00	New

Town of Marblehead

Schedule of Bills Payable

School

Schedule of Bills Payable #21200

Year: 2022

Effective Date:

Post Date:

Voucher	Vendor	Invoice #	Invoice Date	PO	Amount	Account Number	Description	Amount	Status
300003	4754 QUADRANT HEALTH	78375	08/09/2021	12779	90.00	E 01101314204799800	Employee Physicals	90.00	New
300004	4754 QUADRANT HEALTH	78279	08/03/2021	12779	90.00	E 01101314204799800	Employee Physicals	90.00	New
300005	4754 QUADRANT HEALTH	78219	08/02/2021	12779	180.00	E 01101314204799800	Employee Physicals	180.00	New
300006	4720 RICOH AMERICAS	5062556505	08/01/2021	12567	22.13	E 01101342304316100	Glover Maintenance Of Equipme	22.13	New
300007	13595 RICOH USA, INC	105259373	08/06/2021	12571	5,409.55	E 01101342304399800	Cent Admin Maint Of Equipment	5,409.55	New
300008	13595 RICOH USA, INC	105259389	08/06/2021	12571	1,420.91	E 01101342304399800	Cent Admin Maint Of Equipment	1,420.91	New
300009	13595 RICOH USA, INC	105259384	08/06/2021	12571	807.05	E 01101342304399800	Cent Admin Maint Of Equipment	807.05	New
300010	13595 RICOH USA, INC	105259370	08/06/2021	12566	232.60	E 01101342304316100	Glover Maintenance Of Equipme	232.60	New
300011	17094 SCHOOL SPECIALTY LLC	208128039886	07/31/2021	SP2250	83.06	E 01101324305116100	Glover Inst Supplies	83.06	New
300012	16463 DSCI, LLC	1311409	08/01/2021	22-IT-1165	2,129.32	E 01101344504090420	IT Contract Services	2,129.32	New
300013	16936 UNEMPLOYMENT TAX	1st Quarter/FY22	08/01/2021	12713	875.00	E 01101312104099800	Central Admin C/S	875.00	New
300014	17094 SCHOOL SPECIALTY LLC	208128039945	07/31/2021	SP2148/	23.94	E 01101324305118400	Village Fine Arts Inst Supplies	23.94	New
300015	17094 SCHOOL SPECIALTY LLC	208128068931	08/03/2021	SP2241	34.83	E 01101324305116100	Glover Inst Supplies	34.83	New
300016	17094 SCHOOL SPECIALTY LLC	208128068927	08/03/2021	SP2246	197.80	E 01101324305116100	Glover Inst Supplies	197.80	New
300017	1980 W B MASON CO INC	222191537	08/03/2021	WB2251	57.98	E 01101324305116100	Glover Inst Supplies	57.98	New
300018	1980 W B MASON CO INC	222184981	08/03/2021	WB22106	162.22	E 01101324305121480	MS Soc Studies Supp	162.22	New
300020	14759 CENGAGE LEARNING	74543877	07/01/2021	12748	50.00	E 01101324514931300	HS Instructional Software	50.00	New
300021	14759 CENGAGE LEARNING	74543872	07/01/2021	12747	613.49	E 01101324514931300	HS Instructional Software	613.49	New
300022	3597 INFOBASE PUBLISHING	INv415759	07/01/2021	12742	1,390.13	E 01101324514931300	HS Instructional Software	1,390.13	New
300023	16104 ITHAKA HARBORS INC	SO132006	07/01/2021	12746	2,600.00	E 01101324514931300	HS Instructional Software	2,600.00	New
300024	15660 SPRINGSHARE, LLC	21-R3715	07/01/2021	12749	618.00	E 01101324514931300	HS Instructional Software	618.00	New
300030	15202 ALEXANDRA BROWN	Summer 2021	08/10/2021	12785	299.25	E 01101323576999800	Cent Admin Prof Reimb	299.25	New
300032	15913 COMCAST	126915345	08/01/2021	12787	214.95	E 01101344504090420	IT Contract Services	214.95	New
300033	15913 COMCAST	128078364	08/01/2021	22-IT-1171	4,108.34	E 01101344504090420	IT Contract Services	4,108.34	New
300049	2727 NATIONAL GRAND BANK	5528740039676807scho	08/02/2021	12789	104.99	E 01101344504090420	IT Contract Services	104.99	New
101 SCHOOL Total								\$35,652.32	

Schedule #21200 Total

\$35,652.32

Town of Marblehead

Schedule of Bills Payable

School

Schedule of Bills Payable #21204

Year: 2022

Effective Date:

Post Date:

