

PUBLIC COMMENT AT SCHOOL COMMITTEE MEETINGS

All regular and special meetings of the School Committee shall be open to the public. Executive sessions will be held only as prescribed by the Statutes of the Commonwealth of Massachusetts.

The School Committee desires citizens of the District to attend its meetings so that they may become better acquainted with the operations and the programs of our local public schools. In addition, the Committee would like the opportunity to hear the wishes and ideas of the public.

In order that all citizens who wish to be heard before the Committee have a chance and to ensure the ability of the Committee to conduct the District's business in an orderly manner, the following rules and procedures are adopted:

1. At the start of each regularly scheduled School Committee meeting, individuals or group representatives will be invited to address the Committee. The Chair shall determine the length of the public participation segment.
2. Speakers will be allowed three (3) minutes to present their material. The presiding Chair (or a majority vote of the committee) may permit extension of this time limit.
3. Individuals may address topics, within the scope of responsibility of the School Committee.
4. Improper conduct and remarks will not be allowed. Defamatory or abusive remarks are always out of order. If a speaker persists in improper conduct or remarks, the Chair may terminate that individual's privilege of address.
5. All remarks will be addressed through the Chair of the meeting.
6. Speakers may offer such objective criticisms of the school operations and programs as concern them, but in public session the Committee will not hear personal complaints of school personnel nor against any member of the school community. Under most circumstances, administrative channels are the proper means for disposition of legitimate complaints involving staff members.
7. Written comments longer than three (3) minutes may be presented to the Committee before or after the meeting for the Committee members' review and consideration at an appropriate time.
8. Public Comment is not a discussion, debate, or dialogue between citizens and the Committee. It is a citizen's opportunity to express his/her opinion on issues of School Committee business. The Committee and/or administrator's may not be prepared to directly respond to citizen questions posed in this forum but the Chair may request that citizens put the question in writing to the appropriate person or body so that the matter is given the proper consideration.

SOURCE: [Marblehead](#)



DATE POSTED:

Town Clerk Use Only

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25 and the Governor's March 12, 2020 Executive order

Marblehead School Committee

Name of Board or Committee

Address: Zoom Conference join via the web link or Dial in

Link:

<https://zoom.us/j/93330418870?pwd=VG9aUEQ0YnFXaEpzZGhxbjBDUEZDZz09>

Dial in Phone # (415) 762-9988 with ID and follow prompts

Meeting ID: 933 3041 8870

Password: 855208

Thursday	May	6th	2021	7:00pm
Day of Week	Month	Date	Year	Time

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

THIS AGENDA IS SUBJECT TO CHANGE

I. Initial Business and Public Involvement

1. Call to Order
2. Commendations
 - a. Building Based Commendations-Glover Elementary School Principal, Brian Ota
 - b. School Committee Commendations
3. Student Representative – Dan Howells
4. Public Comment

III. Superintendent Report

1. DESE Guidance Updates-Nurse, Deanna McMahon
2. Pool Testing and Athletics Update-Athletic Director, Greg Ceglarski
3. Graduation Update-High School Principal, Daniel Bauer
4. District Updates

IV. Finance Organizational Support

1. Monthly Financial Report Including COVID Expenditures Update
2. Schedule of Bills

(Vote)

V. School Committee Communications and/or Discussion Items

1. "Planning for Success"
2. 2021-2022SY School Committee Meeting Dates (Vote)
3. Subcommittee and Liaison Updates
4. Building Project Update

VI. Closing Business

1. New Business (Not reasonably anticipated by the Chair 48 hours in advance of the meeting.)
2. Correspondence
3. Public Comment
4. Adjournment

Chairperson Sarah Gold
Posted by Lisa Dimier
Date 5/4/2021



MARBLEHEAD
PUBLIC SCHOOLS

Deanna McMahon
Lead Nurse
9 Widger Road,
Marblehead, MA 01945
phone: 781.639.3100 x3118

Memorandum

TO: Marblehead School Committee
FROM: Deanna McMahon, Lead Nurse
Date: May 4, 2021
RE: DESE Guidance Updates

Included in this memo is updated guidance from the Department of Elementary and Secondary Education regarding quarantine exposure exemption guidance for masked individuals specifically pertaining to classroom and bus ride settings.

