

Record of the Marblehead School Committee Meeting
Thursday, May 19, 2016
Marblehead High School Library

Members Present: Meredith Tedford, Kate Lipsitz, David Harris, Jr.
Susie Pratt, Jennifer Schaeffner

Also: Maryann Perry, Superintendent
Dr. Bradford Smith, Assistant Superintendent
Amanda Maniaci, Business and Finance Administrator
Ken Lord, Exec. Dir. Of Technology and Operations

SC Members Absent:

I. Initial Business

A. Call to Order

Ms. Perry opened the meeting at 7:30pm and noted that the Committee will now choose their organizational roles and will begin with the position of Chairman

1. Election of Officers

a. Chairman

Ms. Perry asked for nominations for the position of Chairman.

Ms. Pratt nominated Ms. Tedford for chairman.

The Superintendent asked if there were any other nominations. There were no other nominations.

Ms. Perry asked for a vote to nominate Ms. Tedford as Chairman. The committee **VOTED** 4 in favor, 1 against on a roll call vote: Mr. Harris-yes; Ms. Lipsitz-yes; Ms. Pratt-yes; Ms. Tedford-yes; Ms. Schaeffner-no.

b. Vice Chairman

Ms. Tedford then took over the meeting and asked for nominations for the position of Vice Chair.

Ms. Lipsitz nominated Ms. Pratt as Vice Chair.

Ms. Tedford asked if there were any other nominations. There were no other nominations.

Ms. Tedford asked for a vote to nominate Ms. Pratt as Vice Chairman. The committee **VOTED** unanimously, 5-0, on a roll call vote: Mr. Harris-yes; Ms. Lipsitz-yes; Ms. Pratt-yes; Ms. Tedford-yes; Ms. Schaeffner-yes.

c. Secretary

Ms. Tedford asked for nominations for Secretary. Ms. Pratt nominated Ms. Lipsitz for secretary. Ms.

Tedford asked if there were any other nominations. There were no other nominations. Ms. Tedford

asked for a vote to nominate Ms. Lipsitz as Secretary. The committee **VOTED** unanimously, 5-0, on a roll call vote: Mr. Harris-yes; Ms. Lipsitz-yes; Ms. Pratt-yes; Ms. Tedford-yes; Ms. Schaeffner-yes.

2. Approval

a. School Committee Code of Ethics-BCA

Ms. Pratt made motion to approve the School Committee Code of Ethics. The motion was seconded by Ms. Lipsitz. Discussion followed. The Committee **VOTED** in favor, 5-0, on a roll call vote: Mr. Harris-yes; Ms. Lipsitz-yes; Ms. Pratt-yes; Ms. Tedford-yes; Ms. Schaeffner-yes.

B. Commendations

Ms. Lipsitz reminded the public that SEPAC is having their Unsung Hero event on Tuesday, June 14th at the Corinthian Yacht Club.

Ms. Tedford thanked the parents who have planned the Village School Field Day.

Ms. Tedford noted that she attended Peer Parent Mentor for parents of incoming Freshman and run almost entirely from peer mentors and they were poised and articulate.

Ms. Tedford thanked James Maroney of MHTV and students helping him this evening.

C. Public Comment

None

D. Student Representative

Not present.

II. Consent Agenda& Action Items

1. Installation of rock and plaque honoring Dr. Ralph Sweetland at the entrance of the new Susan Redfield track at the Village School.

Mr. Settlemeier explained that there will be three individuals that will be co-located at the Village School track. Both Dr. Ralph Sweetland's plaque as well as a slab of marble to honor Dr. Sanford Hopkins will be relocated to where the

Susan Redfield plaque is located. Ms. Lipsitz made **motion** to approve the relocation of the rock and plaque for Dr. Sweetland to the area where the Susan Redfield plaque is located. All were in favor. Mr. Settlemeier also noted that the opening ceremony of new track will take place on June 5, 2016.

2. Third Reading of Policy BBBC-School Committee Member Resignation

Motion to approve for 3rd reading policy **BBBC-School Committee Member Resignation** was made by Ms. Pratt and seconded by Mr. Harris.