Voucher	Vendor	Invoice #	Invoice Date	PO	Amount	Account Number	Description	Amount	Status
498 SCHOOL LUNCH									
300025	15229	PERFORMANCE FOODSERVICE 6524630	10/16/2020		294.04	E 25498334005190440	School Lunch Expense	294.04	New
300026	15229	PERFORMANCE FOODSERVICE 6536836	10/30/2020		838.80	E 25498334005190440	School Lunch Expense	838.80	New
300027	15229	PERFORMANCE FOODSERVICE 6607212	02/05/2021		163.34	E 25498334005190440	School Lunch Expense	163.34	New
300028	15229	PERFORMANCE FOODSERVICE 6719033	06/15/2021		419.38	E 25498334005190440	School Lunch Expense	419.38	New
300029	15229	PERFORMANCE FOODSERVICE 06723609	06/17/2021		-36.67	E 25498334005190440	School Lunch Expense	-36.67	New
300031	16300	GLOBAL PAYMENTS INC HSSREC014986	07/31/2021		5,402.50	E 25498334005190440	School Lunch Expense	5,402.50	New
498 SCHOOL LUNCH Total								\$7,081.39	

Schedule #21204 Total

\$7,081.39

To the Town Accountant:

The above named bills of the School Department, amounting in the aggregate to \$ 7,081.39 have been approved and you are requested to place them on a warrant for payment.

Commission, Committee, Board

I, the undersigned, hereby certify that the purchase of services and supplies listed in this schedule complies with the provisions of the Massachusetts General Laws, Chapter 30B, The Uniform Procurement Act, as amended.

Procurement Officer

Town of Marblehead

Schedule of Bills Payable

School

Schedule of Bills Payable #21205

Year: 2022

Effective Date:

Post Date:

Voucher	Vendor	Invoice #	Invoice Date	PO	Amount	Account Number	Description	Amount	Status
101 SCHOOL									
300442	16522	AMAZON CAPITAL SERVICES 111J-PF74-VKJD	08/01/2021	22-IT-1186	4,140.00	E 01101344505090420	IT Supplies	4,140.00	✓ New
300443	16522	AMAZON CAPITAL SERVICES 796568443989	07/06/2021	22-IT-1162	155.04	E 01101344505090420	IT Supplies	155.04	✓ New
300444	16926	BOSTON BUSINESS TECH BBT001517	08/09/2021	12572	255.50	E 01101324205031300	HS Copier Supplies	127.75	✓ New
300444	16926	BOSTON BUSINESS TECH BBT001517	08/09/2021	12572	255.50	E 01101324514931300	HS Instructional Software	127.75	✓ New
300445	695	EBSCO INFORMATION 1000161129-1	07/09/2021	12741	404.43	E 01101324514931300	HS Instructional Software	404.43	✓ New
300446	4341	LAKESHORE EQUIPMENT 430697081021	08/10/2021	12669	73.57	E 01101324305116100	Glover Inst Supplies	73.57	✓ New
300447	4341	LAKESHORE EQUIPMENT 430121081021	08/10/2021	12670	229.76	E 01101324305116100	Glover Inst Supplies	29.97	✓ New
300447	4341	LAKESHORE EQUIPMENT 430121081021	08/10/2021	12670	229.76	E 01101324305116100	Glover Inst Supplies	199.79	✓ New
300448	15101	LEARNING A-Z 4082842	08/06/2021	12705	1,050.00	E 01101324305118450	Village ELA Inst Supplies	1,050.00	✓ New
300449	16453	LINCOLN LIBRARY PRESS INC 30649	08/10/2021	12743	259.00	E 01101324514931300	HS Instructional Software	259.00	✓ New
300450	8849	MAP OF THE MONTH 21-0806-04	08/06/2021	12706	393.00	E 01101324305118480	Village Soc Stud Inst Supplies	393.00	✓ New
300451	8770	MUSIC IN MOTION 00763818	08/10/2021	12711	82.90	E 01101324305116100	Glover Inst Supplies	9.95	✓ New
300451	8770	MUSIC IN MOTION 00763818	08/10/2021	12711	82.90	E 01101324305116100	Glover Inst Supplies	72.95	✓ New
300452	14862	NCS PEARSON, INC CLINICAL 14862100	08/05/2021	12700	184.11	E 01101327205516100	Glover Testing	173.70	✓ New
300452	14862	NCS PEARSON, INC CLINICAL 14862100	08/05/2021	12700	184.11	E 01101327205516100	Glover Testing	10.41	✓ New
300453	16802	PRINTER PRO SOLUTIONS INC AR59588	08/16/2021	12729	1,058.30	E 01101324305116100	Glover Inst Supplies	1,058.30	✓ New
300454	16779	PROPER LIVING LLC 21-1473	08/13/2021	12811	1,375.00	E 01101324305931455	HS Business Supplies	1,375.00	✓ New
300455	14293	SCHOLASTIC INC M7079716	07/20/2021	12799	152.68	E 01101324155912430	Coffin Books & Periodicals	152.68	✓ New
300456	17094	SCHOOL SPECIALTY LLC 308103815800	08/09/2021	SP2252	105.57	E 01101324305116100	Glover Inst Supplies	105.57	✓ New
300457	15003	THINK SOCIAL PUBLISHING, 220571	08/09/2021	12725	66.42	E 01101324305116100	Glover Inst Supplies	42.98	✓ New
300457	15003	THINK SOCIAL PUBLISHING, 220571	08/09/2021	12725	66.42	E 01101324305116100	Glover Inst Supplies	23.44	✓ New
300458	4523	STAPLES BUSINESS 3483156633	07/31/2021	S2256	57.84	E 01101324305131300	HS Inst Supplies	57.84	✓ New
300459	16455	STATE UNIVERSITY OF IOWA 2458	07/01/2021	12810	99.00	E 01101324305931455	HS Business Supplies	99.00	✓ New
300460	16633	STUKENT INC 10282	08/11/2021	12753	800.00	E 01101324305931455	HS Business Supplies	800.00	✓ New
300461	15683	THE LIBRARY STORE 522832	08/12/2021	12751	58.54	E 01101324155031430	HS Library Office Supplies	11.96	✓ New
300461	15683	THE LIBRARY STORE 522832	08/12/2021	12751	58.54	E 01101324155031430	HS Library Office Supplies	46.58	✓ New
300462	15566	VERIZON 653069208000112821	08/09/2021	22-IT-1181	269.99	E 01101344504090420	IT Contract Services	269.99	✓ New
300463	16805	VEX ROBOTICS INC 517232	08/11/2021	12757	801.61	E 01101323506931300	HS Membership & Dues	499.00	✓ New
300463	16805	VEX ROBOTICS INC 517232	08/11/2021	12757	801.61	E 01101323506931300	HS Membership & Dues	199.99	✓ New
300463	16805	VEX ROBOTICS INC 517232	08/11/2021	12757	801.61	E 01101323506931300	HS Membership & Dues	102.62	✓ New
300464	17171	VIVIDO LLC 741	08/18/2021	12676	399.00	E 01101323576018100	Village In State Travel	399.00	✓ New