K-12 Update to Quarantine Guidance:

Definition of close contact has not changed (still utilizing less than 6 ft for 15 or greater cumulative minutes in 24 hours).

3 - 6ft Masked Exposure Quarantine Exemption Guidance: for classroom settings and bus ride to and from school ONLY.

- If both case and contact were masked and exposure was within 3 – 6 ft (during class time or bus to or from school), the exposed individual(s) is still a close contact but does not need to quarantine. If one is masked, but not the other, quarantine is required.
- Only buses to/from home to school are eligible for this exemption. Buses to sporting events/team outings, etc. would not have this exemption. Use standard less than 6 ft for quarantine recommendations on all other bus rides.
- Only standard in-school classroom time. So co-curriculars in a classroom setting are not eligible for this exemption (like clubs or debate team). Use standard less than 6 ft for quarantine recommendations for other classroom activities. Student interactions at lunch and recess do not qualify for this exemption.
- All close contacts will still be notified. However, they will be told they do not need to quarantine at this time unless they become symptomatic.
- Close Contacts will be encouraged to get a PCR test 5 days after last day of exposure and remain home while they wait for PCR test results.
- Local Board of Health will be notified of all 3 – 6 ft masked exposures that are eligible for this new quarantine exemption guidance.

This guidance has been adopted in Massachusetts after the following study completed by Beth Israel Deaconess Medical Center. Please find the study at this link.

<https://www.bidmc.org/about-bidmc/news/2021/03/three-feet-safe-as-six-feet-massachusetts-schools>



MARBLEHEAD
PUBLIC SCHOOLS

Deanna McMahon

Lead Nurse

9 Widger Road,

Marblehead, MA 01945

phone: 781.639.3100 x3118

Notes:

- This quarantine exemption can be applied to close contact's school and personal activities. In other words, if they meet the exemption they may attend school, and also do not need to quarantine when outside of school. They will not be required to quarantine at all for this specific 3-6ft exposure (unless symptoms develop).
- This quarantine exemption does not apply in non-class school settings, or if either individual was unmasked or in other settings at this time. This would not apply at lunch or recess.



MARBLEHEAD
PUBLIC SCHOOLS

Business Office
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MEMORANDUM

TO: Marblehead School Committee
FROM: Michelle Cresta, Director of Finance
CC: John J. Buckey, Superintendent
DATE: May 5, 2021
RE: FY21 Financial Report as of April 30, 2021

Attached please find the year to date budget report as of April 30, 2021 along with a budget transfer listing and a COVID Funding Report.

The year to date budget report reflects that we have spent a total of \$27,642,144 or 68% of the FY21 operating budget.

We continually monitor the special education out of district tuition costs and for the second month in a row I am happy to report that we are projected to break even in this account.

In the area of substitute teaching costs we have spent \$69,942 or 28% of our substitute budget.

There are a couple of additional accounts that I continue to watch closely. These are the custodial overtime account and the unemployment compensation account. The custodial overtime account is currently in deficit by \$27,497. This account has seen a rapid increase in expenditures due to additional cleaning and staff coverage requirements. Since this figure was as of the end of April, I am projecting that this account will be short by approximately \$55,000 by the end of the year. If needed, some of these costs can be charged to COVID funds.

The unemployment compensation account is another account that I am continuing to watch. We are self-insured for unemployment compensation. This account has a budget of \$60,000 and a remaining balance of \$36,897. We have paid all charges that we have been billed through November 2020. The unemployment charges are not consistent as the agency has experienced significant challenges due to the pandemic coupled with a large amount of fraudulent claims. As the agency works through their claims, they charge us retroactively. We are not only responsible for employees that we have furloughed, but also for other former employees that have had their income reduced for a variety of reasons. This account is difficult to predict, but I am guessing that we will have a deficit ranging from \$30,000-\$60,000. For any of the unemployment costs that are attributed to the pandemic, these can also be charged to available COVID funds if necessary.

Memorandum: FY21 Financial Report as of May 5, 2021
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Also attached, please find a COVID Funding Status Report as of April 30, 2021. We have spent \$1,611,507 to date, we have encumbered \$494,954 and we anticipate additional costs of \$269,664. The anticipated COVID costs total \$2,376,125. These figures do not yet include the ESSER III grant which is the next funding source to be coming our way.

