

Student Name (print): _____ Date due: _____



NGHS National Honor Society Service Hours Form

Activity/Organization name and description of service	Hours completed	Date(s) work completed	Supervising adult information (print)	Supervising adult signature
1.			_____ Name/Phone or Email	_____ Date:
2.			_____ Name/Phone or Email	_____ Date:
3.			_____ Name/Phone or Email	_____ Date:
4.			_____ Name/Phone or Email	_____ Date:
5.			_____ Name/Phone or Email	_____ Date:
6.			_____ Name/Phone or Email	_____ Date:
7.			_____ Name/Phone or Email	_____ Date:
8. NGHS NHS service event/activity _____			_____ Name/Phone or Email	_____ Date:
TOTAL HOURS:				

I certify that the information presented above is a complete and accurate record of my service activities.

Student Signature: _____ Date: _____

Student Name (print): _____ Date due: _____



Thank you for using your time and effort to provide service to others. NHS defines service as “Work done with or on behalf of others without any direct financial or material compensation.” (Service hours earned for other clubs/honor societies cannot be used again, i.e. Beta Club, National Art Honor Society, etc.)

Notes regarding the use of this form:

- This form is to be used to record your service hours/activities and turned in to your chapter adviser each semester, as directed.
- First semester service hours can be recorded from end of the previous school year to end of the first semester. Second semester service hours can be recorded from the beginning of the semester to submission deadline as set by chapter adviser.
- Be sure to obtain the signature of the adult supervising your activity at the conclusion of your service. The phone number or email address will assist the chapter adviser if confirmation of your service is needed.
- Make additional copies of this form if needed to accommodate a very busy semester of volunteering. **Keep a copy for your records.**
- If the space in the form for the description of your work is not sufficient, attach additional information to this form and reference the name/title of your activity on the form itself to “See attached” to ensure that the full description is reviewed.
- For NGHS NHS the types of service activities that can be included for earning chapter service hours are:
 - Tutoring of NHS students on campus. (Majority of service hours)
 - Chapter events/activities approved by the chapter members and executive committee. (Minimum 1 per year)
 - Individual events/activities approved by the chapter adviser. This approval must be obtained prior to providing service, except during the summer months between school years.
- Please consult with the chapter adviser regarding local guidelines.

Note: The decision regarding whether *any* of the service hours listed on this form count toward member service obligations rests solely with the chapter adviser. Consult with the chapter adviser if questions arise.