Town of Marblehead

Schedule of Bills Payable

School

Schedule of Bills Payable #21205

Year: 2022

Effective Date:

Post Date:

Voucher	Vendor	Invoice #	Invoice Date	PO	Amount	Account Number	Description	Amount	Status
300465	1980 W B MASON CO INC	222410932	08/11/2021	12712	3,465.60	E 01101324305116100	Glover Inst Supplies	3,465.60	New ✓
300466	5120 WEST MUSIC CO	SI2033772	08/06/2021	12710	206.55	E 01101324305116100	Glover Inst Supplies	192.90	New ✓
300466	5120 WEST MUSIC CO	SI2033772	08/06/2021	12710	206.55	E 01101324305116100	Glover Inst Supplies	13.65	New ✓
300564	16932 JAMF HOLDINGS INC &	INv204845	07/12/2021	22-IT-1160	4,524.10	E 01101324555990420	IT Software Exp	4,427.50	New ✓
300564	16932 JAMF HOLDINGS INC &	INv204845	07/12/2021	22-IT-1160	4,524.10	E 01101324555990420	IT Software Exp	96.60	New ✓
101 SCHOOL Total								\$20,667.51	

Schedule #21205 Total

\$20,667.51

To the Town Accountant:

The above named bills of the School Department, amounting in the aggregate to \$ 20,667.51 have been approved and you are requested to place them on a warrant for payment.



Commission, Committee, Board

I, the undersigned, hereby certify that the purchase of services and supplies listed in this schedule complies with the provisions of the Massachusetts General Laws, Chapter 30B, The Uniform Procurement Act, as amended.



 Procurement Officer

Town of Marblehead

Schedule of Bills Payable

School

Schedule of Bills Payable #21215

Year: 2022

Effective Date:

Post Date:

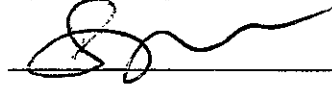
Voucher	Vendor	Invoice #	Invoice Date	PO	Amount	Account Number	Description	Amount	Status	
317 SCHOOL BUDGET FY21										
300080	16778 COOLING & HEATING	21-0053	01/04/2021		708.00	E 01317342204390705	Maint Elem C/S	708.00	New	
300081	16778 COOLING & HEATING	21-0267	02/16/2021		354.00	E 01317342204390705	Maint Elem C/S	354.00	New	
300082	15913 COMCAST	12318469	06/01/2021		817.46	E 01317324514390420	Computer Maint Equipment	817.46	New	
300089	16908 DOCUSIGN INC	INV26121191	06/16/2021		16,500.50	E 01317312106999800	Other Charges and Expenses	16,500.50	New	
								317 SCHOOL BUDGET FY21	\$18,379.96	

Schedule #21215 Total

\$18,379.96

To the Town Accountant:

The above named bills of the School Department, amounting in the aggregate to \$ 18,379.96 have been approved and you are requested to place them on a warrant for payment.



