

# SLT Minutes

## 1.5.2021

The meeting commenced at 3:00pm via Teams.

Copies of the December meeting minutes were sent via e-mail and are available on the school website. A motion was made to approve the minutes. The motion passed.

### Old Business

SLT reviewed the [Plan B Daily Bell Schedule](#) at the December meeting and members were to gather feedback prior to the January meeting. While adjustments had to be made to accommodate a staggered dismissal, the bell schedule was approved as it still allowed for 80 minutes of instruction for each block. In discussion about the bell schedule, the following items were mentioned and clarified:

- Until we get an update, before or after school activities (tutorials, club meetings, etc.) are not allowed except for athletics.
- SEHS will conduct the student daily screening using an electronic survey much like the staff daily screening.
- Directional halls are for class changes only when nearly 600 kids are in the hall at one time.
- One disinfecting wipe can be used to clean multiple desks.
- After 10:10am, students arriving to school will need to see Mrs. Baker for their temperature check and daily screening as the 3 entry points will no longer be manned.
- Students will begin using their GCS OneCard for transportation beginning 2<sup>nd</sup> semester. Currently, we are unaware of any other uses for the OneCard on our campus because we do not have the hardware.

### New Business

Ms. Vaughn provided an update from her recent Teacher Advisory Council meeting with the Superintendent. They are as follows:

- The increase in testing is to keep GCS compliant with MTSS.
- The devices that were ordered for each GCS student are coming. There is a global back order, but many devices have already arrived are being imaged.
- The district is seeking feedback on the Canvas template. If you have feedback, please send that to Vaughn.
- Teachers are in group 1B for receiving the COVID vaccine. Teachers were also reminded that the 5% positivity rate for reopening schools is just one of many metrics being consulted to safely reopen schools.
- Teachers asked about there not being a delay of opening schools after the holiday break and teachers were reminded that the week of December 26-Jan 3 was a week after the holiday that schools were closed.

- The district is seeking feedback on the PD they have been offering. Vaughn will collect our feedback using [this survey](#) and then compile it for one school submission. This feedback is needed by 2pm Friday January 8.

The English department asked questions about the timeline for ELP. While there are continued concerns about the number of failures, there has been no guidance provided by the district. Ultimately, the large number of failures will have lasting impacts on our school matrix as we will have to reschedule many kids. The ELP deadline continues to be January 15, kids will lose access to their 1<sup>st</sup> semester Canvas courses on January 22 (this could change) and grades will stop syncing between Canvas and PowerSchool on January 22 as well. Grades are due to Shore on January 25. If you continue to work with students beyond January 25 (which is by no means an expectation but is an option), you will need to complete a grade change form with Shore.

With the increased requests for paper packets, SLT decided to set some parameters for who receives packets and how they will be distributed. Students who do not have access to a device or internet have always received packets but in addition if EC or 504 students request paperwork, it will be provided. Packet pick up and drop off will occur every Tuesday during normal business hours. Ms. Sisk will handle the return of packets and the distribution, but teachers will need to have each packet clearly marked for each student by 9:50 each Tuesday. With students returning at 50% Jan 21, these requests should decrease but SLT wanted a plan in place in the event we go completely remote again.

In the event high school students remain remote, SLT discussed and approved a 3<sup>rd</sup> quarter remote daily schedule. Because we want to limit confusion, this schedule is not being shared until we are told we are remote. While there was discussion about adjusting the Flex day back to Friday, SLT agreed to keep the Flex day as Wednesday. 3<sup>rd</sup> quarter remote learning will mirror 2<sup>nd</sup> quarter remote learning. If we remain remote, the 3<sup>rd</sup> quarter remote schedule will be shared immediately.

As we prepare to deliver instruction under Plan B, SLT discussed instructional models that would benefit all students. The following items were approved and are reflected in the [SEHS Plan B Daily Schedule and Expectations](#):

- Live instruction will occur 4 days a week (Monday, Tuesday, Thursday, and Friday) for all Southeast students.
  - Group A students will receive live instruction on Thursday and Friday in addition to their face to face instruction on Monday and Tuesday.
  - Group B students will receive live instruction on Monday and Tuesday in addition to their face to face instruction on Thursday and Friday.
  - Completely remote students will receive live instruction Monday, Tuesday, Thursday, and Friday.
- Teachers will be live for a minimum of 50 minutes within the 80-minute block. During this “live” time, teachers are not only providing direct instruction but are also available to answer remote students’ questions while they work independently.
- Teachers will communicate with their students within a given block to let them know what time the 50 minutes of live instruction will take place so that students who are remote can join via Teams.
- Teachers will record each live session so that students can access them later within Canvas.

- Wednesday is a remote day for all students and will be treated as a Flex day meaning no live instruction will be provided but teachers can provide recordings for students and deliver new content in these recordings.
- Teachers will continue to use the GCS Template within Canvas.

In addition, these topics were discussed:

- The building will be open to staff on Wednesdays. Teachers who have concerns about reporting on Wednesday's should speak with Seagraves.
- Jamie Davis will send directions for how to set up a document camera for use during Teams meetings as this will likely replace the use of a white board so that kids at home and kids face to face can see.
- The school will need to purchase dongles for the new teacher devices so they can project from their new laptops. Additionally, many classrooms need the USB cord for their document cameras. Jamie Davis will work on these.
- SLT recommended that a OneNote training be provided. There is one on the Microsoft Innovative Educator pathway that Jamie Davis will share.
- Questions about PE classes were raised and we are awaiting answers because at this time, locker rooms are not be used.
- Science labs can be conducted if no equipment is being shared amongst students for the entire day.
- Currently, we have not been given updates on taking attendance under Plan B or potentially providing a 7-day grace period for students to submit work. As we learn this, we will communicate it and it will be reflected in the Plan B Daily Schedule and Expectations document.

Social Studies asked about students returning textbooks and other 1<sup>st</sup> semester materials. While we know this is necessary, the potential return of students will dictate how this is done.

Questions were asked about January 20 which is the first day of the new semester but is also a Flex remote day. Dr. Seagraves suggested that teachers post their syllabus in Canvas, provide a meet the teacher video or note, conduct ice breakers or other social/emotional activities but no content should be taught on January 20 and no live instruction will be provided.

### **Parent and Student Questions / Announcements**

None

The meeting adjourned at **4:53pm**.

The next meeting will be February 2 at 3pm via Teams.