

**Record of the Marblehead School Committee Meeting**  
**Thursday, April 07, 2016**  
**Glover School**

**Members Present:** Kathleen Leonardson, Meredith Tedford,  
Kate Lipsitz, David Harris, Jr. Susie Pratt,

**Also:** Maryann Perry, Superintendent  
Dr. Bradford Smith, Assistant Superintendent  
Amanda Maniaci, Business and Finance Administrator  
Ken Lord, Exec. Dir. Of Technology and Operations

**SC Members Absent:**

**I. Initial Business**

**A. Call to Order**

Ms. Leonardson called the meeting to order at 7:00pm and noted that the Committee would be taking a tour of the Glover School and would return to the business portion of the meeting at 7:30pm. This meeting is not aired live this evening but will be aired by MHTV on April 14<sup>th</sup> at 7:30pm and April 15<sup>th</sup> at 12:30pm. The Committee took a brief recess to tour the school building.

7:30 PM

Ms. Leonardson called the meeting back to order.

Ms. Leonardson made note that tonight they need to amend the agenda to include a vote on adding an individual to the Gerry Building Committee based on a request from the MSBA that was received within the last 48 hours. This vote will take place during the new business section of the meeting.

**B. Commendations**

Ms. Perry thanked the Glover community for hosting the school committee meeting tonight and thanked all the student artists who made the colorful name tags.

Ms. Tedford thanked the students who were the tour guides for the evening. She also commended the Veterans School Select Chorus for receiving a gold medal in the Massachusetts Instrumental and Choral Conductors Association's annual choral festival.

Ms. Leonardson commended the Marblehead High School Concert Band that received a bronze medal at the Massachusetts Instrumental and Choral Conductors Association's annual choral festival. Ms. Leonardson also thanked Mr. James Maroney of MHTV for taping tonight's meeting. She also thanked the School Committee for working on the Gerry School Feasibility Study.

**C. Public Comment**

None

**D. Student Representative**

Not present.

**Glover School Presentation**

Mr. Brian Ota, Glover School Principal introduced the 3<sup>rd</sup> grade Select Chorus who sang the school song "Welcome to the Glover School." Some 3<sup>rd</sup> grade students answered questions from the School Committee and 2<sup>nd</sup> grade students demonstrated how they are exhibiting PBIS (Positive Behavioral Interventions and Supports) in their school.

**II. Consent Agenda& Action Items**

1. Field Trip for MHS Varsity Boys Lacrosse team – overnight trip and out of state trip

Ms. Perry noted that this team is going to West Point to tour the school and watch the game between Army and Navy. The Committee needs to vote on this trip because it is an overnight and out of state trip.

Ms. Tedford made motion to approve out of state and overnight field trip for the MHS Varsity Boys Lacrosse team tour and watch a game at West Point. The motion was seconded by Ms. Pratt and the Committee **VOTED** on a roll call vote, 5-0 in favor: Mr. Harris-yes; Ms. Lipsitz-yes; Ms. Pratt-yes; Ms. Tedford-yes; Ms. Leonardson-yes. The motion passed.

**III. Teaching/Learning-Superintendent of Schools**

**A. District Reports and Updates**

1. Glover School Presentation

Taken earlier in the agenda.

2. Superintendent Goals Update

Ms. Perry presented her goals updates and informed the Committee that this is the last packet of her goal updates and the district’s updates for this school year-Dr. Smith presented the Curriculum updates; Ms. Maniaci presented updates of the Financial Goals and Mr. Lord presented the updates to the Technology and Facility goals as well as an overview of the MSBA Statement of Interest for Gerry School.

Superintendent Perry gave an update on the second “Conversations with the Superintendent” forum which was held on February 23<sup>rd</sup>. The topic was “What’s next with the Gerry School.” At the forum, the feedback received was that the community prefers not to have a topic and they preferred the format of the first forum where they could ask any questions on any subjects. Ms. Perry stated that her last forum will be held at the end of May and she will go back to the original format of any questions.

Ms. Pratt suggested that we publicize the superintendent forums so that all community members can attend, not just those who have children in the schools.

**IV. Finance Organizational Support**

**1. Schedule of Bills**

#13202	\$ 11,633.58
# 13234	\$217,019.80
# 13238	\$ 2,075.00
# 13250	\$ 16,654.33
# 13254	\$ 11,091.41
# 13255	\$ 300.00
# 13256	\$ 19,281.27
Total	<b>\$278,055.39</b>

8:49pm Ms. Lipsitz recused herself from this vote due to one of the schedules.