Commission, Committee, Board

I, the undersigned, hereby certify that the purchase of services and supplies listed in this schedule complies with the provisions of the Massachusetts General Laws, Chapter 30B, The Uniform Procurement Act, as amended.



Procurement Officer

Town of Marblehead

Schedule of Bills Payable

School

Schedule of Bills Payable #21222

Year: 2022

Effective Date:

Post Date:

Voucher	Vendor	Invoice #	Invoice Date	PO	Amount	Account Number	Description	Amount	Status
101 SCHOOL									
300215	221 A-1 EXTERMINATORS	1722757	07/29/2021		750.00	E 01101342204390705	Elem Maint C/S	750.00	New
300216	221 A-1 EXTERMINATORS	1751801	07/30/2021		225.00	E 01101342204390705	Elem Maint C/S	225.00	New
300217	16522 AMAZON CAPITAL SERVICES	1HCW-TCL3-DDXH	08/01/2021		45.40	E 01101342205390705	Elem Maint Supplies	45.40	New
300218	16522 AMAZON CAPITAL SERVICES	14W6-K17P-6HWK	08/01/2021		95.76	E 01101342205390705	Elem Maint Supplies	95.76	New
300219	13958 B & B ENGINEERING CORP	7381	07/30/2021		296.15	E 01101342204390705	Elem Maint C/S	296.15	New
300220	5502 COMBUSTION SERVICE CO OF	31922	07/16/2021		1,582.00	E 01101342204390705	Elem Maint C/S	1,582.00	New
300221	5502 COMBUSTION SERVICE CO OF	31923	07/16/2021		1,400.00	E 01101342204390705	Elem Maint C/S	1,400.00	New
300222	3558 COMMONWEALTH OF MA -	156247	08/06/2021		350.00	E 01101342204390705	Elem Maint C/S	350.00	New
300223	88 DELANDE SUPPLY CO INC	612033-00	08/02/2021		48.19	E 01101342205390705	Elem Maint Supplies	48.19	New
300224	15950 DIRECT ENERGY BUSINESS	HS12573378	07/30/2021		26.78	E 01101341306690710	Fac Maint - Gas	26.78	New
300225	15950 DIRECT ENERGY BUSINESS	HS12571510	07/29/2021		269.88	E 01101341306690710	Fac Maint - Gas	269.88	New
300226	15950 DIRECT ENERGY BUSINESS	HS12571509	07/29/2021		160.62	E 01101341306690710	Fac Maint - Gas	160.62	New
300227	15950 DIRECT ENERGY BUSINESS	HS12571508	07/29/2021		3.75	E 01101341306690710	Fac Maint - Gas	3.75	New
300228	15950 DIRECT ENERGY BUSINESS	HS12571507	07/29/2021		639.32	E 01101341306690710	Fac Maint - Gas	639.32	New
300229	15950 DIRECT ENERGY BUSINESS	HS12571770	07/29/2021		63.72	E 01101341306690710	Fac Maint - Gas	63.72	New
300230	920 EMBREE ELEVATOR	384268	07/28/2021		550.00	E 01101342204390705	Elem Maint C/S	550.00	New
300231	4822 F & S HARDWARE, INC	325015/1	07/16/2021		21.58	E 01101342205390705	Elem Maint Supplies	21.58	New
300232	667 FRANKLIN PAINT CO	169927	07/26/2021		3,804.00	E 01101342205390705	Elem Maint Supplies	3,804.00	New
300233	551 LIFE SUPPORT SYSTEMS	158778	09/01/2021		3,900.00	E 01101374008190705	Districtwide Replacement of	3,900.00	New
300234	6567 NAPA AUTO PARTS	030908	07/27/2021		11.54	E 01101342304395535	Transportation Repairs	11.54	New
300235	135 NATIONAL GRID	43054-10890/721	07/28/2021		371.32	E 01101341306690710	Fac Maint - Gas	371.32	New
300236	135 NATIONAL GRID	43022-17530/721	07/28/2021		697.13	E 01101341306690710	Fac Maint - Gas	697.13	New
300237	135 NATIONAL GRID	43036-10091/721	07/28/2021		947.26	E 01101341306690710	Fac Maint - Gas	947.26	New
300238	135 NATIONAL GRID	43030-15700/721	07/28/2021		136.64	E 01101341306690710	Fac Maint - Gas	136.64	New
300239	135 NATIONAL GRID	43044-10001/721	07/29/2021		30.18	E 01101341306690710	Fac Maint - Gas	30.18	New
300240	135 NATIONAL GRID	43042-16810/721	07/29/2021		161.12	E 01101341306690710	Fac Maint - Gas	161.12	New
300241	16175 SONEPAR DISTRIBUTION NEW	S045154378.001	08/02/2021		240.41	E 01101342205390705	Elem Maint Supplies	240.41	New
300242	16175 SONEPAR DISTRIBUTION NEW	S045190330.001	08/04/2021		63.00	E 01101342205390705	Elem Maint Supplies	63.00	New
300243	3152 NORTH SHORE FIRE	210499	07/27/2021		760.00	E 01101342204390705	Elem Maint C/S	760.00	New
300244	1337 SAYBROOKE	16327	07/28/2021	12680	2,140.00	E 01101342204390705	Elem Maint C/S	2,140.00	New
300245	1447 MASS INTERSCHOL ATH ASSN	FY22 dues	07/01/2021	12672	4,230.00	E 01101335044931445	Athletics C/S	4,230.00	New

