

SAN JOSE CHARTER ACADEMY BOARD OF DIRECTORS AGENDA
REGULAR MEETING
HELD AT 2021 W. ALWOOD ST., WEST COVINA, CA 91790
February 4, 2025
5:00 p.m.

REGULAR SESSION

I. CALL TO ORDER: ____ 5:03 ____ p.m.

II. OPEN SESSION

- a. Flag Salute
- b. Roll Call

BOARD OF DIRECTORS

SJCA Board Chairman	Nicole Valdovinos	x
SJCA Vice Chairman	Jeff Coronado	x
SJCA Board Secretary	Tony Song	x
SJCA Board Member	Dave Wallach	x
SJCA Board Member	Matt Smith	x
SJCA Board Member	Monica Farias	Ab
Superintendent-Principal	Erin Shiroma	x

III. PRESENTATIONS

- 1. SJCA School Counselors were recognized in honor of National School Counselors Week 2025. Ms. Shiroma spoke of the importance of our school counselors and the service they provide our students.**
- 2. SJCA won 2nd place in the Plaza West Covina's receipt contest. The school will be awarded \$3000.**

IV. BOARD OF DIRECTORS' REPORTS

Items or activities individual Board Directors may wish to report on since their last meeting. This may include school events, visits, community events, etc.

Mr. Song experienced Merlinda School's first Health Fair. He would like to see something like that replicated at SJCA.

V. ITEMS FROM THE FLOOR/PUBLIC COMMENT

For those attending the meeting in person, please submit a "Request to Address the Board" form prior to the meeting. If a participant is attending through Zoom, please follow the instructions below for addressing the Board.

Not more than three (3) minutes are to be allotted to any one (1) speaker, nor more than thirty (30) minutes on the same subject. This portion of the agenda is for presentations to the Board and not a question and answer period where the Board enters into dialogue. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date. Public comments beyond thirty (30) minutes will be at the discretion of the Board President.

Please click the link below to join through Zoom:

<https://sjcharter.zoom.us/j/97079178411?pwd=TXJZc0hycmE3ZXdQU3JRTBVNjVaQT09>

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If you join the webinar by phone to listen in only, please press *9 to raise your hand.

If you use ANDROID or IOS with a Zoom app., please do the following:

1. Tap MORE, then raise hand
2. The host will be notified that you've raised your hand. When it is your turn to speak, you may be prompted to unmute yourself.
3. Tap MORE again, then LOWER HAND to lower it if needed.

If you use WINDOWS or MAC to access meeting with Zoom, please do the following:

1. Click RAISE HAND in the webinar controls.
2. The host will be notified that you've raised your hand. When it is your turn to speak, you may be prompted to unmute yourself.
3. Click RAISE HAND in the webinar controls to lower it. This will not mute yourself if you are unmuted.

Note:

Windows – You can also use the Alt + Y shortcut to raise or lower your hand.

Mac – You can use the Option + Y keyboard shortcut to raise or lower your hand

A. ORGANIZATIONAL

1. Approval of Agenda and Consent items

Moved by Mr. Wallach

Seconded by Mr. Song

To approve the agenda and consent items for the regular meeting of February 4, 2025.

Ayes 5

Noes 0

Abstain 0

☒_x_ Valdovinos

☒_x_ Coronado

☒_x_ Song

☒_x_ Wallach

☒_x_ Smith

☐_ Farias

Consent

2. Approval of Minutes

Moved by

Seconded by

To approve the minutes for the regular meeting of December 10, 2024.

Ayes

Noes

Abstain

☐_ Valdovinos

☐_ Coronado

☐_ Song

☐_ Wallach

☐_ Smith

☐_ Farias

B. EDUCATION

3. Approval of LCAP Mid-year Update and Budget Overview for Parents

Moved by Mr. Smith

Seconded by Mr. Wallach

To Approve the LCAP Mid-year update and Budget Overview for Parents

Ayes 5 **Noes** 0 **Abstain** 0

☒_x_ Valdovinos ☒_x_ Coronado ☒_x_ Song ☒_x_ Wallach ☒_x_ Smith ___ Farias

4. Approval of SJCA Facilities Master Plan

Moved by Mr. Smith

Seconded by Mr. Song

To Approve the SJCA Facilities Master Plan.