Ms. Pratt made motion to approve the schedule of bills totaling **\$278,055.39**. The motion was seconded by Mr. Harris and the Committee **VOTED** on a roll call vote, 4 in favor, 0 against, 1 recused: Mr. Harris-yes; Ms. Pratt-yes; Ms. Tedford-yes; Ms. Leonardson-yes.

8:51pm Ms. Lipsitz returned to meeting.

**2. YTD Budget Executive Summary**

Ms. Tedford made motion to accept the YTD Budget Executive Summary. The motion was seconded by Ms. Lipsitz and the Committee **VOTED** on a roll call vote, 5-0: Mr. Harris-yes; Ms. Lipsitz-yes; Ms. Pratt-yes; Ms. Tedford-yes; Ms. Leonardson-yes.

**V. School Committee Communication and/or Discussion items**

1. Superintendent Evaluation – next steps

Ms. Leonardson noted that one of the major functions of the Committee is to evaluate the Superintendent. She explained that they are using the DESE evaluation tool. She asked each member to fill out the three page evaluation form and to return the form to her by next Friday. She and Ms. Tedford will then read and discuss the evaluations which will then be in the packet for the next meeting.

**VI. Closing Business**

**A. New Business**

**Gerry Building Committee**

Mr. Lord explained that a change in the Gerry Building Committee needs to be made. The MSBA is requiring that a CEO be listed on this committee. This is someone who is authorized to sign contracts on the Town side. It was discussed with John McGinn who spoke to Lisa Mead and Jackie Belf-Becker. The result is that we are asking to add Jackie Belf-Becker into the CEO slot as a non-voting member.

The vote is to add a new member as CEO, Ms. Jackie Belf-Becker, as a non-voting member to the Gerry Building Committee membership.

At 8:57pm, Ms. Lipsitz recused herself from this vote as this new candidate is an immediate family member.

Ms. Pratt made motion to add a new member as CEO, Ms. Jackie Belf-Becker, as a non-voting member to the Gerry Building Committee membership. The motion was seconded by Ms. Tedford and the Committee **VOTED** on a roll call vote: Mr. Harris-yes; Ms. Pratt-yes; Ms. Tedford-yes; Ms. Leonardson-yes. The motion passed on 4 in favor, 0 opposed and 1 recused.

At 8:59 Ms. Lipsitz returned to the table.

Ms. Tedford noted that at the Site Based meeting at Glover, there seemed to be a lot of good communication about supporting the Gerry community with their feasibility study.

**Policy**

Ms. Perry informed the Committee that there will be new health and wellness policies coming in the near future as well as the support staff benefit package and COLA raises.

**Village Principal Search Committee**

Ms. Perry noted that the Principal Search Committee has been formed. Ms. Pratt is the school committee representative for this search committee. The 18 members of the Village Principal Search Committee will meet this coming week to review the applications and Ms. Perry hopes to appoint a new principal between the first and second week of May.

**Human Resource Director**

Ms. Perry informed the Committee that she will introduce the new Human Resources Director, Monica Visco, and the new High School Principal, Dan Bauer, at the School Committee of April 28<sup>th</sup>. Both will begin on July 1<sup>st</sup>.

**B. Correspondence**

Ms. Leonardson asked that a letter of thanks be sent to the Glover School students, parents and staff for their presentation this evening.

**C. Adjournment**

A motion to adjourn the meeting was made by Ms. Tedford and seconded by Ms. Pratt. The Committee **VOTED** to adjourn on a 5 yes, 0 no, roll call vote: Mr. Harris-yes; Ms. Lipsitz-yes; Ms. Pratt-yes; Ms. Tedford-yes; Ms. Leonardson-yes. The public session of the meeting ended at 9:04pm.

Respectfully submitted,  
David Harris  
Marblehead School Committee

***Meeting Documents:***

*Field Trip for MHS Varsity Boys Lacrosse team – overnight trip and out of state trip (vote)*

*Superintendent Goals Update*

*Facilities update*

*Technology Update*

*Curriculum Update*

*FY16 Financial Update*

*Professional Practice*

*Schedule of Bills*

*YTD Budget Executive Summary*

*Superintendent Evaluation – next step documents*

Approved by SC on 7/20/2016