Town of Marblehead

Schedule of Bills Payable

School

Schedule of Bills Payable #21222

Year: 2022

Effective Date:

Post Date:

Voucher	Vendor	Invoice #	Invoice Date	PO	Amount	Account Number	Description	Amount	Status
101 SCHOOL Total								\$24,020.75	
421 SPED 94-142 ALLOCATION									
300246	16522	AMAZON CAPITAL SERVICES	1K4X-L4NG-CKMF		08/01/2021			283.82	New
300247	16522	AMAZON CAPITAL SERVICES	14W6-K17P-CRT4		08/01/2021			83.25	New
300248	16522	AMAZON CAPITAL SERVICES	111J-PF74-TMK7		08/01/2021			295.10	New
300249	16522	AMAZON CAPITAL SERVICES	1L9T-Y77G-F36J		08/01/2021			340.22	New
300250	16522	AMAZON CAPITAL SERVICES	13HD-LR17-CDLW		08/01/2021			97.61	New
300251	16522	AMAZON CAPITAL SERVICES	1HCW-TCL3-FRF4		08/01/2021			53.44	New
300252	16522	AMAZON CAPITAL SERVICES	1TV9-GX6N-X159		08/01/2021			18.07	New
300253	11207	DEMOULAS SUPER MARKET	977816		07/13/2021			60.34	New
300254	16545	SONOVA USA INC	5134223329		07/26/2021			382.50	New
421 SPED 94-142 ALLOCATION								\$1,614.35	
486 SPECIAL EDUCATION									
300255	16456	BAYSTATE INTERPRETERS INC	315528		07/27/2021			204.80	New
486 SPECIAL EDUCATION								\$204.80	
498 SCHOOL LUNCH									
300256	105770	TARA LOJKO	refund		08/04/2021			27.50	New
498 SCHOOL LUNCH Total								\$27.50	
807 CIRCUIT BREAKER									
300257	16927	LASSANA DIAWARA & ALISON	tuition p/a		08/05/2021			9,700.00	New
807 CIRCUIT BREAKER Total								\$9,700.00	
812 ESSER GRANT II									
300258	1619	CURRICULUM ASSOCIATES	90027672		07/28/2021			23,766.00	New
812 ESSER GRANT II Total								\$23,766.00	

Town of Marblehead

Schedule of Bills Payable

School

Schedule of Bills Payable #21222

Year: 2022

Effective Date:

Post Date:

Voucher	Vendor	Invoice #	Invoice Date	PO	Amount	Account Number	Description	Amount	Status
823 CvRF SCHOOL GRANT FY21									
300260	16725 HOME DEPOT USA INC	626788194	07/06/2021		3,816.50	E 10823324305199900	CVRF SCHOOL GRANT FY21	3,816.50	New
300261	16725 HOME DEPOT USA INC	626830418	07/06/2021		-224.50	E 10823324305199900	CVRF SCHOOL GRANT FY21	-224.50	New
300262	13680 WAYSIDE RENTALS &	W-320475	08/06/2021		145.00	E 10823342204599900	CVRF SCHOOL GRANT FY21 C/S	145.00	New
823 CvRF SCHOOL GRANT FY21								\$3,737.00	
101 SCHOOL									
300263	16522 AMAZON CAPITAL SERVICES	1DCL-QW6Y-WXGP	08/01/2021	MA1527	110.89	E 01101321104999901	Curric SOA Exp	110.89	New
300264	16981 TAYLOR HENRY	reimb literacy prgm	08/05/2021		31.98	E 01101321104999901	Curric SOA Exp	31.98	New
101 SCHOOL Total								\$142.87	
317 SCHOOL BUDGET FY21									
300265	1640 DELL MARKETING LP	10507652452	07/30/2021		23,000.00	E 01317324514390420	Computer Maint Equipment	23,000.00	New
300266	1640 DELL MARKETING LP	10503052503	07/14/2021		7,500.00	E 01317324514390420	Computer Maint Equipment	7,500.00	New
300267	16522 AMAZON CAPITAL SERVICES	488677745878	06/11/2021		1,339.75	E 01317374008190705	DW Replacement of Equip	1,339.75	New
300268	16522 AMAZON CAPITAL SERVICES	778757694638	08/02/2021		-267.95	E 01317374008190705	DW Replacement of Equip	-267.95	New
300269	16522 AMAZON CAPITAL SERVICES	956958376969	07/30/2021		-267.95	E 01317374008190705	DW Replacement of Equip	-267.95	New
300270	16522 AMAZON CAPITAL SERVICES	474637678984	07/29/2021		-267.95	E 01317374008190705	DW Replacement of Equip	-267.95	New
300271	16522 AMAZON CAPITAL SERVICES	435398749375	08/01/2021		-267.95	E 01317374008190705	DW Replacement of Equip	-267.95	New
300272	16522 AMAZON CAPITAL SERVICES	485948953585	07/31/2021		-267.95	E 01317374008190705	DW Replacement of Equip	-267.95	New
317 SCHOOL BUDGET FY21								\$30,500.00	
421 SPED 94-142 ALLOCATION									
300273	16679 THE CLARKE SCHOOL FOR	74070	07/01/2021		575.00	E 10421323204990500	SPED 94-142 Allocation Cont Svc	575.00	New
300274	14948 SPEECH THERAPY GROUP LLC	4076	05/08/2021		1,350.00	E 10421323204990500	SPED 94-142 Allocation Cont Svc	1,350.00	New
300275	14948 SPEECH THERAPY GROUP LLC	4184	07/03/2021		262.50	E 10421323204990500	SPED 94-142 Allocation Cont Svc	262.50	New
300276	17068 THE VERBAL ABA CLINIC LLC	1109	06/25/2021		1,292.50	E 10421323204990500	SPED 94-142 Allocation Cont Svc	1,292.50	New
421 SPED 94-142 ALLOCATION								\$3,480.00	

Town of Marblehead

Schedule of Bills Payable

School

Schedule of Bills Payable #21222

Year: 2022

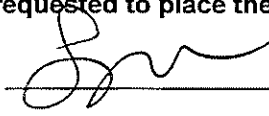
Effective Date:

Post Date:

Voucher	Vendor	Invoice #	Invoice Date	PO	Amount	Account Number	Description	Amount	Status
486 SPECIAL EDUCATION									
300278	17120 JAN NELSON	transp a/p	08/10/2021		96.28	E 26486391006490500	Special Ed Revolving Other Systems	96.28	New
300279	15794 BOSTON HIGASHI SCHOOL INC	2207594	07/13/2021		20,649.72	E 26486393006490500	Special Ed Revolving Non-Public	20,649.72	New
486 SPECIAL EDUCATION								\$20,746.00	
807 CIRCUIT BREAKER									
300280	6409 BEVERLY SCHOOL FOR THE	59895	07/01/2021		6,989.08	E 11807391006490500	Circuit Breaker Tuition	6,989.08	New
300281	16238 BOSTON COLLEGE CAMPUS	7/12-8/6 '21	07/01/2021		9,391.51	E 11807391006490500	Circuit Breaker Tuition	9,391.51	New
807 CIRCUIT BREAKER Total								\$16,380.59	
101 SCHOOL									
300283	4825 LBK TRANSPORTATION CO	july '21	08/13/2021		9,980.00	E 01101333024295500	Transportation Out/sped	9,980.00	New
300284	6409 BEVERLY SCHOOL FOR THE	59885	07/01/2021		5,713.54	E 01101394016490500	SPED OOD Tuition - Private Day	5,713.54	New
300285	17197 JUDGE ROTENBERG	RG 7/21	08/01/2021		18,107.40	E 01101394026490500	SPED OOD Tuition - Residential	18,107.40	New
101 SCHOOL Total								\$33,800.94	
Schedule #21222 Total								\$168,120.80	

To the Town Accountant:

The above named bills of the School Department, amounting in the aggregate to \$ 168,120.80 have been approved and you are requested to place them on a warrant for payment.



Commission, Committee, Board

I, the undersigned, hereby certify that the purchase of services and supplies listed in this schedule complies with the provisions of the Massachusetts General Laws, Chapter 30B, The Uniform Procurement Act, as amended.



