

SBLT Minutes

November 16, 2021

Meeting Start Time: 2:45 pm

Members Present: Balatsias, Bostick, Cyrus, Hartzfeld, Jackson, Jennings, Miller, Penner, Roberts, Zimmerman

School Improvement Plan Update:

How to access the SIP will be reviewed at the December staff meeting. Mr. Zimmerman emphasized that parents should be able to access the SIP.

Title 1:

Ms. Walker is the Title 1 Notebook Documentation Manager for Simkins Elementary. This requires one hour per week of work outside of regular school hours. Mr. Zimmerman asked for a vote from the SBLT to approve a stipend of \$100/month for Ms. Walker for EEA (Extended Employment Agreement). The vote was affirmative for the stipend for Ms. Walker.

Recess:

Mr. Zimmerman stated there is a need for a safety net to be put in place to account for students coming in from recess. Leadership Team members are to get suggestions from their grade-level team members. A common practice for the school will be formulated from the suggestions. Staff are reminded to be openly engaged in supervising students at recess.

PTA:

Ms. Jackson and Ms. Hyman are our school liaisons. Ms. Jackson will explore options to rebuild funding. Information will be sent to parents before winter break. After winter break, officers will be selected, and the PTA will move forward from there.

Grade-level Updates/Concerns:

Based on a question from 1st grade regarding when to send home interim reports, the SBLT recommends sending interims on Thursday, December 2 in the Weekly Folder, rather than Wednesday, December 1.

Ms. Balatsias emphasized the importance of letting the EC Team know of any classroom schedule changes.

Ms. Penner asked for clarification of the protocol for obtaining items from the supply room. Email Ms. Jackson for any items that are not basic supplies. If an entire grade level has a particular need e.g., dictionaries, have the ILT representative email administrator and cc Jackson. After admin approval, Jackson will place the order. Email Jackson and Ms. Hyman of general supply needs and they will deliver the items to your classroom or mailbox.

Updates from Mr. Zimmerman:

Fourteen students from Dudley High School will be assisting K, 1st, and 4th grades. Dudley students will be on campus Monday, Tuesday, and Friday from 11:15-12:15 through May.

Beginning December 1 students from the National Honor Society of Southeast High School will work with 3rd and 4th graders who are on the cusp of AG. The students will be on campus Wednesday and Friday through the first week of February.

November 18 the Kindergarten Parent Literacy night will be held in the gym.

December 2 Mr. Zimmerman and Mr. Stewart will host “Donuts for Dads.” Participants will be encouraged to sign up for opportunities to serve in the school. Available times for volunteers will be 7:00-7:45 am, 10:45-11:45 am,

and 11:15 am-12:15 pm. Volunteers will be asked to be consistent with their attendance. The intention is to have additional male presence in the hallways, at lunch, and at recess. Volunteers will be required to have a background check and be vaccinated for Covid. The goal is to begin in January and continue through June. Suggestions are welcome for other ways to utilize this resource, but not for small group instruction.

Mr. Zimmerman would like to know of interest in having the building open on Sunday(s) beginning in January. Grade-level Leadership Team representatives are asked to bring information of interest level to the December meeting and dates will be set.

Meeting End Time: 3:33 pm