Currently, we are waiting on final approval of ESSERII grant and are anxiously awaiting additional information on the ESSER III grant. We have heard a potential figure of \$796,075 for the ESSER III grant award. This grant will require that 20 % of the grant be earmarked for learning loss.

If you should have any questions, please feel free to contact me at any time

FY21 Budget Transfers

Transfer #	Date	From Account #	Account Description	To Account #	Account Description	Amount	Reason
1	8/25/2020	01101322105031300	HS Principal Supplies	01101324155031430	Library Office Supplies	\$ 8.09	Account short
1		01101324305131300	HS Instructional Supplies	01101324105131480	Social Studies Textbooks	\$ 199.37	Account short due to shipping costs
1		01101324305131300	HS Instructional Supplies	01101324105131465	World Language Textbooks	\$ 332.17	Account short
2	8/27/2020	01101324305131300	HS Instructional Supplies	01101324105131465	HS World Language Textbooks	\$ 141.00	Price change
3	8/27/2020	01101324305131300	HS Instructional Supplies	01101324155931430	Library Books & Periodicals	\$ 177.92	Account short
4	9/18/2020	01101341105290700	Elementary Custodial Supplies	01101341105218700	Village Custodial Supplies	\$ 15,000.00	Correction of budget posting error
5		DUPLICATE REQUEST - no action taken				\$ -	Duplicate request
6	9/21/2020	01101312106999800	Central Admin Other Expense	01101323304090500	DW Sped Para/Fellow C/S	\$ 2,116.00	Additional cost for fellowship program
7	10/29/2020	01101312106999800	Central Admin Other Expense	01101312104099800	Central Admin Cont Services	\$ 11,400.00	To cover unplanned costs - radios & Teachpoint
7	10/29/2020	01101312106999800	Central Admin Other Expense	01101352604999800	Central Admin Insurance	\$ 35.00	Annual cost increased more than budgeted
8	11/4/2020	01101324208116110	Glover Replacement of Equipment	01101342304316100	Glover Maint of Equipment	\$ 19.40	Account short-fall
9	11/4/2020	01101324514931300	HS Instructional Software	01101324515131455	HS Math Instructional Software	\$ 986.80	Account short-fall
10	11/17/2020	01101323516031300	HS In State Conf/Memb	01101323504031100	HS Prof Development	\$ 904.44	Account short-fall
11	12/17/2020	01.101.3.9401.64.90.500	Out of District Tuition - Private	01.101.2.2310.10.18.500	Village Sped Faculty Salaries	\$ 86,320.00	To staff new program for OOD students to return
12	12/21/2020	01.101.3.2440.49.16.100	Glover Contracted Services	01.101.3.2410.51.16.430	Glover Instructional software	\$ 510.00	To transfer funds to cover cost of IXL licenses
13	3/29/2021	01.101.3.2357.60.18.100	Village In-state Travel	01.101.3.2430.51.18.400	Village Fine Arts Supplies	\$ 853.74	To transfer funds to cover account shortfall
14	3/25/2021	01.101.3.2357.60.18.100	Village In-state Travel	01.101.3.2430.51.18.400	Village Fine Arts Supplies	\$ 807.76	To transfer funds to cover account shortfall
15	3/30/2021	01.101.3.4230.43.31.410	HS PE Maint of Equipment	01.101.3.4230.43.31.400	HS Fine Arts Maint of Equipmt	\$ 800.00	To transfer funds to cover account shortfall
16	4/30/2021	01.101.3.7400.81.90.705	DW Replacement of Equipment	01.101.3.4220.43.18.705	Village Maint C/S	\$ 14,000.00	To transfer funds for water heater and acct shortfall
16	4/30/2021	01.101.3.4230.43.21.200	MS Maint of Equipment	01.101.3.4220.49.21.705	MS Maint C/S	\$ 8,000.00	To transfer funds for boiler repair
16	4/30/2021	01.101.3.4220.43.31.705	HS Maint C/S	01.101.3.4120.56.31.705	HS Burner Service	\$ 46.00	To transfer funds for boiler maint
16	4/30/2021	01.101.3.2110.51.90.500	K-12 Sped Supplies	01.101.3.2415.40.90.500	K-12 Sped C/S	\$ 3,776.00	To fund new account to track sped contract services
16	4/30/2021	01.101.3.7400.81.97.705	Maint /Replacement of Equipmt	01.101.3.4220.53.97.705	Maintenance Supplies	\$ 3,000.00	To transfer funds to cover account shortfall

