

Record of the Marblehead School Committee Meeting
Monday, August 14, 2017
Marblehead Schools Admin Building

Members Present: Meredith Tedford, Kate Lipsitz, Jennifer Schaeffner
Susie Pratt, David Harris

Also: Maryann Perry, Superintendent
Ken Lord, Exec. Dir. Of Technology and Operations
Amanda Maniaci, Director of Business and Finance

Members Absent:

I. Initial Business

A. Call to Order

Ms. Tedford called the meeting to order at 8:00 am.

II. Consent Agenda & Action Items

1. NRT Bus Inc. - METCO Transportation Contract

Mr. Harris made motion to award the METCO Transportation Contract to NRT Bus Inc., inclusive of all terms and pricing within, for 180 school days at approximately \$225,000.00. The motion was seconded by Ms. Lipsitz and the Committee **VOTED** unanimously, 5-0, in favor.

2. Design Architect Contract

Ms. Schaeffner made motion to accept the recommendation from the Gerry School Building committee and recommend to the Board of Selectmen, Raymond Design Associates for Designer Services for the Elbridge Gerry Feasibility Study for total value of \$529,000 which is comprised of \$425,000 for basic services and \$104,000 for estimated allowance/reimbursable services. Said reimbursable services will be assigned and drawn down upon on a case by case basis as the feasibility study progresses and approved by the Gerry Building Committee. The motion was seconded by Ms. Pratt and the Committee **VOTED** unanimously, 5-0, in favor.

3. Declare broken and old technology and other misc. equipment as recycling

Ms. Schaeffner made motion to declare the list of broken or old technology and other miscellaneous equipment as recycling. The motion was seconded by Ms. Pratt and the Committee **VOTED** unanimously, 5-0, in favor.

III. Finance Organizational Support

1. Schedule of Bills

Schedule of bills payable:

#15233 \$ 40,992.98
#15251 \$ 550.00
#15256 \$ 85.00
#15270 \$ 19,174.74
#15272 \$ 9,339.70
#15299 \$ 33,083.73
#15305 \$ 1,007.97
#15315 \$ 1,582.90
#15322 \$ 1,421.67
#15331 \$ 465.00
#15337 \$ 433.28
Total \$108,136.97

Motion to approve the schedules of bills totaling \$108,136.97 was made by Ms. Schaeffner and seconded by Mr. Harris. The Committee **VOTED** unanimously, 5-0 in favor.

2. Close Out transfers FY17

Ms. Schaeffner made motion to approve the FY17 Close out sheet as provided. The motion was seconded by Ms. Pratt and the Committee **VOTED** unanimously, 5-0, in favor.

IV. Closing Business

A. New Business

There was a brief discussion on the current enrollment and Kindergarten class sizes; a brief update on current open positions; and confirmation of the Gerry parking public forum on 9/6/17.

Mr. Harris and Ms. Lipsitz left the meeting.

B. Adjournment

A motion to adjourn was made and the Committee **VOTED** unanimously, 3-0. The public session of the meeting ended at 9:00 am.

Respectfully submitted,
Susie Pratt, Secretary
Marblehead School Committee

Meeting Documents:

- NRT Metco Transportation Contract*
- Design Architect Contract*
- List of Broken or old technology items*
- Schedule of Bills*
- Close out transfers FY17*

Approved SC mtg 9 13 2017