Procurement Officer

Town of Marblehead

Schedule of Bills Payable

School

Schedule of Bills Payable #21231

Year: 2022

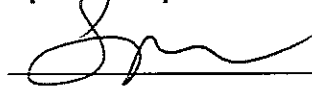
Effective Date:

Post Date:

Voucher	Vendor	Invoice #	Invoice Date	PO	Amount	Account Number	Description	Amount	Status	
438 RACIAL IMBALANCE										
300399	90302 COMMONWEALTH OF	3173783822021-0168	08/17/2021		50,158.21	R 11438123009090550	Racial Imbal (METCO) FY21,	50,158.21	New	
								438 RACIAL IMBALANCE	\$50,158.21	
								Schedule #21231 Total	\$50,158.21	

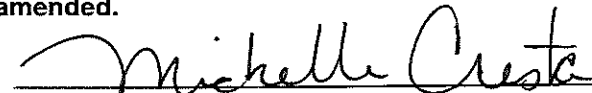
To the Town Accountant:

The above named bills of the School Department, amounting in the aggregate to \$ 50,158.21 have been approved and you are requested to place them on a warrant for payment.



Commission, Committee, Board

I, the undersigned, hereby certify that the purchase of services and supplies listed in this schedule complies with the provisions of the Massachusetts General Laws, Chapter 30B, The Uniform Procurement Act, as amended.



Procurement Officer

Town of Marblehead

Schedule of Bills Payable

School

Schedule of Bills Payable #21254

Year: 2022

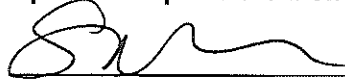
Effective Date:

Post Date:

Voucher	Vendor	Invoice #	Invoice Date	PO	Amount	Account Number	Description	Amount	Status
498 SCHOOL LUNCH									
300738	7213 RICHARD KELLEHER - PETTY	PettycashFY22	08/19/2021		1,000.00	C 254983001020	PETTY CASH - SCHOOL LUNCH	1,000.00	New
498 SCHOOL LUNCH Total								\$1,000.00	
Schedule #21254 Total								\$1,000.00	

To the Town Accountant:

The above named bills of the School Department, amounting in the aggregate to \$ 1,000.00 have been approved and you are requested to place them on a warrant for payment.



Commission, Committee, Board

I, the undersigned, hereby certify that the purchase of services and supplies listed in this schedule complies with the provisions of the Massachusetts General Laws, Chapter 30B, The Uniform Procurement Act, as amended.


Procurement Officer

Town of Marblehead

Schedule of Bills Payable

School

Schedule of Bills Payable #21261

Year: 2022

Effective Date:

Post Date:

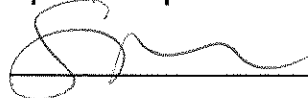
Voucher	Vendor	Invoice #	Invoice Date	PO	Amount	Account Number	Description	Amount	Status
498 SCHOOL LUNCH									
300765	4387 AMERICAN COMMERCIAL	78330	08/17/2021		478.20	E 25498334005190440	School Lunch Expense	478.20	New
300767	4387 AMERICAN COMMERCIAL	78328	08/17/2021		136.00	E 25498334005190440	School Lunch Expense	136.00	New
300768	4387 AMERICAN COMMERCIAL	78329	08/17/2021		307.10	E 25498334005190440	School Lunch Expense	307.10	New
300769	4387 AMERICAN COMMERCIAL	78344	08/19/2021		180.10	E 25498334005190440	School Lunch Expense	180.10	New
300770	4387 AMERICAN COMMERCIAL	78345	08/19/2021		419.68	E 25498334005190440	School Lunch Expense	419.68	New
300771	15229 PERFORMANCE FOODSERVICE	6784940	08/20/2021		740.95	E 25498334005190440	School Lunch Expense	740.95	New
498 SCHOOL LUNCH Total								\$2,262.03	

Schedule #21261 Total

\$2,262.03

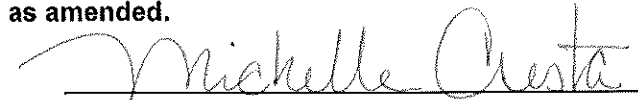
To the Town Accountant:

The above named bills of the School Department, amounting in the aggregate to \$ 2,262.03 have been approved and you are requested to place them on a warrant for payment.



Commission, Committee, Board

I, the undersigned, hereby certify that the purchase of services and supplies listed in this schedule complies with the provisions of the Massachusetts General Laws, Chapter 30B, The Uniform Procurement Act, as amended.



Procurement Officer

Town of Marblehead
Schedule of Bills Payable
School

Schedule of Bills Payable #21262

Year: 2022

Effective Date:

Post Date:

