

SBLT Meeting

August 28, 2018

Members in Attendance: Riley, Davis, Copeland, Ricks, Jordan, Carruthers, Ellison, Toman, Siczek, Citty, Boyd, Graves, Williams, Freeman, Zimmerman

Meeting began at 2:45 p.m.

Review of the meeting minutes by E. Carruthers.

I. Updates

- a. SBLT will meet only on the second Tuesday of the month.
 - i. September. 10
 - ii. October 8
 - iii. November 19
 - iv. December 10
 - v. January 14
 - vi. February 11
 - vii. March 11
 - viii. April 8
 - ix. May 13
- b. Instructional Leadership Team will meet in the place of the second meeting of SBLT.
- c. SBLT makes school-wide decisions.
- d. Instructional Leadership Team (ILT) makes decisions about instruction, building efficacy on each grade level. The principal decides and invites one member of each grade level to be on the ILT.
 - i. Mrs. Jordan selected individuals who have been at Simkins at least a year and know what is expected at Simkins in regards to data and instruction and have shown a growth mindset. She also tried not to choose someone that was already on the SBLT due to the number of meetings involved to be on both.
 - ii. Members take information that the ILT develops to their grade level and ensures it is implemented within a timely manner.
 - iii. The team will discuss the previous week's data in their grade level PLC on Monday's prior to PLC on Tuesday with Mrs. Jordan, Mrs. Carruthers and Mr. Zimmerman. An overview of their data and next steps will be shared at the Tuesday PLC.
 - iv. Wednesday-Friday-grade levels will meet for planning during specials time.
 - v. ILT meets twice a month to determine new areas of focus that will impact instruction.

vi. Membes of the ILT are:

1. K-Essom
2. 1-Elison
3. 2-Cole
4. 3-Cottie
5. 4-Jennings
6. 5-Ricks

II. Word Wall

- a. What words will be put up for September?
 - i. K/1 will put words up on the glass block.
 - ii. 2-5 will put words up across from the restrooms on the grade level hallways.
- b. Work with your adjacent grade level to determine words.
- c. Have these up after Labor Day.

III. Data

- a. 51.6% proficiency
- b. We met growth.
- c. This moved us to 56%, which means we are a “C” school.
- d. We must continue to be data driven to make more growth.
- e. When children meet benchmark on a skill, we must move on to the next skill, even with only one data point.
- f. Specialists are implementing the interventions. Teachers administer progress monitoring.
- g. We must make sure that we tighten up the schedules.
- h. Community meetings must have a focus and move along in a timely manner.

IV. Clubs

- a. Discuss possible clubs of interest with students.
- b. Get with teachers on your hall to determine which clubs will be available.
- c. There will be 2 adults in each club.
- d. K/1-Once students are assigned, the teacher could move each month so that students receive different opportunities.
 - i. Students mix at their grade level and stay on their hall.
- e. 2/3-This hall could do something like the K/1 hallway.
- f. Grade levels will get together at the September staff meeting to plan.

V. Indicators

- a. Reviewed School Improvement Plan indicators and actions.
- b. The team added new actions based on new initiatives this year.
- c. The 2018-2019 SIP will be reviewed with staff at the September Staff Meeting.

Meeting adjourned at 3:37 p.m.