Amendment to motion by Ms. Schaeffner to vote on this policy at the next SC meeting. The motion was seconded by Mr. Harris. The Committee **VOTED**: Ms. Schaeffner-yes; Mr. Harris-yes; Ms. Lipsitz-no; Ms. Pratt-yes; Ms. Tedford-no. The motion passes on a 3 for and 2 against vote.

3. Policy BDFA-School Councils (Site Based Management Teams)

Ms. Schaeffner made motion to table the 3rd reading of this policy until the next school committee meeting. The motion was seconded by Ms. Pratt. The Committee **VOTED**: Ms. Schaeffner-yes; Mr. Harris-yes; Ms. Lipsitz-no; Ms. Pratt-yes; Ms. Tedford-no. The motion passes on a 3 for and 2 against vote.

III. Teaching/Learning-Superintendent of Schools

A. District Reports and Updates

1. School Improvement Plans

Village School

Principal Theresa McGuinness and Assistant Principal Amanda Murphy gave an overview of her school and the School Improvement Plans.

Veterans Middle School

Principal Matthew Fox and Assistant Principal Philip McManus presented the Committee with the Middle School's School Improvement Plan.

Mr. Fox invited the Committee to the 8th Grade Moving On Ceremony to be held Thursday, June 23rd at 7:00pm.

Marblehead High School

Principal Layne Millington presented the Marblehead High School's School Improvement Plan.

IV. Finance Organizational Support

1. Schedule of Bills	
#13372	8,808.00
#13384	860.75
#13395	1,650.00
#13396	426,627.92
#13410	28,092.26
#13411	5,591.50
#13413	10,924.80
#13414	<u>35,404.59</u>
Total	\$ 517,959.82

Ms. Pratt made motion to approve the schedule of bills of 5/19/16 totaling \$517,959.82. The motion was seconded by Mr. Harris and the Committee **VOTED** on a roll call vote 5-0 in favor: Mr. Harris-yes; Ms. Lipsitz-yes; Ms. Pratt-yes; Ms. Tedford-yes; Ms. Schaeffner-yes.

V. School Committee Communication and/or Discussion items

1. Sub Committee Updates

- Curriculum Sub Committee will be meeting next week.
- Policy Sub Committee-Ms. Tedford said they will continue to review policies that need reevaluation.
- Budget Sub Committee-has not yet met.

2. Liaisons 2016-2017 preview

Ms. Tedford noted that this is typically discussed during the summer retreat.

3. Gerry Building Update

Ms. Tedford congratulated Mr. Harris for being nominated the Chair of the building committee. Mr. Harris noted he is looking forward to the vote on June 14th where the Gerry is question 1. Mr. Harris noted that at the last meeting they had questions on the Educational Profile Question which will then be voted on, a preliminary enrollment questionnaire, and a follow up questionnaire on enrollment projections, and maintenance and capital planning. Once the vote has passed at Town meeting we will seek an audience before the MSBA to formalize the next steps. The process after that would be to hire an OPM and then when the OPM is on board he will help bring on the /architect. Next meeting will be held on June 9th and for future meetings the meetings will take place at the High School to facilitate parking and accessibility.

Ms. Tedford made note that some parents asked for more tours of the Gerry School as well as the Glover School for comparisons.

VI. Closing Business

A. New Business

Field Trip for Drama Club students to NYC

Ms. Perry noted that there is an out of state field trip that the Committee needs to approve. On Sunday, May 29th, Nick Gould will be taking 16 drama club students to New York to see a show; leaving 8 am returning 8pm. Mr. Harris made motion to approve the out of state trip for 16 drama club students to New York City. The motion was seconded by Ms. Lipsitz and the Committee 5-0 in favor. The motion passed.

Ms. Tedford noted that the week of July 18th looks optimal to schedule a workshop between MASC and the Committee.

B. Correspondence

None

C. Adjournment

A motion to adjourn the meeting was made by Ms. Pratt. All were in favor. The public session of the meeting ended at 9:00 pm.

Respectfully submitted,
Kate Lipsitz
Marblehead School Committee

Meeting Documents:

SC Code of Ethics

Policy BBBC

Policy BDFA

Memo on plaque

Schedule of Bills

Approved by SC 9/22/2016