

# Rankin Elementary

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## Meeting Minutes

Meeting Date: 09/05/2017 - 3:00pm

Title: September 2017

Location:

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### **I. Attendance**

Team Members: Lisa Barnette, Roni Bryant, Stephen Guenzi, Jackie Hines, Shequita Hughes, Sharon McCants, Christy McNeal, Jennifer Pring, Dawn Shirk, Devana Snyder, Terri Clemons, Kennisha Wade

Guests: Ms. Meadows is new rep for Specialists (replacing Ms. Steele), Mrs. Alexander for 5th grade, Mrs. Virost (MTaC)

### **II. Celebrate recent successes**

Mrs. Virost: upcoming visit for 5th graders by Newberry Award-winning author.

Everyone: good 1st week of school!

### **III. Review and respond to coaching comments**

No coaching comments (no current coach)

### **IV. Approval of last meeting's minutes**

Checking with Mrs. Williams about getting last meeting's minutes

### **V. Old Business**

The calendar dates that had previously been determined are now TBA. Dates will be announced as they are finalized. The Fall Festival will be on Sat., November 4th.

### **VI. Indicators to Assess-Create-Monitor**

#### ***Indicators Assessed***

#### ***Objectives Planned For***

#### ***Monitor (updates made)***

### **VII. Other Business**

Ms. Snyder will keep minutes in place of Mrs. Williams. Ms. Meadows will be time keeper in place of Ms. Mann.

Mrs. Bryant would like for each teacher to donate \$20 to Hospitality. Mr. Guenzi requests transparency as to how money is spent. Committees meet at the end of the month, so we will hold off on paying until they've met to discuss spending outline (please pay by end of October).

Ms. McCants said that our fire drills are going too fast in order to account for each child in the building. Each teacher will hold up a green card if all of their students are accounted for, or a red card if they need to speak to someone. Anyone working in a trailer will need to pull their alarm to test it too. All teachers must have their ICE bag and roster with them.

Ms. McCants wants all teachers to join the PTA for \$5. She said that it will cover standards 1D and 2E of our NCEES evaluations. If you join by 9/30, you'll get a jeans coupon.

Mr. Guenzi proposed that the October 30th optional teacher workday be used for parent-teacher conferences. The committee voted to make this a mandatory workday for this purpose.

#### **VIII. Next Meeting**

Date: 10/03/2017

Time: 3:00

Title: October 2017

Location:

#### **IX. Adjourn**

4:00