

## SBLT MEETING MINUTES

October 12, 2021

Meeting Start Time: 2:45 pm

Members Present:

Zimmerman, Vaka, Carruthers, Jackson (Treasurer), Raines (K), Bostick (1<sup>st</sup>), Penner (2<sup>nd</sup>), Toman (3<sup>rd</sup>), Miller (4<sup>th</sup>), Roberts (5<sup>th</sup>), Balatsias (EC), Cyrus (Specialists), Jennings (TA), Lowe (Parent), Hardin (Parent)

The minutes from the September meeting were presented and approved.

Grade Level Concerns/Celebrations:

5<sup>th</sup> Grade-awaiting administration approval of letter to parents regarding bathroom incidences. Vaka has approved the letter and it can be sent to parents.

How are supplies from main supply room to be accessed?

1. Inform Mrs. Jackson of supplies needed
2. Ms. Hyman can bring supplies to classroom

Mr. Zimmerman reminded staff that students should not have access to personal devices during school and/or recess.

5<sup>th</sup> grade team would like 5-10 minutes for bathroom/lunch break. If PLC could begin 5 minutes later to allow bathroom break. Mr. Zimmerman asked the team to look at their recess/lunch schedule for a time to take a break. Mr. Butcher can also be utilized to provide a break.

1<sup>st</sup> Grade-Welcomed their new team member, Ms. Crigar.

3<sup>rd</sup> Grade-Toman acknowledged 3<sup>rd</sup> grade being a very supportive team.

EC-increased collaboration for EC students receiving services and interventions. EC students are receiving more inclusion time in both the resource setting and the adaptive setting. Discussions have been held to make sure EC students can participate in classroom interventions when they are not being pulled for EC services.

Specialists-Ms. Cyrus stated \$8,000.00 has been received from the county to purchase books from a pre-curated list.

The Specialists ask teachers to be mindful of the start and stop time for specials class. Classes that arrive early or are picked up late do not allow Specialists adequate time to clean and prepare their classroom for the next class.

Specialists ask that there be a standardized form for transportation information for them to use on extended PLC days and to keep teacher duty rotation consistent on extended PLC days.

Office doors have periodically been left unlocked and items from desks have been found on the floor. A suggestion was made that signage to keep office doors locked be in Spanish in addition to English.

Book Fair Dates: January 10-14, 2022

CKLA units of study provided to Cyrus for the purpose of book purchases.

#### Title 1 Budget

Mrs. Jackson reviewed the budget. Total non-position budget: \$36,712.90

Total encumbered:

Coole School: \$1825.43

STEM Kits: \$1488.88

Mystery Science site license: \$1249.00

Camcor Student Headsets: \$8544.27

\$12,000.00 needs to be encumbered by October 29, 2021

Let Mrs. Jackson know of any supplies/materials you would like purchased.

After discussion, it was decided the SBLT will meet Wednesday, October 27, 2021 at 2:45 pm to vote to approve how the \$12,000.00 will be encumbered.

#### Title 1 Parent Night-Math

October 14 via TEAMS. Ms. Walker will send the link to teachers to send to parents.

## Vision and Mission Statements

SBLT representatives are encouraged to have a conversation with team members for thoughts and feedback.

Cyrus-Specialists agree the 5 E's is a good starting point.

Miller-include words children and staff, "we".

Mr. Zimmerman would like there to be a way to capture feedback from parents.

This will be on the SBLT agenda for November.

The meeting ended at 4:01 pm