

# Rankin Elementary

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## Meeting Minutes

**Meeting Date:** 04/13/2021 - 2:30pm

**Title:** April SIT Meeting #1

**Location:** Virtual

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### I. Attendance

**Team Members:**

Roni Bryant, Samantha DiCostanzo, David Estefen, Kendral Flowers, Emery Headen-Sharpe, Jackie Hines, Michelle Laws, Dawn Moreland, Blayre Penn, Julie Turner, Ann Virost, Kennisha Wade, Erica Welborn, Winnie Yang

**Guests:**

### II. Celebrate recent successes

### III. Review and respond to coaching comments

### IV. Approval of last meeting's minutes

### V. Old Business

### VI. Indicators to Assess-Create-Monitor

***Indicators Assessed***

A2.04 Instructional Teams develop standards-aligned units of instruction for each subject and grade level.(5094)

***Objectives Planned For***

***Monitor (updates made)***

- We reviewed progress of adding 3 additional Eureka Coaching Visits with Title 1 funds, to help support new staff, and areas of needs of the teachers.

### VII. Other Business

**Action Taken:**

- Worked on Parent PFE:

- PFE Document needs to be completed by April 30th.

- The annual meeting has been set for September 23, 2021. (SIT team members all agreed to the date)

- As a team we discussed that the meetings will be offered both in-person and virtually throughout different times of the day in the mornings, afternoons, and evenings throughout the year in a variety of languages.

- Flowers will be communicating with Ms. Williams to brainstorm ideas in involving parents in development of different activities.
- Ms. Virost- will be providing flyers, and different modes of announcements that will be going out to families to provide evidence for the Parent PFE.
- Under Parent and Family Engagement: the team came up with some ideas to add to the family engagement, they are the following: science fair, career fair, talent show (for both students and families to be involved), virtual game night.
- Mission Statement will remain the same.
- All SIT representatives will sign the parent & family engagement signature sheet in the office to be signed.
- We will be adding a Classified staff representative next meeting, the staff will be voting on a rep. (deadline: this Friday).

Technology Logistics: Virost

- If any teachers that has headphones that is not working to give them to Ms. Virost by Friday April 16th, to be worked on.
- She went over Apple Classroom and shared how to share assignments to students via their ipads, by using the teacher's Mac Computers to help with student engagement.

#### **VIII. Next Meeting**

Date:

Time:

Title:

Location:

#### **IX. Adjourn**

3:30pm