Ayes 5 **Noes** 0 **Abstain** 0

☒_x_ Valdovinos ☒_x_ Coronado ☒_x_ Song ☒_x_ Wallach ☒_x_ Smith ___ Farias

Consent 5. Approval of SJCA's School Safety Plan

Moved by

Seconded by

Ayes **Noes** **Abstain**

To approve SJCA's School Safety Plan

___ Valdovinos ___ Coronado ___ Song ___ Wallach ___ Smith ___ Farias

C. BUSINESS

Consent 6. Purchase Orders

Moved by

Seconded by

To approve/ratify listed purchase orders

Ayes **Noes** **Abstain**

___ Valdovinos ___ Coronado ___ Song ___ Wallach ___ Smith ___ Farias

Consent **7. Warrants**

Moved by

Seconded by

To approve/ratify listed warrants

Ayes

Noes

Abstain

☐ Valdovinos ☐ Coronado ☐ Song ☐ Wallach ☐ Smith ☐ Farias

Consent **8. Donations**

Moved by

Seconded by

To approve/ratify listed donations

Ayes

Noes

Abstain

☐ Valdovinos ☐ Coronado ☐ Song ☐ Wallach ☐ Smith ☐ Farias

9. Contracts

Moved by Mr. Smith

Seconded by Mr. Song

To approve/ratify listed contracts as presented.

Ayes 5

Noes 0

Abstain 0

☒ Valdovinos ☒ Coronado ☒ Song ☒ Wallach ☒ Smith ☐ Farias

Consent **10. Consolidated Application**

Moved by

Seconded by

To approve the Consolidated Application

Ayes

Noes

Abstain

☐ Valdovinos ☐ Coronado ☐ Song ☐ Wallach ☐ Smith ☐ Farias

D. PERSONNEL

Consent **11. Personnel Report**

Moved by

Seconded by

To approve/ratify the Personnel Report as presented.

Ayes	Noes	Abstain
___ Valdovinos	___ Coronado	___ Song
	___ Wallach	___ Smith
		___ Farias

VI. INFORMATION SESSION

1. Board of Directors' discussion

Mr. Smith appreciates the presentation of the Facilities Master Plan. It gives the Board and Administration the chance to determine where our priorities will be. Timeline of projects will be important to know, as well.

Mr. Wallach appreciates the information regarding facilities. He agrees with Mr. Smith that whatever we can do in the short term is a great opportunity for SJCA. Very pleased that we're taking all of these aspects into consideration. He would like to see if the cafeteria flooring has asbestos. (AHIRA – Management Plan).

2. Dates to remember and other updates:

DATE	EVENT
Feb. 3rd - 7th	National School Counselor Week
Feb. 4th	5th Grade leaves for Science Camp
Feb. 6th	Staff Meeting
Feb. 10th	No School: Lincoln's Birthday
Feb. 12th	Rising Up Session #5
Feb. 14th	Valentine's Day: SJCA Friendship Day 5th Grade Core Values Assembly
Feb. 17th	No School: Presidents' Day
Feb. 19th	3:30 School Site Council Mtg.
Feb. 21st	End of Term 2
Feb. 27th	Staff Meeting (for March)
Feb. 28th	Junior Academy Core Values Assembly Junior Academy Dance
March 3rd-7th	SLC Week - 12:45 Dismissal Read Across SJCA (all week)
March 5th	2025-2026 TK & Kinder Lottery
March 6th	March Board Meeting

VII. There being no further business to come before the Board of Directors,

**the regular meeting of February 4, 2025 is adjourned at 7:23 p.m. by
Chairwoman, Nicole Valdovinos.**