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Tuesday September 14, 2021

**Attendance:**

<b>Principal</b>	Kendral Flowers	<b>Counselor</b>	Jana Lee
<b>Assist Principal</b>	Veronica Bryant	<b>PK</b>	Ashley Troxler
<b>Curriculum Facilitator</b>	Kennisha Wade	<b>K</b>	Michelle Laws
<b>Teacher Assistant/ PBIS</b>	William Thomas	<b>1</b>	Kathryn Tursky (Ms. Ladley is subbing in).
<b>Media Specialist</b>	Ann Virost	<b>2</b>	Julie Turner
<b>ESOL</b>	David Estefen	<b>3</b>	Beverly Slaughter
<b>EC</b>	Jackie Hines	<b>4</b>	Emery Sharpe
<b>Specialist</b>	RoVirginette Tanner	<b>5</b>	Blayre Penn- Canady (Ms. Thomas subbing in).
<b>Parent / Guest:</b>	Ms. Williams	<b>Teacher Assistant/Certified Staff</b>	Tammi Turner

Notes: During the SIT meeting we discussed we will meet virtually twice a month. We discussed Indistar goals and went through our SIT Goal direction checklist.

**School Improvement Plan:**

- Mr. Hines discussed about how we can be a team on the SIT committee, by pulling together to make Rankin to be the best place we can make it. He discussed making sure everyone is participating and bringing up any questions that we have.
- The school Improvement Plan needs to be completed by September 17<sup>th</sup> to be submitted.

- Ms. Flowers mentioned we needed as a team go through our checklist to be gone through.  
**For the SIT direction:**  
-Today we created a goal for the “Reducing the Number of Lost Instructional Days” and creating an “Attendance Goal”.
- **A4.01: “The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with individual needs of students across all tiers”.**  
-We used Title 1 funds was used to purchase of manipulatives to be used to allow teachers to meet all individual needs in the classroom.  
-We purchased 6 additional days of CKLA coaching days using Title 1 funding, to support grades 4 and 5.  
-We purchased additional math toolkits of Number Worlds to be used for Math Interventions, using Title 1 funds for the 2021-2022 school year.
- **A4.06- “All teachers are attentive to students’ emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary”.**  
-We have met this goal.
- **A4.16- “The school develops and engage consisting, intentional, and on-going plans to support student transitions for grade-to-grade and level-to-level”**  
-We pushed this goal back to the 2022 school year.  
-Ms. Virost mentioned about having a virtual field trip, compared to going in person tour.  
-Ms. Flowers mentioned about having a virtual field trip for 5<sup>th</sup> graders this May 2021.  
-Mr. Hines mentioned about having a drive through for Pre-K and Kindergarten.  
-Ms. Ladley mentioned about having Pre-Kindergarten students/families having a virtual walk through night and having families pick up packets that can have materials to take home to have samples of work that will be expected for Pre-K students moving up to Kindergarten.
- **B1.01: “The LEA has an LEA Support & Improvement Team”.**  
-We have met this goal.
- **B1.03: “A Leadership Team consisting of the principal, teachers who lead the instructional Teams, and other professional staff meets regularly (at least twice a month) to review implementation of effective practices”.**  
-We changed this date to 2021-2022 school year.

- **B2.03: “The school has established a team structure among teachers with specific duties and time for instructional planning”.**
  - We corrected the date to 2021-2022 school year.
  - This goal was re-assessed, we have PLC’s every Wednesday and having planning days that has been purchased with Title 1 days.
- **B3.03: “The principal monitors curriculum and classroom instruction regularly and provides timely, clear, constructive feedback to teachers”.**
  - We kept the ILT team.
  - We highlighted 2021-2022 school year.
  - Courses are created for teachers through performance matters for Rankin Elementary.
  - This goal is assigned to Ms. Wade.
  - The target date is May 26<sup>st</sup>, 2022.
- **C2.01: “The LEA/School regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs”.**
  - Date has been changed: 2021-2022 school year.
  - We looked at our action items and we are creating another action step.
  - Action Step:
    - Ms. Ladley stated taking student data in chunks and looking at data one at a time and helping student’s needs; then moving on to the next data and working on it with the students through interventions/enrichments.
    - Ms. Slaughter stated that 3<sup>rd</sup> grade looks at exit tickets and see where students are struggling and looking at the whole ELA and math assessments as a whole.
    - We assigned this goal to Ms. Hairston.
    - Date is May 12<sup>th</sup>, 2022.
- **C3.04: “The LEA/School has established a system of procedures and protocols for recruiting, evaluating, rewarding, and replacing staff”.**
  - We changed the date to 2021-2022 school year.
- **E1.06: “The school regularly communicates with parents/guardians about its expectations of them and the curriculum of the home (what parents can do at home to support their children’s learning).”**

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- We have biweekly reports, interim reports every 9 weeks. Along with class dojo and phone calls as a method of communication with parents.
  - Updates are given by principal through connect-ed weekly.
  - Ms. Bryant mentioned about having Reading Connections virtually.

**Notes:**

-Ms. Wade & Mr. Hines mentioned our vision and values, mission, and goals for Rankin and checking it off as we look through Indistar.

**-Our discipline goal:** was removed.

**-Our School Performance goal:** was changed to increase by 5%. The date was changed to June 2022. Mr. Hines & Ms. Flowers will discuss this more on Thursday.

**-Achievement Gap Goal:** Mr. Hines & Ms. Flowers will discuss this further at a later date.

**-Created a new SMART Goal:** Rankin Elementary will work towards reducing lost instructional days for our students by 50% as compared to the 2020-2021 school year.

**-Attendance Goal:** Ms. Flowers mentioned about getting Ms. Klien for the attendance to look at the data and submit it to the district.

**Teacher Compacity Goal:** Teacher will attend monthly PD and in variety of professional developments, by June 2022. Data source will be in the form of attendance sheets.

Meeting adjoin at 4:31pm.