COVID FUNDING STATUS REPORT AS OF 4.30.21

COVID-19 Estimated Expenditures

	Paid	Encumbered	Add'l Estimated	Add'l Avail	Total
Cleaning Supplies (includes hand sanitizer)	\$ 253,983	\$ 5,000	\$ -		\$ 258,983
Communications & Website	\$ 15,226	\$ -	\$ -		\$ 15,226
Custodial Temporary Staffing	\$ 255,733	\$ 10,149	\$ -		\$ 265,882
Facility Costs (includes plexiglass, dividers, tents, window repairs)	\$ 107,589	\$ -	\$ 25,000		\$ 132,589
HVAC Assessment, Air Quality Testing, & Air Purifiers	\$ 106,166	\$ 77,995	\$ -		\$ 184,161
PPE	\$ 108,426	\$ 13,800	\$ -		\$ 122,226
Remote Learning	\$ 48,238	\$ -	\$ -		\$ 48,238
Signage (mask wearing, directional, social distancing)	\$ 15,969	\$ -	\$ -		\$ 15,969
Storage Trailers	\$ 10,160	\$ 3,775	\$ -		\$ 13,935
Student Desks / Staff Mobile Carts	\$ 33,363	\$ 20,000	\$ -		\$ 53,363
Student Services	\$ 46,983	\$ 7,361	\$ 191,164		\$ 245,508
Substitute Teachers	\$ -	\$ -	\$ -		\$ -
Supplies	\$ 4,263	\$ -	\$ -		\$ 4,263
Technology - Hardware	\$ 450,404	\$ 146,175	\$ 38,500		\$ 635,079
Technology - Software	\$ 138,861	\$ 42,000	\$ 15,000		\$ 195,861
Technology - Services	\$ 16,142	\$ -	\$ -		\$ 16,142
Revenue Short-fall (Tuition Revolving Fund)	\$ -	\$ 80,000	\$ -		\$ 80,000
Revenue Short-fall (Food Service Fund)	\$ -	\$ 88,699	\$ -		\$ 88,699
TOTAL	\$ 1,611,507	\$ 494,954	\$ 269,664	\$ -	\$ 2,376,125

COVID-19 Estimated Funding

Funding Source	Amount	Expiration Date
1) Budget Line within School Department's Operating Budget	\$ 168,699	FY21 Operating Budget
2) State Coronavirus Prevention Fund	\$ 98,175	Expires 6/30/21
3) Coronavirus Relief Fund - Municipal Program (Allocation from Town)	\$ 1,000,000	Expires 12/31/21
4) School Reopening Grant (CvRF grant)	\$ 653,175	Expires 12/31/21
5) Elementary & Secondary Schools Emergency Relief Grant (ESSER grant)	\$ 91,612	Expires 9/30/22
6) Elementary & Secondary Schools Emergency Relief Grant (ESSER II grant)	\$ 364,464	Expires 9/30/23
TOTAL	\$ 2,376,125	



MARBLEHEAD
PUBLIC SCHOOLS

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MEMORANDUM

TO: Marblehead School Committee
FROM: Michelle Cresta, Director of Finance
DATE: May 4, 2021
RE: Schedule of Bills for Approval

Included in this packet is the following Schedules of Bills for your consideration. The schedules and invoices have been uploaded to Dropbox and the required signatures have been obtained for each schedule.

Schedule	Amount
20805	\$ 2,624,678.70
20818	\$ 220,641.24
20819	\$ 896.27
20827	\$ 25,463.97
20830	\$ 2,937.00
20831	\$ 9,170.66
20832	\$ 225,493.73
Total	\$ 3,109,281.57

Suggested Motion:

Motion to approve the identified schedules of bills totaling \$3,109,281.57.



