

## SLT Minutes

### 03.03.2020

The meeting commenced at **4:02pm** in the room 101.

Copies of the February minutes were sent via e-mail and are available on the school website. A motion was made to approve the minutes. The motion passed.

#### **Old Business**

No old business.

#### **New Business**

Concerns over the timeliness of accommodation notification were raised by the Math Department since many courses administer assessments within the first ten days of the semester. Dr. Seagraves is looking into what type of communication can be provided about students with testing accommodations that would allow teachers to know which kids have testing mods until IEPs and 504s are distributed to teachers on or just after the 10<sup>th</sup> day.

Concerns over students parking in the back lot were raised. Staff members are encouraged to write students up if they know who the car belongs to and if not, send the license plate number to Teasley or Officer Phillips.

Concerns were raised over testing plans in terms of teachers across the entire building sharing the load equitably. As a reminder, the state of North Carolina mandates each test we administer and our diverse schedules for students necessitates testing during 1<sup>st</sup> or 2<sup>nd</sup> block therefore, many 1<sup>st</sup> and 2<sup>nd</sup> block planners throughout the building are called upon to administer tests and/or proctor more frequently. Each test day takes effort from each staff member in some capacity as testing is a team effort.

MTSS demands that each school have standard operating procedures that will ensure student growth achievement. These schoolwide expectations start with the staff and trickle down to the students. [An example of standard operating procedures](#) was shared with SLT. While the sample document needs tighter alignment to MTSS, it is a concise and thorough document much like what Southeast needs to create. SLT agreed that the existing subcommittees (ILT, Attendance, and Behavior) would manage items in their domain and SLT would tidy up areas that surrounded policy not otherwise covered by subcommittees. The Behavior Committee would need to seek additional members to ensure strategic input was provided. Subcommittees will work over the next month to prepare their respective areas and submit their work to SLT at the April meeting. After the April meeting, the draft document would be out for school wide public comment for SLT approval at the May SLT meeting.

Dr. Seagraves shared an update on our schools projected enrollment for the 2020-21 school year. We are expected to be down 35 kids, but Seagraves reminded everyone this was just a projection. No budget information is available yet.

Dr. Seagraves also mentioned that the district would be preparing for the Coronavirus with related organizations to ensure there was a plan in place to limit the spread.

Banked time will be used to “waive” the snow day that occurred February 21<sup>st</sup> so as of now, April 13<sup>th</sup> is still a teacher workday.

### **Parent and Student Questions / Announcements**

PTO will hold a planning meeting for the Senior Picnic on March 18<sup>th</sup>.

The next meeting will be April 14 in room 101.

The meeting adjourned at **4:48**.