

**Simkins Elementary**  
**SBLT Meeting**  
**November 13, 2017**

**Members in Attendance:** Riley, Davis, Cottie, McPhatter, Jordan, Carruthers, Pagano, Ambro, Kilcrease, Williams, Siczek, Citty

**Meeting began at 2:48 p.m.**

**Review of the meeting minutes by E. Carruthers.**

**I. Kids Voting Updates**

- Mrs. McPhatter will send a notice to teachers about the process for electing Student Council representatives.
- Ballots will be distributed by Mrs. McPhatter
- Kids Voting will take place on Thursday, November 16.

**II. Simkins Club Updates**

- 2<sup>nd</sup> day of clubs is this Friday, November 17, 2017
- Labels were written differently, which caused confusion.
- Labels will be used again.
- Mrs. Jordan will ask teachers to use the label template that she will attach to the minutes when they are sent out to staff.
- We did not have someone to transport students from the green hall to the clubs on the main hall.
- Mrs. Jordan will take students from green hall to the main hallway.
- Students who are going to stay on the blue hall should be sent to the end of the hallway to meet Mrs. Carruthers because teachers were not all in their classrooms. She will then take them to the club assigned on the blue hallway. This will ensure that students have someone monitoring them at all times.
- Mrs. Carruthers will also pick them up on the blue hall and take the students on the blue hallway to their classroom on the blue hall.
- Mrs. McPhatter will collect students on the yellow hall who are in a club on the main hallway or on the purple hallway.
- Older students can walk back by themselves.

### **III. Reading Assembly**

- Typically, we do not have assemblies each quarter.
- Mrs. Jordan is giving shout outs to students who achieve step levels. This will continue.
- Proposal: How should we celebrate reading steps?
- #1 Provide an assembly to celebrate students where the medals are awarded, either quarterly, or each semester
- #2 No assembly. Instead, have a “Bling” day when students wear all of their medals each quarter. On that day, have a parade for students to show off their medals each semester.
- #3 End of the year assembly to celebrate the medals and Sharktastic Students for the year. (K-2 and 3-5?)
- SBLT decided on #2 and #3.
- January 26 at 8:00 will be the 1<sup>st</sup> semester medal parade.
- June 7 at 8:00 will be the 2<sup>nd</sup> semester medal parade.
- Students will receive medals within the classroom once they achieve their step goals.
- K-2-How should they be recognized? Bulletin board? Chart outside the classroom?
  - K-2 reps will talk to grade levels to discuss. Bring back ideas on November 27.

### **IV. School Improvement Plan Indicators, Goals, and Actions.**

Reviewed all indicators on Indistar. Goals and actions are still in process.

### **V. December Parent Night**

- Music Program on Dec. 14
- Grades 3-5 will be performing.
- The theme is “Rock-n-Roll”

**Meeting adjourned at 3:36 p.m.**