

Rankin Elementary

Meeting Minutes

Meeting Date: 02/09/2021 - 2:45pm

Title: Feb. 2021 Meeting

Location: Virtual

I. Attendance

Team Members:

Shequita Hughes, Roni Bryant, Samantha DiCostanzo, David Estefen, Emery Headen-Sharpe, Jackie Hines, Michelle Laws, Dawn Moreland, Blayre Penn, Ashley Troxler, Ann Virost, Winnie Yang

Guests:

II. Celebrate recent successes

III. Review and respond to coaching comments

IV. Approval of last meeting's minutes

V. Old Business

VI. Indicators to Assess-Create-Monitor

Indicators Assessed

A1.06 ALL teachers provide sound instruction in a variety of modes: teacher-directed whole-class; teacher-directed small-group; independent work; computer-based.(5087)

A1.07 ALL teachers employ effective classroom management and reinforce classroom rules and procedures by positively teaching them.(5088)

A4.01 The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.(5117)

A4.16 The school develops and implements consistent, intentional, and on-going plans to support student transitions for grade-to-grade and level-to-level.(5134)

A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other professional staff meets regularly (at least twice a month) to review implementation of effective practices.(5137)

B3.03 The principal monitors curriculum and classroom instruction regularly and provides timely, clear, constructive feedback to teachers.(5149)

The LEA/School regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs.(5159)

Objectives Planned For

Monitor (updates made)

A1. 06 “All teachers will utilize a variety of modes for remote learning.”

- Upload different lessons from lower and upper grades

A1. 07 “Administration will work with teachers and teams who have the highest rate of discipline referrals to support them in implementing effective classroom management systems.”

- We will push target date back because at this time we have no referrals.

“New teachers and subs will receive a discipline bootcamp/cheat sheet from our behavior specialist, where they will receive information on routines, procedures, classroom management beginning of the year setup, and individual student support.”

- Upload handwashing, restroom and entry checklist
- Upload classroom schedules that show routines outlined for safety routines

“The behavior support team will analyze teacher referral data to identify student and/or teachers that need support and develop plans and implement plans to support team.”

- At this time, we will push back the target date due to no referrals.

A4. 01 “Implement specific strategies from our Goalbook Pathways tool, to further support targeted subgroups.”

- DiCostanzo will get more information from Morris, School Psychologist

“All classroom teachers and instruction support personnel will have access to Number World supplemental resource to provide for their students.”

- Push back because staff does not have access to Number World.

A4. 16 “Grade level chairs will meet at least twice a year to discuss ELA/ Math Standards to increase fluidity between K-5 grade levels.”

- Move target date back to March 31, 2021 after 3rd quarter once there is more data

B1. 03 “The Instructional Leadership Team (ILT) will meet monthly as a team to organize focus walk throughs to collect data and review the implantation of effective practices.”

- The ILT team will be meeting on Wednesday, February 10th, 2021.
- Will get more information after the meeting scheduled. Someone from the team will report to DiCostanzo to update.

B3. 03 “Instructional Leadership Team members will coach 2 or 3 peers. They will receive release time

in order to do this work.”

- The ILT team will be meeting on Wednesday, February 10th, 2021.
- Will get more information after the meeting scheduled. Someone from the team will report to DiCostanzo to update.

C2. 01 “Teams will regularly gather, submit and analyze student data. The CT will also analyze the data to look for trends and needs.”

- Target date moved to May 11th, 2021.

E1.06

Key “Develop parent curriculum nights that are specifically targeted by grade level.”

- Penn to send 5th grade power point/ information as evidence
- Sharpe to send 4th grade power point / information as evidence

All documents need to be submitted to DiCostanzo by Friday, February 12, 2021 to be uploaded.

VII. Other Business

Action Taken:

Virtual Tutoring:

- Tutoring will begin February 17, 2021 for 3rd – 5th grade students
- Virtual tutoring will be added to A1.06 as evidence of another mode for remote learning.

Technology Updates:

- Chromebooks will be distributed on February 10, 2021
- Friday the 12th and Monday 15th – Fifth grade remote students will pick up Chromebooks
- District sent us 399 but we needed 401 (They will send the two needed)
- iPad: 12-20 K-3 students do not have iPads due to students who moved and did not turn in device
- Pre-K devices were delivered today February 9th.
- We have ordered carts for devices
- If you have a printer and it breaks technology will not be replacing printers in classrooms

- Microphones for teachers were reordered today

We still have some Technology funds available.

Suggestions:

- Document cameras (We currently have 25)
- Lumens Ladibug Document camera for all staff
- 2nd set of chargers for devices (approximately \$18 per charger)
- Providing teachers with matching devices to his/her class
- iPad Rugged covers with handles for adapted learning students

VIII. Next Meeting

Date:

Time:

Title:

Location:

IX. Adjourn

3:30pm
