

**Citizen Oversight Committee – Measures O & L
San Mateo Union High School District
Meeting Minutes**

Meeting Date: October 22, 2024
Place: District Office, 650 N. Delaware Street, San Mateo
Time: 5:30 pm
Prepared by: Jasmine Andrade, Facilities Specialist

Citizen Oversight Committee members in attendance:

Erica Lyons (EL) Sherry Haber (SH)
Wanda Horton (WH) Mike Kennedy (MK)

SMUHSD Staff and Board of Trustees members in attendance:

Yancy Hawkins, Associate Superintendent, Chief Business Officer (YH)
Charlie Royce, Director of Facilities & Construction (CR)
Teri Chavez, SMUHSD Board Trustee (TC)
Jasmine Andrade, Facilities Specialist (JA)

Members not in attendance:

Neal Kaufman (NK)
Mike Loy (ML)
Simon Mazzola (SM)

NOTES:

Meeting was called to order at 5:49 P.M.

1. Introductions were made. YH introduced CR, whom is to be appointed as the new Director of Facilities and Construction at the upcoming Board meeting and side noted that this position is not funded by Bond dollars.
2. No Public Comments were made.
3. The Committee members reviewed minutes from the previous meeting and no changes were noted. EL motions to approve, SH motions, and WH seconds the motion. Motion passes 4-0.
4. The Committee members reviewed minutes from the construction tour held on September 25, 2024, and no changes were noted. EL motions to approve, SH motions, and WH seconds the motion. Motion passes 4-0.
5. YH presented financial updates for Measures O and L as of June 30, 2024. YH informed the Committee that Measure O is to sunset once the remaining 13.5 million is spent, while 850,000 of the remaining dollars are allocated to technology, YH noted a high amount of the remaining budget is planned to be utilized on the expansion of Peninsula High School.
6. YH then presented the Committee with a construction update. While many ongoing projects are moving along, such as the Districtwide Solar, Districtwide Fire Alarm Replacement, and New Gyms at Burlingame and San Mateo High Schools, a big project

currently in design is the Districtwide Classroom Transformation, with a budget of 91.5M. Some clarifications noted through the presentation were 1) the San Mateo High School Tennis Project is not over budget and the shown 58k is to be back charged to the contractor, 2) Not shown on the breakdown is the 10M to be allocated from the developer fee fund towards the gym construction, 3) YH clarified to WH that project #0267 did change in funding source from Measure L to Deferred Maintenance.

7. The next regular meeting date is scheduled for January 29, 2025. YH noted that this will be the meeting which the auditor will present to go over the annual audit report.

f. Adjournment - Meeting adjourned at 7:04 pm

END OF MEETING MINUTES