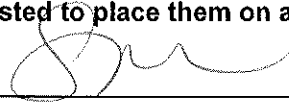
Voucher	Vendor	Invoice #	Invoice Date	PO	Amount	Account Number	Description	Amount	Status
101 SCHOOL									
300772	14518 B&H PHOTO-VIDEO	192113589	08/11/2021	12758	2,298.77	E 01101324305131400	HS Unified Arts Inst Supplies	2,298.77	New
300773	14518 B&H PHOTO-VIDEO	192137177	08/12/2021	12758	802.47	E 01101324305131400	HS Unified Arts Inst Supplies	802.47	New
300774	17075 DATASHREDDER CORP	120091	08/18/2021	12923	273.95	E 01101312106999800	Cent Admin Other Expense	273.95	New
300775	4532 MELISSA BOWEN	Summer 2021	08/25/2021	12927	1,530.00	E 01101323576999800	Cent Admin Prof Reimb	1,530.00	New
300776	4754 QUADRANT HEALTH	78542	08/18/2021	12929	180.00	E 01101314204799800	Employee Physicals	180.00	New
300777	4754 QUADRANT HEALTH	78589	08/19/2021	12929	180.00	E 01101314204799800	Employee Physicals	180.00	New
300778	4754 QUADRANT HEALTH	78603	08/20/2021	12929	90.00	E 01101314204799800	Employee Physicals	90.00	New
300779	4754 QUADRANT HEALTH	8/23/21	08/23/2021	12929	90.00	E 01101314204799800	Employee Physicals	90.00	New
300780	4754 QUADRANT HEALTH	78502	08/16/2021	12929	90.00	E 01101314204799800	Employee Physicals	90.00	New
300781	13096 ROCHESTER 100 INC	INv96134	08/16/2021	12728	510.00	E 01101324305116100	Glover Inst Supplies	510.00	New
300782	13041 SCHOOL HEALTH CORP	3951387-00	08/09/2021	12673	723.86	E 01101332005918410	Village Medical Supplies	723.86	New
300783	13041 SCHOOL HEALTH CORP	3951387-01	08/17/2021	12673	29.43	E 01101332005918410	Village Medical Supplies	29.43	New
300784	16281 SUSAN SHATFORD	Summer 2021	08/23/2021	12924	315.00	E 01101323576999800	Cent Admin Prof Reimb	315.00	New
300785	4523 STAPLES BUSINESS	3484535276	08/14/2021	S2257	47.94	E 01101324305131300	HS Inst Supplies	47.94	New
300786	4523 STAPLES BUSINESS	3484535275	08/14/2021	S2221	175.12	E 01101324305116100	Glover Inst Supplies	175.12	New
300787	4523 STAPLES BUSINESS	3484535270	08/14/2021	S2212	199.50	E 01101322105012100	Coffin Office Supplies	199.50	New
300788	4523 STAPLES BUSINESS	3484535274	08/14/2021	S2202	199.00	E 01101324305112100	Coffin Inst Supplies	199.00	New
300789	1980 W B MASON CO INC	222560564	08/17/2021	WB22122	398.95	E 01101327105131525	HS Guidance Supplies	398.95	New
300790	5001 HENRY CHRISTENSEN	Summer 2021	08/25/2021	12936	708.75	E 01101323576999800	Cent Admin Prof Reimb	708.75	New
101 SCHOOL Total								\$8,842.74	

Schedule #21262 Total

\$8,842.74

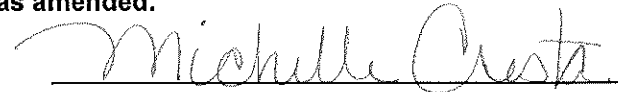
To the Town Accountant:

The above named bills of the School Department, amounting in the aggregate to \$ 8,842.74 have been approved and you are requested to place them on a warrant for payment.



Commission, Committee, Board

I, the undersigned, hereby certify that the purchase of services and supplies listed in this schedule complies with the provisions of the Massachusetts General Laws, Chapter 30B, The Uniform Procurement Act, as amended.



Procurement Officer



MARBLEHEAD PUBLIC SCHOOLS

Marblehead School Committee
9 Widger Road,
Marblehead, MA 01945
phone: 781.639.3140 x10114
email: schoolcommittee@marbleheadschoools.org

Sarah Gold
Chairman

Meagan Taylor
Vice Chairman

Sarah Fox
Committee Member

David Harris Jr.
Committee Member

Emily Barron
Secretary

Strategic Plan

The School Committee will actively work with the Superintendent to develop a comprehensive Strategic Plan that will lay out the mission and vision for the future of the Marblehead Public Schools.

Before the end of the 20/21 school year we will:

- Engage an external facilitator to help guide this process.
- Work with the Superintendent to create an advisory group made up of key District and Town stakeholders.
- Develop a timeline for the advisory group with the intention of presenting and approving the new District Strategic Plan at the start of the 2021/2022 school year.

Facilities

Develop a long term comprehensive facilities master plan making sure funding is properly budgeted to accomplish facilities goals outlined. Perform bi-annual assessment to determine if adequate progress is being made in line with the facilities master plan.

Budget

Determine the financial priorities for FY22 through a defined schedule of sessions with administrative staff. Develop a budget that supports the educational needs of the district.

Collaborate with school administration and town representatives to agree on the FY22 budget that is presented to the community and passed at town meeting in May.

Provide oversight of FY21 budget via regular meetings with administrative staff.

Work with district administration to start to identify a long-term budget goals wish list