

# Rankin Elementary

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## Meeting Minutes

**Meeting Date:** 03/02/2021 - 2:45pm

**Title:** March 2021 #1 Meeting

**Location:** Virtual

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### **I. Attendance**

#### **Team Members:**

Shequita Hughes, Roni Bryant, Samantha DiCostanzo, David Estefen, Kendral Flowers, Emery Headen-Sharpe, Jackie Hines, Michelle Laws, Dawn Moreland, Blayre Penn, Ashley Troxler, Julie Turner, Ann Virost, Kennisha Wade, Erica Welborn, Winnie Yang

**Guests:** Dr. March

### **II. Celebrate recent successes**

### **III. Review and respond to coaching comments**

### **IV. Approval of last meeting's minutes**

### **V. Old Business**

### **VI. Indicators to Assess-Create-Monitor**

#### ***Indicators Assessed***

A1.06 ALL teachers provide sound instruction in a variety of modes: teacher-directed whole-class; teacher-directed small-group; independent work; computer-based.(5087)

A1.07 ALL teachers employ effective classroom management and reinforce classroom rules and procedures by positively teaching them.(5088)

A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other professional staff meets regularly (at least twice a month) to review implementation of effective practices.(5137)

#### ***Objectives Planned For***

The school will regularly communicate with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).(5182)

#### ***Monitor (updates made)***

Spotlights A1.06 & E1.06

A1.06 "All teachers provide sound instruction in a variety of modes; teacher-directed whole-class; teacher-directed small group; independent work; computer based".

Per DiCostanzo- she has received data analysis from grade levels; Kudos to the details that were put

into the plans

E1.06 “The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children’s learning).

Table unto this meeting to discuss Book Club and Math Grant

#### E1.06 Book Club Action

Overview: (Virost) Reading Rescue 1-2-3 directed to teaching parents how to help enhance their child’s phonic skills, develop comprehension strategies, fluency, and language skills. We have ordered 170 copies to be provided to the families for free. The goal is to have 4 nights in training parents.

Ideas: drive thru learning nights

Action: Parents will support their child’s reading by being provided reading tools and techniques through a book club, where they will be provided with the book Reading Rescue 1-2-3 purchased using Title I funds.

Assigned- Ann Virost

Target Date- June 1, 2021

Recurrence- Once a year

Notes: Sessions virtually and drive-in/parking lot format

#### E1.06 Math Grant, Home Manipulatives

Math Madness Drive-Through Thursday, March 11th @ 4:30-6:30

- White Boards, Dice and Expo markers will be purchased through an Enrichment Grant that Mrs. T. Cole received
- Each grade level will provide 1-3 games. These games need to be submitted to T. Cole by Friday March 5, 2021.
- Suggestions: pass out flyers in drop off car rider line in the mornings and enlarge flyer to post outside of the building

Upcoming Action Items Due: (A1.07, A4.16, B1.03, B3.03, C3.04)

A1.07 Teachers will receive ongoing MTSS training via webinars and face to face learning beginning October 1st, 2019.

According to the MTSS training Scope and Sequence, Teachers have completed all webinar trainings required from September- November. The March Task- is to review scheduling needs and recommendations. Admin, Instructional Team, along with School Psychologist, met and discussed the current IST students identified from March 2020 as well as the current students being served by Literacy Specialist and Interventionist that are providing support for. Teachers also created Reading utilizations plans to schedule and address the needs of the remaining students listed in all tiers for RIME.

A4.16 Grade level chairs will meet at least twice a year to discuss ELA/Math Standards to increase fluidity between K-5 grade levels.

The plan is to create multi grade level breakout rooms during the next Data PD session.

B1.03 The ILT (Instructional Leadership Team) will meet monthly as team to organize "focus" walk-throughs to collect data and review the implementation of effective practices.

The ILT completed walkthroughs for 4th grade math focusing on teacher use of non-linguistic representations to deepen student understanding of a math concept. The schoolwide team will meet to compile the data collected to identify trends. (submit the walk-through form used and debrief document)

B3.03 B3.03: Instructional Leadership Team (ILT) members will coach 2 or 3 peers. They will receive release time in order to do this work.

Moscatello, Todman, and James conducted walk-throughs for remote 4th grade teachers due to schedules

B3.03 Administration and ILT Team will conduct ongoing walkthroughs throughout the year.

The CT- Burtleson (3rd and 4th) Cole, T. (Math K-5) Hairston (K and 2nd) Wade (1st and 5th) conduct walk throughs and provide feedback/next steps weekly, bi-weekly, monthly based on individual need(s). Title 1 funds were used to purchase these days.

C3.04 Administration will meet with select staff members for "Feedback Fridays," to provide evaluative feedback. This will start with Beginning Teachers.

Informal conversations as well as individual discussions, requests for new staff members to participate in one on one content area coaching sessions with ARC, CKLA, and Eureka coach.

Wrap

Per Dr. March- I am very impressed and pleased with the Remediation Plans that were provided. They were extremely comprehensive and detailed. Kudos to you here at Rankin. I appreciate the invite. I will be giving Ms. Flowers a shout out in the next principal's meeting. Remember the Title I Budget is due March 19th.

Virtual SAS- Shout Out to Ms. Black with the Glow Party. Students were provided with glow bags and other glow items. It was recorded. Student from NC A&T and other colleges were there to assist

By the end of the week student should have received their device. 2nd Grade will be picking up theirs on Thursday, March 4, 2021.

Shout Out- To Mr. Headen-Sharpe class for allowing his class extra time to learn how to use the Chromebooks, Destiny, NC Wise Owl and other sites.

**VII. Other Business**

**Action Taken:**

**VIII. Next Meeting**

Date:

Time:

Title:

Location:

**IX. Adjourn**

3:30pm