MARBLEHEAD
PUBLIC SCHOOLS

Superintendent
John J. Buckey, Ed.D.
9 Widger Road,
Marblehead, MA 01945
phone: 781.639.3140 x19
fax: 781.639.3149

Memo To: Marblehead School Committee
From: John J. Buckey
Re: PfS Update
Date: May 6, 2021

After launching our Planning for Success (PfS) initiative, I reached out to the facilitator to address some of the questions and suggestions that were raised at our April 29, 2021 meeting. I am pleased to update the Committee on the following:

- ❖ We are able to adjust the scheduled times for half of the proposed dates to accommodate two morning and two afternoon sessions.
 - May 18 - 9:00-11:30
 - **June 10 - 3:00-5:30**
 - June 17 - 9:00-11:30
 - **Aug 23 - 3:00-5:30**
- ❖ I reached out to Town Administrator, Jason Silva, to invite him or have a member of Town Government to join our PfS process.
- ❖ PfS is best done in-person. While we discussed a hybrid model, we agreed trying to accommodate both in-person and remote participation would not be optimal, particularly given our technology challenges to date. That said, there will be opportunities for all stakeholders to participate in the PfS process. There will be fully remote options for those not selected for the Planning Team.
- ❖ We have had a solid response for our parent and community representatives to date with the application deadline still set for Monday, May 10, 2021.



MARBLEHEAD PUBLIC SCHOOLS

Superintendent
Dr. John J. Buckey, Ed.D.
9 Widger Road,
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phone: 781.639.3140 x19
fax: 781.639.3149

Memo To: Marblehead School Committee
From: John J. Buckey
Re: 2021-2022 School Committee Meeting Dates
Date: May 6, 2021

Included in this memo are the proposed school committee meeting dates for the 2021-2022 school year. I am recommending that meeting dates remain held on the first and third Thursdays of each month. I have provided alternate options during the months in which there are conflicts due to a holiday or school vacation week. As discussed during previous meetings, in an effort to better support the work of our administrators and due to average length of the meetings; I am also suggesting that the committee consider adjusting the start times of the meetings to begin earlier, at 6:00pm instead of the regularly scheduled time of 7pm.

September

1st Thursday –Sept 2nd / 3rd Thursday –Sept 16th (no school Yom Kippur)

Alternate Options: Schedule on the 2nd and the 23rd or off cycle on the 9th and the 23rd

October

1st Thursday- Oct 7th / 3rd Thursday-Oct 21st

November

1st Thursday- Nov 4th / 3rd Thursday-Nov 18th

December

1st Thursday- Dec 2nd / 3rd Thursday-Dec 16th

January

1st Thursday- Jan 6th / 3rd Thursday-Jan 20th

February

1st Thursday- Feb 3rd / 3rd Thursday-Feb 17th (Budget Workshops 2nd week of February)

March

1st Thursday- Mar 3rd / 3rd Thursday-Mar 17th (*additional meeting placeholder on 3/24)

April

1st Thursday –Apr 7th / 3rd Thursday –Apr 21st (no school April break)

Alternate Options: Schedule on the 7th and the 28th or off cycle on the 14th and the 28th

May

1st Thursday- May 5th / 3rd Thursday-May 19th

June

1st Thursday- Jun 2nd / 3rd Thursday-Jun 16th



Lucretia & Joseph Brown Elementary School

Marblehead, Massachusetts

School Building Committee

David Harris - Chairman
Ralph Wallace - Vice Chairman

Emily Barron	Jeremy Pollender
Jackie Belf-Becker	Sean Satterfield
Ben Berman	Cindy Schieffer
Todd Bloodgood	Aimee Sheppard
John Buckey	Jason Silva
Michelle Cresta	Ben Szalewicz
Eileen D'Amour	Erik Weibust
Sarah Fox	Donna Zaeske
Kelly Lyons	Jim Zisson
Catherine Martin	

Opened
September 2021

School Committee

Emily Barron
Sarah Fox
Sarah Gold
David Harris
Meagan Taylor

Administrators

John Buckey, Ed. D. - Superintendent
Nan Murphy - Assistant Superintendent
Todd Bloodgood - Facilities Manager
Sean Satterfield, Ed. D. - Principal, Coffin Gerry
Donna Zaeske - Principal, Bell
Michelle Cresta - Director of Finance
Stephen Kwiatek - Director of Technology
Jason Silva - Town Administrator

Thank you to the citizens of Marblehead for your generous support of our students, today and beyond.

This project was funded in part by the Massachusetts School Building Authority

Owner's Project Manager

Leftfield

Architect

Raymond Design Associates

Construction Manager

Gilbane Building Company